

**Union County Educational Services Commission  
BOARD OF DIRECTORS MEETING  
December 4, 2024**

**AGENDA**

This meeting was posted in accordance with the Open Public Meetings act PL 1975 Chapter 231.

1. Attendance Roll Call
2. Salute to the flag
3. Recognize the public on agenda items only

**EXECUTIVE COMMITTEE ACTION:**

4. Motion to approve the following Executive Committee Action:

**EXECUTIVE SESSION:**

5. Motion to move into executive session for the purpose of discussing a HIB case. Any discussion held by the Board which need not remain confidential will be made public as soon as practicable

END OF EXECUTIVE COMMITTEE ACTION

**MINUTES:**

6. Motion to approve the minutes of the Board of Directors Meeting of November 6, 2024

**(Att. 1)**

**SUPERINTENDENT'S REPORT:**

7. Motion to approve the Report of the Superintendent for December 2024

**(Att. 2)**

**FINANCE:**

8. Motion to approve the Secretary's Financial Reports:
  - Board Secretary's Report dated October 31, 2024 **(Att. 3)**
  - Detailed Budget Report & Summary Budget Report dated 11/30/24 **(Att. 4)**
  - Check Register for the month ended November 2024 the amount of \$6,804,046.80 **(Att. 5)**
  - Budget adjustments and line item transfers for November 2024 **(Att. 6)**

FINANCE:(Cont'd)

9. WHEREAS, N.J.S.A. 6:30-213, over expenditure of funds requires certification from the Board Secretary on the status of account and fund balances

BE IT RESOLVED, THAT THE Board of Directors does hereby acknowledge that there are no line item accounts showing a deficit balance for the month of November 2024

AND FURTHER RESOLVED, that the Board of Directors hereby acknowledges that a deficit balance does not exist in any major category

10. Motion to approve a contract with Ralph Checchio for snow removal for the 2024-2025 school year (Att. 7)
11. Motion to approve the sale of (103) Hewlett Packard Printers and (7) Savin Copiers to Electro Cycle partnered with H & N Laser in the amount of \$1500.00
12. Motion to approve attached contract and resolution with McManimon Scotland & Baumann for certain legal services in connection with the acquisition of property. (Att. 8)
13. Motion to approve a \$75/hour rate for BCBA services

PROGRAMS: None

TRANSPORTATION:

14. Motion to approve Amendments to Existing Transportation Contracts dated December 4, 2024, in accordance with the contractual provisions relative to adjusted mileage and the contractor's bid for adjusted miles (Att. 9)
15. Motion to approve the results of the Special Education & Vocational School Transportation Bid Opening dated November 13, 2024 and award contracts to the lowest responsible bidders denoted by being highlighted (Att. 10)
16. Motion to approve the attached penalty deductions (Att. 11)
17. Motion to approve Emergency Contract payments for the month of November to the listed contractors at the costs indicated (Att. 12)

TRANSPORTATION (Cont'd):

18. Motion to approve the attached Emergency/Negotiated contracts dated 12/4/24  
(Att. 13)

POLICIES AND REGULATIONS:

19. Motion to approve the following new and/or revised policy and regulations for a second reading and adoption:

P 8600 STUDENT TRANSPORTATION (M) (Revised)

R 8600A STANDARD SPECIFICATIONS FOR UNION COUNTY COORDINATED  
SPECIAL EDUCATION TRANSPORTATION (Revised)

TRAVEL AND RELATED EXPENSES:

20. Motion to authorize in advance, as required by statute and Commission policies and regulations, attendance at the specified professional development conferences/ workshops/ programs by the employees listed for the dates and costs indicated on the attached Travel and Related Expense Reimbursement Form  
(Att. 14)

PERSONNEL:

21. Motion to approve the personnel agenda dated December 4, 2024 as recommended by the Superintendent  
(Att. 15)

SUSPENSION/HIB REPORT:

22. Motion to approve the Suspension/HIB Report for November 2024  
(Att. 16)

OLD BUSINESS:

NEW BUSINESS:

RECOGNIZE THE PUBLIC:

DATE OF NEXT MEETING:

The next meeting of the Board of Directors will be at 7:00 p.m., **Wednesday, January 15, 2025** in the second floor conference room at 45 Cardinal Drive, Westfield, N.J.

ADJOURNMENT: