



BOARD OF EDUCATION MEETING AGENDA
December 3, 2024
6 PM - NEW YORK MILLS UFSD LIBRARY

- Kristin Hubley
- Robert Mahardy, Jr.
- Sara DeFazio
- Jacqueline Edwards
- Jeremy Fennell
- Steve King
- Abbie Taylor

| Agenda Item | Who | Information Distributed | Action | Notes |
|--|-------------|-------------------------|-------------|---|
| 1. MEETING CALL TO ORDER | | | | |
| 1.1 Pledge to the Flag | | | Procedural | |
| 1.2 Reading of the New York Mills UFSD Mission Statement. | | | Procedural | <i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i> |
| 1.3 Acceptance of Agenda | K. Hubley | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 2. PRESENTATIONS AND COMMITTEE REPORTS | | | | |
| 2.1 President’s Message | K. Hubley | | Information | |
| 2.2 BOCES Representative Report | G. Porcelli | | Informative | |

| | | | | |
|---|-------------------------|-----|-------------|---|
| 2.3 OHM BOCES Presentation | Dr. Patricia N. Kilburn | | Information | |
| 2.4 NYMUFSD Battle of the Books Presentation | D. Howe | | Information | |
| 2.5 Committee Reports | | | Information | |
| <p>Policy Committee: <i>Steve King/Chair, Jacqueline Edwards, Abbie Taylor</i> Facilities Committee: <i>Jeremy Fennell/Chair, Sara DeFazio, Jacqueline Edwards</i> Communications Committee: <i>Abbie Taylor/Chair, Robert Mahardy</i> Safety Committee: <i>Robert Mahardy, Jr./Chair, Abbie Taylor</i> Transportation Committee: <i>Sara DeFazio/Chair, Robert Mahardy, Jr.</i> Finance Committee: <i>Jacqueline Edwards/Chair, Sara DeFazio, Jeremy Fennell</i> SBI: <i>Steve King (SBI Alternate: Jacqueline Edwards)</i></p> | | | | |
| 3. CONSENT AGENDA | | | | |
| 3.1 Approval of 3.2 through 3.4 | K. Hubley | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 3.2 Business Office Reports | | | | |
| 3.3 CSE Reports | | | | |
| 3.4 Approval of the Previous Minutes | 11.05.24 | | | |
| 4. OLD BUSINESS | | | | |
| 4.1 Capital Updates | | | Information | |
| 5. NEW BUSINESS | | | | |

| | | | | |
|---|--|-----|--------|---|
| 5.1 Personnel Report | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.2 Resolution of Uncollected Taxes | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.3 Resolution to Approve Construction Manager for the NYMUFSD Capital Project | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.4 Approval of Community Use of Facilities Request with Herkimer Originals – Basketball Game 1 of 2 | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.5 Approval of Community Use of Facilities Request with Herkimer Originals – Basketball Game 2 of 2 | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.6 Policy 1100 Records Management and Access (Second Read, Adopt) a. Regulation 1100.1 Public Access to Records (Second Read - Adopt) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.7 Policy 2004 School Board Operations; Nomination and Election of Board of Education Members (Second Read - Adopt) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.8 Policy 6404 Rights of Nursing Employees to Express Breast Milk (Second Read - Adopt) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.9 Policy 7201 Student Medications, Allergies and Anaphylaxis – new replacing previous (Second Read - Adopt) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 5.10 Policy 2200 Qualifications of Voters (Review) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |

| | | | | |
|---|--------------|-----|-------------|---|
| 5.11 Policy 2203 Responsibility of Board Relative to Complaints and Charges (Review) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 5.12 Policy 2201 Annual District Meeting and Election (First Read) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 5.13 Policy 7102 Immunization of Students (First Read) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 5.14 Policy 8600 Accommodation Hearing Impaired Parents (First Read) a. Regulation 8600.1 Accommodation Hearing Request (First Read) b. Regulation 8600.2 Accommodation of Hearing Notice (First Read) | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 5.15 Resolution to Approve the 2025-2026 Annual Budget Development Timeline | | Yes | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 6. K-12 REPORTS | | | | |
| 6.1 Executive Principal K-12 | M. Facci | | Information | |
| 6.2 Interim Principal K-12 | D. DiSpirito | | Information | |
| 7. SUPERINTENDENT’S REPORT | | | | |
| 7.1 Enrollment Update | M. LaGase | Yes | Information | |
| 7.2 Superintendent’s Update | M. LaGase | | Information | |
| 8. COMMUNICATIONS | | | | |

| | | | | |
|---|----------------|--|-------------------|---|
| | | | | |
| 8.1 From the Floor - | District Clerk | | Information | |
| Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item. | | | | |
| | | | | |
| 8.2 Board Discussion | BOE | | Discussion | |
| | | | | |
| 9. EXECUTIVE SESSION ** (If Needed) | BOE | | Discussion/Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| 9.1 Return to General Session (time) | BOE | | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |
| | | | | |
| 10. ADJOURNMENT | | | | |
| | | | | |
| 10.1 Adjournment | | | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| | | | | |

**§105. Conduct of executive sessions.

- 1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:**
 - a. matters which will imperil the public safety if disclosed;**
 - b. any matter which may disclose the identity of a law enforcement agent or informer;**
 - c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
 - d. discussions regarding proposed, pending or current litigation;**
 - e. collective negotiations pursuant to article fourteen of the civil service law;**
 - f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
 - g. the preparation, grading or administration of examinations; and**
 - h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**
- 2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.**

New York Mills Union Free School District

Internal Claims Audit Report

October 2024

| <u>Fund</u> | <u>Check Dates</u> | <u>Amount</u> | <u>Checks Issued</u> | <u>Check #s</u> |
|--------------|--------------------|---------------|----------------------|-------------------------|
| General | 10/4/2024 | \$2,013.40 | 1 | 61205 * |
| | 10/11/2024 | \$234,795.86 | 2 | Debit Charges 1123-1124 |
| | 10/11/2024 | \$1,132.47 | 3 | 61206-61208 |
| | 10/8/2024 | \$800.00 | 1 | 61209 |
| | 10/11/2024 | \$511,293.35 | 65 | 61190-61273 |
| | 10/25/2024 | \$241,158.82 | 3 | Debit Charges 1125-1127 |
| | 10/25/2024 | \$1,499.36 | 4 | 61274-61277 |
| | 10/25/2024 | \$635,465.22 | 44 | 61278-61321 |
| Federal | | | | |
| Capital | 10/10/2024 | \$80,100.00 | 2 | 2191-2192 |
| | 10/11/2024 | \$276.00 | 1 | 2190 |
| School Lunch | 10/11/2024 | \$11,677.69 | 2 | 2078-2079 |
| | 10/25/2024 | \$4,369.69 | 1 | 2080 |

Totals for the month **\$1,724,581.86** **129**

I certify that these claims have been audited and paid for the month of October 2024

Christine Hurlbut 11/12/2024

Note: * Check 61205 \$2,013.40 10/4/2024 should have been voided by BOCES – this check was an error on their part.

CLAIMS AUDITORS LOG

| Date | Check Number | Amount | Name | Problem | Resolution |
|-----------|--------------|------------|------------------|--------------|---|
| 7/27/2067 | 61205 | \$2,013.40 | Amee'Zbytniewski | wrong amount | BOCES voided and cut new check for correct amount \$800.00 10/8/2024 #61209 |
| | | | | | |
| | | | | | |
| | | | | | |

Sep-24

Credit Card Statement

| Transaction | Post | | | |
|-------------|-----------|----------------|------------|---|
| Date | Date | Credit Card | Amount | Comment |
| 9/4/2024 | 9/5/2024 | Walmart Utica | \$169.00 | tool for bus garage |
| 9/19/2024 | 9/23/2024 | PayPal Costume | \$542.64 | mascot costume (reimbursed by Sports Boosters) |
| 9/25/2024 | 9/26/2024 | Hampton Inn | \$290.40 | Saratoga Springs Mrs. LaGase 1 night stay |
| 9/25/2024 | 9/26/2024 | Walmart Utica | \$38.01 | art supplies for elementary |
| 9/23/2024 | 9/30/2024 | Hampton Inn | \$31.07 | fee charged |
| | | Grand Total | \$1008.98* | |
| | | | | * this is the amount with a \$62.07 refund from Hampton Inn |

**NY Mills UFSD Extra-Curricular Fund
October 29 - November 25, 2024**

| Name | Beginning Balance | Received | Payments | Ending Balance |
|-------------------|---------------------|-------------|------------|---------------------|
| Class of 2024 | \$ 128.85 | | | \$ 128.85 |
| Class of 2025 | \$ 9,443.80 | \$3,100.00 | \$1,550.00 | \$ 10,993.80 |
| Class of 2026 | \$ 8,331.55 | | | \$ 8,331.55 |
| Class of 2027 | \$ 3,015.67 | | \$ 25.00 | \$ 2,990.67 |
| Class of 2028 | \$ 3,305.40 | \$ 1,906.00 | \$ 74.06 | \$ 5,137.34 |
| Class of 2029 | \$ 3,501.09 | | \$ 35.00 | \$ 3,466.09 |
| Class of 2030 | \$ - | | | \$ - |
| Varsity Club | \$ 4,036.51 | | | \$ 4,036.51 |
| Student Council | \$ 8,688.10 | | \$185.63 | \$ 8,502.47 |
| Nat.Honor Society | \$ 327.32 | \$ 882.00 | | \$ 1,209.32 |
| Yearbook Club | \$ 10,166.12 | | | \$ 10,166.12 |
| Band Club | \$ 110.72 | | | \$ 110.72 |
| Elementary Drama | \$ 5,050.77 | | | \$ 5,050.77 |
| HS Drama | \$ 2,196.89 | \$1,258.00 | \$444.00 | \$ 3,010.89 |
| HS Chorus | \$ - | | | \$ - |
| Model UN | \$ 735.21 | | | \$ 735.21 |
| Technology Club | \$ - | | | \$ - |
| After Prom Party | \$ 2,020.00 | | | \$ 2,020.00 |
| | | | | |
| Total | \$ 61,058.00 | | | \$ 65,890.31 |

Reconciliation
Ending Book Balance
Outstanding Checks
Deposits in Transit
Reconciled Balance
Ending M&T Bank
Balance

Outstanding Checks
Returned checks
Total
Total
Total

**NEW YORK MILLS UNION FREE SCHOOL DISTRICT
NEW YORKS MILLS, NY**

**TREASURER'S REPORT
October 31, 2024**

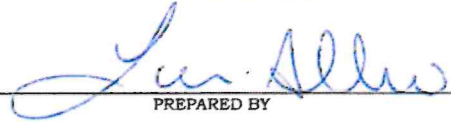
| | | |
|---------------------------------|----|--------------------|
| GENERAL FUND | A | TREASURER'S REPORT |
| GENERAL FUND MONEY MARKET | | TREASURER'S REPORT |
| GENERAL FUND RESTRICTED RESERVE | | TREASURER'S REPORT |
| NY MUNI TRUST | | TRIAL BALANCE |
| | | |
| SCHOOL LUNCH | C | TREASURER'S REPORT |
| SCHOOL LUNCH SAVINGS | | TREASURER'S REPORT |
| | | TRIAL BALANCE |
| | | |
| TRUST & AGENCY | TA | TREASURER'S REPORT |
| PAYROLL | | TREASURER'S REPORT |
| | | TRIAL BALANCE |
| | | |
| CAPITAL FUND | H | TREASURER'S REPORT |
| | | TRIAL BALANCE |
| | | |
| DEBT SERVICE | V | TREASURER'S REPORT |
| | | TRIAL BALANCE |
| | | |
| FEDERAL FUND | F | TREASURER'S REPORT |
| | | TRIAL BALANCE |
| | | |
| SCHOLARSHIP FUND | TE | TREASURER'S REPORT |
| | TN | TRIAL BALANCE |

ALL REVENUE STATUS REPORTS

ALL APPROPRIATON STATUS REPORTS

New York Mills Union Free Schools
October 31, 2024

| | General Fund | GF Money Market | Restricted | NY Muni Trust | School Lunch | Sch Lunch Saving | Trust & Agency | Payroll | Capital Fund | Debt Service | Federal |
|--------------------|-------------------|-----------------|-----------------|-----------------|----------------|------------------|-----------------|-----------------|----------------|-----------------|----------------|
| Beginning Balance | \$2,521,826.37 | \$45,528.46 | \$1,785,338.37 | \$1,624,988.73 | \$71,707.13 | \$31,002.68 | \$ - | \$ - | \$1,412.87 | \$1,414,509.73 | \$139,783.96 |
| Receipts | \$ 4,824,871.86 | \$ 2,004,229.79 | \$ 4,554.55 | \$6,529.02 | \$ 36.98 | \$ 79.10 | \$ 475,954.68 | \$ 332,283.08 | \$ 100,029.20 | \$ 3,608.54 | \$ 70.67 |
| Disbursements | \$ (3,729,821.27) | \$ - | \$ - | \$0.00 | \$ (16,047.38) | \$ - | \$ (475,954.68) | \$ (332,283.08) | \$ (80,376.00) | \$ - | \$ (22,108.86) |
| Balance | \$ 3,616,876.96 | \$ 2,049,758.25 | \$ 1,789,892.92 | \$ 1,631,517.75 | \$ 55,696.73 | \$ 31,081.78 | \$ - | \$ - | \$ 21,066.07 | \$ 1,418,118.27 | \$ 117,745.77 |
| Bank Balance | \$ 4,254,518.81 | \$ 2,049,758.25 | \$ 1,789,892.92 | \$ 1,631,517.75 | \$ 60,066.42 | \$ 31,081.78 | \$ 2,117.56 | \$ 2,319.77 | \$ 21,066.07 | \$ 1,418,118.27 | \$ 117,745.77 |
| Outstanding Checks | \$ (637,530.56) | | | \$ - | \$ (4,369.69) | \$ - | | \$ (2,319.77) | \$ - | \$ - | \$ - |
| Reconciling Items | \$ (111.29) | \$ - | | \$ - | \$ - | \$ - | \$ (2,117.56) | \$ - | | | \$ - |
| Balance | \$ 3,616,876.96 | \$ 2,049,758.25 | \$ 1,789,892.92 | \$ 1,631,517.75 | \$ 55,696.73 | \$ 31,081.78 | \$ - | \$ - | \$ 21,066.07 | \$ 1,418,118.27 | \$ 117,745.77 |



PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
 GENERAL FUND
 ACCOUNT 6526
 TREASURER'S MONTHLY REPORT

FROM: 10/01/24 For the period TO: October 31, 2024

Total available balance as reported at the end of preceding period 2,521,826.37

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|--------|--|---------------------|
| OCT 31 | Interest | 1,925.35 |
| 4 | DOH Medicaid Reimbursement | 83.63 |
| 4 | Oneida County Taxes | 2,436,775.56 |
| 11 | Transfer from Federal for Payroll | 11,054.43 |
| 15 | VLT Lottery Grant | 25,989.58 |
| 16 | Burrstone Energy- Pilot | 21,662.90 |
| 16 | Gilroy Kernan Insurance Refund | 1,268.60 |
| 16 | NYM Sports Booster- Donation | 537.22 |
| 18 | GYM Uniforms | 1,927.00 |
| 18 | Tax Collector- Whitestown | 2,273,344.30 |
| 18 | Coser Costs - From School Lunch | 7,308.00 |
| 25 | Transfer from Federal for Payroll | 11,054.43 |
| 31 | DOH Medicaid Reimbursement | 4,702.37 |
| 1-31 | Retiree Health Insurance Receipts | 27,238.49 |
| | Total Receipts | 4,824,871.86 |
| | Total Receipts, including balance | 4,824,871.86 |

DISBURSEMENTS MADE DURING MONTH

| BY CHECK | From Check No. | To Check No. | Amount |
|-----------------|--|-----------------------|-----------------------|
| | 61209 | Flex Check 10-8 | \$ 800.00 |
| | 61206 | Payroll Warrant 10-11 | \$ 1,132.47 |
| | 61210 | Warrant 10-11 A-27 | \$ 511,293.35 |
| | 61274 | Payroll Warrant 10-25 | \$ 1,499.36 |
| | 61278 | Warrant 10-25 A-32 | \$ 635,465.22 |
| BY DEBIT CHARGE | OMNI Disbursements | | 11,560.80 |
| | Transfer for Payrolls | | \$464,393.88 |
| | Credit Card Payment | | 1,008.98 |
| | Transfer to Money Market | | 2,000,000.00 |
| | Transfer to Capital | | 100,000.00 |
| | Transfer to Payroll | | 2,667.21 |
| | Total amount of checks issued and debit charges | | 3,729,821.27 |
| | Cash Balance as shown by records | | 2,579,630.87 |
| | | | <u>\$3,616,876.96</u> |

RECONCILIATION WITH BANK STATEMENT

| | |
|--|------------------------|
| Balance given on bank statement, end of month | 4,254,518.81 |
| Less total of outstanding checks - See Attached Nvision Report | (637,530.56) |
| Bank cleared check .31 cents off | (0.29) |
| ERS | (111.00) |
| | <u>3,616,876.96</u> |
| | 3,616,876.96 |
| Net balance in bank | |
| Total available balance | <u>\$ 3,616,876.96</u> |

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2024



Account: M&T GENERAL FUND CHECKING
Cash Account(s): A 200

| | | |
|---|---|--------------|
| Ending Bank Balance: | | 4,254,518.81 |
| Outstanding Checks (See listing below): | - | 637,530.56 |
| Deposits in Transit: | + | 0.00 |
| Other Credits: | + | 0.00 |
| Other Debits: | - | 111.29 |

| | |
|-------------------------------|--------------|
| Adjusted Ending Bank Balance: | 3,616,876.96 |
| Cash Account Balance: | 3,616,876.96 |

Outstanding Check Listing

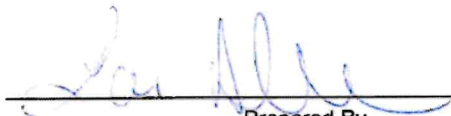
| Check Date | Check Number | Payee | Amount |
|------------|--------------|-----------------------------------|----------|
| 05/17/2024 | 60842 | SOUTHWELL, STEVEN | 164.94 |
| 08/30/2024 | 61095 | ASBO NEW YORK | 509.70 |
| 09/27/2024 | 61166 | BURNOP, MARK | 23.00 |
| 09/27/2024 | 61180 | TERRY KAVANAUGH | 118.75 |
| 09/27/2024 | 61193 | OWEN, JOHN | 118.75 |
| 10/11/2024 | 61210 | ALL PEST CONTROL | 62.70 |
| 10/11/2024 | 61215 | JERRY BUTLER | 88.75 |
| 10/11/2024 | 61231 | G5 ENGRAVING | 10.00 |
| 10/11/2024 | 61238 | BRUCE P. IZZO | 118.75 |
| 10/11/2024 | 61260 | RURAL SCHOOLS ASSOCIATION | 850.00 |
| 10/25/2024 | 61278 | AMAZON CAPITAL SERVICES | 170.81 |
| 10/25/2024 | 61279 | FRANK J. ASTON SR. | 118.75 |
| 10/25/2024 | 61280 | BOULEVARD GRAPHICS | 2,087.00 |
| 10/25/2024 | 61281 | JERRY BUTLER | 88.75 |
| 10/25/2024 | 61282 | PAT CARDINALE | 177.50 |
| 10/25/2024 | 61283 | CASCADE SCHOOL SUPPLIES | 505.22 |
| 10/25/2024 | 61284 | JEFF CORNISH | 118.75 |
| 10/25/2024 | 61285 | DAY AUTOMATION SYSTEMS, INC. | 408.00 |
| 10/25/2024 | 61286 | DEMCO | 612.01 |
| 10/25/2024 | 61287 | E-MATH INSTRUCTION | 141.00 |
| 10/25/2024 | 61288 | FASTENAL COMPANY | 141.50 |
| 10/25/2024 | 61289 | FERRARA FIORENZA PC | 1,533.66 |
| 10/25/2024 | 61290 | FIRST UNUM LIFE INSURANCE COMPANY | 24.05 |
| 10/25/2024 | 61291 | TIM GAISER | 88.75 |
| 10/25/2024 | 61292 | GORMAN BROS INC | 63.30 |
| 10/25/2024 | 61293 | MARK GRIFFITH JR. | 118.75 |
| 10/25/2024 | 61294 | MALLORY HENDERSON | 118.75 |
| 10/25/2024 | 61295 | HILLYARD/NEWYORK | 140.04 |
| 10/25/2024 | 61296 | SHAWN HUGHES | 88.75 |
| 10/25/2024 | 61297 | JW PEPPER & SON, INC. | 90.99 |
| 10/25/2024 | 61298 | MADELIN KRECIDLO | 118.75 |
| 10/25/2024 | 61299 | LEONARD BUS SALES INC | 894.26 |
| 10/25/2024 | 61300 | MARCY HYDRAULICS & EQUIPMENT | 13.16 |
| 10/25/2024 | 61301 | KEVIN J MAXWELL | 207.50 |

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2024



| Check Date | Check Number | Payee | Amount |
|---------------------------------|--------------|----------------------------------|-------------------|
| 10/25/2024 | 61302 | STEVE MCNALLY | 88.75 |
| 10/25/2024 | 61303 | MCQUADE AND BANNIGAN INC | 125.59 |
| 10/25/2024 | 61304 | EDWIN MORSE | 118.75 |
| 10/25/2024 | 61305 | NEW YORK STATE THRUWAY AUTHORITY | 34.66 |
| 10/25/2024 | 61306 | ONEIDA HERKIMER MADISION BOCES | 195,517.38 |
| 10/25/2024 | 61307 | ONEIDA HERKIMER MADISON BOCES | 417,714.66 |
| 10/25/2024 | 61308 | DOUGLAS OWEN | 118.75 |
| 10/25/2024 | 61309 | JAMES PIERCE | 90.54 |
| 10/25/2024 | 61310 | PRICE CHOPPER OPER. CO, INC | 161.28 |
| 10/25/2024 | 61311 | STATE CHEMICAL SOLUTIONS | 644.53 |
| 10/25/2024 | 61312 | TOWN OF NEW HARTFORD | 2,755.93 |
| 10/25/2024 | 61313 | UPSTATE CEREBRAL PALSY | 6,384.95 |
| 10/25/2024 | 61314 | USPS-POC | 3,000.00 |
| 10/25/2024 | 61315 | VIVLAMORE, WILL | 88.75 |
| 10/25/2024 | 61316 | ALAN WHITE | 88.75 |
| 10/25/2024 | 61317 | CHLOE WILLIAMS | 118.75 |
| 10/25/2024 | 61318 | JEFF WRIGHT | 88.75 |
| 10/25/2024 | 61319 | JULIA YARDLEY | 118.75 |
| 10/25/2024 | 61320 | YORKVILLE BATTERY INC. | 120.24 |
| 10/25/2024 | 61321 | ZANER BLOSER INC | 15.46 |
| Outstanding Check Total: | | | 637,530.56 |


Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
 GENERAL FUND MONEY MARKET ACCOUNT
 ACCOUNT 3532
 TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/24 TO: October 31, 2024

Total available balance as reported at the end of preceding period \$45,528.46

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|--------|-----------------------|--------------|
| OCT 31 | Interest | 4,229.79 |
| 7 | Transfer from General | 2,000,000.00 |

Total Receipts \$2,004,229.79

Total Receipts, including balance \$2,049,758.25

DISBURSEMENTS MADE DURING MONTH

BY CHECK
 From Check No. To Check No 0.00

BY DEBIT CHARGE

(Total amount of checks issued and debit charges)

Cash Balance as shown by records \$2,049,758.25

RECONCILIATION WITH BANK STATEMENT

| | |
|--|-----------------------|
| Balance given on bank statement, end of month (M&T) | <u>2,049,758.25</u> |
| Amount of transfers in transit | 0.00 |
| Net balance in bank | 2,049,758.25 |
| Amount of deposit in transit | 0.00 |
| Total available balance | <u>\$2,049,758.25</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
NY MUNI TRUST
ACCOUNT 0060
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/24 TO: October 31, 2024

Total available balance as reported at the end of preceding period \$1,624,988.73

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount | |
|-----------------------------------|----------|----------|----------------|
| OCT 31 | Interest | 6,529.02 | |
| Total Receipts | | | 6,529.02 |
| Total Receipts, including balance | | | \$1,631,517.75 |

DISBURSEMENTS MADE DURING MONTH

| | | | |
|---|-------------|------|-----------------------|
| BY CHECK | | | |
| From Check No. | To Check No | 0.00 | |
| BY DEBIT CHARGE | | 0.00 | |
| (Total amount of checks issued and debit charges) | | | \$0.00 |
| Cash Balance as shown by records | | | <u>\$1,631,517.75</u> |

