

MARCELLUS CENTRAL SCHOOLS PROFESSIONAL EMPLOYMENT APPLICATION

An Equal Opportunity Employer

Position Preference

Position	Certification/License	Grade Level (if applicable)
☐ Substitute Teacher - Certified		
☐ Substitute Teacher - Non-Certified		
☐ Substitute Nurse		
☐ Substitute Teaching Assistant		
☐ Other		

Personal Information

Last Name:	First Name:	Middle:
Address:		

Phone:	email:
SSN:(required)	NYS Retirement No:

All information on this application is correct. I realize that any misrepresentation will lead to immediate dismissal.

Applicant Signature

Date

Education

	Name of Institution	Location	Dates To/From	Degree Awarded	Number of Add'l Grad Credits
Secondary School					
College(s)					
Graduate School					

Certification

(Please send a copy)

Certification Area	Certification Level (Initial, Prov, Prof, Perm)	State Issued	Expiration Date

Teaching Experience

(List more recent experience first)

Years	Name and Location of School	Specific Nature of Position (ie grade level, subject, etc)	Annual Salary (if full-time)
to			
to			
to			
to			

(List student teaching experience here)

Years	Name and Location of School	Subject or Grade Level
to		
to		

Related Professional Experience

(organizational membership, committee chairmanships, memberships, etc.)

Other Work Experience

(Business, trades, summer occupations)

Dates	Firm or Institution	Nature of Work	FT/PT
to			
to			
to			

References

Give the names of at least three people who have closely observed your work as a teacher or as a student. Do not include letters of reference. Recommendations by present and former superintendents, principals and other supervisors are preferred in the case of experienced teachers or supervisors. Beginning teachers will please include the practice teaching supervisor's recommendation.

Name	Official Position	Phone	Office Use sent/rec'd

Applicant's Statement

Have you ever been granted tenure? Yes ☐ No ☐	
If yes, state date:	Location:
Have you received fingerprint clearance from the NYS Education Department? Yes ☐ No ☐	
Have you ever been convicted of a crime? Yes ☐ No ☐ (if yes, please explain below)	
Have you ever been denied tenure? Yes ☐ No ☐ (if yes, please explain below)	
Have you ever been dismissed from a job? Yes ☐ No ☐ (if yes, please explain below)	

Marcellus Central School District Reference Release

As an applicant for employment with the Marcellus Central School District, I hereby authorize any prior employer to release evaluative references concerning me and my work performance while employed by that employer to the Marcellus Central School District.

As a condition for the release of information by said employer, I agree to release the employer from any and all causes of action and liability relating to its release of information about me.

Applicant Signature

Date