

# How to Apply to Shekou International School

Welcome to SIS and thank you for your interest. Please find our easy to follow application instructions. You may save your application after completing section one. If you are applying for a sibling, click on "Add New Child" button in your family account after submitting the application for your first child.



01

## VISIT SIS

We encourage you to register for an Open Day or schedule a visit to learn more about our programmes and to see our facilities.

<https://shenzhenshekou.org/penapply.cn>



02

## SUBMIT YOUR PRE-APPLICATION

Complete the first and second sections of the online application.

<https://shenzhenshekou.org/penapply.cn>



03

## PAY THE NON-REFUNDABLE PROCESSING & TESTING FEE

Pay by WeChat, bank transfer or in person.  
Processing Fee=2000RMB all applicants  
Testing Fee=1500RMB grades 1-12



04

## ASSESSMENT & INTERVIEW

All applicants attend an interview. Students applying for grade 1 attend an English assessment, grades 2-12 attend a math and English assessment, grade 6 and above also write an essay.



05

## PRE-DECISION NOTIFICATION

Students that SIS may be able to support are invited to complete the application. Applicants that cannot be supported may re-apply in the future.



06

## COMPLETE THE APPLICATION / ADDITIONAL ASSESSMENTS

Complete all sections and checklist items in the application. Additional testing and or an interview may be required for a final decision.



07

## FINAL DECISION NOTIFICATION

After reviewing all required documents, assessment results and interview notes, an admissions decision will be communicated within 2 school days.



08

## PLACE SECURED

Complete and sign the enrollment form.  
Pay the tuition invoice within 7 school days.

 Website  
[www.sis-shekou.org](http://www.sis-shekou.org)

 Phone  
0755-26693669  
extension  
5104 English  
5117/5115 Chinese & English

 E-mail  
[admissions@sis.org.cn](mailto:admissions@sis.org.cn)

## Required Documents List

Applying Grade	Nursery to PreK-1	PreK-2 to Grade 9	2nd Semester of Grade 9 to Grade 12
Student's and Parents' Passport	Yes	Yes	Yes
Immunization Record	Yes	Yes	Yes
Passport Sized Photo	Yes	Yes	Yes
2 Years of School Records in English/French (FIP)		Yes*	Yes
Student Recommendation Form**		Yes	Yes
Official Transcript			Yes
IEP or Learning Support Records	Required for any student that has an IEP, is an exceptional learner or requires additional support services.		

\* Some students applying for PreK-2 through grade 2 may only have one year of records, depending on their school history. Mid-year applicants should submit year to date school records as well as the previous year's records.

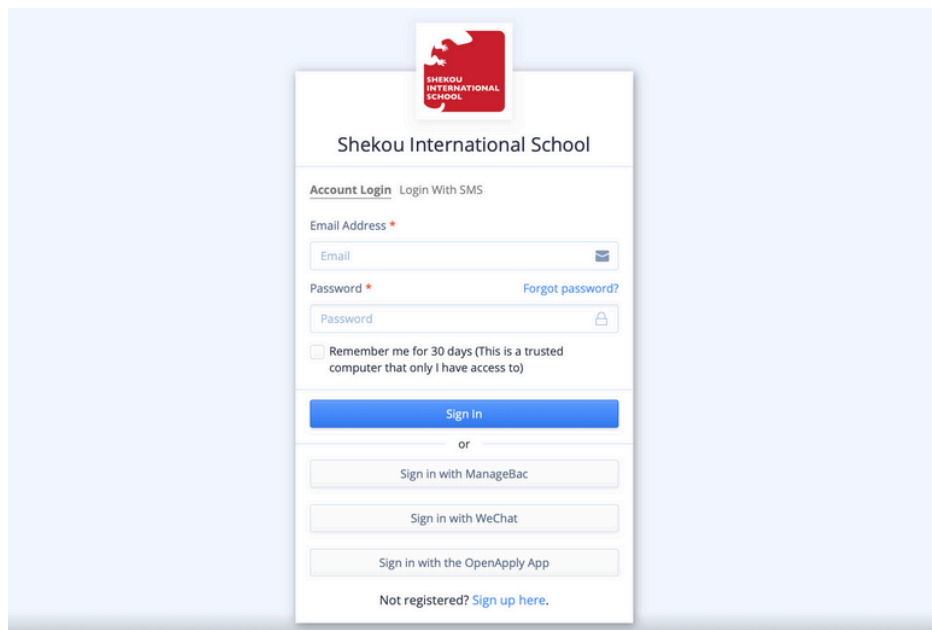
\*\* Enter your child's current homeroom or English teacher's name and email in the Student Recommendation Form field which can be found on your checklist. The recommendation form will automatically be sent.

## Assessment and/or Interview

Applying Grade	Nursery	PreK-1, PreK-2, Kindergarten	Mid-year Kindergarten, Grade 1	Grade 2-5	Grade 6-12
Applicant Interview	Conducted together	√	√	√	√
Parent Interview		√	√	√	√
Reading Assessment			√	√	√
Math Assessment				√	√
Chinese Assessment				√ for CBP applicants	
Writing Assessment					√

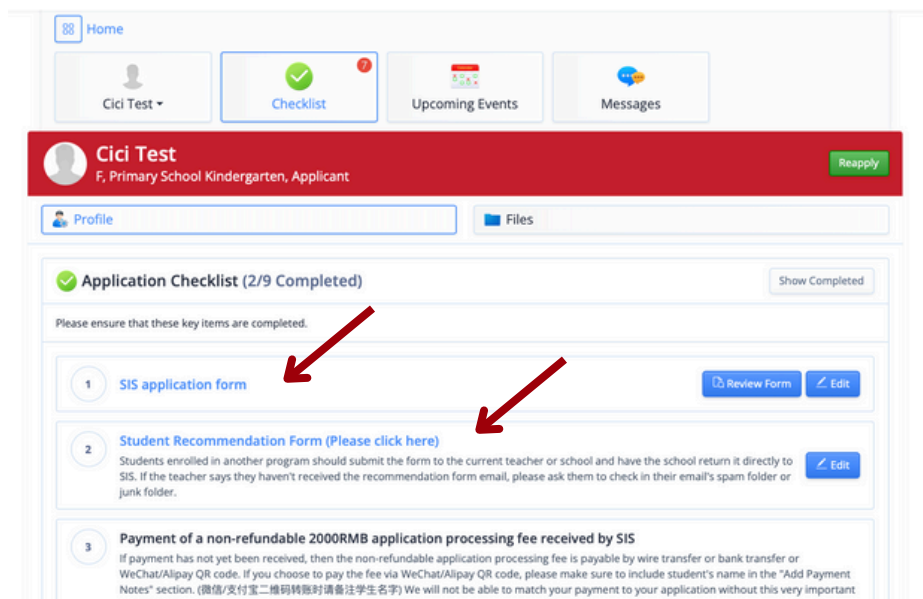
## If you already have an account:

Sign in at [https://shenzhenshekou.openapply.cn/parents/sign\\_in](https://shenzhenshekou.openapply.cn/parents/sign_in)



Go to "Checklist" and click "SIS application form" to start the application.

If your child is applying for PreK-2 or above, please click on "Student Recommendation Form" to provide the current teacher's name and email.



You can upload additional documents under the checklist items below, or use the "Messages" function in your account.