RECONCILIATION WITH BANK STATEMENT

| | | |
|--|--------------|-----------------------|
| Balance given on bank statement, end of month | 1,631,517.75 | |
| Less total of outstanding checks | 0.00 | |
| Net balance in bank | 1,631,517.75 | |
| Amount of deposits in transit | 0.00 | |
| Total available balance | | <u>\$1,631,517.75</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
RESTRICTED RESERVE ACCOUNT
ACCOUNT 3540
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/24 TO: October 31, 2024

Total available balance as reported at the end of preceding period \$1,785,338.37

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount | |
|-----------------------------------|-----------------------------------|----------|----------------|
| OCT 31 | Interest Transfer from General | 4,554.55 | |
| Total Receipts | | | \$4,554.55 |
| Total Receipts, including balance | | | \$1,789,892.92 |

DISBURSEMENTS MADE DURING MONTH

Transfer to General

| | | | |
|---|-------------|------|-----------------------|
| BY CHECK | | | |
| From Check No. | To Check No | 0.00 | |
| BY DEBIT CHARGE | | 0.00 | |
| (Total amount of checks issued and debit charges) | | | \$0.00 |
| Cash Balance as shown by records | | | <u>\$1,789,892.92</u> |

RECONCILIATION WITH BANK STATEMENT

| | | |
|--|--------------|-----------------------|
| Balance given on bank statement, end of month | 1,789,892.92 | |
| Less total of outstanding checks | 0.00 | |
| Net balance in bank | 1,789,892.92 | |
| Amount of deposits in transit | 0.00 | |
| Total available balance | | <u>\$1,789,892.92</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 10/31/2024



| Account | Description | Debits | Credits |
|-----------------------|---------------------------------------|----------------------|----------------------|
| A 200 | CASH IN CHECKING | 3,616,876.96 | 0.00 |
| A 201 03 | MUNICASH INVESTMENTS-NY | 1,631,517.75 | 0.00 |
| A 201 05 | MONEY MARKET INVESTMENT | 2,049,758.25 | 0.00 |
| A 210 | PETTY CASH | 300.00 | 0.00 |
| A 231 01 | RESTRICTED RESERVES SAVINGS | 1,789,892.92 | 0.00 |
| A 391 | DUE FROM OTHER FUNDS | 100,535.50 | 0.00 |
| A 391F | DUE FROM FEDERAL AID FUND | 254,786.96 | 0.00 |
| A 410 | STATE & FEDERAL AID RECEIVABLE | 2,902.00 | 0.00 |
| A 510 | ESTIMATED REVENUE | 15,229,803.00 | 0.00 |
| A 521 | ENCUMBRANCES | 4,681,466.45 | 0.00 |
| A 522 | EXPENDITURES | 3,322,624.96 | 0.00 |
| A 599 | APPROPRIATED FUND BALANCE | 2,123,961.42 | 0.00 |
| A 600 | ACCOUNTS PAYABLE | 0.00 | 68,909.04 |
| A 632 | DUE TO STATE TEACHERS RETIREMENT | 0.00 | 152,437.12 |
| A 637 | DUE TO EMPLOYEES RETIREMENT SYSTEM | 0.00 | 64,116.75 |
| A 718 | NYS EE RETIREMENT | 0.00 | 167.00 |
| A 720 | GROUP HEALTH INSURANCE | 0.00 | 335,571.21 |
| A 720F | FLEX HEALTH | 0.00 | 18,659.04 |
| A 821 | RESERVE FOR ENCUMBRANCES | 0.00 | 4,681,466.45 |
| A 827 | RESERVE FOR NYSERS RETIREMENT CREDITS | 0.00 | 167,404.00 |
| A 864 | RESERVE FOR TAX CERTIORARI | 0.00 | 150,000.00 |
| A 867 | RESERVE FOR EMPLOYEE BENEFITS | 0.00 | 421,620.00 |
| A 878 | CAPITAL RESERVE | 0.00 | 714,385.90 |
| A 878 01 | CAPITAL RESERVE/TRANSPORTATION | 0.00 | 399,487.27 |
| A 882 | RESERVE FOR REPAIRS | 0.00 | 35,000.00 |
| A 909 | FUND BALANCE, UNRESERVED | 0.00 | 453,489.42 |
| A 910 | APPROPRIATED FUND BALANCE | 0.00 | 1,670,472.07 |
| A 911 | UNAPPROPRIATED FUND BALANCE | 0.00 | 676,011.00 |
| A 960 | APPROPRIATIONS | 0.00 | 17,353,764.42 |
| A 980 | REVENUES | 0.00 | 7,441,465.48 |
| A Fund Totals: | | 34,804,426.17 | 34,804,426.17 |
| Grand Totals: | | 34,804,426.17 | 34,804,426.17 |

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 10/31/2024



| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|--------------------------------|----|-------------------|-----------------|-------------------|------------------|------------------|-------------------|
| <u>A 1010.400-00-0000</u> | CONTRACTUAL | | 2,000.00 | 0.00 | 2,000.00 | 295.77 | 298.76 | 1,405.47 |
| <u>A 1010.404-00-0000</u> | CONFERENCE FEES | | 8,000.00 | 0.00 | 8,000.00 | 3,142.44 | 0.00 | 4,857.56 |
| <u>A 1010.490-00-0000</u> | BOCES | | 4,600.00 | 0.00 | 4,600.00 | 255.84 | 1,041.40 | 3,302.76 |
| 1010 | BOARD OF EDUCATION | * | 14,600.00 | 0.00 | 14,600.00 | 3,694.05 | 1,340.16 | 9,565.79 |
| <u>A 1040.160-00-0000</u> | NON-INSTRUCT. SALARIES | | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |
| <u>A 1040.400-00-0000</u> | CONTRACTUAL | | 3,850.00 | 0.00 | 3,850.00 | 0.00 | 0.00 | 3,850.00 |
| <u>A 1040.406-00-0000</u> | ADVERTISING | | 5,000.00 | -250.00 | 4,750.00 | 0.00 | 3,000.00 | 1,750.00 |
| <u>A 1040.450-00-0000</u> | OFFICE SUPPLIES | | 1,000.00 | 0.00 | 1,000.00 | 28.05 | 0.00 | 971.95 |
| 1040 | DISTRICT CLERK | * | 14,850.00 | -250.00 | 14,600.00 | 28.05 | 3,000.00 | 11,571.95 |
| <u>A 1060.406-00-0000</u> | ADVERTISING | | 0.00 | 250.00 | 250.00 | 249.60 | 0.00 | 0.40 |
| <u>A 1060.408-00-0000</u> | PERSONAL SERVICES | | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 |
| 1060 | DISTRICT MEETING | * | 2,500.00 | 250.00 | 2,750.00 | 249.60 | 0.00 | 2,500.40 |
| 10 | Consolidated Payroll | ** | 31,950.00 | 0.00 | 31,950.00 | 3,971.70 | 4,340.16 | 23,638.14 |
| <u>A 1240.150-00-0000</u> | PROFESSIONAL SALARIES | | 173,056.00 | 0.00 | 173,056.00 | 59,904.00 | 0.00 | 113,152.00 |
| <u>A 1240.160-00-0000</u> | NON-INSTRUCT. SALARY | | 52,530.00 | 0.00 | 52,530.00 | 19,914.21 | 0.00 | 32,615.79 |
| <u>A 1240.403-00-0000</u> | TRAVEL-MILEAGE | | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| <u>A 1240.404-00-0000</u> | CONFERENCE FEES | | 5,000.00 | 0.00 | 5,000.00 | 1,744.33 | 0.00 | 3,255.67 |
| <u>A 1240.409-00-0000</u> | DUES | | 4,500.00 | 0.00 | 4,500.00 | 600.00 | 0.00 | 3,900.00 |
| <u>A 1240.450-00-0000</u> | OFFICE SUPPLIES | | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| 1240 | CHIEF SCHOOL OFFICE | * | 236,586.00 | 0.00 | 236,586.00 | 82,162.54 | 0.00 | 154,423.46 |
| 12 | | ** | 236,586.00 | 0.00 | 236,586.00 | 82,162.54 | 0.00 | 154,423.46 |
| <u>A 1310.160-00-0000</u> | NON-INSTRUCT. SALARIES | | 92,766.00 | 0.00 | 92,766.00 | 35,018.73 | 0.00 | 57,747.27 |
| <u>A 1310.403-00-0000</u> | TRAVEL-MILEAGE | | 275.00 | 0.00 | 275.00 | 259.70 | 0.00 | 15.30 |
| <u>A 1310.404-00-0000</u> | CONFERENCE FEES | | 250.00 | 0.00 | 250.00 | 250.00 | 0.00 | 0.00 |
| <u>A 1310.450-00-0000</u> | OFFICE SUPPLIES | | 200.00 | 0.00 | 200.00 | 0.00 | 0.00 | 200.00 |
| <u>A 1310.490-00-0000</u> | BOCES SERVICES | | 70,067.00 | 3,000.00 | 73,067.00 | 14,600.86 | 58,403.42 | 62.72 |
| 1310 | BUSINESS ADMINISTRATION | * | 163,558.00 | 3,000.00 | 166,558.00 | 50,129.29 | 58,403.42 | 58,025.29 |
| <u>A 1320.408-00-0000</u> | AUDITING SERVICES | | 30,000.00 | 0.00 | 30,000.00 | 23,811.75 | 4,188.25 | 2,000.00 |
| 1320 | AUDITING | * | 30,000.00 | 0.00 | 30,000.00 | 23,811.75 | 4,188.25 | 2,000.00 |
| <u>A 1380.401-00-0000</u> | SERVICE CONTRACTS | | 20,000.00 | 750.00 | 20,750.00 | 3,372.00 | 10,088.00 | 7,290.00 |
| 1380 | FISCAL AGENT FEE | * | 20,000.00 | 750.00 | 20,750.00 | 3,372.00 | 10,088.00 | 7,290.00 |
| 13 | | ** | 213,558.00 | 3,750.00 | 217,308.00 | 77,313.04 | 72,679.67 | 67,315.29 |
| <u>A 1420.408-00-0000</u> | ATTORNEY SERVICES | | 45,000.00 | 9,090.00 | 54,090.00 | 3,425.16 | 21,574.84 | 29,090.00 |

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 10/31/2024



| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|--|----|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 1420 | LEGAL | * | 45,000.00 | 9,090.00 | 54,090.00 | 3,425.16 | 21,574.84 | 29,090.00 |
| <u>A 1430.490-00-0000</u> | PERSONNEL SERVICES | | 45,000.00 | -10,000.00 | 35,000.00 | 6,619.20 | 26,476.80 | 1,904.00 |
| 1430 | PERSONNEL | * | 45,000.00 | -10,000.00 | 35,000.00 | 6,619.20 | 26,476.80 | 1,904.00 |
| <u>A 1460.490-00-0000</u> | RECORDS INFORMATION | | 6,800.00 | 0.00 | 6,800.00 | 1,360.00 | 5,440.00 | 0.00 |
| 1460 | RECORDS MANAGEMENT OFFICER | * | 6,800.00 | 0.00 | 6,800.00 | 1,360.00 | 5,440.00 | 0.00 |
| <u>A 1480.490-00-0000</u> | PUBLIC INFOR SPEC. | | 35,000.00 | 6,292.00 | 41,292.00 | 8,258.40 | 33,033.60 | 0.00 |
| 1480 | PUBLIC INFORMATION & SERVICES | * | 35,000.00 | 6,292.00 | 41,292.00 | 8,258.40 | 33,033.60 | 0.00 |
| 14 | | ** | 131,800.00 | 5,382.00 | 137,182.00 | 19,662.76 | 86,525.24 | 30,994.00 |
| <u>A 1620.160-00-0000</u> | NON INSTRUCT SALARIES | | 133,862.00 | 0.00 | 133,862.00 | 52,427.34 | 0.00 | 81,434.66 |
| <u>A 1620.400-00-0000</u> | CONTRACTUAL | | 62,500.00 | 2,163.36 | 64,663.36 | 227.00 | 2,163.36 | 62,273.00 |
| <u>A 1620.401-00-0000</u> | SERVICE CONTRACTS | | 20,000.00 | -60.00 | 19,940.00 | 13,107.21 | 2,817.63 | 4,015.16 |
| <u>A 1620.416-00-0000</u> | NATURAL GAS | | 85,000.00 | 0.00 | 85,000.00 | 14,392.00 | 28,784.00 | 41,824.00 |
| <u>A 1620.417-00-0000</u> | ELECTRICITY | | 95,000.00 | 0.00 | 95,000.00 | 36,247.30 | 58,752.70 | 0.00 |
| <u>A 1620.418-00-0000</u> | WATER | | 35,000.00 | 0.00 | 35,000.00 | 7,820.86 | 17,179.14 | 10,000.00 |
| <u>A 1620.450-00-0000</u> | CLEANING SUPPLIES | | 20,000.00 | 792.33 | 20,792.33 | 9,775.98 | 8,860.53 | 2,155.82 |
| 1620 | OPERATION OF PLANT | * | 451,362.00 | 2,895.69 | 454,257.69 | 133,997.69 | 118,557.36 | 201,702.64 |
| <u>A 1621.160-00-0000</u> | NON INSTRUCT SALARIES | | 176,290.00 | 0.00 | 176,290.00 | 37,532.66 | 0.00 | 138,757.34 |
| <u>A 1621.400-00-0000</u> | CONTRACTUAL | | 50,000.00 | 980.83 | 50,980.83 | 4,167.26 | 9,414.47 | 37,399.10 |
| <u>A 1621.402-00-0000</u> | REPAIRS | | 20,000.00 | 1,562.50 | 21,562.50 | 1,035.00 | 2,012.50 | 18,515.00 |
| <u>A 1621.450-00-0000</u> | SUPPLIES & MATERIALS | | 35,000.00 | 48.32 | 35,048.32 | 9,681.27 | 9,602.04 | 15,765.01 |
| <u>A 1621.450-00-0508</u> | GROUNDS | | 25,000.00 | 1,176.99 | 26,176.99 | 9,724.68 | 8,383.04 | 8,069.27 |
| <u>A 1621.490-00-0000</u> | BOCES SERVICES | | 55,000.00 | -2,700.00 | 52,300.00 | 10,457.28 | 41,829.12 | 13.60 |
| 1621 | MAINTENANCE OF PLANT | * | 361,290.00 | 1,068.64 | 362,358.64 | 72,598.15 | 71,241.17 | 218,519.32 |
| <u>A 1670.400-00-0000</u> | POSTAGE | | 15,000.00 | 2,000.00 | 17,000.00 | 9,155.03 | 5,848.46 | 1,996.51 |
| <u>A 1670.490-01-0000</u> | PRINTING | | 70,000.00 | 15,000.00 | 85,000.00 | 13,600.00 | 71,400.00 | 0.00 |
| 1670 | CENTRAL PRINTING & MAILING | * | 85,000.00 | 17,000.00 | 102,000.00 | 22,755.03 | 77,248.46 | 1,996.51 |
| 16 | | ** | 897,652.00 | 20,964.33 | 918,616.33 | 229,350.87 | 267,046.99 | 422,218.47 |
| <u>A 1910.414-00-0000</u> | INSURANCE | | 55,000.00 | -110.00 | 54,890.00 | 46,416.78 | 1,083.22 | 7,390.00 |
| 1910 | UNALLOCATED INSURANCE | * | 55,000.00 | -110.00 | 54,890.00 | 46,416.78 | 1,083.22 | 7,390.00 |
| <u>A 1964.400-00-0000</u> | REFUND PROP. TAX | | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 1964 | REFUND ON REAL PROPERTY TAXES | * | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| <u>A 1981.490-00-0000</u> | BOCES SERVICES | | 149,350.00 | 4,900.00 | 154,250.00 | 30,837.72 | 123,350.89 | 61.39 |
| 1981 | BOCES ADMINISTRATIVE COSTS | * | 149,350.00 | 4,900.00 | 154,250.00 | 30,837.72 | 123,350.89 | 61.39 |

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 10/31/2024



| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|---|------------|---------------------|------------------|---------------------|-------------------|-------------------|-------------------|
| 19 | General Support | ** | 214,350.00 | 4,790.00 | 219,140.00 | 77,254.50 | 124,434.11 | 17,451.39 |
| 1 | | *** | 1,725,896.00 | 34,886.33 | 1,760,782.33 | 489,715.41 | 555,026.17 | 716,040.75 |
| <u>A 2010.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 25,000.00 | 0.00 | 25,000.00 | 2,187.50 | 0.00 | 22,812.50 |
| <u>A 2010.490-00-0000</u> | OTHER BOCES | | 55,000.00 | 100.00 | 55,100.00 | 11,018.26 | 44,073.07 | 8.67 |
| 2010 | CURRICULUM DEVEL & SUPERVISION | * | 80,000.00 | 100.00 | 80,100.00 | 13,205.76 | 44,073.07 | 22,821.17 |
| <u>A 2020.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 205,715.00 | 0.00 | 205,715.00 | 76,726.50 | 0.00 | 128,988.50 |
| <u>A 2020.160-00-0000</u> | NON INSTRUCT. SALARIES | | 85,020.00 | 0.00 | 85,020.00 | 28,554.40 | 0.00 | 56,465.60 |
| <u>A 2020.403-02-0000</u> | TRAVEL-MILEAGE | | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| <u>A 2020.403-03-0000</u> | TRAVEL-MILEAGE | | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| <u>A 2020.404-02-0000</u> | CONFERENCE | | 500.00 | 0.00 | 500.00 | 243.74 | 0.00 | 256.26 |
| <u>A 2020.404-03-0000</u> | CONFERENCE | | 500.00 | 0.00 | 500.00 | 37.50 | 0.00 | 462.50 |
| <u>A 2020.409-00-0000</u> | DUES | | 1,600.00 | 0.00 | 1,600.00 | 0.00 | 0.00 | 1,600.00 |
| <u>A 2020.450-02-0000</u> | OFFICE SUPPLIES | | 1,000.00 | 0.00 | 1,000.00 | 145.00 | 0.00 | 855.00 |
| <u>A 2020.450-03-0000</u> | OFFICE SUPPLIES | | 1,000.00 | 0.00 | 1,000.00 | 754.24 | 0.00 | 245.76 |
| 2020 | SUPERVISION-REGULAR SCHOOL | * | 296,335.00 | 0.00 | 296,335.00 | 106,461.38 | 0.00 | 189,873.62 |
| <u>A 2070.150-00-0000</u> | INSERVICE SALARIES | | 30,000.00 | 0.00 | 30,000.00 | 7,881.00 | 0.00 | 22,119.00 |
| <u>A 2070.400-00-0000</u> | CONTRACTUAL | | 3,000.00 | 2,000.00 | 5,000.00 | 4,296.50 | 0.00 | 703.50 |
| <u>A 2070.490-00-0000</u> | BOCES INSERVICE | | 20,000.00 | -1,500.00 | 18,500.00 | 3,700.00 | 14,800.00 | 0.00 |
| 2070 | INSERVICE TRAINING-INSTRUCTION | * | 53,000.00 | 500.00 | 53,500.00 | 15,877.50 | 14,800.00 | 22,822.50 |
| 20 | Group Insurance | ** | 429,335.00 | 600.00 | 429,935.00 | 135,544.64 | 58,873.07 | 235,517.29 |
| <u>A 2110.120-00-0000</u> | INSTRUCTIONAL SALARIES K-3 | | 864,525.00 | 0.00 | 864,525.00 | 118,915.60 | 0.00 | 745,609.40 |
| <u>A 2110.120-01-0000</u> | INSTRUCTIONAL SALARIES 4-6 | | 565,033.00 | 0.00 | 565,033.00 | 74,256.24 | 0.00 | 490,776.76 |
| <u>A 2110.130-00-0000</u> | INSTRUCTIONAL 7-12 | | 1,500,890.00 | 0.00 | 1,500,890.00 | 242,890.36 | 0.00 | 1,257,999.64 |
| <u>A 2110.130-01-0000</u> | AFTER SCHOOL PROGRAM | | 20,000.00 | 0.00 | 20,000.00 | 13,831.10 | 0.00 | 6,168.90 |
| <u>A 2110.131-00-0000</u> | HEALTH BUY-OUTS | | 22,000.00 | 0.00 | 22,000.00 | 0.00 | 0.00 | 22,000.00 |
| <u>A 2110.140-00-0000</u> | SUBSTITUTE SALARIES | | 125,800.00 | 0.00 | 125,800.00 | 32,223.19 | 0.00 | 93,576.81 |
| <u>A 2110.160-00-0000</u> | NON INSTRUCT SALARIES | | 79,353.00 | 0.00 | 79,353.00 | 29,126.41 | 0.00 | 50,226.59 |
| <u>A 2110.200-02-0000</u> | NEW EQUIPMENT | | 15,000.00 | 0.00 | 15,000.00 | 0.00 | 0.00 | 15,000.00 |
| <u>A 2110.400-02-0000</u> | CONTRACTUAL | | 9,550.00 | 0.00 | 9,550.00 | 0.00 | 0.00 | 9,550.00 |
| <u>A 2110.400-03-0000</u> | CONTRACTUAL | | 8,000.00 | 10,311.20 | 18,311.20 | 2,746.50 | 11,811.20 | 3,753.50 |
| <u>A 2110.403-02-0000</u> | TRAVEL-MILEAGE | | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| <u>A 2110.403-03-0000</u> | TRAVEL-MILEAGE | | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| <u>A 2110.404-02-0000</u> | CONFERENCE FEES | | 1,800.00 | 0.00 | 1,800.00 | 0.00 | 0.00 | 1,800.00 |

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 10/31/2024



| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|------------------------------------|----------------------------|-----------|-------------|-------------|----------|------------|-----------|
| A 2110.404-03-0000 | CONFERENCE FEES | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 0.00 | 1,000.00 |
| A 2110.450-02-0001 | INST SUPPLY-GRADE 1 | 400.00 | 0.00 | 400.00 | 125.63 | 7.81 | 266.56 |
| A 2110.450-02-0002 | INST SUPPLY-GRADE 2 | 600.00 | 0.00 | 600.00 | 129.69 | 26.57 | 443.74 |
| A 2110.450-02-0003 | INST SUPPLY-GRADE 3 | 400.00 | 0.00 | 400.00 | 160.16 | 50.44 | 189.40 |
| A 2110.450-02-0004 | INST SUPPLY-GRADE 4 | 400.00 | 0.00 | 400.00 | 154.42 | 134.32 | 111.26 |
| A 2110.450-02-0005 | INST SUPPLY-GRADE 5 | 400.00 | 0.00 | 400.00 | 163.71 | 28.45 | 207.84 |
| A 2110.450-02-0006 | INST SUPPLY-GRADE 6 | 600.00 | 0.00 | 600.00 | 141.12 | 94.53 | 364.35 |
| A 2110.450-02-0007 | INST SUPPLY ESL | 200.00 | 0.00 | 200.00 | 113.32 | 12.00 | 74.68 |
| A 2110.450-02-0013 | INST SUPPLY-KNDG | 200.00 | 0.00 | 200.00 | 138.75 | 0.00 | 61.25 |
| A 2110.450-02-3000 | INST SUPPLY-ART | 2,500.00 | 0.00 | 2,500.00 | 2,296.90 | 0.00 | 203.10 |
| A 2110.450-02-3050 | STEM | 200.00 | 0.00 | 200.00 | 115.26 | 58.99 | 25.75 |
| A 2110.450-02-4000 | INST SUPPLY-MUSIC | 2,500.00 | 0.00 | 2,500.00 | 62.99 | 359.50 | 2,077.51 |
| A 2110.450-02-4100 | INST SUPPLY-PHYS ED. | 200.00 | 0.00 | 200.00 | 0.00 | 0.00 | 200.00 |
| A 2110.450-02-4200 | INST-SUPPLY-REMEDICATION | 600.00 | 0.00 | 600.00 | 325.30 | 35.89 | 238.81 |
| A 2110.450-02-4700 | INST SUPPLY-GENERAL | 12,500.00 | -280.00 | 12,220.00 | 1,529.28 | 47.16 | 10,643.56 |
| A 2110.450-03-3000 | INST SUPPLY-ART | 4,200.00 | 0.00 | 4,200.00 | 1,419.26 | 566.67 | 2,214.07 |
| A 2110.450-03-3200 | INST SUPPLY-BUSINESS ED. | 200.00 | 0.00 | 200.00 | 29.49 | 4.42 | 166.09 |
| A 2110.450-03-3400 | INST SUPPLY-ENGLISH | 600.00 | 280.00 | 880.00 | 712.91 | 144.85 | 22.24 |
| A 2110.450-03-3500 | INST SUPPLY-FOR LANGUAGE | 700.00 | 0.00 | 700.00 | 276.49 | 115.97 | 307.54 |
| A 2110.450-03-3600 | INST SUPPLY-HEALTH | 200.00 | 0.00 | 200.00 | 0.00 | 0.00 | 200.00 |
| A 2110.450-03-3700 | INST SUPPLY-HOME EC. | 3,300.00 | 0.00 | 3,300.00 | 1,495.00 | 1,747.23 | 57.77 |
| A 2110.450-03-3800 | INST SUPPLY-INDUSTRIAL ART | 3,450.00 | 0.00 | 3,450.00 | 691.94 | 2,067.54 | 690.52 |
| A 2110.450-03-3900 | INST SUPPLY-MATH | 1,700.00 | 0.00 | 1,700.00 | 997.45 | 40.25 | 662.30 |
| A 2110.450-03-4000 | INST SUPPLY-MUSIC | 4,000.00 | 0.00 | 4,000.00 | 761.87 | 3,223.85 | 14.28 |
| A 2110.450-03-4100 | INST SUPPLY-PHYS ED | 400.00 | 0.00 | 400.00 | 0.00 | 0.00 | 400.00 |
| A 2110.450-03-4300 | INST SUPPLY-SCIENCE | 1,000.00 | 0.00 | 1,000.00 | 913.18 | 86.82 | 0.00 |
| A 2110.450-03-4400 | INST SUPPLY-SOCIAL STUDY | 600.00 | 0.00 | 600.00 | 240.77 | 30.08 | 329.15 |
| A 2110.450-03-4700 | INST SUPPLY-GENERAL | 12,500.00 | 222.82 | 12,722.82 | 481.58 | 222.82 | 12,018.42 |
| A 2110.470-00-0000 | TUITION-REGULAR EDUCATION | 45,000.00 | -45,000.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| A 2110.473-00-0000 | Charter School Tuition | 0.00 | 45,000.00 | 45,000.00 | 0.00 | 30,000.00 | 15,000.00 |
| A 2110.480-01-0000 | TEXTBOOKS-OTHER SCHOOLS | 1,000.00 | 0.00 | 1,000.00 | 199.86 | 3.29 | 796.85 |
| A 2110.480-02-0006 | TEXTBOOKS-GRADE 6 | 7,000.00 | 0.00 | 7,000.00 | 2,070.00 | 0.00 | 4,930.00 |
| A 2110.480-02-4200 | TEXTBOOKS-REMEDICATION | 5,000.00 | 0.00 | 5,000.00 | 0.00 | 0.00 | 5,000.00 |

