

New Hartford Public Schools
Board of Education Special Meeting Agenda
7:00 PM on Tuesday, December 3, 2024
VIRTUAL MEETING

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- A. Pledge of Allegiance
- B. Order of Business
- C. Communications to the Board of Education/Public Comment
- D. Superintendent's Report
- E. Board of Education Chair's Report
- F. Routine Business
 - Approval of Minutes - November 19, 2024
 - Expenditure Report
- G. New Business
 - Board of Education Meeting Schedule 2025-2026
 - Board of Education School Calendar 2025-2026
- H. Old Business
- I. Reports
 - EdAdvance
- J. Public Comment - Agenda Items Only
- K. Adjournment

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New Hartford Public Schools
Board of Education Regular Meeting (In-Person)
Tuesday, November 19, 2024 @ 7:00PM
Ann Antolini School – Library

PRESENT: Superintendent Jeffrey Sousa; Chairman Timothy Klepps; **Board Members:** Meagan Albert; Vice Chairman Thomas Buzzi; Penny Miller; Erik Perotti; Frank Rodenberg; Timothy Russell; Deirdre Tindall and Kristin Young.

ALSO PRESENT: Kelly Carroll; Amy Kennedy; Michael Lynch and Heather Mathes.

Chairman Timothy Klepps called the regular meeting to order at 7:01PM.

A. Pledge of Allegiance

B. Order of Business

Chairman Timothy Klepps announced a change in the order of business, item H (Reports) will happen before item G (New Business). Additionally, under item G (New Business) number 2 and 3 will be removed and put under item K (Executive Session). Item K (Executive Session) will follow item I (Public Comment) and be before item J (Adjournment).

C. Communications to the Board of Education/Public Comment None

D. Superintendent's Report

Superintendent Sousa began by thanking all Veterans, especially those who are New Hartford residents who attended the Veterans Day ceremonies at the New Hartford Public Schools. He also gave a warm welcome to Laura Wesolowski, a new nurse at New Hartford Elementary School. Mr. Sousa also thanked and congratulated John Pollutro for his 34 years of service with the New Hartford Public Schools. Mr. Pollutro is a school custodian at Bakerville School, who plans to retire in January 2025. He has been with New Hartford since 1990.

Next Mr. Jeffrey Sousa introduced this year's Student Representatives, Emma Jack and Dexter Cerruto. Dexter informed the Board of the recent field trip to the adventure park field in September, they had a great time. He also noted the Civil War unit has been an interesting subject to learn about. A new experience was switching classes, a great experience that Dexter described as a change of scenery. Sixth graders also have free seating at lunch, the plus to this is you can sit with friends from other classes. Emma describes the class charters. A charter has expressed ways the students want to feel, some examples were: *safe, respected, happy*. In a charter each student signs the charter, like a contract. They agree to have everyone in school feel the way the students have described in the charter or "contract". This means they all agree to have everyone feel this way or in this example "*safe, respected and happy*" at school. Dr. Kelly Carroll did a great job in the selection process for this years Student Representatives and was highly thanked by Superintendent Sousa.

Mr. Sousa expressed his praise and thanks to Board Member Deirdre Tindall (New Hartford Board of Education, CABE delegate) for a fantastic job at her first delegate assembly. He also thanked Chairman Timothy Klepps, Director of Student Services Michael Lynch and all the Board Members who attended the Board of Education retreat on November 13, 2024.

Mr. Sousa announced New Hartford has been awarded a solar grant from Eversource, that will be installed at Antolini School only. Mr. Sousa will be working with First Selectman Daniel Jerram to install the solar; there are a lot of steps in this process. The electricity created by this solar will support the school and then any additional electricity would supply cash flow to the Town of New Hartford. Mr. Klepps emphasized there is a benefit to having this solar installed at no cost to the Town. The Town would essentially receive money for whatever electricity is not used. The excess electricity would not be used to supply the other two schools. This is an install at Antolini School only, as it is the largest. The install could take three to five months.

Lastly, Mr. Sousa and Chairman Timothy Klepps went to the Board of Finance, they presented the adopted non-lapsing account for the Board of Education policy. The Board of Finance requested to see the non-lapsing account reported in some format either monthly or quarterly, to be most transparent. Mr. Sousa thanked the Board of Finance and First Selectman Daniel Jerram for touring the schools to view the most recent physical enhancements to the school's security.

