

- I. The regular meeting of the Watertown-Mayer School Board in the Watertown City Hall on Monday, June 24, 2024 was called to order at 6:02 PM by Chair Hunter Feldt. Board members present: Feldt, Burns, Danielson, Schulz, Guetzkow, Neaton and Onell. Board members absent: None. Administrative team members present: Superintendent Schuler, HS Principal Hennen, MS Principal Guertin, ES Principal O’Connell, CE Director Dimmler, Director of Teaching & Learning Vieau, SPED Director Peyton, and Activities Director Szymanski. Absent: None  
**Public Comments:** No public comments at this time.
- II. **Visitor requests and consideration of the agenda.** Visitor MMS (Motion made and Seconded by) Danielson and Guetzkow to approve the agenda as presented. Passes 7-0.
- III. **Consent Agenda**  
MMS Burns and Onell to approve the following consent agenda items: Regular Board Meeting of May 20, 2024; Personnel Consent Agenda; and Business Consent Agenda. Director Guetzkow acknowledged the inclusion of both the Director of Teaching & Learning and Director of Technology Operations contract within the Personnel Consent Agenda. Passes 7-0
- IV. **Recognitions/ Presentations/ Showcase:**  
Activities Director Szymanski along with Track & Field Coach Andrea Raser and Trap Coach Stacy Guetzkow those who qualified for State competition in their spring sport.
  - State Boys Golf Qualifier** - Nathan Ragner (present)
  - State Track & Field Qualifiers** - Mallory Czinano (not present- finished 8th), Maggie McCabe (not present), Micah Schmidt (present-finished 8th)
  - State Trap** - Griffin Guetzkow (present)

Activity Director Szymanski then gave an overview of the Athletics/ Activities program. Within his presentation he gave stats and results re: the goals of the department from the year and announced those who will be inducted into the Hall of Fame in the fall for 2024.
- V. **Action Items -**
  - A. MMS Feldt and Danielson to approve Resolution 24.29 Acknowledgement of Donations, Contributions, & Fundraising. Passes. 7-0.
  - B. MMS Schulz and Guetzkow to approve the 2024-2025 Elementary, Middle, and High School Student/ Parent Handbooks. Passes 7-0.
  - C. Finance Director, Lisa Raiter presented to the board the FY24 Revised Budget with the explanations for each of the 5 funds that drive the budget process:

	<b>Revenues</b>	<b>Expenditures</b>
Fund 1	\$22,398,234	\$20,933,740
Fund 2	\$1,142,929	\$1,055,235
Fund 4	\$2,149,940	\$2,111,863
Fund 6	\$8,173,773	\$4,260,600
Fund 7	\$4,877,252	\$4,513,620
<b>Total</b>	<b>\$38,742,128</b>	<b>\$32,875,058</b>

- D. MMS Feldt and Danielson to approve the FY24 Revised Budget. Passes 7-0. Finance Director, Lisa Raiter presented to the board the FY25 Proposed Budget with the explanations for each of the 5 funds that drive the budget process:

	<b>Revenues</b>	<b>Expenditures</b>
Fund 1	\$20,674,128	\$21,149,419
Fund 2	\$1,100,766	\$1,075,324
Fund 4	\$2,256,492	\$2,256,492
Fund 6	\$120,000	\$5,565,833
Fund 7	\$4,868,490	\$4,509,245
<b>Total</b>	<b>\$29,019,876</b>	<b>\$34,556,313</b>

- E. MMS Burns and Neaton to approve the FY25 Proposed Budget. Passes 7-0. Superintendent Schuler presented to the Board the Long Term Facility Maintenance Plan as required by MDE. He noted that the district is in a good position right now because of all the work done over the last several years. Finance Director Raiter was able to answer questions of the Board and pointed out several things budgeted as part of the Long Term Plan. MMS Burns and Onell to approve the Long Term Maintenance Plan. Passes 7-0.
- F. Superintendent Schuler noted new changes in state statute that resulted in an updated Lead in Water Management Plan. Although this is maintained by the Building & Grounds Director, the plan implementation and testing will be done by Resource & Training Solutions on an annual basis. MMS Danielson and Guetzkow to approve the Lead in Water Management Plan. Passes 7-0.
- G. MMS Burns and Danielson to approve Resolution 24.25 designating Heather Heun as the District Official with Authority (IOwA) for the 24-25 school year. Passes 7-0.
- H. Superintendent Schuler explained that membership to MSHSL is now done electronically and will be signed as such pending board approval. Board members reviewed the “MSHSL More than Membership. Partnership Video” per MSHSL requirements. MMS Guetzkow and Neaton to approve MSHSL Resolution 24.26. Passes 7-0.
- I. MMS Onell and Burns to approve Resolution 24.27 giving notice of general election. Passes. 7-0.
- J. MMS Feldt and Schulz to approve Resolution 24.28 giving notice of filing dates of affidavits of candidacy for the office of school board member of Independent School District No. 111. Passes 7-0.