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| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|------------------------------------|---|----|---------------------|-------------------|---------------------|-------------------|---------------------|---------------------|
| A 2110.480-02-4800 | WORKBOOKS-ELEMENTARY | | 40,000.00 | 0.00 | 40,000.00 | 29,428.84 | 0.00 | 10,571.16 |
| A 2110.480-03-2270 | CONSUMABLE | | 9,000.00 | 160.00 | 9,160.00 | 9,076.84 | 80.93 | 2.23 |
| A 2110.480-03-3200 | TEXTBOOKS-BUSINESS ED. | | 1,500.00 | 0.00 | 1,500.00 | 561.00 | 114.63 | 824.37 |
| A 2110.480-03-3400 | TEXTBOOKS-ENGLISH | | 6,000.00 | 0.00 | 6,000.00 | 786.15 | 36.82 | 5,177.03 |
| A 2110.480-03-4400 | TEXTBOOKS-SOCIAL STUDY | | 1,100.00 | 0.00 | 1,100.00 | 0.00 | 0.00 | 1,100.00 |
| A 2110.480-03-4700 | TEXTBOOKS-GENERAL INST. | | 2,500.00 | 0.00 | 2,500.00 | 0.00 | 0.00 | 2,500.00 |
| A 2110.490-00-0000 | BOCES SERVICES | | 775,000.00 | 0.00 | 775,000.00 | 139,069.49 | 585,930.51 | 50,000.00 |
| 2110 | TEACHING-REGULAR SCHOOL | * | 4,162,601.00 | 10,694.02 | 4,173,295.02 | 708,658.05 | 637,083.54 | 2,827,553.43 |
| 21 | New York State Income Tax | ** | 4,162,601.00 | 10,694.02 | 4,173,295.02 | 708,658.05 | 637,083.54 | 2,827,553.43 |
| A 2250.150-00-0000 | INSTRUCTIONAL SALARIES | | 630,087.00 | 0.00 | 630,087.00 | 83,687.12 | 0.00 | 546,399.88 |
| A 2250.160-00-0000 | NON INSTRUCT SALARIES | | 165,000.00 | 0.00 | 165,000.00 | 36,900.04 | 0.00 | 128,099.96 |
| A 2250.200-00-0000 | NEW EQUIPMENT | | 2,500.00 | 0.00 | 2,500.00 | 628.08 | 94.21 | 1,777.71 |
| A 2250.400-00-0000 | CONTRACTUAL | | 20,000.00 | 825.00 | 20,825.00 | 1,788.50 | 11,036.50 | 8,000.00 |
| A 2250.404-00-0000 | CONFERENCE FEES | | 250.00 | 0.00 | 250.00 | 0.00 | 0.00 | 250.00 |
| A 2250.450-00-0000 | INSTRUCT. SUPPLIES | | 3,000.00 | 0.00 | 3,000.00 | 1,140.59 | 1,036.45 | 822.96 |
| A 2250.470-00-0000 | TUITION | | 315,498.00 | 405,503.50 | 721,001.50 | 97,037.60 | 522,145.90 | 101,818.00 |
| A 2250.490-00-0000 | BOCES SERVICES | | 1,822,005.00 | 0.00 | 1,822,005.00 | 327,880.94 | 1,494,124.06 | 0.00 |
| 2250 | PROGRAMS-STUDENTS W/ DISABIL | * | 2,958,340.00 | 406,328.50 | 3,364,668.50 | 549,062.87 | 2,028,437.12 | 787,168.51 |
| A 2280.150-00-0000 | INSTRUCTIONAL SALARIES | | 104,786.00 | 0.00 | 104,786.00 | 20,198.40 | 0.00 | 84,587.60 |
| A 2280.490-00-0000 | BOCES SERVICES | | 405,272.00 | 50,779.00 | 456,051.00 | 91,210.20 | 364,840.80 | 0.00 |
| 2280 | OCCUPATIONAL EDUCATION | * | 510,058.00 | 50,779.00 | 560,837.00 | 111,408.60 | 364,840.80 | 84,587.60 |
| 22 | Federal Income Tax | ** | 3,468,398.00 | 457,107.50 | 3,925,505.50 | 660,471.47 | 2,393,277.92 | 871,756.11 |
| A 2330.490-00-0000 | BOCES-SPECIAL SCHOOL | | 65,955.00 | -4,200.00 | 61,755.00 | 12,347.20 | 49,388.80 | 19.00 |
| 2330 | TEACHING-SPECIAL SCHOOLS | * | 65,955.00 | -4,200.00 | 61,755.00 | 12,347.20 | 49,388.80 | 19.00 |
| 23 | Income Executions | ** | 65,955.00 | -4,200.00 | 61,755.00 | 12,347.20 | 49,388.80 | 19.00 |
| A 2610.150-00-0000 | INSTRUCTIONAL SALARIES | | 88,005.00 | 0.00 | 88,005.00 | 13,496.32 | 0.00 | 74,508.68 |
| A 2610.160-00-0000 | NON INSTRUCT SALARIES | | 35,000.00 | 0.00 | 35,000.00 | 7,127.67 | 0.00 | 27,872.33 |
| A 2610.460-00-0000 | STATE AIDED LIBRARY MATERIALS | | 3,731.00 | 0.00 | 3,731.00 | 684.04 | 40.05 | 3,006.91 |
| A 2610.490-00-0000 | BOCES SERVICES | | 45,000.00 | 0.00 | 45,000.00 | 8,377.18 | 33,508.76 | 3,114.06 |
| 2610 | SCHOOL LIBRARY & AUDIOVISUAL | * | 171,736.00 | 0.00 | 171,736.00 | 29,685.21 | 33,548.81 | 108,501.98 |
| A 2630.220-00-0000 | STATE AIDED EQUIPMENT | | 9,679.00 | 204.04 | 9,883.04 | 2.24 | 204.37 | 9,676.43 |
| A 2630.450-00-0000 | SUPPLIES | | 8,500.00 | 590.50 | 9,090.50 | 4,186.25 | 1,564.37 | 3,339.88 |
| A 2630.460-00-0000 | STATE AIDED SOFTWARE | | 8,943.00 | 0.00 | 8,943.00 | 5,245.23 | 0.00 | 3,697.77 |

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| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|---------------------------------------|----|-------------------|------------------|-------------------|-------------------|-------------------|-------------------|
| <u>A 2630.490-00-0000</u> | BOCES | | 635,340.00 | 64,660.00 | 700,000.00 | 124,402.72 | 575,597.28 | 0.00 |
| 2630 | COMPUTER ASSISTED INSTRUCTION | * | 662,462.00 | 65,454.54 | 727,916.54 | 133,836.44 | 577,366.02 | 16,714.08 |
| 26 | Social Security Tax | ** | 834,198.00 | 65,454.54 | 899,652.54 | 163,521.65 | 610,914.83 | 125,216.06 |
| <u>A 2810.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 75,000.00 | 0.00 | 75,000.00 | 18,337.70 | 0.00 | 56,662.30 |
| <u>A 2810.160-00-0000</u> | NON INSTRUCT SALARIES | | 35,500.00 | 0.00 | 35,500.00 | 5,124.88 | 0.00 | 30,375.12 |
| <u>A 2810.404-00-0000</u> | CONFERENCE FEES | | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| <u>A 2810.450-00-0000</u> | INTRUCTIONAL SUPPLIES | | 2,650.00 | 26.00 | 2,676.00 | 1,993.61 | 5.61 | 676.78 |
| <u>A 2810.490-00-0000</u> | BOCES SERVICES | | 102,525.00 | 3,100.00 | 105,625.00 | 21,124.56 | 84,498.24 | 2.20 |
| 2810 | GUIDANCE-REGULAR SCHOOL | * | 216,175.00 | 3,126.00 | 219,301.00 | 46,580.75 | 84,503.85 | 88,216.40 |
| <u>A 2815.160-00-0000</u> | NON INSTRUCT SALARIES | | 50,000.00 | 0.00 | 50,000.00 | 14,521.45 | 0.00 | 35,478.55 |
| <u>A 2815.400-00-0000</u> | CONTRACTUAL | | 2,000.00 | 0.00 | 2,000.00 | 0.00 | 0.00 | 2,000.00 |
| <u>A 2815.450-02-0000</u> | OFFICE SUPPLIES-ELEM | | 1,500.00 | -170.00 | 1,330.00 | 38.28 | 25.12 | 1,266.60 |
| <u>A 2815.450-03-0000</u> | OFFICE SUPPLIES-H.S. | | 3,000.00 | 170.00 | 3,170.00 | 1,788.91 | 1,293.54 | 87.55 |
| <u>A 2815.490-00-0000</u> | BOCES SERVICES | | 24,500.00 | 0.00 | 24,500.00 | 3,252.06 | 13,008.20 | 8,239.74 |
| 2815 | HEALTH SERVICES-REGULAR SCHOOL | * | 81,000.00 | 0.00 | 81,000.00 | 19,600.70 | 14,326.86 | 47,072.44 |
| <u>A 2820.490-00-0000</u> | BOCES SERVICES | | 50,000.00 | -5,000.00 | 45,000.00 | 8,972.16 | 35,888.64 | 139.20 |
| 2820 | PSYCHOLOGICAL SRVC-REG SCHOOL | * | 50,000.00 | -5,000.00 | 45,000.00 | 8,972.16 | 35,888.64 | 139.20 |
| <u>A 2825.150-00-0000</u> | SOCIAL WORKER | | 55,022.00 | 0.00 | 55,022.00 | 8,476.32 | 0.00 | 46,545.68 |
| 2825 | SOCIAL WORK SRVC-REG SCHOOL | * | 55,022.00 | 0.00 | 55,022.00 | 8,476.32 | 0.00 | 46,545.68 |
| <u>A 2830.400-00-0000</u> | SRO OFFICER | | 45,000.00 | 4,000.00 | 49,000.00 | 48,440.00 | 0.00 | 560.00 |
| 2830 | PUPIL PERSONNEL SRVC-SPEC SCHL | * | 45,000.00 | 4,000.00 | 49,000.00 | 48,440.00 | 0.00 | 560.00 |
| <u>A 2850.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 97,525.00 | 0.00 | 97,525.00 | 0.00 | 0.00 | 97,525.00 |
| <u>A 2850.400-00-0000</u> | CONTRACTUAL | | 2,000.00 | 0.00 | 2,000.00 | 865.00 | 0.00 | 1,135.00 |
| <u>A 2850.450-00-0000</u> | SUPPLIES | | 2,000.00 | 0.00 | 2,000.00 | 0.00 | 1,300.00 | 700.00 |
| 2850 | CO-CURRICULAR ACTIV-REG SCHL | * | 101,525.00 | 0.00 | 101,525.00 | 865.00 | 1,300.00 | 99,360.00 |
| <u>A 2855.150-00-0000</u> | INSTRUCTIONAL SALARIES | | 152,650.00 | 0.00 | 152,650.00 | 0.00 | 0.00 | 152,650.00 |
| <u>A 2855.160-00-0000</u> | NON INSTRUCT SALARIES | | 10,000.00 | 0.00 | 10,000.00 | 780.00 | 0.00 | 9,220.00 |
| <u>A 2855.200-00-0000</u> | NEW EQUIPMENT | | 5,270.00 | 0.00 | 5,270.00 | 0.00 | 0.00 | 5,270.00 |
| <u>A 2855.400-00-0000</u> | CONTRACTUAL | | 10,000.00 | 0.00 | 10,000.00 | 69.00 | 0.00 | 9,931.00 |
| <u>A 2855.403-00-0000</u> | TRAVEL-MILEAGE | | 500.00 | 0.00 | 500.00 | 0.00 | 0.00 | 500.00 |
| <u>A 2855.409-00-0000</u> | DUES | | 5,150.00 | 0.00 | 5,150.00 | 1,355.00 | 0.00 | 3,795.00 |
| <u>A 2855.410-00-0000</u> | RENTAL | | 5,150.00 | 0.00 | 5,150.00 | 0.00 | 0.00 | 5,150.00 |
| <u>A 2855.411-00-0000</u> | OFFICIALS | | 35,000.00 | 0.00 | 35,000.00 | 6,918.75 | 0.00 | 28,081.25 |

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| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|--------------------------------------|-----|---------------------|-------------------|----------------------|---------------------|---------------------|---------------------|
| <u>A 2855.413-00-0000</u> | TOURNAMENT FEES | | 5,000.00 | 0.00 | 5,000.00 | 1,355.00 | 0.00 | 3,645.00 |
| <u>A 2855.450-00-0000</u> | INSTRUCT. SUPPLIES | | 28,840.00 | 349.73 | 29,189.73 | 9,195.45 | 5,463.63 | 14,530.65 |
| <u>A 2855.450-00-0014</u> | UNIFORMS | | 13,102.00 | 250.00 | 13,352.00 | 10,301.13 | 3,050.00 | 0.87 |
| 2855 | INTERSCHOL ATHLETICS-REG SCHL | * | 270,662.00 | 599.73 | 271,261.73 | 29,974.33 | 8,513.63 | 232,773.77 |
| 28 | New York City Income Tax | ** | 819,384.00 | 2,725.73 | 822,109.73 | 162,909.26 | 144,532.98 | 514,667.49 |
| 2 | | *** | 9,779,871.00 | 532,381.79 | 10,312,252.79 | 1,843,452.27 | 3,894,071.14 | 4,574,729.38 |
| <u>A 5510.160-00-0000</u> | NON INSTRUCT SALARIES | | 305,850.00 | 0.00 | 305,850.00 | 75,081.81 | 0.00 | 230,768.19 |
| <u>A 5510.161-00-0000</u> | NON INSTRUCT SALARIES | | 90,000.00 | 0.00 | 90,000.00 | 24,372.93 | 0.00 | 65,627.07 |
| <u>A 5510.210-00-0000</u> | NEW BUSES | | 152,256.00 | 0.00 | 152,256.00 | 0.00 | 152,255.96 | 0.04 |
| <u>A 5510.400-00-0000</u> | CONTRACTUAL | | 9,800.00 | 0.00 | 9,800.00 | 397.42 | 690.19 | 8,712.39 |
| <u>A 5510.414-00-0000</u> | INSURANCE | | 26,500.00 | 10.00 | 26,510.00 | 26,510.00 | 0.00 | 0.00 |
| <u>A 5510.450-00-0000</u> | BUS REPAIR SUPPLIES | | 24,250.00 | 744.10 | 24,994.10 | 10,737.41 | 14,307.64 | -50.95 |
| <u>A 5510.450-00-0509</u> | DIESEL | | 58,655.00 | 0.00 | 58,655.00 | 4,314.13 | 35,685.87 | 18,655.00 |
| <u>A 5510.490-00-0000</u> | BOCES SERVICES | | 2,000.00 | 0.00 | 2,000.00 | 80.00 | 320.00 | 1,600.00 |
| 5510 | DISTRICT TRANSPORT-MEDICAID | * | 669,311.00 | 754.10 | 670,065.10 | 141,493.70 | 203,259.66 | 325,311.74 |
| <u>A 5530.414-00-0000</u> | INSURANCE | | 9,500.00 | 0.00 | 9,500.00 | 9,500.00 | 0.00 | 0.00 |
| <u>A 5530.416-00-0000</u> | NATURAL GAS | | 16,850.00 | 0.00 | 16,850.00 | 6,784.80 | 10,065.20 | 0.00 |
| <u>A 5530.417-00-0000</u> | ELECTRICITY | | 25,000.00 | 0.00 | 25,000.00 | 6,396.58 | 11,603.42 | 7,000.00 |
| <u>A 5530.418-00-0000</u> | WATER | | 10,000.00 | 0.00 | 10,000.00 | 2,666.64 | 7,333.36 | 0.00 |
| <u>A 5530.450-00-0000</u> | BUS GARAGE SUPPLIES | | 1,000.00 | 0.00 | 1,000.00 | 874.87 | 0.00 | 125.13 |
| <u>A 5530.450-00-0515</u> | SUPPLIES&MATERIALS | | 0.00 | 45.50 | 45.50 | 45.50 | 0.00 | 0.00 |
| <u>A 5530.450-00-0516</u> | TOOLS-MECHANICS | | 100.00 | -11.00 | 89.00 | 0.00 | 0.00 | 89.00 |
| 5530 | GARAGE BUILDING | * | 62,450.00 | 34.50 | 62,484.50 | 26,268.39 | 29,001.98 | 7,214.13 |
| 55 | | ** | 731,761.00 | 788.60 | 732,549.60 | 167,762.09 | 232,261.64 | 332,525.87 |
| 5 | | *** | 731,761.00 | 788.60 | 732,549.60 | 167,762.09 | 232,261.64 | 332,525.87 |
| <u>A 9010.800-00-0000</u> | EMPLOYEE RETIREMENT | | 295,187.00 | 0.00 | 295,187.00 | 278.00 | 0.00 | 294,909.00 |
| 9010 | STATE RETIREMENT | * | 295,187.00 | 0.00 | 295,187.00 | 278.00 | 0.00 | 294,909.00 |
| <u>A 9020.800-00-0000</u> | TEACHER RETIREMENT | | 615,888.00 | 0.00 | 615,888.00 | 0.00 | 0.00 | 615,888.00 |
| 9020 | TEACHERS' RETIREMENT | * | 615,888.00 | 0.00 | 615,888.00 | 0.00 | 0.00 | 615,888.00 |
| <u>A 9030.800-00-0000</u> | SOCIAL SECURITY | | 526,555.00 | 0.00 | 526,555.00 | 89,076.37 | 0.00 | 437,478.63 |
| 9030 | SOCIAL SECURITY | * | 526,555.00 | 0.00 | 526,555.00 | 89,076.37 | 0.00 | 437,478.63 |
| <u>A 9040.800-00-0000</u> | WORKERS COMP. | | 48,500.00 | 0.00 | 48,500.00 | 31,680.45 | 0.00 | 16,819.55 |
| 9040 | WORKERS' COMPENSATION | * | 48,500.00 | 0.00 | 48,500.00 | 31,680.45 | 0.00 | 16,819.55 |

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| Account | Description | | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|---------------------------|---|-----|----------------------|--------------------|----------------------|---------------------|---------------------|---------------------|
| <u>A 9050.800-00-0000</u> | UNEMPLOYMENT INS. | | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| 9050 | UNEMPLOYMENT INSURANCE | * | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 0.00 | 10,000.00 |
| <u>A 9055.800-00-0000</u> | DISABILITY INSURANCE | | 2,000.00 | 203.70 | 2,203.70 | 96.20 | 107.50 | 2,000.00 |
| 9055 | DISABILITY INSURANCE | * | 2,000.00 | 203.70 | 2,203.70 | 96.20 | 107.50 | 2,000.00 |
| <u>A 9060.800-00-0000</u> | HEALTH INSURANCE | | 1,974,509.00 | -114,771.00 | 1,859,738.00 | 600,564.17 | 0.00 | 1,259,173.83 |
| 9060 | HOSPITAL, MEDICAL & DENTAL INS | * | 1,974,509.00 | -114,771.00 | 1,859,738.00 | 600,564.17 | 0.00 | 1,259,173.83 |
| 90 | | ** | 3,472,639.00 | -114,567.30 | 3,358,071.70 | 721,695.19 | 107.50 | 2,636,269.01 |
| <u>A 9711.600-00-0000</u> | SERIAL BOND-PRINCIPAL-CONSTRUCTION | | 730,000.00 | 0.00 | 730,000.00 | 0.00 | 0.00 | 730,000.00 |
| <u>A 9711.700-00-0000</u> | SERIAL BOND-INTEREST-CONSTRUCTION | | 215,824.00 | 0.00 | 215,824.00 | 0.00 | 0.00 | 215,824.00 |
| 9711 | SERIAL BOND | * | 945,824.00 | 0.00 | 945,824.00 | 0.00 | 0.00 | 945,824.00 |
| <u>A 9789.600-00-0000</u> | OTHER DEBT-EPC PRINCIPAL | | 74,771.00 | 0.00 | 74,771.00 | 0.00 | 0.00 | 74,771.00 |
| <u>A 9789.700-00-0000</u> | OTHER DEBT-EPC INTEREST | | 61,013.00 | 0.00 | 61,013.00 | 0.00 | 0.00 | 61,013.00 |
| 9789 | Other Debt (Specify) | * | 135,784.00 | 0.00 | 135,784.00 | 0.00 | 0.00 | 135,784.00 |
| 97 | Endowment, Scholarship and Gift Fund | ** | 1,081,608.00 | 0.00 | 1,081,608.00 | 0.00 | 0.00 | 1,081,608.00 |
| <u>A 9901.950-00-0000</u> | TRANSFER-SPECIAL AID | | 8,500.00 | 0.00 | 8,500.00 | 0.00 | 0.00 | 8,500.00 |
| 9901 | TRANSFER TO SPECIAL AID | * | 8,500.00 | 0.00 | 8,500.00 | 0.00 | 0.00 | 8,500.00 |
| <u>A 9950.900-00-0000</u> | TRANSFER-CAPITAL FUND | | 100,000.00 | 0.00 | 100,000.00 | 100,000.00 | 0.00 | 0.00 |
| 9950 | TRANSFER TO CAPITAL | * | 100,000.00 | 0.00 | 100,000.00 | 100,000.00 | 0.00 | 0.00 |
| 99 | | ** | 108,500.00 | 0.00 | 108,500.00 | 100,000.00 | 0.00 | 8,500.00 |
| 9 | | *** | 4,662,747.00 | -114,567.30 | 4,548,179.70 | 821,695.19 | 107.50 | 3,726,377.01 |
| Fund ATotals: | | | 16,900,275.00 | 453,489.42 | 17,353,764.42 | 3,322,624.96 | 4,681,466.45 | 9,349,673.01 |
| Grand Totals: | | | 16,900,275.00 | 453,489.42 | 17,353,764.42 | 3,322,624.96 | 4,681,466.45 | 9,349,673.01 |