The NHPS (New Hartford Public Schools) leadership team did a presentation regarding academic performance updates - "*educating for excellence*". The leadership team is four individuals: **Michael Lynch, Kelly Carroll, Amy Kennedy and Heather Mathes**. The NHPS leadership team heavily thinks about how success is measured. Several examples were presented, please refer to the BOE Presentation/Performance Update 23-24 Data Trends and Fall 2024 for more information. Dibels K-3 measured that as students enter Kindergarten, they are off to a typical start for what has been seen over the past few years. First and second graders are off to a strong start compared to previous years, showing they are maintaining what they have learned over the summer and those entering third grade are off to a typical start with more than typical starting in the "above" category compared to previous years. In the 23-24 school year, Kindergarten has great growth, second graders had tremendous growth 75% are at or above and third graders have maintained their second-grade performances. The NGSS (state assessment) in fifth grade trends shows that New Hartford continues to score above the state averages and maintain those numbers year after year. Despite the implementation of a new curriculum all students trended positively, the highs and lows in math are going to be looked at more closely. Trends in ELA show that the average scale score increased in all grade levels from last year. NHPS is meeting goal above the state average in the Smarter Balance Assessment Data Trends. The third graders are quite a bit above the state average. Third and sixth graders are above state average in Math. There is a subgroup in the Smart Balance Assessment Data: high needs / non high needs. The staff can see the students in red and track how they progress. The software tracks each child individually, so no child falls through the cracks. The next steps are the staff will continue to implement the ELA program, and hyper-specialized training will continue, organized by Michael Lynch. This data will support the development to create a district engagement plan in the next few years.

Board Member Frank Rodenberg inquired about the level to which parents are involved, asking the leadership team if they have seen a decline in parental communication, such as parent night, which weren't always well attended. Families are invited to attend the open houses and celebrations of learning. Classroom teachers may send a monthly newsletter or a note home. There has been discussion in the parent focus group how to further engage parents. Open houses are very well attended. Timothy Klepps asked about the fifth grade drop in the average scale score in mathematics. Dr. Kelly Carroll expressed that because groups can be very different from each other year to year, you can't compare one group to another group. But the team emphasizes they focus on the growth of each group individually year after year. This cohort in fifth graders was recognized as severely impacted by the pandemic and have been catching over the past few years.

E. Board of Education Chair's Report: Chairman Timothy Klepps thanked those who attended the Board of Education retreat and orientation that took place on Wednesday November 13, 2024, at 5:00PM. He

notified the Board that he and Mr. Sousa met with the Board of Finance to discuss the recent security upgrades that are well underway to make the school a safer place. He also announced to the Board of Education information regarding the Town Meeting on Tuesday December 10, 2024, at 7:00PM in the Senior Center at the New Hartford Town Hall (third floor), because there will be the presentation of Board of Education grants. Mr. Timothy Klepps expressed his appreciation to have all Board Members who could attend the meeting to be there.

F. Routine Business

Approval of Minutes: October 15, 2024 (Regular Meeting) & Expenditure Report

MOTION by Penny Miller to approve meeting minutes from October 15, 2024, and the expenditure report as presented. Second by Frank Rodenberg.

UNANIMOUS
Motion Passes

G. Reports

1. Plant Facility and Transportation – Vice-Chairman Thomas Buzzi, updated the Board on the bus contract, the contract is up after this year. The Sub-Committee met to recommend a meeting and coordination with Region 7 because their contract is up at the end of the year as well. The thought is to potentially obtain one bus company for both New Hartford and Region 7. The next steps are to get an RFP (Request for Proposal) and bring the RFP back to the Plant Facility and Transportation Sub-Committee.

2. EdAdvance – Board Member Deirdre Tindall presented the new Executive Director of EdAdvance, Jonathan P Costa, Sr is doing a fantastic job, her highlight is that Mr. Costa sends out monthly program spotlights. The takeaway is EdAdvance is doing wonderful work for the school district. Please read the October 2024 Edition Program Spotlight for more information. There is a lot planned in the next couple months.