VI. **Review/ Information Items:**

- A. Mr. Schuler gave a verbal update on various projects in the district based on an email he received from ICS Representative Chris Ziemer. The Carver County Watershed has now issued permits needed to begin the CLC parking lot process. As these were delayed, other projects in the district started before the CLC project which was slated to start first. Superintendent Schuler thanked Vice Chair Burns publicly for his help in facilitating, understanding, and guidance with regards to the entire watershed process and credits his involvement for the progress made to this point. The MS and HS parking lot projects have been underway for some time with some delays because of rain. Overall, these two projects are in good shape with curbing being completed with the hope of laying sidewalks soon. The ES parking lot improvement project has started this week. Finally noted was the huge

improvement made to the high school boys locker room whose floor was peeling. This area including the training room and entryway before the high school girls locker room have been much improved with new epoxy flooring. He noted the great work done by a local contractor out of Mayer.

## VII. **Administrative Reports**

HS Principal Hennen reported that the high school is in good shape for staffing for the next year as they have hired an Art and LT sub for LA as well as SPED positions. Mr. Hennen reported that he will be continuing to work with staff and MS Principal Guertin on aligning the MS and HS schedules. He reported that the main feedback he has received so far is to preserve the district's values and opportunities in a way that is sustainable long-term.

MS Principal Guertin reported that their end of the year wrap up was done in the outdoor stadium and was a great success - they plan on doing this annually weather permitting. The MS conducted their student surveys and the feedback was positive for both students and staff. Principal Guertin thanked Ms. Weiers for her dedicated years to the school as she has recently resigned - this position has now been posted. Mr. Guertin was excited to announce the addition of robotics and animation to year two of the STEM program and Ms. Young will be training in California this summer in preparation. Mr. Guertin continues to work with Ms. Peyton regarding the SPED positions still open at the MS and will also continue work on the 25-26 master schedule - for 24-25, the MS will stay at 7 periods per day. Also for 24-25 is the addition of WIN (What I Need) intervention expanded to grades 7 and 8- this designated time is already an option for grades 5 and 6.

ES Principal O'Connell reported that they recently met with PlayWorks and because they have had such great success not only with junior coaches, but the incorporation of high school students also being recess coaches, they have been named a 'Blue Shirt School'. PlayWorks designates only 15 schools. Not only will they be able to continue their partnership with PlayWorks, they will be able to continue the partnership at a large discount and they will be piloting a new program including high school students as a result of the elementary school's adaptation and implementation. Summer school will begin July 8th with 56 students participation along with 14 staff - new this year is the ability of incoming Kindergarten students to participate in order to give even more early intervention before the school year. Also new this year is a PTO- sponsored event on July 23rd 'Freezies, Friends & Fun' with the goal of connecting students and families before the school year. Ms. O'Connell noted that, at this time, there are 80 Kindergarten students registered for 24-25.

CE Director Dimmler reported that Community Education's Summer Catalog received their 2nd national recognition through the National School Public Relations Association (NSPRA). She also shared with the board several pieces of data including participation numbers in the CLC's program areas as well as survey data from participants collected. Ms. Dimmler then invited the board and community at large to mark their calendars for the Summer Youth Theatre's presentation of 'Space Case. A Mystery in Space' that will be held at the WMHS PAC July 25th-28th.

Teaching & Learning Director Vieau gave a presentation to the board regarding the FAST bridge assessment data from this past year. The data showed the results of the hard work of both staff and students - ALL grades resulted in higher than expected data results. Board members encouraged more promotion of this data.

Mr. Vieau noted that MCA data will be available for public release August 28, 2024. He noted that all student FAST bridge assessment scores are available to parents via their Infinite Campus Parent Portal.

SPED Director Peyton reported the start of ESY (extended school year) for high school students starting July 8th for 21 students and reminded the board that students qualify for this based on unique needs because of sustained injury or illness, because of self-sufficiency issues, and a student's need to prevent regression. Ms. Peyton announced the hiring of the elementary school setting III teacher (those students needing to be in a SPED setting for 60% or more of the day) as well as the new SPED Assessment Coordinator. She continues to work with the MS and HS to get applicants for those SPED positions still open. Ms. Peyton stated that SPED staff are looking forward to additional LETRS training and other specialized training sessions in the fall.

Superintendent Schuler reported that he and other administrative staff will be attending a two day conference in Bloomington regarding MTSS - this conference is at no cost to the district as MDE in partnership with COMPASS is offering it for free. Superintendent Schuler welcomed Jeff Liestman as the district's new Building and Grounds Director - today he took tours of all the buildings and visited with Principals and other Directors. Mr. Schuler reiterated the numbers participating in summer school starting July 8th and finishing August 1st: 54 at the elementary school, 40 at the middle school, and 21 at the high school. Mr. Schuler thanked families and staff for their patience for the parking lot construction projects going on as well as the quick pivots and adjustments that are sometimes made within the same day.

VIII. **Board Member Reports**

Treasurer Schulz reported that an offer has been extended to a Superintendent candidate for SW Metro in hopes of starting July 1st. Chair Feldt reported that the Finance Committee will begin to meet more regularly, that the Facilities Committee continues to meet at least every two weeks and more if needed, and he reminded all board members to submit the survey(s) he sent out ASAP. Chair Feldt noted that there will be a closed meeting after the regular meeting in July.

MMS Danielson and Burns to adjourn the meeting at 7:36 PM and was duly passed.

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Chair

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Clerk