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2024 To 10/31/2024



| Account | Description | Budget | Adjustments | Revised Budget | Revenue Earned | Unearned Revenue |
|-----------------------------|-------------------------------------|----------------------|-------------|----------------------|---------------------|---------------------|
| A 1001 | TAXES RECEIVABLE | 7,615,595.00 | 0.00 | 7,615,595.00 | 5,816,410.02 | 1,799,184.98 |
| A 1081 | PAYMENTS IN LIEU OF TAXES | 245,803.00 | 0.00 | 245,803.00 | 107,627.03 | 138,175.97 |
| A 1085 | STAR PROGRAM | 655,920.00 | 0.00 | 655,920.00 | 0.00 | 655,920.00 |
| A 1335 | OTHER STUDENT FEES AND CHARGES | 2,500.00 | 0.00 | 2,500.00 | 2,722.00 | -222.00 |
| A 2401 | INTEREST AND EARNINGS | 100,000.00 | 0.00 | 100,000.00 | 57,083.61 | 42,916.39 |
| A 2413 | RENTAL OF REAL PROPERTY/BOCES | 10,000.00 | 0.00 | 10,000.00 | 1,000.00 | 9,000.00 |
| A 2450 | COMMISSIONS | 1,500.00 | 0.00 | 1,500.00 | 1,631.95 | -131.95 |
| A 2680 | INSURANCE RECOVERIES | 1,000.00 | 0.00 | 1,000.00 | 3,113.40 | -2,113.40 |
| A 2700 | RETIREE DRUG SUBSIDY | 20,000.00 | 0.00 | 20,000.00 | 7,816.72 | 12,183.28 |
| A 2701 | REFUNDS FOR BOCES AIDED SERVICES | 350,000.00 | 0.00 | 350,000.00 | 15,838.74 | 334,161.26 |
| A 2703 | REFUND OF PRIORS YRS EXPENSE | 75,000.00 | 0.00 | 75,000.00 | 71,193.98 | 3,806.02 |
| A 2705 | GIFTS AND DONATIONS | 1,000.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 |
| A 2770 | UNCLASSIFIED OTHER REVENUE | 85,000.00 | 0.00 | 85,000.00 | 8,362.57 | 76,637.43 |
| A 3101 | BASIC FORMULA | 2,933,535.00 | 0.00 | 2,933,535.00 | 295,844.06 | 2,637,690.94 |
| A 3101.001 | EXCESS COST | 995,000.00 | 0.00 | 995,000.00 | 0.00 | 995,000.00 |
| A 3102 | LOTTERY AID | 585,000.00 | 0.00 | 585,000.00 | 722,289.69 | -137,289.69 |
| A 3102.00.2 | COMMERCIAL GAMING | 275,000.00 | 0.00 | 275,000.00 | 271,653.75 | 3,346.25 |
| A 3102.001 | VLT LOTTERY GRANT | 150,000.00 | 0.00 | 150,000.00 | 43,315.96 | 106,684.04 |
| A 3102.003 | CANNIBUS | 1,200.00 | 0.00 | 1,200.00 | 0.00 | 1,200.00 |
| A 3103 | BOARDS OF COOPERATIVE EDUCATIONAL S | 995,000.00 | 0.00 | 995,000.00 | 0.00 | 995,000.00 |
| A 3260 | TEXTBOOKS | 30,000.00 | 0.00 | 30,000.00 | 9,105.00 | 20,895.00 |
| A 3262 | COMPUTER SOFTWARE AID | 80,000.00 | 0.00 | 80,000.00 | 0.00 | 80,000.00 |
| A 3262.001 | HARDWARE AID | 8,500.00 | 0.00 | 8,500.00 | 0.00 | 8,500.00 |
| A 3263 | LIBRARY A/V LOAN PROGRAM | 3,250.00 | 0.00 | 3,250.00 | 0.00 | 3,250.00 |
| A 4601 | MEDICAID REIMBURSEMENT | 10,000.00 | 0.00 | 10,000.00 | 6,457.00 | 3,543.00 |
| A Totals: | | 15,229,803.00 | 0.00 | 15,229,803.00 | 7,441,465.48 | 7,788,337.52 |
| Grand Totals: | | 15,229,803.00 | 0.00 | 15,229,803.00 | 7,441,465.48 | 7,788,337.52 |

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH
ACCOUNT 6559
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/24 TO: October 31, 2024

Total available balance as reported at the end of preceding period \$71,707.13

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|-----------------------------------|----------|-------------|
| OCT 31 | Interest | 36.98 |
| Total Receipts | | 36.98 |
| Total Receipts, including balance | | \$71,744.11 |

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. 2078 To Check No. 2080 16,047.38

BY DEBIT CHARGE

(Total amount of checks issued and debit charges) \$16,047.38

Cash Balance as shown by records \$55,696.73

RECONCILIATION WITH BANK STATEMENT

| | |
|--|--------------------|
| Balance given on bank statement, end of month | 60,066.42 |
| Less total of outstanding checks | 4,369.69 |
| Net balance in bank | 55,696.73 |
| Amount of deposits in transit | |
| Total available balance | <u>\$55,696.73</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2024



Account: M&T SCHOOL LUNCH CHECKING
Cash Account(s): C 200

| | | |
|---|---|-----------|
| Ending Bank Balance: | | 60,066.42 |
| Outstanding Checks (See listing below): | - | 4,369.69 |
| Deposits in Transit: | + | 0.00 |
| Other Credits: | + | 0.00 |
| Other Debits: | - | 0.00 |

| | |
|-------------------------------|-----------|
| Adjusted Ending Bank Balance: | 55,696.73 |
| Cash Account Balance: | 55,696.73 |

Outstanding Check Listing

| Check Date | Check Number | Payee | Amount |
|---------------------------------|--------------|-------------------------------|-----------------|
| 10/25/2024 | 2080 | ONEIDA HERKIMER MADISON BOCES | 4,369.69 |
| Outstanding Check Total: | | | 4,369.69 |

Prepared By

Outstanding Check Total:

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
SCHOOL LUNCH SAVINGS
ACCOUNT 3566
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/24 TO: October 31, 2024

Total available balance as reported at the end of preceding period \$31,002.68

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|-----------------------------------|----------|-------------|
| OCT 31 | Interest | 79.10 |
| Total Receipts | | 79.10 |
| Total Receipts, including balance | | \$31,081.78 |

DISBURSEMENTS MADE DURING MONTH

BY CHECK

| | | |
|----------------|-------------|------|
| From Check No. | To Check No | 0.00 |
|----------------|-------------|------|

BY DEBIT CHARGE

| | | |
|---|------|--------|
| | 0.00 | |
| (Total amount of checks issued and debit charges) | | \$0.00 |

| | |
|----------------------------------|--------------------|
| Cash Balance as shown by records | <u>\$31,081.78</u> |
|----------------------------------|--------------------|

RECONCILIATION WITH BANK STATEMENT

| | | |
|--|-----------|--------------------|
| Balance given on bank statement, end of month | 31,081.78 | |
| Less total of outstanding checks | 0.00 | |
| Net balance in bank | 31,081.78 | |
| Amount of Transfers in transit | 0.00 | |
| Total available balance | | <u>\$31,081.78</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT



PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 10/31/2024



| Account | Description | Debits | Credits |
|-----------------------|-----------------------------|-------------------|-------------------|
| C 200 | CASH IN CHECKING | 55,696.73 | 0.00 |
| C 201 | CASH IN TIME DEPOSITS | 31,081.78 | 0.00 |
| C 210 | PETTY CASH | 20.00 | 0.00 |
| C 522 | EXPENDITURES | 16,047.38 | 0.00 |
| C 909 | FUND BALANCE, UNRESERVED | 15,206.16 | 0.00 |
| C 911 | UNAPPROPRIATED FUND BALANCE | 0.00 | 58,008.35 |
| C 980 | REVENUES | 0.00 | 60,043.70 |
| C Fund Totals: | | 118,052.05 | 118,052.05 |
| Grand Totals: | | 118,052.05 | 118,052.05 |

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2024 To 10/31/2024



| Account | Description | Budget | Adjustments | Revised Budget | Revenue Earned | Unearned Revenue |
|------------------------|-----------------------|-------------|-------------|----------------|------------------|-------------------|
| C 2401 | INTEREST AND EARNINGS | 0.00 | 0.00 | 0.00 | 443.27 | -443.27 |
| C 2770 | MISCELLANEOUS REVENUE | 0.00 | 0.00 | 0.00 | 59,600.43 | -59,600.43 |
| C Totals: | | 0.00 | 0.00 | 0.00 | 60,043.70 | -60,043.70 |
| Grand Totals: | | 0.00 | 0.00 | 0.00 | 60,043.70 | -60,043.70 |

NEW YORK MILLS UNION FREE SCHOOLS
TRUST & AGENCY
ACCOUNT 6567
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/24 TO: October 31, 2024

Total available balance as reported at the end of preceding period \$0.00

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|-----------------------------------|------------------------------------|--------------|
| OCT 11 | Transfers from General for Payroll | 234,795.86 |
| 25 | Transfers from General for Payroll | 241,158.82 |
| Total Receipts | | \$475,954.68 |
| Total Receipts, including balance | | \$475,954.68 |

DISBURSEMENTS MADE DURING MONTH

| | | |
|---|--|------------------------|
| BY DEBIT CHARGE | Transfers for Payroll Checks and Direct Deposits | 332,283.08 |
| | Federal Taxes | 110,033.96 |
| | State Taxes | 19,959.28 |
| | OMNI | 11,560.80 |
| | Oct ERS | 2,117.56 |
| (Total amount of checks issued and debit charges) | | 475,954.68 |
| Cash Balance as shown by records | | <u><u>(\$0.00)</u></u> |

RECONCILIATION WITH BANK STATEMENT

| | |
|---|------------------------|
| Balance given on bank statement, end of month | 2,117.56 |
| | <u>2,117.56</u> |
| ERS Outstanding | 2,117.56 |
| | - |
| | <u><u>2,117.56</u></u> |

Total available balance \$0.00
(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

NEW YORK MILLS UNION FREE SCHOOLS
PAYROLL ACCOUNT
ACCOUNT 6542
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/24 TO: October 31, 2024

Total available balance as reported at the end of preceding period \$ -

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount | |
|--|-------------|------------|-------------------|
| OCT 11 | Net Payroll | 164,494.04 | |
| 25 | Net Payroll | 167,789.04 | |
| Total Receipts | | | 332,283.08 |
| Total Receipts, including balance | | | 332,283.08 |

DISBURSEMENTS MADE DURING MONTH

| | | | | |
|---|-----------------|--------------|-------|-------------|
| BY CHECK | | | | |
| From Check No. | 96282 | To Check No. | 96502 | 36,235.62 |
| BY DEBIT CHARGE | | | | |
| | Direct Deposits | | | 296,047.46 |
| (Total amount of checks issued and debit charges) | | | | 332,283.08 |
| Cash Balance as shown by records | | | | <hr/> <hr/> |

RECONCILIATION WITH BANK STATEMENT

| | | |
|--|----------|-------------|
| Balance given on bank statement, end of month | 2,319.77 | |
| Less total of outstanding checks (See attached Nvision report) | 2,319.77 | |
| Returned Direct Deposit | | |
| Net balance in bank | - | |
| | | |
| Total available balance | | <hr/> <hr/> |
| (Must agree with Cash Balance above if there is a true reconciliation) | | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2024



Account: M&T PAYROLL CHECKING
Cash Account(s): A 710

| | | |
|---|---|----------|
| Ending Bank Balance: | | 2,319.77 |
| Outstanding Checks (See listing below): | - | 2,319.77 |
| Deposits in Transit: | + | 0.00 |
| Other Credits: | + | 0.00 |
| Other Debits: | - | 0.00 |

| | |
|-------------------------------|------|
| Adjusted Ending Bank Balance: | 0.00 |
| Cash Account Balance: | 0.00 |

Outstanding Check Listing

| Check Date | Check Number | Payee | Amount |
|---------------------------------|--------------|---------------|-----------------|
| 07/01/2022 | 90187 | MARY CLEMENTS | 1,146.44 |
| 01/06/2023 | 91396 | MARY CLEMENTS | 1,173.33 |
| Outstanding Check Total: | | | 2,319.77 |

Prepared By

Approved By

NEW YORK MILLS UNION FREE SCHOOLS
CAPITAL FUND
ACCOUNT 6575
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/24 TO: October 31, 2024

Total available balance as reported at the end of preceding period \$1,412.87

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|--------|-----------------------------------|--------------|
| OCT 31 | Interest | 29.20 |
| | Transfer from General | 100,000.00 |
| | Total Receipts | \$100,029.20 |
| | Total Receipts, including balance | \$101,442.07 |

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. 2190 To Check No 2192 80,376.00

BY DEBIT CHARGE

(Total amount of checks issued and debit charges) \$80,376.00

Cash Balance as shown by records \$21,066.07

RECONCILIATION WITH BANK STATEMENT

| | |
|--|--------------------|
| Balance given on bank statement, end of month | 21,066.07 |
| Less total of outstanding checks | 0.00 |
| Net balance in bank | 21,066.07 |
| Total available balance | <u>\$21,066.07</u> |
| (Must agree with Cash Balance above if there is a true reconciliation) | |

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT


PREPARED BY

NEW YORK MILLS UFSD

Bank Reconciliation for period ending on 10/31/2024



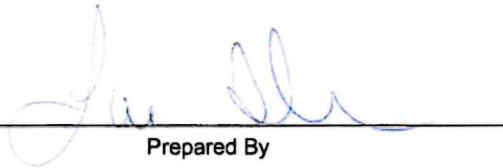
Account: **M&T CAPITAL FUND CHECKING**
Cash Account(s): H 200, H5003 200, HB00 200, HB03 200, HB04 200, HB99 200

| | | |
|---|---|-----------|
| Ending Bank Balance: | | 21,066.07 |
| Outstanding Checks (See listing below): | - | 0.00 |
| Deposits in Transit: | + | 0.00 |
| Other Credits: | + | 0.00 |
| Other Debits: | - | 0.00 |

| | |
|-------------------------------|-----------|
| Adjusted Ending Bank Balance: | 21,066.07 |
| Cash Account Balance: | 21,066.07 |

Outstanding Check Listing

| Check Date | Check Number | Payee | Amount |
|------------|--------------|-------|---------------------------------|
| | | | Outstanding Check Total: |
| | | | 0.00 |


Prepared By

Approved By

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 10/31/2024



| Account | Description | Debits | Credits | Balance | |
|-----------------------|---------------------------------------|-------------------|-------------------|--------------------|----|
| H 002600 | ACCOUNTS PAYABLE - ENERGY PERFORMANCE | 0.00 | 0.50 | 0.50 | CR |
| 002600 Totals: | | 0.00 | 0.50 | -0.50 | |
| H 200 | CASH IN CHECKING | 100,183.19 | 128,971.31 | 28,788.12 | CR |
| H5003 200 | CASH BUS GARAGE EMERGENCY | 49,854.19 | 0.00 | 49,854.19 | |
| 200 Totals: | | 150,037.38 | 128,971.31 | 21,066.07 | |
| H 521 | ENCUMBRANCES | 295,946.25 | 81,220.00 | 214,726.25 | |
| 521 Totals: | | 295,946.25 | 81,220.00 | 214,726.25 | |
| H 522 | EXPENDITURES | 80,376.00 | 0.00 | 80,376.00 | |
| 522 Totals: | | 80,376.00 | 0.00 | 80,376.00 | |
| H 599 | APPROPRIATED FUND BALANCE | 1,120.00 | 0.00 | 1,120.00 | |
| 599 Totals: | | 1,120.00 | 0.00 | 1,120.00 | |
| H 630 | DUE TO OTHER FUNDS | 0.00 | 412.77 | 412.77 | CR |
| 630 Totals: | | 0.00 | 412.77 | -412.77 | |
| H 821 | RESERVE FOR ENCUMBRANCES | 81,220.00 | 295,946.25 | 214,726.25 | CR |
| 821 Totals: | | 81,220.00 | 295,946.25 | -214,726.25 | |
| H5003 909 | Fund Balance, Unreserved | 0.00 | 49,854.19 | 49,854.19 | CR |
| 909 Totals: | | 0.00 | 49,854.19 | -49,854.19 | |
| H 911 | UNAPPROPRIATED FUND BALANCE | 49,945.39 | 1,120.00 | 48,825.39 | |
| 911 Totals: | | 49,945.39 | 1,120.00 | 48,825.39 | |
| H 960 | APPROPRIATIONS | 0.00 | 1,120.00 | 1,120.00 | CR |
| 960 Totals: | | 0.00 | 1,120.00 | -1,120.00 | |
| H 980 | REVENUES | 0.00 | 100,000.00 | 100,000.00 | CR |
| 980 Totals: | | 0.00 | 100,000.00 | -100,000.00 | |
| Grand Totals: | | 658,645.02 | 658,645.02 | 0.00 | |

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2024 To 10/31/2024



| Account | Description | Budget | Adjustments | Revised Budget | Revenue Earned | Unearned Revenue |
|----------------|----------------------------------|---------------|--------------------|-----------------------|-----------------------|-------------------------|
| <u>H.5031</u> | INTERFUND TRANSFERS FROM GENERAL | 0.00 | 0.00 | 0.00 | 100,000.00 | -100,000.00 |
| | H Totals: | 0.00 | 0.00 | 0.00 | 100,000.00 | -100,000.00 |
| | Grand Totals: | 0.00 | 0.00 | 0.00 | 100,000.00 | -100,000.00 |

NEW YORK MILLS UFSD

Appropriation Status Detail Report By Function From 7/1/2024 To 10/31/2024



| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|--------------------------------|------------------------------------|-------------|-----------------|-----------------|------------------|-------------------|--------------------|
| H 0002.019-245 | CAPITAL OUTLAY 2023/24 ARCHITECT | 0.00 | 1,120.00 | 1,120.00 | 0.00 | 0.00 | 1,120.00 |
| H 0002.020-240 | \$5Mil CAPITAL PROJECT-CONTRACTUAL | 0.00 | 0.00 | 0.00 | 276.00 | 0.00 | -276.00 |
| H 0002.020-245 | \$5Mil CAPITAL PROJECT-ARCHITECT | 0.00 | 0.00 | 0.00 | 76,830.00 | 204,886.25 | -281,716.25 |
| H 0002.021-245 | CAPITAL OUTLAY 24/25 CONSTRUCTION | 0.00 | 0.00 | 0.00 | 3,270.00 | 9,840.00 | -13,110.00 |
| 0002 | * | 0.00 | 1,120.00 | 1,120.00 | 80,376.00 | 214,726.25 | -293,982.25 |
| 00 | ** | 0.00 | 1,120.00 | 1,120.00 | 80,376.00 | 214,726.25 | -293,982.25 |
| 0 | *** | 0.00 | 1,120.00 | 1,120.00 | 80,376.00 | 214,726.25 | -293,982.25 |
| Fund HTotals: | | 0.00 | 1,120.00 | 1,120.00 | 80,376.00 | 214,726.25 | -293,982.25 |
| Grand Totals: | | 0.00 | 1,120.00 | 1,120.00 | 80,376.00 | 214,726.25 | -293,982.25 |

NEW YORK MILLS UNION FREE SCHOOLS
DEBT SERVICE ACCOUNT
ACCOUNT 3558
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/24 TO: October 31, 2024

Total available balance as reported at the end of preceding period \$1,414,509.73

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|--------|----------|----------|
| OCT 31 | Interest | 3,608.54 |

Total Receipts \$3,608.54

Total Receipts, including balance \$1,418,118.27

DISBURSEMENTS MADE DURING MONTH

BY CHECK

From Check No. To Check No

BY DEBIT CHARGE 0.00

(Total amount of checks issued and debit charges) \$0.00

Cash Balance as shown by records \$1,418,118.27

RECONCILIATION WITH BANK STATEMENT

Balance given on bank statement, end of month 1,418,118.27

Less total of outstanding checks

Net balance in bank 1,418,118.27

Amount of transfers in transit

Total available balance \$1,418,118.27


(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF THE BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT



PREPARED BY

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 10/31/2024



| Account | Description | Debits | Credits |
|-----------------------|-------------------------------|---------------------|---------------------|
| V 200 | CASH IN CHECKING | 907.80 | 0.00 |
| V 231 | CASH IN TIME-SPECIAL RESERVES | 1,417,210.47 | 0.00 |
| V 391 | DUE FROM OTHER FUNDS | 412.77 | 0.00 |
| V 909 | FUND BALANCE, UNRESERVED | 0.00 | 48,460.13 |
| V 911 | UNAPPROPRIATED FUND BALANCE | 0.00 | 1,354,067.24 |
| V 980 | REVENUES | 0.00 | 16,003.67 |
| V Fund Totals: | | 1,418,531.04 | 1,418,531.04 |
| Grand Totals: | | 1,418,531.04 | 1,418,531.04 |

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2024 To 10/31/2024



| Account | Description | Budget | Adjustments | Revised Budget | Revenue Earned | Unearned Revenue |
|------------------------|----------------------|-------------|-------------|----------------|------------------|-------------------|
| V 2401 | INTERST AND EARNINGS | 0.00 | 0.00 | 0.00 | 16,003.67 | -16,003.67 |
| | V Totals: | 0.00 | 0.00 | 0.00 | 16,003.67 | -16,003.67 |
| | Grand Totals: | 0.00 | 0.00 | 0.00 | 16,003.67 | -16,003.67 |

NEW YORK MILLS UNION FREE SCHOOLS
FEDERAL FUND
ACCOUNT 6534
TREASURER'S MONTHLY REPORT

For the period

FROM: 10/01/24 TO: October 31, 2024

Total available balance as reported at the end of preceding period \$139,783.96

RECEIPTS DURING MONTH

(With breakdown of source including full amount of all short term loans)

| Date | Source | Amount |
|--------|----------|--------|
| OCT 31 | Interest | 70.67 |

Total Receipts \$70.67

Total Receipts, including balance \$139,854.63

DISBURSEMENTS MADE DURING MONTH

BY CHECK
From Check No. To Check No.

| | | |
|-----------------|---------------|-----------|
| BY DEBIT CHARGE | Payroll 10/11 | 11,054.43 |
| | Payroll 10/25 | 11,054.43 |

(Total amount of checks issued and debit charges) \$22,108.86

Cash Balance as shown by records \$117,745.77

RECONCILIATION WITH BANK STATEMENT

| | |
|---|---------------------|
| Balance given on bank statement, end of month | 117,745.77 |
| Less total of outstanding checks | 0.00 |
| Net balance in bank | 117,745.77 |
| Reconciling Items: | 0.00 |
| Total available balance | <u>\$117,745.77</u> |

(Must agree with Cash Balance above if there is a true reconciliation)

Received by the Board of Education and entered as part of the minutes of the board meeting held

This is to certify that the above Cash Balance is in agreement with my bank statement as reconciled

CLERK OF BOARD OF EDUCATION

TREASURER OF SCHOOL DISTRICT

PREPARED BY

**LIST OF OUTSTANDING CHECKS
FEDERAL FUND**

| CHECK NO. | AMOUNT | CHECK NO. | AMOUNT |
|-----------|--------|-----------|--------|
| | | | |
| TOTAL | \$0.00 | TOTAL | |

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 10/31/2024



| Account | Description | Debits | Credits | Balance |
|----------|--|-------------------|-------------------|--------------------|
| F022 200 | CASH - TITLE I PT A 21/22 | 355,321.98 | 0.00 | 355,321.98 |
| F023 200 | CASH - TITLE I PART A 22/23 | 0.48 | 0.00 | 0.48 |
| F024 200 | CASH TITLE I A 23/24 | 0.00 | 44,468.00 | 44,468.00 CR |
| F025 200 | CASH IN CHECKING | 0.00 | 21,222.04 | 21,222.04 CR |
| F034 200 | CASH - IDEA PART B, SEC #611 23/24 | 0.00 | 75,119.00 | 75,119.00 CR |
| F035 200 | CASH IN CHECKING 611 IDEA | 39,765.92 | 28,744.60 | 11,021.32 |
| F044 200 | CASH TITLE IIA 23/24 | 0.00 | 13,120.00 | 13,120.00 CR |
| F054 200 | CASH IDEA PART B, SEC #619 23/24 | 0.00 | 1,348.00 | 1,348.00 CR |
| F055 200 | CASH IN CHECKING 619 IDEA | 354.00 | 0.00 | 354.00 |
| F074 200 | CASH TITLE IV 23/24 | 0.00 | 8,000.00 | 8,000.00 CR |
| F075 200 | CASH IN CHECKING | 1,888.15 | 321.84 | 1,566.31 |
| F084 200 | CASH 23/24 SUMMER DISAB PGM #4408 | 21,273.42 | 21,272.07 | 1.35 |
| F085 200 | CASH IN CHECKING SUMMER DISAB 4408 | 264.26 | 87,506.89 | 87,242.63 CR |
| | 200 Totals: | 418,868.21 | 301,122.44 | 117,745.77 |
| F024 410 | AID RECEIVABLE TITLE IA 23/24 | 44,468.00 | 0.00 | 44,468.00 |
| F034 410 | AID RECEIVABLE IDEA 611 | 75,119.00 | 0.00 | 75,119.00 |
| F044 410 | AID RECEIVABLE TITLE IIA 23/24 | 13,120.00 | 0.00 | 13,120.00 |
| F054 410 | STATE & FEDERAL AID RECEIVABLE - IDEA PART B, SEC #619 | 1,348.00 | 0.00 | 1,348.00 |
| F074 410 | AID RECEIVABLE TITLE IV 23/24 | 8,000.00 | 0.00 | 8,000.00 |
| | 410 Totals: | 142,055.00 | 0.00 | 142,055.00 |
| F015 510 | ESTIMATED REVENUE | 129,885.00 | 0.00 | 129,885.00 |
| F025 510 | ESTIMATED REVENUE | 112,386.00 | 0.00 | 112,386.00 |
| F035 510 | ESTIMATED REVENUE | 170,087.00 | 0.00 | 170,087.00 |
| F045 510 | ESTIMATED REVENUE | 16,996.00 | 0.00 | 16,996.00 |
| F055 510 | ESTIMATED REVENUE | 1,770.00 | 0.00 | 1,770.00 |
| F075 510 | ESTIMATED REVENUE | 10,000.00 | 0.00 | 10,000.00 |
| F085 510 | ESTIMATED REVENUE | 137,340.00 | 0.00 | 137,340.00 |
| | 510 Totals: | 578,464.00 | 0.00 | 578,464.00 |
| F025 522 | EXPENDITURES | 21,222.04 | 0.00 | 21,222.04 |
| F035 522 | EXPENDITURES | 22,995.68 | 0.00 | 22,995.68 |
| F075 522 | EXPENDITURES | 321.84 | 0.00 | 321.84 |
| F085 522 | EXPENDITURES | 87,506.89 | 2,152.41 | 85,354.48 |
| | 522 Totals: | 132,046.45 | 2,152.41 | 129,894.04 |
| F022 630 | DUE TO OTHER FUNDS - TITLE I PT A | 0.00 | 355,321.98 | 355,321.98 CR |
| F023 630 | DUE TO OTHER FUNDS | 0.00 | 0.48 | 0.48 CR |
| F075 630 | DUE TO OTHER FUNDS | 22.84 | 1,910.99 | 1,888.15 CR |
| F085 630 | DUE TO OTHER FUNDS SUMMER 4408 | 8,131.15 | 6,243.00 | 1,888.15 |
| | 630 Totals: | 8,153.99 | 363,476.45 | -355,322.46 |
| F084 909 | FUND BALANCE, UNRESERVED | 0.00 | 1.35 | 1.35 CR |
| | 909 Totals: | 0.00 | 1.35 | -1.35 |
| F015 960 | APPROPRIATIONS | 0.00 | 129,885.00 | 129,885.00 CR |
| F025 960 | APPROPRIATIONS | 0.00 | 112,386.00 | 112,386.00 CR |
| F035 960 | APPROPRIATIONS | 0.00 | 170,087.00 | 170,087.00 CR |
| F045 960 | APPROPRIATIONS | 0.00 | 16,996.00 | 16,996.00 CR |
| F055 960 | APPROPRIATIONS | 0.00 | 1,770.00 | 1,770.00 CR |

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 10/31/2024



| Account | Description | Debits | Credits | Balance | |
|----------------------|----------------|---------------------|---------------------|--------------------|----|
| F075 960 | APPROPRIATIONS | 0.00 | 10,000.00 | 10,000.00 | CR |
| F085 960 | APPROPRIATIONS | 0.00 | 137,340.00 | 137,340.00 | CR |
| 960 Totals: | | 0.00 | 578,464.00 | -578,464.00 | |
| F035 980 | REVENUES | 0.00 | 34,017.00 | 34,017.00 | CR |
| F055 980 | REVENUES | 0.00 | 354.00 | 354.00 | CR |
| 980 Totals: | | 0.00 | 34,371.00 | -34,371.00 | |
| Grand Totals: | | 1,279,587.65 | 1,279,587.65 | 0.00 | |

NEW YORK MILLS UFSD



Appropriation Status Detail Report By Function From 7/1/2024 To 10/31/2024

| Account | Description | Budget | Adjustments | Adj. Budget | Expensed | Encumbered | Available |
|-------------------------------|---------------------------------------|-------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| F015 2110.150 | INSTRUCTIONAL SALARIES TITLE ID 24/25 | 107,911.00 | 0.00 | 107,911.00 | 0.00 | 0.00 | 107,911.00 |
| F015 2110.800 | BENEFITS | 21,974.00 | 0.00 | 21,974.00 | 0.00 | 0.00 | 21,974.00 |
| Fund F015Totals: | | 129,885.00 | 0.00 | 129,885.00 | 0.00 | 0.00 | 129,885.00 |
| F025 2110.150 | INSTRUCTIONAL SALARIES | 111,419.00 | 0.00 | 111,419.00 | 21,222.04 | 0.00 | 90,196.96 |
| F025 2110.450 | SUPPLIES & MATERIALS | 967.00 | 0.00 | 967.00 | 0.00 | 0.00 | 967.00 |
| Fund F025Totals: | | 112,386.00 | 0.00 | 112,386.00 | 21,222.04 | 0.00 | 91,163.96 |
| F035 2250.150 | INSTRUCTIONAL SALARIES 611 IDEA | 149,429.00 | 0.00 | 149,429.00 | 22,995.68 | 0.00 | 126,433.32 |
| F035 2250.400 | PURCHASE SERVICES 611 IDEA | 20,614.00 | 0.00 | 20,614.00 | 0.00 | 0.00 | 20,614.00 |
| F035 2250.450 | SUPPLIES & MATERIALS 611 IDEA | 44.00 | 0.00 | 44.00 | 0.00 | 0.00 | 44.00 |
| Fund F035Totals: | | 170,087.00 | 0.00 | 170,087.00 | 22,995.68 | 0.00 | 147,091.32 |
| F045 2110.400 | PURCHASE SERVICES | 16,996.00 | 0.00 | 16,996.00 | 0.00 | 0.00 | 16,996.00 |
| Fund F045Totals: | | 16,996.00 | 0.00 | 16,996.00 | 0.00 | 0.00 | 16,996.00 |
| F055 2250.400 | PURCHASE SERVICES 619 IDEA | 1,726.00 | 0.00 | 1,726.00 | 0.00 | 0.00 | 1,726.00 |
| F055 2250.490 | BOCES SERVICES 619 IDEA | 44.00 | 0.00 | 44.00 | 0.00 | 0.00 | 44.00 |
| Fund F055Totals: | | 1,770.00 | 0.00 | 1,770.00 | 0.00 | 0.00 | 1,770.00 |
| F075 2110.160 | NONINSTRUCTIONAL SALARIES | 3,199.00 | 0.00 | 3,199.00 | 22.84 | 0.00 | 3,176.16 |
| F075 2110.400 | PURCHASE SERVICES | 6,275.00 | 0.00 | 6,275.00 | 0.00 | 0.00 | 6,275.00 |
| F075 2110.450 | SUPPLIES & MATERIALS | 526.00 | 0.00 | 526.00 | 299.00 | 0.00 | 227.00 |
| Fund F075Totals: | | 10,000.00 | 0.00 | 10,000.00 | 321.84 | 0.00 | 9,678.16 |
| F085 2253.472 | TUITION-OTHER SUMMER 4408 | 113,000.00 | 0.00 | 113,000.00 | 62,910.00 | 0.00 | 50,090.00 |
| F085 5511.160 | TRANSP NON-INSTR SSH#4408 SALARIES | 5,715.00 | 0.00 | 5,715.00 | 3,826.33 | 0.00 | 1,888.67 |
| F085 5511.400 | CONTRACTUAL SUMMER 4408 | 18,625.00 | 0.00 | 18,625.00 | 18,618.15 | 0.00 | 6.85 |
| Fund F085Totals: | | 137,340.00 | 0.00 | 137,340.00 | 85,354.48 | 0.00 | 51,985.52 |
| Grand Totals: | | 578,464.00 | 0.00 | 578,464.00 | 129,894.04 | 0.00 | 448,569.96 |

NEW YORK MILLS UFSD

Revenue Status Report By Function From 7/1/2024 To 10/31/2024



| Account | Description | Budget | Adjustments | Revised Budget | Revenue Earned | Unearned Revenue |
|---------------------------|---------------------------------|-------------------|-------------|-------------------|------------------|-------------------|
| F015 4129 | TITLE IV | 129,885.00 | 0.00 | 129,885.00 | 0.00 | 129,885.00 |
| | F015 Totals: | 129,885.00 | 0.00 | 129,885.00 | 0.00 | 129,885.00 |
| F025 4126 | TITLE I | 112,386.00 | 0.00 | 112,386.00 | 0.00 | 112,386.00 |
| | F025 Totals: | 112,386.00 | 0.00 | 112,386.00 | 0.00 | 112,386.00 |
| F035 4256 | SECTION #611 | 170,087.00 | 0.00 | 170,087.00 | 34,017.00 | 136,070.00 |
| | F035 Totals: | 170,087.00 | 0.00 | 170,087.00 | 34,017.00 | 136,070.00 |
| F045 4289 | TITLE II | 16,996.00 | 0.00 | 16,996.00 | 0.00 | 16,996.00 |
| | F045 Totals: | 16,996.00 | 0.00 | 16,996.00 | 0.00 | 16,996.00 |
| F055 4256 | SECTION #619 | 1,770.00 | 0.00 | 1,770.00 | 354.00 | 1,416.00 |
| | F055 Totals: | 1,770.00 | 0.00 | 1,770.00 | 354.00 | 1,416.00 |
| F075 2770 | TITLE IV | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 |
| | F075 Totals: | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 |
| F085 3289 | SUMMER DISAB PGM 4408 | 128,840.00 | 0.00 | 128,840.00 | 0.00 | 128,840.00 |
| F085 5031 | INTERFUND TRANSFERS SUMMER 4408 | 8,500.00 | 0.00 | 8,500.00 | 0.00 | 8,500.00 |
| | F085 Totals: | 137,340.00 | 0.00 | 137,340.00 | 0.00 | 137,340.00 |
| | Grand Totals: | 578,464.00 | 0.00 | 578,464.00 | 34,371.00 | 544,093.00 |

NEW YORK MILLS UFSD

Trial Balance Report From 7/1/2024 - 10/31/2024



| Account | Description | Debits | Credits |
|------------------------|-------------------------------------|------------------|------------------|
| TE 092A | BEEKMAN SCHOLARSHIP | 0.00 | 161.65 |
| TE 092DGH | DONNA & GEORGE HERTHUM | 0.00 | 4,332.12 |
| TE 092H | KIWANIS CLUB SCHOLARSHIP | 0.00 | 312.50 |
| TE 092M | MIGA MENTORING | 0.00 | 2,046.11 |
| TE 092R | HERTHUM FUND & COMMUNITY FOUNDATION | 0.00 | 853.39 |
| TE 092TL | TIMOTHY LAVIER SCHOLARSHIP | 0.00 | 93.36 |
| TE 092X | ETUDES MUSIC CLUB | 0.00 | 7.13 |
| TE 092Y | KARUZAS SCHOLARSHIP | 0.00 | 21,459.76 |
| TE 201 | EXPENDABLE TRUST SAVINGS | 29,266.02 | 0.00 |
| TE Fund Totals: | | 29,266.02 | 29,266.02 |
| TN 097A | BEEKMAN SCHOLARSHIP | 0.00 | 2,000.00 |
| TN 097H | KIWANIS CLUB SCHOLARSHIP | 0.00 | 3,820.00 |
| TN 097R | HERTHUM FUND & COMMUNITY FOUNDATION | 0.00 | 5,000.00 |
| TN 201 | NON-EXPENDABLE SAVINGS | 10,820.00 | 0.00 |
| TN Fund Totals: | | 10,820.00 | 10,820.00 |
| Grand Totals: | | 40,086.02 | 40,086.02 |

**NEW YORK MILLS UFSD
2024-2025 SCHOLARSHIPS
PRIVATE PURPOSE TRUST AND PERMANENT FUNDS
PRORATION OF INTEREST EARNINGS**

| NAME | | OPENING BAL | JULY | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | ENDING BAL |
|----------------|-----|-------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| BEEKMAN | A | 2,137.53 | 2,143.91 | 2,150.29 | 2,156.16 | 2,161.65 | 2,161.65 | 2,161.65 | 2,161.65 | 2,161.65 | 2,161.65 | 2,161.65 | 2,161.65 | 2,161.65 | 2,161.65 |
| HERTHUM FUND | R | 5,788.09 | 5,805.32 | 5,822.60 | 5,838.49 | 5,853.39 | 5,853.39 | 5,853.39 | 5,853.39 | 5,853.39 | 5,853.39 | 5,853.39 | 5,853.39 | 5,853.39 | 5,853.39 |
| KIWANIS CLUB | H | 4,086.40 | 4,098.56 | 4,110.76 | 4,121.98 | 4,132.50 | 4,132.50 | 4,132.50 | 4,132.50 | 4,132.50 | 4,132.50 | 4,132.50 | 4,132.50 | 4,132.50 | 4,132.50 |
| MIGA MENTORING | M | 2,023.28 | 2,029.30 | 2,035.34 | 2,040.90 | 2,046.11 | 2,046.11 | 2,046.11 | 2,046.11 | 2,046.11 | 2,046.11 | 2,046.11 | 2,046.11 | 2,046.11 | 2,046.11 |
| D & G HERTHUM | DGH | 4,283.80 | 4,296.55 | 4,309.34 | 4,321.10 | 4,332.12 | 4,332.12 | 4,332.12 | 4,332.12 | 4,332.12 | 4,332.12 | 4,332.12 | 4,332.12 | 4,332.12 | 4,332.12 |
| ETUDES | X | 7.05 | 7.07 | 7.09 | 7.11 | 7.13 | 7.13 | 7.13 | 7.13 | 7.13 | 7.13 | 7.13 | 7.13 | 7.13 | 7.13 |
| KARUZAS | Y | 21,220.35 | 21,283.52 | 21,346.88 | 21,405.15 | 21,459.76 | 21,459.76 | 21,459.76 | 21,459.76 | 21,459.76 | 21,459.76 | 21,459.76 | 21,459.76 | 21,459.76 | 21,459.76 |
| LAVIER | TL | 92.32 | 92.59 | 92.87 | 93.12 | 93.36 | 93.36 | 93.36 | 93.36 | 93.36 | 93.36 | 93.36 | 93.36 | 93.36 | 93.36 |
| | | 39,638.82 | 39,756.82 | 39,875.17 | 39,984.01 | 40,086.02 | 40,086.02 | 40,086.02 | 40,086.02 | 40,086.02 | 40,086.02 | 40,086.02 | 40,086.02 | 40,086.02 | 40,086.02 |

INTEREST EARNED

| | | | JULY | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN | TOTAL |
|----------------|-----|------|--------|--------|--------|--------|------|------|------|------|------|------|------|------|--------|
| BEEKMAN | A | 0.00 | 6.38 | 6.38 | 5.87 | 5.49 | - | - | - | - | - | - | - | - | 24.12 |
| HERTHUM FUND | R | 0.00 | 17.23 | 17.28 | 15.89 | 14.90 | - | - | - | - | - | - | - | - | 65.30 |
| KIWANIS CLUB | H | 0.00 | 12.16 | 12.20 | 11.22 | 10.52 | - | - | - | - | - | - | - | - | 46.10 |
| MIGA MENTORING | M | 0.00 | 6.02 | 6.04 | 5.56 | 5.21 | - | - | - | - | - | - | - | - | 22.83 |
| D & G HERTHUM | DGH | 0.00 | 12.75 | 12.79 | 11.76 | 11.02 | - | - | - | - | - | - | - | - | 48.32 |
| ETUDES | X | 0.00 | 0.02 | 0.02 | 0.02 | 0.02 | - | - | - | - | - | - | - | - | 0.08 |
| KARUZAS | Y | 0.00 | 63.17 | 63.36 | 58.27 | 54.61 | - | - | - | - | - | - | - | - | 239.41 |
| LAVIER | TL | 0.00 | 0.27 | 0.28 | 0.25 | 0.24 | - | - | - | - | - | - | - | - | 1.04 |
| INTEREST | | | 118.00 | 118.35 | 108.84 | 102.01 | | | | | | | | | 447.20 |
| | | 0.00 | 118.00 | 118.35 | 108.84 | 102.01 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 447.20 |

INTEREST JOURNAL ENTRY

| | | | TE201 | 102.01 | |
|--------------|--------|----------|-------|--------|--|
| BEEKMAN | TE2401 | TE092A | | 5.49 | |
| HERTHUM FUND | | TE092R | | 14.90 | |
| KIWANIS | | TE092H | | 10.52 | |
| MIGA | | TE092M | | 5.21 | |
| D&G HERTHUM | | TE092DGH | | 11.02 | |
| ETUDES | | TE092X | | 0.02 | |
| KARUZAS | | TE092Y | | 54.61 | |
| LAVIER | | TE092TL | | 0.24 | |
| | | | | 102.01 | |

3.4 Approval of the
Previous Minutes



BOARD OF EDUCATION MEETING MINUTES
November 5, 2024
6 PM - NEW YORK MILLS UFSD LIBRARY

- Kristin Hubley
- Robert Mahardy, Jr.
- Sara DeFazio
- Jacqueline Edwards
- Jeremy Fennell
- Steve King
- Abbie Taylor

| Agenda Item | Who | Information Distributed | Action | Notes |
|--|-----------|-------------------------|-------------------|---|
| 1. MEETING CALL TO ORDER | | 6:00 pm | | |
| 1.1 Pledge to the Flag | | | Procedural | |
| 1.2 Reading of the New York Mills UFSD Mission Statement. | | | Procedural | <i>Through combined efforts of students, staff, parents and community members, our mission is to foster the confidence, knowledge, cognition, and character necessary to instill a strong work ethic, to create an environment of tolerance and respect, and to ignite an attitude of inquiry and enthusiasm for learning that will enable students to become productive, responsible citizens.</i> |
| 1.3 Acceptance of Agenda | K. Hubley | Yes | Action | 1 st S. DeFazio 2 nd J. Edwards / Yes 7 No 0 Abstain ____ |
| 1.4 EXECUTIVE SESSION ** Motion from Floor to enter into Executive Session on Personnel and Litigations Matters | BOE | 6:01pm | Discussion/Action | 1 st R. Mahardy 2 nd J. Edwards / Yes 7 No 0 Abstain ____ |
| Return to General Session (time) | BOE | 6:23pm | Action | 1 st S. DeFazio 2 nd J. Edwards / Yes 7 No 0 Abstain ____ |
| 2. PRESENTATIONS AND COMMITTEE REPORTS | | | | |

| | | | | |
|--|-------------|-----|-------------|---|
| 2.1 President's Message | K. Hubley | | Information | |
| <i>K. Hubley: Quickly, want to congratulate our District Clerk as she celebrated her first year with us last week, Thank you. Also, Coach Dziekan's retirement was official last Friday 11/2/24 and what the staff and student body did for her send off was amazing. We are losing a great Coach but thankfully she is on our sub list. Best wishes to her.</i> | | | | |
| 2.2 BOCES Representative Report | G. Porcelli | | Information | |
| 2.3 Committee Reports | | | Information | |
| <p>Policy Committee: <i>Steve King/Chair, Jacqueline Edwards, Abbie Taylor – We do have several Policies on the agenda for first reads, and our next scheduled meeting is on 11/12/24.</i></p> <p>Facilities Committee: <i>Jeremy Fennell/Chair, Sara DeFazio, Jacqueline Edwards – No updates at this time.</i></p> <p>Communications Committee: <i>Abbie Taylor/Chair, Robert Mahardy Jr. – We met on Parent Square</i></p> <p>Safety Committee: <i>Robert Mahardy Jr. /Chair, Abbie Taylor- None at this time</i></p> <p>Transportation Committee: <i>Sara DeFazio/Chair, Robert Mahardy Jr. - None at this time.</i></p> <p>Finance Committee: <i>Jacqueline Edwards/Chair, Sara DeFazio, Jeremy Fennell – We met 11/1/24, looked at timeline for developing budget, talked about where we are financial and what we need to look at, how to be pro-active with state changes.</i></p> <p>SBI: <i>Steve King (SBI Alternate: Jacqueline Edwards) – Upcoming executive meeting 12/2/24. I continue to encourage all to join. Legislative meeting in January.</i></p> | | | | |
| 3. CONSENT AGENDA | | | | |
| 3.1 Approval of 3.2 through 3.4 | K. Hubley | Yes | Action | 1 st R. Mahardy 2 nd J. Edwards / Yes 7 No 0 Abstain ____ |
| 3.2 Business Office Reports | | | | |
| 3.2a Budget Transfers | | | | |
| 3.3 CSE Reports | | | | |
| 3.4 Approval of the Previous Minutes | 10.01.24 | | | |
| 4. OLD BUSINESS | | | | |

| | | | | |
|--|--|-----|-------------|--|
| 4.1 Capital Updates | | | Information | |
| 5. NEW BUSINESS | | | | |
| 5.1 Resolution to Approve Paid Administrative Leave | | Yes | Action | 1 st J. Edwards 2 nd A. Taylor / Yes 7 No 0 Abstain ____ |
| 5.2 Resolution to Approve Paid Administrative Leave | | Yes | Action | 1 st S. DeFazio 2 nd J. Fennell / Yes 7 No 0 Abstain ____ |
| 5.3 Resolution to Approve Termination of Probationary Appointment - Eric Vollmer | | Yes | Action | 1 st J. Edwards 2 nd R. Mahardy / Yes 7 No 0 Abstain ____ |
| 5.4 Resolution to Abolish the Position of Transportation Supervisor | | Yes | Action | 1 st S. DeFazio 2 nd S. King / Yes 7 No 0 Abstain ____ |
| 5.5 Resolution to Create the Position of Director of Transportation | | Yes | Action | 1 st R. Mahardy 2 nd J. Fennell / Yes 7 No 0 Abstain ____ |
| 5.6 Personnel Report | | Yes | Action | 1 st S. King 2 nd J. Fennell / Yes 7 No 0 Abstain ____ |
| 5.7 Resolution to Accept the Corrective Action Plan for Fiscal Year 2023 - 2024 | | Yes | Action | 1 st J. Edwards 2 nd J. Fennell / Yes 7 No 0 Abstain ____ |
| 5.8 Resolution to Accept the Corrective Action Plan for Extra Curricular Activity Fund 2023 - 2024 | | Yes | Action | 1 st R. Mahardy 2 nd A. Taylor / Yes 7 No 0 Abstain ____ |
| 5.9 Approval of Community Use of Facilities Request with New York Mills Optimist Club – Biddy Basketball Program | | Yes | Action | 1 st S. DeFazio 2 nd R. Mahardy / Yes 7 No 0 Abstain ____ |
| | | | | S. King - We are coordinating this with other uses of our facilities, no issues of conflict? |

| | | | | |
|---|----------|-----|-------------|---|
| | | | | M. LaGase - Yes. |
| 5.10 Approval of New Hartford Ice Control Agreement | | Yes | Action | 1 st R. Mahardy 2 nd S. King / Yes 7 No 0 Abstain ____ |
| 5.11 Resolution to Approve NYSPHSAA Section III Combine Contract with Notre Dame Jr./Sr. High School (Host) and NYMUFSD - Boys Varsity Ice Hockey Winter 2024-2025 | | Yes | Action | 1 st S. DeFazio 2 nd J. Edwards / Yes 7 No 0 Abstain ____ |
| 5.12 Resolution to Approve NYSPHSAA Section III Combine Contract with NYMUFSD (Host) and Notre Dame Jr./Sr. High School - Girls Varsity/JV Volleyball Winter 2024-2025 | | Yes | Action | 1 st J. Fennell 2 nd S. King / Yes 7 No 0 Abstain ____ |
| 5.13 - Policy 1100 Records Management and Access (First Read) a. – Regulation 1100.1 Public Access to Records (First Read) | | Yes | Action | 1 st S. King 2 nd J. Edwards / Yes 7 No 0 Abstain ____ |
| 5.14 – Policy 2004 School Board Operations; Nomination and Election of Board of Education Members (First Read) | | Yes | Action | 1 st S. DeFazio 2 nd J. Edwards / Yes 7 No 0 Abstain ____ |
| 5.15 – Policy 6404 Rights of Nursing Employees to Express Breast Milk (First Read) | | Yes | Action | 1 st R. Mahardy 2 nd J. Fennell / Yes 7 No 0 Abstain ____ |
| 5.16 – Policy 7201 Student Medications, Allergies and Anaphylaxis – new replacing previous (First Read) | | Yes | Action | 1 st S. King 2 nd R. Mahardy / Yes 7 No 0 Abstain ____ |
| 6. K-12 REPORTS | | | | |
| 6.1 Executive Principal K-12 | M. Facci | | Information | |

M. Facci: Very busy October, 7th graders went to Sauquoit Creek to take water samples for STEM project. Students went to the OHM BOCES to participate in the Mohawk Valley Youth Climate Summit, a science project to continue throughout the year. We said, "see you later", not "goodbye" to Coach Dziekan as she embarks on retirement. Moving forward Advisors are encouraged to have classes sign up to assist the PTSO and the Craft fair, as a thank you for all they do for us, so we are asking students to give back. Optimus Club awards went to one student in each grade level. Athletics is having open gym available Monday – Thursday, for basketball and volleyball. Seniors had the opportunity to hold an on-site admission workshop with SUNY Poly, MVCC and HCCC. SUNY Poly is also scheduled to come. On Nov. 12th students are going to have lunch and tour Utica University and SUNY Poly campuses. Looking forward to the High School Musical November 21-23rd, "You Are A Good Man Charlie Brown". Currently, academically, student grades 7 -12 are working on benchmark exams. First quarter ends Nov. 15th, report cards go out on the 20th.

S. Defazio asked how the college admission turn out went.

M. Faccio: Roughly, over 10 seniors already applied for MVCC and a slightly lower number for HCCC.

| | | | |
|-----------------------------------|--------------|-------------|--|
| 6.2 Interim Principal K-12 | D. DiSpirito | Information | |
|-----------------------------------|--------------|-------------|--|

D. DiSpirito: Started out the month with a Superintendent’s Day were teachers met to discuss curriculum, talk about APPR and SLO’s, student accommodations and reviewed testing results to identify where to work on skill deficient. Kindergarteners went to Salvicki Farms to pick out pumpkins and get special treats. Assembly women Buttenschon came and presented the Resolution for Child Health Day. Two Utica Comets players came for an Anti-Bullying Presentation for grade 2-4 at the end, every student then received a personalized signed autograph from the Comet’s Players. NYSED and Dr. Kilburn toured classrooms, and were impressed with instruction given. Trunk or Treat and the Halloween Parade were a success. We held our Student of the Month Assembly, awarding 12 students for curiosity, 12 students for teamwork, 8 students for open mindedness, 3 students for other people matter, and 7 students received the Principal Award and will have lunch with the Principal. The Turkey Trot was this past Saturday, Nov. 1, 2024, the OPTIMUS Club came with hot coffee, cocoa and cookies. We awarded 15 t-shirts, 10 turkey vouchers that were raffled off for those students that participated. Thank you to them! Next year will mark the Turkey Trot’s 50th year and we are already thinking of some great ideas for that celebration. For upcoming events, we have Veteran’s Assembly on Nov. 8th, with over 35 Veterans coming to participate and be celebrated. 2 parent teacher conferences dates are scheduled for Nov. 8th and 22nd. Next, observations will take place, as well as data meetings with the Guidance Counselor to review every student’s academics after the report cards and responses to interventions. New events have been added for November and December K-1student will have a Thanksgiving Dessert Celebration with pies and Christmas tea for students in grades 2 and 3. We selected the Elementary school musical this year to be “Annie Junior” with auditions to begin after the holidays. Parent Newsletter will be going out notifying families of all events, half days and weather-related materials.

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| 7. SUPERINTENDENT’S REPORT | | | |
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| 7.1 Enrollment Update | M. LaGase | Yes | Information |
|------------------------------|-----------|-----|-------------|

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| 7.2 Superintendent’s Update | M. LaGase | | Information |
|------------------------------------|-----------|--|-------------|

M. LaGase: Only one update. After Thanksgiving families will receive a brief test run on our School Messenger system which is used for communicating emergency school closures and delays, as this is the last year we will be utilizing this platform. In January we are going to transition with a soft launch of Parent Square as this platform runs very differently than School Messenger. Parents will have training sessions and resources from January to June so families have adequate time to transition.

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| 8. COMMUNICATIONS | | | |
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| | | | | |
| 8.1 From the Floor - | District Clerk | | Information | |
| <p>Persons wishing to speak should first be recognized by the President, then identify themselves, any organization they may be representing at the meeting, and the agenda topic or other matter of public concern about our schools that they wish to discuss. Topics must be addressed one at a time with each individual's comments limited to three (3) minutes for a total of twelve (12) minutes designated for the public comment agenda item.</p> | | | | |
| <p>C. St. James (Parent) I just want to thank the BOE for the passing of the 5.11 Ice Hockey combination with Notre Dame Jugglers. As my son is in his 13th season, he is one of the Captains this coming season, so that and several other students are coming up into the organization as well and trying out this year. I have printed some schedules. Please come see our students play at the Nexxus Center Jan. 9th is tentative Teacher Appreciation Day.</p> | | | | |
| <p>M. Tallman (parent) expressed her concerns regarding my child's health records and the performance of the previous nurse.</p> | | | | |
| <p>Student (Drama/Choir Club Treasurer) requested review of the Drama Club account.</p> | | | | |
| <p>E. Vollmer commented on his employment.</p> | | | | |
| <p>President Hubley instructed Mr. Vollmer to end his comment period.</p> | | | | |
| <p>Motion to adjourn 6:53 pm – R. Mahardy, 2nd J. Edwards/Yes 7 , No 0 Entered Back into General Session : 6:58 pm – R. Mahardy Jr. 2nd S. King</p> | | | | |
| 8.2 Board Discussion | BOE | | Discussion | |
| <p><i>S. King – Looking forward to the Craft Fair and Musical. I appreciate all the staff members that support students here.</i></p> <p><i>S. DeFazio – Board of Regents met on the Portrait of a Graduate Monday 10/30/24, just wanted to keep all informed. There is an uploaded recording on the website</i></p> <p><i>J. Edwards – Sometimes it is very intimidating for a student to come and address the Board, but it is very much appreciated and please know the Board does want to see and hear students if they have a question or concern.</i></p> <p><i>R. Mahardy – Regardless of Political affiliation I think we can all agree this is an important National Election, so please go vote if you have not voted yet.</i></p> <p><i>A. Taylor – Trunk or Treat was the best night of my life.... On a touching note, in attending Mrs. Dziekan's farewell march around the school, it was great to see students lining up to hug her with tears. You could tell as she was cheering for all of the students' she had such an impact on so many.</i></p> <p><i>K. Hubley – I would like to congratulate all the students of the month. Wish everyone a Happy Thanksgiving, a great November. We appreciate all of our staff, students and parents. Thank you for keeping the Bidy Basketball going to all those involved.</i></p> | | | | |
| 9. EXECUTIVE SESSION ** (If Needed) | BOE | | Discussion/Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |
| 9.1 Return to General Session (time) | BOE | | Action | 1 st _____ 2 nd _____ / Yes ___ No___ Abstain ___ |

| | | | | |
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| 10. ADJOURNMENT | | | | |
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|-------------------------|--|---------|--------|--|
| 10.1 Adjournment | | 7:03 pm | Action | 1 st S. King 2 nd J. Edwards / Yes 7 No 0 Abstain ____ |
|-------------------------|--|---------|--------|--|

****§105. Conduct of executive sessions.**

1. Upon a majority vote of its total membership, taken in an open meeting pursuant to a motion identifying the general area or areas of the subject or subjects to be considered, a public body may conduct an executive session for the below enumerated purposes only, provided, however, that no action by formal vote shall be taken to appropriate public moneys:

- a. matters which will imperil the public safety if disclosed;**
- b. any matter which may disclose the identity of a law enforcement agent or informer;**
- c. information relating to current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed;**
- d. discussions regarding proposed, pending or current litigation;**
- e. collective negotiations pursuant to article fourteen of the civil service law;**
- f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;**
- g. the preparation, grading or administration of examinations; and**
- h. the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.**

2. Attendance at an executive session shall be permitted to any member of the public body and any other persons authorized by the public body.

New York Mills Union Free School District - Personnel Report School Yr. 2024-2025

Board of Education Meeting:

12/3/2024

| NAME | TENURE AREA/CIVIL SERVICE TITLE | ASSIGNMENT | CERTIFICATION | SALARY/RATE OF PAY | EMPLOYEE REPLACING | EFFECTIVE DATE | END OF PROBATIONARY APPOINTMENT |
|------|---------------------------------|------------|---------------|--------------------|--------------------|----------------|---------------------------------|
|------|---------------------------------|------------|---------------|--------------------|--------------------|----------------|---------------------------------|

The commencement dates of the appointments are "subject to the employees' obtaining all necessary clearances from the State Education Department".

| | | | | | | | |
|--------------------------------------|---------------|-------------------------|-------------|-------------|--------------|----------------------|-------------------|
| I. Resignation / Rescindment | | | | | | | |
| Marissa Rys | | Athletic Director | | \$10,914.00 | | 12/7/2024 | |
| II. Instructional Appointment | | | | | | | |
| Owen Davies | Art | Art Teacher | | \$48,166.00 | Eric Vollmer | 1/6/2025 | Tenure - 1/6/2029 |
| Gregory Auffrey | | Substitute Teacher K-12 | uncertified | \$100/day | | 12/4/2024 | |
| Cheyenne Doolen | | Substitute Teacher K-12 | uncertified | \$100/day | | 12/4/2024 | |
| III. Leave of Absence | | | | | | | |
| Christopher Pauley | Civil Service | Cleaner | | FMLA | | 10/18/24 - 1/19/2025 | |

Teacher Key: Certification Listed or 'N' Uncertified

Teacher Assistant Key: 'C' Certified Teacher, 'CTA I' Certified Teaching Assistant Level I, 'CTA II' Certified Teaching Assistant Level II, 'CTA III' Certified Teaching Assistant Level III,

TAP' Pre-Professional ^see attachment

Coaches: 'CPE' Certified Physical Education Teacher 'C' Certified Teacher 'TCL' Temporary Coaching License, 'PCL' Professional Coaching License

*Represents 80% payment for an individual who is placed in charge of two sports programs in a given season

5.1



Return of Uncollected Taxes

Whereas: The Tax Collectors have returned their uncollected tax report which needs to be returned to Oneida County

Resolved: that the Board President of the New York Mills Union Free School District Board of Education is authorized to sign the return of taxes to the Oneida County Office of Finance and application for corrected tax roll and directs the Business Office to process the necessary paperwork.

Uncollected Taxes for Oneida County for Tax Year 2024-2025:

| | |
|---------------|--------------|
| Whitestown: | \$175,107.48 |
| New Hartford: | \$77,801.27 |

Motion _____

Second _____

Yes ____ **No** ____

DATED: December 3, 2024
New York Mills, New York

District Clerk
New York Mills Union Free School
New York

AUDIT OF CLAIMS

MAKE EVERY POSSIBLE EFFORT TO COLLECT TAXES
BEFORE MAKING RETURNS

ONEIDA COUNTY

Total amount of school taxes returned for District No. 304804

In the town of Whitestown
\$ 175,107.48

Note: When more than one sheet is used for ONE DISTRICT in ONE TOWN, use above statement on the last sheet only

LEAVE SPACE BELOW FOR
COUNTY COMMISSIONER OF FINANCE

| ITEM | AMOUNT | DATE |
|-------------------------------|--------|------|
| Total Allowed | \$ | |
| Total collected before relevy | \$ | |
| Total relevied | \$ | |

return tax claim audited by

Signature of officer

Date

Note:

Section 3527 of the Education Law requires that the trustee shall file with the county treasurer the return tax claim bearing the affidavit of the collector and the certificate of the trustee.

Section 3528 of the Education Law as amended by Chapter 774, effective April 26, 1941, requires...that in school districts under the jurisdiction of a district superintendent of schools the trustees shall deliver said tax-list and warrant after its return by a collector to said district supintendent who in turn shall deliver the same to the town clerk in the town in which said collector resides on or before July first of each year.

The following affidavit must be made and sworn to by the collector during the life of the warrant i.e. before it expires or its last renewal expires

AFFIDAVIT OF COLLECTOR

STATE OF NEW YORK,)
County of Oneida,) ss:

Mary Ann Barks, being duly sworn, deposes and says that his post office address is R.F.D. No. 96, Village of Whiteboro; that the foregoing list of unpaid taxes are for property in this School District and have not been paid to him or any part thereof; that he has not been able to find any person or persons who would pay the aforesaid taxes; that the foregoing is a true and correct copy of all unpaid taxes in the said district; and that after diligent effort he has been unable to collect the same.

Subscribed and sworn to before me this

21 day of Nov., 2024

[Signature]
Signature of collector

LAUREN K. PAPARELLA
Notary Public, State of New York
Appointed in Oneida County
My Commission expires 2-20-26

Name and address of treasurer, if the district has elected one other than the collector. The Education Law requires that the check shall be sent to the treasurer if one has been elected.

Name of treasurer of district

Address of treasurer of district

CERTIFICATE OF TRUSTEE

The undersigned, pursuant to Section 434 of the Education Law of the State of New York, do hereby certify that I have compared the foregoing list of assessments and taxes with the original school tax roll and find it to be correct.

Signature of trustees (_____)

Dated the _____ day (_____)

of _____, 20____ (_____)

Follow these directions carefully to avoid delay

1. State land taxes should be returned on a special form furnished by the County and mailed to the office of the County Commissioner of Finance within 10 days after the trustee has signed and issued the school tax warrant.
2. If the district is a joint district with another town, use a separate sheet for each town
3. Be sure to list the page number and line item numbers for the purpose of assisting this office in identifying the items on the original town tax rolls.
4. Be sure that the date of your warrant is correct. This also applies to renewal dates. In accordance with a regulation of the Commissioner of Education no school tax warrants may be renewed beyond Nov. 15.
5. County Commissioner of Finance does not accept responsibility for the payment of returned school taxes returned to him after Nov. 15th of the year following the school tax levy.
6. The law does not allow collector any fees on return school taxes. The only way the collector can get the fees is to collect the tax.
7. Be sure that all information asked for is given on your return.
8. Taxes against corporations must be levied on the amounts apportioned by the assessors of the town among the various school districts of the town under Section 40 of the Tax Law and as they are entered in the back part of the town tax roll by the assessors.

AUDIT OF CLAIMS

MAKE EVERY POSSIBLE EFFORT TO COLLECT TAXES
BEFORE MAKING RETURNS

ONEIDA COUNTY

Total amount of school taxes returned for District No. 304804

New York Mills School District in the town of New Hartford

\$77,801.27

Note: When more than one sheet is used for ONE DISTRICT in ONE TOWN, use above statement on the last sheet only

LEAVE SPACE BELOW FOR
COUNTY COMMISSIONER OF FINANCE

| ITEM | AMOUNT | DATE |
|-------------------------------|--------|------|
| Total Allowed | \$ | |
| Total collected before relevy | \$ | |
| Total relevied | \$ | |

return tax claim audited by

Signature of officer

Date

Note:

Section 3527 of the Education Law requires that the trustee shall file with the county treasurer the return tax claim bearing the affidavit of the collector and the certificate of the trustee.

Section 3528 of the Education Law as amended by Chapter 774, effective April 26, 1941, requires...that in school districts under the jurisdiction of a district superintendent of schools the trustees shall deliver said tax-list and warrant after its return by a collector to said district supintendent who in turn shall deliver the same to the town clerk in the town in which said collector resides on or before July first of each year.

The following affidavit must be made and sworn to by the collector during the life of the warrant i.e. before it expires or its last renewal expires

AFFIDAVIT OF COLLECTOR

STATE OF NEW YORK, } ss:
County of Oneida.

Anthony Carvelli, being duly sworn, deposes and says that his post office address is 800 Park Avenue, City of Utica, 13501; that the foregoing list of unpaid taxes are for property in this School District and have not been paid to him or any part thereof; that he has not been able to find any person or persons who would pay the aforesaid taxes; that the foregoing is a true and corect copy of all unpaid taxes in the said district; and that after diligent effort he has been unable to collect the same.

Subscribed and sworn to before me this

12 day of November, 2004

Anthony Carvelli
Signature of collector

Henry P. DiLucci
Signature of notary public
Notary Public, State of New York
Qualified in Oneida County
Reg. No. 01GR6081427

Signature of collector

My Commission Expires Oct. 7, 2006
Name and address of treasurer, if the district has elected one other than the collector. The Education Law requiries that the check shall be sent to the treasurer if one has been elected.

Name of treasurer of district

Address of treasurer of district

CERTIFICATE OF TRUSTEE

The undersigned, pursuant to Section 434 of the Education Law of the State of New York, do hereby certify that I have compared the foregoing list of assessments and taxes with the original school tax roll and find it to be correct.

Signature
of trustees { _____

Dated the _____ day { _____

of _____, 20 _____ { _____

Follow these directions carefully to avoid delay

1. State land taxes should be returned on a special form furnished by the County and mailed to the office of the County Commissioner of Finance within 10 days after the trustee has signed and issued the school tax warrant.
2. If the district is a joint district with another town, use a separate sheet for each town
3. Be sure to list the page numbes and line item numbers for the purpose of assisting this office in identifying the items on the original town tax rolls
4. Be sure that the date of your warrant is correct. This also applies to renewal dates. In accordance with a regulation of the Commissioner of Education no school tax warrants may be renewed beyond Nov. 15.
5. County Commissioner of Finance does not accept responsibility for the payment of returned school taxes returned to him after Nov. 15th of the year following the school tax levy.
6. The law does not allow collector any fees on return school taxes. The only way the collector can get the fees is to collect the tax.
7. Be sure that all information asked for is given on your return.
8. Taxes against corporations must be levied on the amounts apportioned by the assessors of the town among the various school districts of the town under Section 40 of the Tax Law and as they are entered in the back part of the town tax roll by the assessors.

**5.3 Resolution to Approve
Construction Manager for the
NYMUFSD Capital Project**



Cost Breakout Comparison

| Name: | C&S Companies | School House | Campus | Tamco | Turner | |
|--------------------------------------|-----------------------------|------------------|------------------|-------------|-------------|----------|
| A. Pre-Construction Services | \$204,960 calculated | \$39,500 | \$39,500 | NO RESPONSE | NO RESPONSE | DECLINED |
| B. Construction Services | Included in above (confirm) | \$275,000 | \$193,500 | | | |
| C. Closeout/Punchlist Phase Services | Included in above (confirm) | \$27,250 | \$27,250 | | | |
| D. Estimating Fee | Included in above (confirm) | \$15,225 | \$15,225 | | | |
| Total Proposal Cost | \$204,960 | \$356,975 | \$275,475 | | | |
| Anticipated Construction Schedule | 2025-2026 | 2025-2026 | 2025 | | | DECLINED |

New York Mills Union Free School District
Use of Facilities Request Form

Organization: Heckimer Originals Event Date JAN 4
Contact Person: Scott Flensburg Application Date 11/18
Phone Number: 602 999 0630 Email Address: scott.flensburg@me.com
Mailing Address: PO Box 13, Heckimer NY 13350

Fill out all applicable items below. Include all dates. Be specific. Use separate sheet if necessary.
Building/Area Requested: REEKMAN GYM
Date(s) requested: JAN 4, 2025 Hours: 6 PM - 9 PM
The premises will be used for: basketball game
Admission will/will not be charged. Proceeds will be used for: refs, table, cash
Anticipated number of participants: 24 players and 100 audience
Set-Up requirements and/or special equipment needed (ie. Projector, Microphone, Gym use, etc): microphone and wifi

Insurance Requirements: A CURRENT Certificate of Insurance for your organization, listing our school district as an additional insured, must accompany this application. Permits will not be issued until the district received the proper insurance form. The certificate of insurance is not needed if the organization is a recognized school group or team of the NY Mills Union Free School District.

I agree, on behalf of the above indicated organization, that all members and guests will observe all regulations and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to NY Mills Union Free School District property during the above indicated period of use. To the fullest extent permitted by law, the group shall defend, indemnify, and hold harmless the NY Mills Union Free School District, their officers, and employees from and against any and all claims, demands, suits, or causes of action that result from injury to any person, including death, or damage to or loss of tangible property arising from negligent or intentional acts or omissions of the group, its employees, participants or agents.

I have received, carefully read, and fully understand the Community Use of School Facilities Policy 1001 for use of the NY Mills Union Free School District facilities.

You must keep a copy of the approved Facility Use Form with you while using the facility.

Signature of Organization Representative (Contact Person) [Signature]

For Office Use Only:

Fees Assigned:

Approvals: Building Maintenance Staff Date:
Athletic Director Date:
Superintendent Date:
Board of Education Approval (if admission charged) Date:

REGULATION

COMMUNITY RELATIONS

1001.1

New York Mills Union Free School District
Use of Facilities Request Form

COMMUNITY USE OF SCHOOL FACILITIES
APPLICATION GUIDELINES FOR USE OF SCHOOL FACILITIES AND PROPERTY

School functions will take precedence over all activities by non-school groups. **Facilities should be requested more than ten (10) days in advance of date to be used.**

CONDITIONS AND RULES:

It is understood and agreed that the requester will:

1. Not pay any school employee wages, tips, gratuities, or gifts for work in connection with such use. The school district will compensate for such work.
2. Immediately make a written report of any and all accidents, breakage, or damage and report such to the Superintendent of Schools or designee. It is understood that any damage occurring to school property that results in repair, will be reimbursed to the district.
3. Be admitted by a member of the custodial staff whose basic responsibility will be neither to police or supervise the area.
4. Provide ticket sellers, ticket takers, and ushers, as well as all incidental labor.
5. Not move pianos, furniture, etc. without prior approval and under the supervision of custodial staff.
6. Maintain an orderly behavior in the group and assembled public.
7. Prevent smoking or vaping in/on school property.
8. Prevent the sale or use of intoxicating beverages or drugs in the building or on the premises.
9. Leave school property in an orderly and neat condition. Any furniture or equipment that had been moved will be returned to its original location.
10. Remain only in the area specified by the request and only that portion of the facilities needed to fulfill the request
11. Agree that only authorized members of the group shall be allowed to use facilities. No one else is allowed to use the facilities.

FACILITIES USE CHECKLIST

Requester must check each item and sign at the bottom. The application will not be processed without this completion of form.

- I have submitted and signed a Request for Use of School Facilities by Non-School Group form.
- I have provided a certificate of insurance to the school district.
- I understand that any changes incurred by the school district as a result of my request shall be paid within 15 days of billing.
- I have read School District Policy 1001 and agree to comply with the policy.
- I understand that the use of school facilities is specifically designed for residents of the district.
- I understand that if a fee is charged to participants, a facilities fee will be charged to the organization.
- I understand that if additional work or cleaning is required to be completed by the district to re-establish pre-use conditions, the cost will be borne by my organization.

Date 11/18/24 Signature [Signature]

New York Mills Union Free School District
Approved by the Superintendent: 02/04/14, 04/25/22

Regulation

COMMUNITY RELATIONS

1001.1

New York Mills Union Free School District Use of Facilities Request Form

Organization: Herkimer Originals

Event Date JAN 5 2024

Contact Person: Scott Flensburg

Application Date 11/15/24

Phone Number: 602 999 0630

Email Address: scott.flensburg@nymsd.org

Mailing Address: PO Box 13, Herkimer, NY 13350

Fill out all applicable items below. Include all dates. Be specific. Use separate sheet if necessary.

Building/Area Requested BECKMAN GYM

Date(s) requested JAN 5, 2024 Hours: 2-5 PM

The premises will be used for basketball game

Admission will be charged. Proceeds will be used for rats, table, crew

Anticipated number of participants 24 players, 100 audience

Set-Up requirements and/or special equipment needed (ie. Projector, Microphone, Gym use, etc)

microphone and wifi

Insurance Requirements: A *CURRENT* Certificate of Insurance for your organization, listing our school district as an additional insured, must accompany this application. Permits will not be issued until the district received the proper insurance form. The certificate of insurance is not needed if the organization is a recognized school group or team of the NY Mills Union Free School District.

I agree, on behalf of the above indicated organization, that all members and guests will observe all regulations and that we, individually, and as an organization, will assume full financial responsibility for any and all damages done to NY Mills Union Free School District property during the above indicated period of use. To the fullest extent permitted by law, the group shall defend, indemnify, and hold harmless the NY Mills Union Free School District, their officers, and employees from and against any and all claims, demands, suits, or causes of action that result from injury to any person, including death, or damage to or loss of tangible property arising from negligent or intentional acts or omissions of the group, its employees, participants or agents.

I have received, carefully read, and fully understand the **Community Use of School Facilities Policy 1001** for use of the NY Mills Union Free School District facilities.

You must keep a copy of the approved Facility Use Form with you while using the facility.

Signature of Organization Representative (Contact Person) [Signature]

For Office Use Only:

Fees Assigned: _____

Approvals: Building Maintenance Staff _____ Date: _____

Athletic Director _____ Date: _____

Superintendent _____ Date: _____

Board of Education Approval (if admission charged) _____ Date: _____

REGULATION

COMMUNITY RELATIONS

1001.1

New York Mills Union Free School District
Use of Facilities Request Form

COMMUNITY USE OF SCHOOL FACILITIES
APPLICATION GUIDELINES FOR USE OF SCHOOL FACILITIES AND PROPERTY

School functions will take precedence over all activities by non-school groups. Facilities should be requested more than ten (10) days in advance of date to be used.

CONDITIONS AND RULES:

It is understood and agreed that the requester will:

1. Not pay any school employee wages, tips, gratuities, or gifts for work in connection with such use. The school district will compensate for such work.
2. Immediately make a written report of any and all accidents, breakage, or damage and report such to the Superintendent of Schools or designee. It is understood that any damage occurring to school property that results in repair, will be reimbursed to the district.
3. Be admitted by a member of the custodial staff whose basic responsibility will be neither to police or supervise the area.
4. Provide ticket sellers, ticket takers, and ushers, as well as all incidental labor.
5. Not move pianos, furniture, etc. without prior approval and under the supervision of custodial staff.
6. Maintain an orderly behavior in the group and assembled public.
7. Prevent smoking or vaping in/on school property.
8. Prevent the sale or use of intoxicating beverages or drugs in the building or on the premises.
9. Leave school property in an orderly and neat condition. Any furniture or equipment that had been moved will be returned to its original location.
10. Remain only in the area specified by the request and only that portion of the facilities needed to fulfill the request
11. Agree that only authorized members of the group shall be allowed to use facilities. No one else is allowed to use the facilities.

FACILITIES USE CHECKLIST

Requester must check each item and sign at the bottom. The application will not be processed without this completion of form.

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- I understand that any changes incurred by the school district as a result of my request shall be paid within 15 days of billing.
- I have read School District Policy 1001 and agree to comply with the policy.
- I understand that the use of school facilities is specifically designed for residents of the district.
- I understand that if a fee is charged to participants, a facilities fee will be charged to the organization.
- I understand that if additional work or cleaning is required to be completed by the district to re-establish pre-use conditions, the cost will be borne by my organization.

Date 11/18/24 Signature [Handwritten Signature]

New York Mills Union Free School District
Approved by the Superintendent: 02/04/14, 04/25/22

5.6 Policy 1100 Records Management
and Access (Second Read, Adopt)
a. Regulation 1100.1 Public Access
to Records (Second Read - Adopt)

COMMUNITY RELATIONS

RECORDS MANAGEMENT AND ACCESS

I. Records Retention

- A. The New York Mills Union Free School District (the District) retains records in accordance with *Article 57-A of the Arts & Cultural Affairs Law*. To ensure that these records are properly preserved, the Board of Education (the Board) adopts the Records Retention and Disposition Schedule for New York Local Government Records (LGS-1).
- B. The District's Records Management Officer is:
Mandy Mroz, District Clerk
1 Marauder Blvd.
New York Mills, NY 13417
315) 768-8127
mmroz@newyorkmills.org
- C. The Board of Education authorizes the Superintendent to establish procedures for the retention and disposition of records that are not governed by LGS-1.

II. Public Access to Records

- A. The District makes records available to the public in accordance with the *New York State Freedom of Information Law*.
- B. The District's Records Access Officer is:
Mandy Mroz, District Clerk
1 Marauder Blvd.
New York Mills, NY 13417
(315) 768-8127
mmroz@newyorkmills.org
- D. The Superintendent or their designee shall develop regulations or internal procedures that define the duties of the Records Access Officer, a procedure to notify an employee when a FOIL request for their disciplinary records has been received, and to establish any additional regulations or procedures to ensure that the District/BOCES complies with the requirements of the *Freedom of Information Law*.

New York Mills Union Free School District

Legal Ref: NY Arts & Cultural Affairs Law Article 57-A; NY Public Officers' Law §87; NYS Education Law §§2116 & 2116-a; 8 NYCRR 185.15 Appendix L.

Adopted: 03/13/75

Revised: 02/08/82, 12/13/88, 02/05/02, 09/03/13, 11/03/2020, _____

Regulation

Draft 11/14/24
1100.1

COMMUNITY RELATIONS

PUBLIC ACCESS TO RECORDS

I. Purpose

The Superintendent approves this regulation to ensure compliance with the *Freedom of Information Law* (Article 6 of the Public Officers' Law) and the related Rules of the *Committee on Open Government*.

II. Duties of Records Access Officer

- A. Ensure that the New York Mills Union Free School District (the District) appropriately responds to public requests for access to records.
- B. Assist persons seeking records to identify the records sought, if necessary, and when appropriate, indicate the manner in which the records are filed, retrieved or generated to assist persons in reasonably describing records.
- C. Contact persons seeking records when a request is voluminous or when locating the records sought involves substantial effort, so that agency personnel may ascertain the nature of records of primary interest and attempt to reasonably reduce the volume of the records requested.
- D. Certify that a record is a true copy, if requested.
- E. Post in a conspicuous location:
 1. the place where records will be made available for inspection and copying and times during which they can be accessed,
 2. the Records Access Officer's name, title, business address, business telephone number, and business e-mail address;
 3. the right to appeal a denial of access to a record, including the name and business address of the Superintendent of Schools, to whom appeals are directed.
- F. Maintain a reasonably detailed subject matter list, by subject, of all records in possession of the District, whether or not records are available to the public under subdivision two of §87 of the Public Officers' Law. The subject matter list shall be sufficiently detailed to permit identification of the category of the record sought. The subject matter list will be updated annually, and the date of the most recent update shall be conspicuously indicated on the list.

COMMUNITY RELATIONS

PUBLIC ACCESS TO RECORDS

III. Requests for Access to Records

- A. All written requests to obtain or inspect copies of district records shall be submitted to the Records Access Officer. Requests will be accepted by mail, email or in person during all hours the District is regularly open for business.
- B. A request shall reasonably describe the record(s) sought, including whenever possible, dates, file designations or other information that may help to describe the records sought.

IV. Response to Requests for Access

- A. Within five business days of receipt of the request, the Records Access Officer shall respond to the request by taking one of the following actions:
 - 1. Making the requested record(s) available for inspection and photocopying; in which case the Records Access Officer or another designated District employee shall be physically present while such records are being examined or copied, or
 - 2. Providing a copy of the requested record(s) on the medium requested (if that technology is available), or
 - 3. Denying access to the requested record(s), in whole or in part, in which case the requester will be notified in writing of the reason for denial and their rights as to appeal to the individual or body established to hear appeals. The denial will include the name, title, business address and business telephone number of the individual designated to hear appeal, or
 - 4. Acknowledging receipt of the request in writing, including the approximate date when the request will be granted or denied in whole or in part, which shall be reasonable under the circumstances (and in most cases, shall not exceed 20 business days), or
 - 5. Certifying that the record(s) have not been located because the District is not the custodian of the record(s), or because the record(s) cannot be found after diligent search.
- B. If the District maintains requested records on the internet, the District's response to the requester shall inform the requester that the records are accessible via the internet and in printed form either on paper or other information storage medium.

COMMUNITY RELATIONS

PUBLIC ACCESS TO RECORDS

- C. When a request is made for the electronic production of electronic records, the District will respond in a manner substantially similar to the model response appearing on the website of the Committee on Open Government, <https://opengovernment.ny.gov/agency-response-email-request-records-sample>.
- V. Notification to Employee(s) for Disciplinary Records
- A written notification shall be sent to a current or former employee via regular mail or email when their disciplinary records are included in a response to a FOIL request.
- V. Appeal of Denial of Access
- A. An applicant denied access to a public record may file an appeal by delivering a written letter of appeal with a copy of the request and denial to the District Clerk or Superintendent, within thirty (30) days after the denial from which appeal is taken.
- B. An appeal for denial of access to records will be determined by Superintendent or Board of Education.
- C. The individual designated to hear appeals shall transmit to the Committee on Open Government copies of all appeals and ensuing determinations. Such copies shall be addressed to:
- Committee on Open Government
Department of State
One Commerce Plaza
99 Washington Avenue, Suite 650
Albany, New York 12231
- D. The person designated to hear appeals shall inform the person making the appeal and the Committee on Open Government of their determination in writing within ten (10) business days of receipt of an appeal, identifying:
1. The date and location of the requests for records;
 2. A description, to the extent possible, of the records that were denied; and
 3. The name and return address of the appellant.
- VI. Fees
- A. Except when a different fee is otherwise prescribed by statute:
1. There shall be no fee charged for a search for records, the inspection of records, or the certification of records.

COMMUNITY RELATIONS

PUBLIC ACCESS TO RECORDS

2. The fee for photocopying records is twenty-five (.25) cents for each page not exceeding nine (9) by fourteen (14) inches.
 3. The fee for copies of records not covered by above paragraph 2 shall not exceed the actual cost of reproducing a record. The actual cost may include only:
 - The amount equal to the hourly salary attributed to the lowest paid employee who has the necessary skill to copy the record. However, the fee shall not include search time or administrative costs, and no fee shall be charged unless at least two hours of employee time is needed to prepare the copies.
 - The actual cost of the storage devices or media provided to the person making the request in complying with the request;
 - The actual cost of engaging an outside professional service to prepare a copy (if the District's technology equipment is inadequate to prepare a copy); and
 - The requester shall be informed of the estimated cost of preparing a copy if more than two (2) hours of employee time is needed, or if an outside professional service would be retained to prepare a copy of the record.
 4. If an identical record has been prepared for a previous record request within the past six (6) months and an electronic copy of the record(s) is available, a fee shall not be charged for reproducing the record, except for the actual cost of a storage device or media if one is provided to the requester in complying with the request.
- B. Copying and billing will be handled by a secretary in the District Office at the request of the Records Access Officer. No records shall be reproduced until payment is tendered in cash, check or money order, payable to District.
 - C. Copies of agendas or minutes of previous Board of Education (Board) meetings will be available in limited quantities at the time of the meeting at no charge.
- VII. Records Unavailable for Inspection or Copying
- A. To prevent unwarranted invasions of personal privacy, the following are not available for public inspection and copying:

PUBLIC ACCESS TO RECORDS

1. Matters of a personal nature as may have been reported in confidence to the Board and which are not relevant or essential to the ordinary work of the Board;
 2. Employment, medical, credit histories or personal references of applicants for employment, except such records will be disclosed when the applicant provides a written release permitting such disclosure;
 3. Items involving the medical or personal records of employees or students;
 4. Lists of names and addresses in the possession of the Board, if such lists are to be used for private, commercial or fund-raising purposes;
 5. Items of a personal nature when disclosure would result in economic or a personal hardship to the subject party and such records are not relevant or essential to the ordinary work of the Board.
- B. Also exempted from disclosure under this Policy are records that:
1. are specifically exempted by statute;
 2. if disclosed would impair present or imminent contract awards or collective bargaining negotiations;
 3. are trade secrets or are submitted to the District by a commercial enterprise or derived from information obtained from a commercial enterprise and which if disclosed would cause substantial injury to the competitive position of the subject enterprise;
 4. are compiled for law enforcement purposes and which, if disclosed, would:
 - a. interfere with law enforcement investigations or judicial proceedings;
 - b. deprive a person of a right to a fair trial or impartial adjudication;
 - c. identify a confidential source or disclose confidential information relating to a criminal investigation; or
 - d. reveal criminal investigative techniques or procedures, except routine techniques and procedures;

COMMUNITY RELATIONS

PUBLIC ACCESS TO RECORDS

5. if disclosed could endanger the life or safety of any person;
6. are inter-agency or intra-agency materials which are not:
 - a. statistical or factual tabulations or data;
 - b. instructions to staff that affect the public;
 - c. final agency policy or determinations; or
 - d. external audits, including but not limited to audits performed by the comptroller and the federal government;
7. are examination questions or answers which are requested prior to the final administration of such questions, or
8. if disclosed, would jeopardize the capacity of an agency or an entity that has shared information with the agency to guarantee the security of its information technology assets, such assets encompassing both electronic information systems and infrastructures.

VIII. General Rules Governing Access to Records

- A. No one other than an employee of the District authorized by the Superintendent shall enter the records room or be given direct access to District records in storage. The Records Access Officer or other authorized District employee will retrieve records and provide them to the requestor.
- B. The FOIL request form will serve as a record of who inspected the records and when they were inspected. Personal identification may be requested before documents are provided for inspection.
- C. In order to preserve District records, a person examining District records shall be advised that no food or beverages may be present and no pens may be used while records are being examined.

New York Mills Union Free School District

Approved by the Superintendent: 11/03/2020, _____

Adopted: 02/05/02

Revised: 09/03/13, 10/08/14

5.7 Policy 2004 School Board Operations;
Nomination and Election of
Board of Education Members
(Second Read - Adopt)

SCHOOL BOARD OPERATIONS

NOMINATION AND ELECTION OF BOARD OF EDUCATION MEMBERS

- I. Candidates for the office of member of the Board of Education (the Board) shall be nominated by a petition directed to the Clerk of the New York Mills Union Free School District (the District) which is signed by at least twenty-five (25) qualified voters of the district, or by two percent (2%) of the number of voters who voted in the previous annual election, whichever is greater. Petitions must state the residence of each signer, the name and residence of each candidate.
- II. The notice of the Annual District Meeting must state that petition nominating candidates for the Board of Education must be filed with the Clerk of the district no later than 30 days before the annual or special District Meeting at which the school board election will occur, between 9 a.m. and 5 p.m.
- III. Voting will be by machine and/or paper ballot, and provision shall be made for the election by "write-in-vote" of any candidate not previously nominated. The position of candidates on ballots shall be determined by lot at a drawing conducted by the District Clerk on the day after the last filing. Candidates or their proxies may be present for the drawing.
- IV. The hours of voting shall be as indicated by Board resolution.
- V. Only qualified voters as determined by Education Law (Section 2012) may vote at any District meeting or election.
- VI. No electioneering will be allowed within one hundred (100) feet of the polling place.
- VII. At least ten (10) days prior to the election, the Board shall appoint at least two (2) inspectors of election.
- VIII. The candidates receiving the largest number of votes shall be declared elected in accordance with Education law.
- IX. The District Clerk shall oversee the election. The Clerk shall give notice immediately to each person declared elected to the Board, informing him/her of the election and his/her term of office.
- X. When a term of office expires at the end of a school year and the office has become vacant at the time of election, the person elected to fill the new full term vacancy also fills the remaining days of the previous term, beginning his/her term of office immediately upon election and the taking and filing of the oath of office.

POLICY

SCHOOL BOARD OPERATIONS

DRAFT 11/14/24
2004

NOMINATION AND ELECTION OF BOARD OF EDUCATION MEMBERS

New York Mills Union Free School District

Legal Ref: NYS Education Law §§2004, 2018, 2025, 2029, 2031-a, 2032, 2034(7)(d),
2105(14), 2121,

Adopted: 12/07/10

Reviewed: 04/01/14

Revised: 4/27/2021, _____

5.8 Policy 6404 Rights of Nursing
Employees to Express Breast Milk
(Second Read - Adopt)

PERSONNEL

RIGHTS OF NURSING EMPLOYEES TO EXPRESS BREAST MILK

I. Statement of Policy

In accordance with applicable laws and regulations set in place by New York State, the New York Mills Union Free School District (the District) shall provide thirty (30) minutes of paid breaks each time an employee has reasonable need to express breast milk for up to three (3) years following childbirth.

An employee may also use other paid break time(s) or mealtime as available under District policies or collective bargaining agreements, to express breast milk if the employee is in need of additional time beyond thirty (30) minutes.

II. Definition

For the purposes of this Policy, '*privacy*' means that the room or other location shall not be open to other individuals. To further ensure privacy, the District shall ensure that the door of the designated room/location is equipped with a functioning lock; if such room/location does not have a functional lock, then the District will place a sign advising the room/location is in use.

III. Request by Employee

- A. If an employee of the District requests a break to express breast milk, the Board of Education (the Board) shall designate the Superintendent or designee to designate a location to be made available for the employee.
- B. Such request shall be in writing and made by an employee in advance to the Superintendent or designee. The written request can be sent through email, text message, written correspondence or any chat-based app regularly used by the organization for correspondence that allows for the retention of messages.
- C. The District must provide a response to the employee within five (5) days.

IV. Designated Location Requirements

- A. The designated room or other location shall be:
 - 1. in close proximity to the work area;
 - 2. well lit;
 - 3. shielded from view; and

POLICY

Draft 11/14/24
6404

PERSONNEL

RIGHTS OF NURSING EMPLOYEES TO EXPRESS BREAST MILK

4. free from intrusion from other individuals.
- B. The designated location/room shall include:
1. a chair;
 2. a working surface;
 3. nearby access to clean running water;
 4. an electrical outlet; and
 5. have a functional lock.
- C. The room will not be a restroom or a toilet stall within a restroom.
- D. Access to refrigeration for the storage of breast milk shall be provided to the requesting employee(s).
- V. Complaints

If an employee of the District is subjected to any conduct that they believe violates this policy, a report should be made to the Superintendent or designee immediately after such conduct has occurred. An investigation will be conducted pursuant to this, and any other applicable, Board Policy.

VI. Notification by District

- A. The District shall provide notice to all employees when a location/room has been designated for the use of expressing breast milk.
- B. The District shall distribute this Policy and a copy of the [New York State Department of Labor Policy on Breast Milk Expression in the Workplace](#) to employees annually, upon hire, and whenever an employee returns to work following the birth of a child.

New York Mills Union Free School District

Legal Ref: NYS Labor Law § 206-c; Fair Labor Standards Act (FLSA); Title VII of the Civil Rights Acts of 1964, as amended by the Pregnancy Discrimination Act (PDA); Pregnant Workers Fairness Act

Adopted: 10/03/23

Revised: _____

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

ALL NEW

I. Statement of Policy

The Board of Education and/or New York Mills Union Free School District (the District) provides for the administration of prescribed medication, including rescue medications for allergies, to a student during school hours when the failure to take such medicine would jeopardize the health of the student, or the student would not be able to attend school or school-sponsored activities (e.g. field trips, athletics) if the medicine were not made available, or where it is administered pursuant to law requiring accommodation of a student's special medical needs.

For the purposes of this Policy, the term “medication” refers to both prescription and non-prescription drugs.

II. Administering Medications

A. Administration of Medication, Including Rescue Medications for Allergies

1. Prerequisites for administration of medication in school:

- a. The original written order from the student's physician stating the name of the medication, precise dosage, frequency, and time of administration;
- b. A written, signed consent from the student's parent or legal guardian requesting the administration of the medication, as prescribed by the physician, to the student in school;
- c. The medication, properly labeled in its original container, must be delivered to the School Health Office by the student's parent or legal guardian. All medication orders must be reviewed at the beginning of each school year or whenever there is a change in dosage;

2. No medication should be brought into school without the knowledge of the health office.

3. No student is to have any other type of medication in school under any circumstances.

4. Excepting students who are permitted to self-administer pursuant to this Policy, medications shall not be transported daily to and from school.

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

B. Requirements for Off-Campus or After-Hours Administration

1. District's procedures governing the administration of medication to a student after school hours and/or off school grounds during a school-sponsored activity will be in accordance with NYSED and NYSDOH guidelines and Section II(A) above, of this Policy.
2. Oversight of medication self-administration for supervised and/or self-directed student(s) under these circumstances may be delegated to trained unlicensed school personnel. Such personnel must be appropriately instructed by the School Nurse. (Regulation 7201.3)
3. The School Nurse may prepare oral medication for administration during short out-of-school experiences.
4. A student's Emergency Care Plan (ECP) and epinephrine auto-injectors (EAI) can be given to a designated individual (parent/guardian, parent/guardian designee or trained school personnel) who is familiar with the student's health needs and will be readily available to the student.
5. Plans shall be in place to ensure students' emergency care plans are provided to school personnel at the event, and that a trained staff member is present to administer a student's prescribed emergency epinephrine if needed in accordance with Commissioner's regulation §136.7. When planning events regarding risk to certain students, teachers and coaches should consult with school health personnel regarding health treatment or medication needs to ensure appropriate time is given to parents/guardians to obtain healthcare provider orders, consents, etc.

C. Nurse Dependent Students

Protocols and procedures for nurse dependent students will be conducted in accordance with all legal requirements, including NYSED Medication Management guidance and NYSED Allergies and Anaphylaxis guidance.

D. Supervised Students

1. Students who have been determined to need supervision by the School Nurse or the student's provider may be assisted by trained unlicensed personnel to self-administer their own medication.

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

2. Assistance from unlicensed personnel is limited to assistance with needed tasks at the direction of the student and as further detailed in NYSED's Guidelines for Medication Management.

E. Independent Students

1. Students will be permitted to carry and self-administer their own prescribed medication, including rescue medications for allergies, upon presenting the following to the Health Office:
 - a. A written statement from parent/guardian in support of a licensed health care provider's order that the student be permitted to carry and self-administer medication in school. (Regulation 7201.1)
 - b. A physician or a duly authorized health care provider statement permitting the student to carry and use a prescribed medication, including rescue medications for allergies, during the school day. (Regulation 7201.2)
2. Students capable of self-administering their (EAI) must be permitted to carry and use their own emergency epinephrine during the school day, on school property, and at any school function pursuant to Education Law §916-a. Such students must have written parent/guardian consent and a written healthcare provider order. The written healthcare provider order must include an attestation including:
 - a. The student has been diagnosed with an allergy for which an EAI is needed;
 - b. The student has demonstrated that they can effectively self-administer the prescribed EAI; and
 - c. The circumstances which may warrant the use of the EAI.
3. Maintain regular contact with parent/guardian to monitor the effectiveness of such self-medication.
 - a. Require the student to report to the Health Office on a periodic basis as determined by the School Nurse to maintain an ongoing evaluation of the student's management of the self-medication and to work with the parent/guardian and the student regarding such management.

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

- b. Refer for counseling any student who self-administers medication without proper authorization and notify school administration and parents of the student's unauthorized use.

III. Allergies and Anaphylaxis

- A. Students with a known diagnosed allergy who are at risk for anaphylaxis should have emergency medication prescribed for use in school. All student-specific medication given to or taken by a student at school must comply with the requirements listed in II, above.
- B. Written protocols will be developed by the Medical Director/Director of School Health Services on anaphylaxis, including the responsibilities of School Nurses (i.e., RNs), other school health professions, and other appropriate school personnel responding to anaphylaxis.

IV. Albuterol

- A. A student may have an extra asthma inhaler in the care and custody of the School Nurse upon the written request of a parent/guardian in accordance with the requirements of Section II(A).

V. Blood Glucose Monitoring

- A. Students with diabetes have the right to care for their diabetes at school in accordance with the Individuals with Disabilities Education Act (IDEA) and Section 504 of the Rehabilitation Act of 1973 which provide protection against discrimination for children with disabilities, including diabetes.
- B. Blood glucose monitoring shall be allowed in school for anyone needing such testing. Students must receive assistance if needed with the procedure.
- C. The School Nurse shall oversee any arrangements that need to be made for testing and reporting the results.

VI. Emergency Medication, Including Rescue Medications for Allergies

- A. When emergency use of medication has been prescribed by a licensed prescriber, a school staff member responding to an emergency may administer emergency medication (including EAI's and/or oral antihistamine) to a student.

STUDENTS

STUDENT MEDICATIONS, ALLERGIES, AND ANAPHYLAXIS

- B. The Persons authorized to use EAI's in the event of an emergency are:
 - 1. RNs or LPNs under the direction of an RN under a nonpatient specific order(s) written by the Medical Director may administer anaphylactic agents to treat anaphylactic symptoms in any person in school, on school property, or at a school sponsored event.
 - 2. School personnel directed in a specific instance to use an EAI device by a health care practitioner as defined in Public Health Law 3000-c.

VII. Implementation and Responsibilities of the Health Office

The School Nurse and other school health professionals shall stay informed on the latest guidance from NYSED and NYSDOH regarding student medications (including requirements regarding storing and disposing of medication), allergies, and anaphylaxis and revise District protocols and procedures to align with the guidance. The School Nurse shall advise their supervisor if a change to this Policy is needed.

VIII. Student Privacy

The District shall protect the privacy rights of students as required by the Family Education Rights and Privacy Act of 1974, Education Law §2-d, and, where applicable, the Health Insurance Portability and Accountability Act of 1996 as amended.

New York Mills Union Free School District

Legal Ref: NYS Education Law §§902, 907, 916, 921, 6909; 8 NYCRR 64.7, 136.6; Public Health Law §3000c; State Education Department’s “Guidelines for Medication Management in Schools” 2022; State Education Department’s “Guidelines for Managing Allergies and Anaphylaxis in Schools”, 2024.

Adopted: 11/05/02

Revised: 01/07/14, 09/10/19, _____

SCHOOL BOARD OPERATIONS

QUALIFICATIONS OF VOTERS

A person shall be entitled to vote at school elections who satisfies the following conditions:

1. Citizen of the United States;
2. At least eighteen (18) years of age;
3. A resident within the District for a period of thirty (30) days preceding the election in which they seek to vote;
4. Not be otherwise disqualified from voting under Section 5 – 106 of the Election Law.

New York Mills Union Free School District

Legal Ref: New York Education Law, Section 2012

Adopted: 03/05/02

Revised: 01/04/11

Reviewed: 04/22/14, _____

SCHOOL BOARD OPERATIONS

RESPONSIBILITY OF BOARD RELATIVE TO COMPLAINTS
AND CHARGES AGAINST DISTRICT EMPLOYEES

- I. A. When Board members receive complaints regarding the performance of any employee of the District, they should present the complaint to the Superintendent of Schools. The Superintendent should then investigate the complaints and should respond appropriately to the person making the complaint, taking care to respect and protect any confidential aspects of the matter.
- I. B. Since Board members may have to sit in judgment at hearings involving disciplinary actions against employees, they should refrain from acting as witnesses or advocates for any individual or group.
- II. When receiving recommendations for actions affecting the employment status of individuals, Board members should consider only materials from the pertinent official record (the charges filed against the employee and the employee's response to those charges) or other pertinent information that all parties have had a chance to review and respond to prior to a decision by the Board
- III. Unless a public hearing is ordered by the Board of Education, comments on the performance of personnel or the appropriate disposition of charges against personnel shall not be in order during the public section of the Board of Education meetings and the President shall rule any person attempting to make such comments out of order.

New York Mills Union Free School District

Adopted: 06/11/91

Revised: 01/04/11

Reviewed: 04/22/14, _____

5.12 Policy 2201 Annual
District Meeting and Election
(First Read)

SCHOOL BOARD OPERATIONS

ANNUAL DISTRICT MEETING AND ELECTION

- I. The District shall hold an annual meeting and election at which the District's authorized voters will elect members of the Board of Education and vote on the District budget for the coming school year. The annual District meeting and election will be held on the third Tuesday in May, unless this date conflicts with religious observances on that day, in which case the annual meeting and election will be held on the second Tuesday in May.
- II. The District Clerk shall publish a notice of the time and place of the annual meeting and election at least four times within the seven weeks prior to the meeting, in two newspapers having general circulation within the district. The first publication of the notice shall be at least 45 days prior to the meeting. The notice shall also contain notice of any other matter required by law.
- III. Copies of the budget to be voted upon at the annual meeting election will be available in each District school building for District residents upon request at the time of the annual meeting and election and fourteen (14) days (other than Saturday, Sunday and holidays) prior to the meeting.
- IV. The Board shall appoint assistant clerks and election inspectors necessary for the annual meeting and election at a Board meeting held before the annual meeting and election.
- V. Propositions
 - A. The Board has the authority, under the Education Law, to adopt reasonable rules and regulations concerning the submission of petitions to the Board to place propositions on the ballot, which may amend the budget. Pursuant to those provisions, the Board establishes the following guidelines:
 1. Unless otherwise provided by the Education Law, petitions for the submission of a proposition must contain a minimum of twenty-five (25) signatures of qualified voters of the district, or five (5) percent of the number of voters at the last annual election, whichever is greater.
 2. A separate petition shall be required for each question or proposition.
 3. Petitions must be filed with the District Clerk not later than thirty (30) days prior to the annual meeting to facilitate the preparation and printing of the ballots.
 4. Propositions must include the specific appropriations necessary for the purposes listed.
 5. Wording of a petition must comply with legal requirements. If the wording does not comply, it may be changed or altered by the Board, or the Board may reject a petition for failure to comply.

SCHOOL BOARD OPERATIONS

ANNUAL DISTRICT MEETING AND ELECTION

- B. Propositions received in accordance with these specifications will be placed on the ballot as amendments and will be voted upon by the voters in the same manner as the proposed budget, except that the Board shall not be required to place any proposition on the ballot which is within the exclusive province of the Board, or otherwise forbidden by law. No proposition involving the budget may be submitted to the voters more than twice.
 - C. The Board may also, on its own motion, submit propositions.
 - D. Nothing herein contained shall affect the nominations of candidates as set forth in the Annual District Election notice pursuant to Section 2018 of the Education Law.
 - E. The procedure for requesting the Board of Education to call a Special District Meeting to vote on a question or proposition shall be in accordance with subdivision 2 of Section 2008 of the Education Law.
- VI. The Board of Education shall appoint a qualified voter as chairperson of the annual meeting and election at a Board meeting held before the annual meeting and election.
- A. The chairperson will call the Annual District meeting to order and proceed to the following order of business:
 - 1. Designation of District Clerk as clerk of the election and assistant clerks;
 - 2. Designation of tellers and/or inspectors of election as previously appointed by the Board;
 - 3. Reading of notice of call of the election by the Clerk;
 - 4. Opening of the booths for voting;
 - 5. Closing of the booths;
 - 6. Receiving the report of the Clerk of the results of the elections;
 - 7. Adjournment.

New York Mills Union Free School District

Legal Ref: NYS Education Law §416(3), 1608(2), 1716(2), 1804(4), 1906(1), 2002(1), 2003(1) and (2), 2004(1)-(7), 2009, 2021, 2022(1), (4)-(5), 2035(2), 2601-a(2), 2602(3); General Construction Law §60, Matter of Hebel, 34 EDR 319 (1994); Matter of Martin, 32 EDR 567 (1993); Matter of Como, 30 EDR 214 (1990)

Adopted: 03/05/02
Revised: 01/04/11
Reviewed: 04/22/14, _____

STUDENTS

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

ALL NEW

I. Statement of Policy

In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combatting the spread of disease, the Board of Education (the Board) requires that all students be immunized against certain diseases in accordance with New York State Education Law §903 and Public Health Law §2164.

II. Immunization Requirements

- A. The parent/guardian of each student must present a certificate of immunization specifying the dates of administration and signed by a health practitioner upon registration. Such certificate must meet the New York State requirements for immunization against poliomyelitis, pertussis, tetanus, hepatitis B, varicella, mumps, measles, diphtheria, rubella, meningococcal disease and, where applicable due to enrollment in a Pre-Kindergarten program, haemophilus influenza type b (Hib) and pneumococcal conjugate (PCV). Acceptable documents and proof of immunity also include:
1. An original signed certificate of immunization signed by a health practitioner licensed to practice in New York State that shows the products administered and the dates of administration;
 2. An immunization record issued by New York State Immunization Information System (NYSIIS) or Citywide Immunization Registry (CIR).
 3. An electronic health record;
 4. An official out-of-state immunization registry specifying the dates and products administered;
 5. An official record from a foreign nation may be accepted without a health practitioner's signature;
 6. Immunization records from a previous school which contain all of the information specified in a certificate of immunization;
 7. A statement verifying history of varicella, diagnosed by a physician, nurse practitioner, or physician assistant;
 8. Serological proof of immunity for measles, mumps, rubella, varicella, or hepatitis B, and/or laboratory confirmation of disease for measles, mumps, rubella and/or varicella.
- B. No child may be admitted to school or allowed to attend school in excess of fourteen (14) calendar days without appropriate certification of immunization or documentation that the child is in the process of being immunized.

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- C. The fourteen (14) calendar day period may be extended by the Superintendent or designee to thirty (30) days for a student transferring from another state or from another country and who is able to show a good faith effort to obtain the necessary evidence, or where a parent/guardian can demonstrate the child has received the first age-appropriate dose in each immunization series, and that they have set up age appropriate scheduled appointments for follow-up doses to complete the needed immunization series in accordance with competent and worthy of belief. Their testimony is assumed to be more than likely true due to their experience, knowledge, training, and sense of honesty.

III. In-Process

- A. If a student has had the first dose of all required immunization series and has age-appropriate appointments to complete the series in accordance with the ACIP catch-up schedule as published by the Center for Disease Control and Prevention (CDC) the student is considered in-process and cannot be refused admittance or excluded from school.

- B. If a child is obtaining serologic tests for specific diseases, the child may attend school but must present positive serological test results for measles, mumps, rubella, varicella, or hepatitis B, or laboratory confirmation of disease (for measles, mumps, rubella, or varicella) within fourteen (14) days.

If the results are negative (or equivocal), the child may only continue to attend school and remains in “in-process” status if they have age-appropriate appointments to be immunized within thirty (30) days of receiving the negative (or equivocal) test results.

- C. If a child does not receive doses of vaccine in an immunization series according to the ACIP schedule, including at appropriate intervals, the child is no longer in process and may be excluded from school within fourteen (14) days after the minimum interval identified by the ACIP catch-up schedule.

IV. Medical Exemption

The only exception which may excuse a student from the above immunization or in-process requirements and permit them to attend school are:

- A. If a signed, completed medical exemption form, approved by the NYS Department of Health (NYSDOH), is received from a physician licensed to practice medicine in New York State certifying that administering the vaccine

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may be detrimental to the specific child's health. A medical exemption must be re-issued annually.

1. The medical exemption form must include:
 - a. the immunization being exempted;
 - b. sufficient information to identify a medical contraindication to the specific immunization; and
 - c. the length of time the immunization is medically contraindicated.
2. The Superintendent or designee may request additional information supporting the exemption, if necessary.

B. Susceptible Students

1. The School Nurse shall maintain a complete and current list of susceptible students who are at risk in the event of an outbreak of a vaccine preventable disease listed in Public Health Law §2164. The list of susceptible students must include all students who:
 - a. have a current medical exemption to immunization(s);
 - b. students who are in process; or
 - c. who are awaiting the results of serologic testing.
2. The list must be updated each time a new student enrolls or a student's immunization status changes.
3. The District will develop a plan to notify parents/guardians of susceptible students during an outbreak of vaccine preventable disease.

III. Procedures

- A. The Building Principal in consultation with the School Nurse will develop procedures for documenting all communication, along with efforts undertaken by school personnel to assist parent(s)/guardian(s) in meeting the immunization requirements.
- B. Students who do not meet the immunization requirements, are not considered "in process", or do not have an acceptable medical exemption are not permitted to attend school.
- C. In the event a student will be excluded from the District for failure to meet the immunization requirements:

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1. The School Nurse shall provide the parent(s)/guardian(s) of the student with:
 - i. Notification of the parent's/guardian's responsibility to have the child immunized and of the public resources available to do so;
 - ii. A verbal explanation that includes the immunization the student is missing and written copy of the District Policy; and
 - iii. Provide a written letter informing the parent(s)/guardian(s) of the immunization(s) the student is missing and the exclusion date if the missing immunization(s) are not received. This letter must be written in the parent/guardian(s) primary language.

2. The School Nurse shall:
 - i. Notify the local health department of the name and address of the excluded student and of the immunization(s) the student is missing;
 - ii. Work with the local department of health to provide a time and place when the required immunization(s) may be administered within two (2) weeks of exclusion.
 - iii. Notify Child Protective Services (CPS) after more than fourteen (14) days of the student's exclusion from school if the parent/guardian refuses to allow the local department of health or another appropriate health practitioner to immunize the child, and no action steps are reported by the parent/guardian for pursuing another education option, such as home schooling.
 - iv. The fourteen (14) day calendar period may be extended to thirty (30) days for students transferring from another state or country who show a good faith effort to comply with the law.

- D. Pursuant to the McKinney-Vento Act, the District's McKinney-Vento Liaison (the Liaison) will work with homeless children and youth and their families who are enrolled in the District. The Liaison will make eligibility determinations pursuant to the law and assist students in obtaining either their immunization records or their immunizations.

- E. Students in foster care who move to the District and who do not have the records normally required for enrollment, including immunization records, will be enrolled in the District and the District shall make a written request for a copy of

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the student’s immunization records from their previous school. The previous school must forward the student’s records to the District within five (5) days of receipt of the request.

IV. Right to Appeal

A student denied entrance or attendance due to failure to meet health immunization standards may appeal to the Commissioner of Education.

V. Immunization Surveys and Audits

A. The District shall annually provide an immunization survey to the New York State Commissioner of Health on the Health Commerce System website.

B. Schools should retain copies of all immunization records, and evidence of medical exemptions, for six (6) years, or three (3) years after the individual attains the age of eighteen (18), whichever is longer.

VI. Implementation and Responsibilities of the Health Office

The School Nurse and other school health professionals shall stay informed on the latest guidance from the New York State Education Department (NYSED) and NYSDOH regarding immunizations, and revise District protocols and procedures to align with the guidance. The School Nurse shall advise their supervisor if a change to this Policy is needed.

New York Mills Union Free School District

Legal Ref: NYS Education Law §§914(1), 310(6-a); NYS Public Health Law §§613, 2164, 2805-h; 10 N.Y.C.R.R. Part 66; Immunization Guidelines for Schools, 2024.

Cross Ref: Education of Homeless Children Policy
Foster Care Policy
Student Health and Dental Exams

Adopted: 04/22/14

Revised: 06/02/15, 01/08/19, _____

INSTRUCTIONAL

ACCOMMODATION OF HEARING-IMPAIRED PARENTS

I. Statement of Policy

The New York Mills Free Union School District (the District) provides parents of and persons in parental relation to, District-enrolled students many opportunities to participate in their child's educational program. If the parent, or person in parental relation, is hearing impaired, the District provides interpreter services (American Sign Language) to facilitate that person's participation in school initiated meetings or activities specific to the academic or disciplinary aspects of the student's educational program. This service is provided at no cost to the parent, or person in parental relation. If an interpreter is not available, the District will make other reasonable accommodation of the hearing impairment, such as written communication, transcripts, decoder, or Telecommunication Device for the Deaf (TDD), also at no cost to the parent or person in parental relation.

II. Definitions

- A. *School initiated meetings or activities* include, but are not limited to, parent-teacher conferences, instructional support team meetings, planning meetings with school counselors regarding educational progress and career planning, and suspension hearings or any conferences with school officials relating to disciplinary action. The term does not include voluntary extra-curricular activities.
- B. *Hearing impaired* means any hearing impairment, whether permanent or fluctuating hearing impairment which prevents meaningful participation in school district meetings or activities.

III. Procedure

- A. *Request:* Parent(s) or person(s) in parental relation who are hearing impaired must request the services of an interpreter, or reasonable accommodation, in writing. The request must be submitted to the Chairperson. The request must be received by the CSE Chairperson at least ten (10) calendar days prior to the meeting or activity at which the services are desired. The request must specify the name of the student and the parent(s) or person(s) in parental relation, and the nature, date and time of the school function.
- B. *District Response:* The District will provide a written response to each request for interpreter services.

ACCOMMODATION OF HEARING-IMPAIRED PARENTS

- C. *Appeal of District Response:* If the parent, or person in parental relation, is not satisfied with the District's response to the request for services, the parent, or person in parental relation, may seek a different decision by taking these steps:
1. an informal conference with the Superintendent and other appropriate personnel;
 2. file of appeal form (Regulation ~~8051~~ 8600.2) with District office;
 3. a formal conference with and action by the Superintendent;
 4. an opportunity to present their complaint to the Board at a regularly scheduled meeting;
 5. an explanation of the process by which parent(s) and person(s) in parental relation may appeal the Board's decision to the Commissioner of Education.

IV. Superintendent Responsibilities

In addition to the roles described above, the Superintendent shall:

- A. Annually arrange for the notification of parent(s) or person(s) in parental relation who are hearing impaired of the availability of interpreters or other effective reasonable accommodations and of the time limitation for requesting these services.
- B. Determine whether a list of qualified interpreters shall be maintained by the District or if service arrangements will be made through an interpreter referral service.

New York Mills Union School District

Legal Ref.: Section 504 of the Rehabilitation Act; *Rothschild v. Grottenthaler*, 907 F. 2d 286 C.A.2 (N.Y.), 1990; NYS Education Law §3230; 8 NYCRR §§100.2 and 200.1.

Adopted: 07/11/13

Revised: _____

**5.15 Resolution to Approve
the 2025-2026 Annual Budget
Development Timeline**



2025-2026 ANNUAL BUDGET VOTE AND SCHOOL BOARD ELECTION TIMELINE

| | |
|-------------------------------|---|
| Monday November 4, 2024 | <ul style="list-style-type: none"> Administrative Council Meeting Budget timeline and expectations |
| Tuesday November 5, 2024 | <ul style="list-style-type: none"> BOE Budget Presentation – Timeline and Goal. |
| Monday November 18, 2024 | <ul style="list-style-type: none"> Administrative meetings with Superintendent and Business Official to review budget draft B item (new) review C item (reductions) |
| Tuesday December 3, 2024 | <ul style="list-style-type: none"> BOE Superintendent approve BOE goals, staffing guidelines. BOE Budget Presentation: BOE, Clerk, District Meetings, Central Admin and Finance, Staff Bus Admin. Audit, Treasurer, Collector Staff 2024-25 Budget timeline process update Legal, Public information |
| Friday December 13, 2024 | <ul style="list-style-type: none"> Building Budgets Due |
| Tuesday January 7, 2025 | <ul style="list-style-type: none"> BOE Budget Presentation (Central Services/ O & M, Special Items. (Insurance, Tax Refund, BOCES Admin. Transportation |
| Tuesday February 4, 2025 | <ul style="list-style-type: none"> Audit Committee to review B/C item requests from Administration Tax Cap Roll Over Projection . BOE Meeting B/C items – State Aid Projections/Buses BOE Budget Presentation (Special Programs, Co-Curricular, Sports Supervision, Teaching, Instructional Media, Special Services (Attendance, Guidance, Health) Employee Benefits Approve appointment of election inspectors/coordinators for election and budget vote |
| Saturday February 15, 2025 | <ul style="list-style-type: none"> Commissioner of Taxation and Finance shall calculate the tax base growth factor for school districts. |
| Friday February 28, 2025 | <ul style="list-style-type: none"> Submit 2024-25 calculation for Tax Levy Limit to the Office of State Comptroller, Tax and Finance & SED (single submission to OSC only). (March 1st – Deadline -Saturday) |
| Tuesday March 4, 2025 | <ul style="list-style-type: none"> Budget Workshop 1 |
| Tuesday March 18, 2025 | <ul style="list-style-type: none"> Budget Workshop 2 (if needed) |
| Monday March 31, 2025 | <ul style="list-style-type: none"> Last day for newsletter articles to be submitted to the superintendent from administration. |
| Tuesday April 1, 2025 | <ul style="list-style-type: none"> BOE – Resolution: BOE Final Budget Adoption. |
| Wednesday April 2, 2025 | <ul style="list-style-type: none"> Tax report card, Administrative Compensation submitted to SED within 24 hours of budget adoption but not later than April 29th to the business portal nysed.gov SAMS. |
| Wednesday, April 2, 2025 | <ul style="list-style-type: none"> First legal notice must appear in newspaper. Must advertise four times within seven weeks of the budget vote with first publication 45 days before date of budget vote. Notice should appear in two major publications. |

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|-------------------------------------|--|
| <p>Wednesday April 2, 2025</p> | <ul style="list-style-type: none"> ● Prepare absentee ballot applications, absentee ballot, related envelopes and directions. Obtain and use locked ballot boxes for absentee ballots. |
| <p>Monday April 7, 2025</p> | <ul style="list-style-type: none"> ● Budget Newsletter to be ready for print (With exception of BOE Candidate Section). ● Materials to PJ Greene for April 29th distribution to voters. |
| <p>Monday April 21, 2025</p> | <ul style="list-style-type: none"> ● School board candidate nominating petitions due in the office of the District Clerk by 5:00 pm 30 days before election. 25 Signatures 30 days prior to the vote. ● Deadline for voter submitted petitions for propositions (for propositions other than those required to be included in the notice of annual meeting). ● Mail absentee ballots for every qualified voter who requests one. Requests must be made no later than 7 days prior to the vote. ● Candidate must complete first financial disclosure. (Then 5 days prior to the election and 20 days following the election.) |
| <p>Tuesday April 22, 2025</p> | <ul style="list-style-type: none"> ● Letter to BOE candidates to invite them to speak at the hearing. ● Information to School Communication providing Candidates' biography and photo. |
| <p>Thursday April 24, 2025</p> | <ul style="list-style-type: none"> ● Distribute military ballots no later than 25 days before the vote. |
| <p>Tuesday April 29, 2025</p> | <ul style="list-style-type: none"> ● Board of Education meeting ● BOCES Budget vote ● District must complete budget detail (7 days before Public Budget Hearing) ● Copies of Budget must be available to residents. |
| <p>Tuesday May 6, 2025</p> | <ul style="list-style-type: none"> ● Public Budget Hearing – 5:30pm Budget statement (including required attachments) must be made available. The budget must be presented at the hearing in plain language and in 3 components: Administrative, Program and Capital.) |
| <p>Monday May 12, 2025</p> | <ul style="list-style-type: none"> ● Budget Vote Meeting – Administrative team 9:00 at the district office. |
| <p>Wednesday May 7-14, 2025</p> | <ul style="list-style-type: none"> ● Deadline for mailing "budget notice" (6-days before the vote) |
| <p>Thursday May 15, 2025</p> | <ul style="list-style-type: none"> ● Second financial disclosure is due from Candidates. |
| <p>Monday May 19, 2025</p> | <ul style="list-style-type: none"> ● Set up for budget vote day at Beekman. |
| <p>Tuesday, May 20,2025</p> | <ul style="list-style-type: none"> ● Budget Vote (Noon-8:00 p.m.) |

Detailed Census 2024-25 11/13/2024

| A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V |
|--------------------|------------|-------------|-----------|-----------|-----|-----------|--------------------|--------------------|-----|----------------------------------|-----------------|---------------------------|-----------------------------|--------------------|-------------|-----------|--------------------|------------|----------|--------------|-----------------------|
| Grade | | BOCES | | | MSA | PTECH | grade | OUTSIDE PLACEMENT | | | | | | | Special Ed. | grade | Christian Heritage | Notre Dame | UAS | Homeschooled | |
| | | New Visions | CTE AM | CTE PM | | | | UCP/ Tradewinds | HGS | BOCES at Middle Settlement | OHM BOCES/NH | OHM BOCES/ Sauquoit | OHM BOCES/ Waterville | Kelberman- Rome | | | | | | | Homebound/ Tutored |
| K | 32 | | | | | | K | | | 3 | | | | 2 | | 5 | K | 1 | | | |
| 1 | 34 | | | | | | 1 | | | 1 | | 2 | 1 | | | 4 | 1 | | | | 3 |
| 2 | 43 | | | | | | 2 | | | 1 | | 1 | | | | 2 | 2 | | | | 3 |
| 3 | 32 | | | | | | 3 | 1 | | | | | | | | 1 | 3 | | | | 1 |
| 4 | 34 | | | | | | 4 | 1 | | 1 | | | | | | 2 | 4 | | | 2 | 1 |
| 5 | 39 | | | | | | 5 | | | | | | 2 | | | 2 | 5 | | 1 | | |
| 6 | 48 | | | | | | 6 | 1 | | | | | | | | 1 | 6 | | 3 | | 1 |
| Total | 262 | | | | | | Total | 3 | | 6 | | 3 | 3 | 2 | | 17 | Total | 1 | 4 | 2 | 9 |
| 7 | 60 | | | | | | 7 | | | 1 | | | | | 1 | 2 | 7 | | | | |
| 8 | 53 | | | | | | 8 | 1 | | 1 | | 1 | | | | 3 | 8 | | | | 1 |
| 9 | 34 | | | | | 4 | 9 | | | 1 | | | | | | 1 | 9 | | | | 1 |
| 10 | 43 | | | | | 3 | 10 | 1 | | | | 1 | | | 1 | 3 | 10 | | 1 | | |
| 11 | 40 | | | 12 | | 4 | 11 | | | 2 | | | | | | 2 | 11 | | | | 1 |
| 12 | 39 | | 10 | | | 2 | 12 | | | 1 | | 1 | 1 | | | 3 | 12 | | | 1 | 2 |
| Total | 269 | | 10 | 12 | | 13 | Total | 2 | | 6 | | 3 | 1 | | 2 | 14 | Total | 2 | | 5 | |
| Grand Total | 531 | | | | | 13 | Grand Total | 5 | | 12 | | 6 | 4 | 2 | 2 | 31 | Grand Total | 1 | 6 | 2 | 14 |

Column C,D,E are included in Column B

Columns I,J,K,L,M,N,O,P total column Q

11/25/2024

| | June 24 | Jul 24 | Aug 24 | Sep 24 | Nov. 24 | Dec. 24 |
|--------------------|------------|------------|------------|------------|------------|------------|
| K | 38 | 24 | 27 | 30 | 32 | 32 |
| 1 | 47 | 38 | 37 | 36 | 34 | 34 |
| 2 | 39 | 47 | 44 | 43 | 44 | 43 |
| 3 | 37 | 39 | 37 | 33 | 33 | 32 |
| 4 | 41 | 36 | 34 | 34 | 35 | 34 |
| 5 | 49 | 40 | 39 | 39 | 39 | 39 |
| 6 | 59 | 49 | 49 | 48 | 47 | 48 |
| Elem Total | 310 | 273 | 267 | 263 | 264 | 262 |
| 7 | 56 | 59 | 60 | 61 | 61 | 60 |
| 8 | 36 | 56 | 55 | 55 | 53 | 53 |
| 9 | 44 | 36 | 31 | 34 | 31 | 34 |
| 10 | 37 | 43 | 40 | 42 | 41 | 43 |
| 11 | 38 | 37 | 36 | 36 | 35 | 40 |
| 12 | 38 | 39 | 39 | 39 | 37 | 39 |
| Sec Total | 249 | 270 | 261 | 267 | 258 | 269 |
| Grand Total | 559 | 543 | 528 | 530 | 523 | 531 |
| | 5/29 | 7/2 | 7/30 | 9/3 | 10/29 | 11/25 |

BOCES: Career Tech: Special Education

AM: 10 Elem: 17
 PM: 12 Sec: 12
 Homebound/Tutored Awaiting Placement: 2
 PTECH: 13