H. New Business

1. EdAdvance Food Service - Board Member Megan Albert requested this topic to be included on the agenda. Megan Albert voiced her concerns regarding what desserts are being offered at lunch. Megan Albert questions the Board, “does it need to be offered every day? Could it be Friday’s instead?”. Megan Albert feels the desserts should be reduced because the ingredients are “unhealthy”. Mr. Sousa stated that he will reach out to Becky from EdAdvance on this topic and invite her to the next Board of Education meeting in December. To clarify, the items Megan is referring to, is separate from the lunch provided to students, this is referring to the a la carte menu. Fruit is available as a dessert from the regular lunch menu, students are not able to charge “a la carte” items on their meal accounts, they must bring money from home to purchase these items. Meaning “a la carte” items are strictly cash only. These desserts are cookies, chips, ice cream (for example). Board Member Erik Perotti expressed that this issue has been brought up in other towns like Canton. He also noted the reason a la carte items are offered by cash only is to help increase cash flow (to make money), this is because healthy foods don’t make money. Megan and the consensus of the Board is they would like to talk about what foods exactly are being offered, what the ingredient lists are, what are other districts doing and what the perception is from parents on the a la carte items. There will be further discussion regarding what the Board of Education would like to do at a future meeting. The lunch menu cannot be changed without involvement of EdAdvance. Mr. Sousa noted he would highly recommend the Board strongly consider the parents views regarding this topic. The last thing Mr. Sousa wants is parents to feel the Board is restricting the parent’s choice to what their children should eat. He suggested sending a survey out to parents before making any decisions.

I. Public Comment - (For Agenda Items Only): None

MOTION by Penny Miller to enter Executive Session at 7:59PM and invite Superintendent Sousa to attend. Second by Timothy Russell.

**UNANIMOUS
Motion Passes**

*Everyone in attendance left the meeting.
The Board of Education and Superintendent Sousa remained for Executive Session.*

Motions following Executive Session were provided by Board Secretary Penny Miller to the Recording Secretary.

K. Executive Session - Tentative Agreements. School Security. Superintendent Evaluation.

2. Action Regarding Tentative Agreement Reached with Local 1303-367 New Hartford Administrative Assistants

3. Action Regarding Tentative Agreement Reached with New Hartford Administrators Union

Executive Session ended at 8:47PM.

MOTION by Penny Miller to approve the agreement reached with Local 1303-367 New Hartford Administrative Assistants retroactive from July 1, 2024, to June 30, 2027. Second by Deirdre Tindall.

**UNANIMOUS
Motion Passes**

MOTION by Penny Miller to approve the agreement reached with the New Hartford Administrators Union from July 1, 2025, to June 30, 2028. Second by Deirdre Tindall.

**UNANIMOUS
Motion Passes**

J. Adjournment:

MOTION by Penny Miller to adjourn the meeting at 8:49PM. Second by Timothy Russell.

**UNANIMOUS
Motion Passes**

*Respectfully submitted by,
Elizabeth Domas, Recording Secretary*

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Attachments:
Academic Performance Update – 11-19-2024
EdAdvance Program Spotlight – October 2024 Edition

Town of New Hartford Board of Education

BOE Expenditure

Fiscal Year: 2024-2025

From Date: 7/1/2024

To Date: 12/1/2024

☐ Include pre encumbrance

☐ Print accounts with zero balance

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☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100,1000,111,000,000	Staff	\$2,487,243.00	\$0.00	\$2,487,243.00	\$692,781.75	\$692,781.75	\$1,794,461.25	\$1,802,754.08	(\$8,292.83)	-0.33%
100,1000,112,000,000	Support Saff	\$125,058.00	\$0.00	\$125,058.00	\$37,330.85	\$37,330.85	\$87,727.15	\$94,152.37	(\$6,425.22)	-5.14%
100,1000,114,000,000	Substitutes	\$65,360.00	\$0.00	\$65,360.00	\$16,128.65	\$16,128.65	\$49,231.35	\$2,467.49	\$46,763.86	71.55%
100,1000,116,000,000	Stipends	\$23,655.00	\$0.00	\$23,655.00	\$8,037.50	\$8,037.50	\$15,617.50	\$0.00	\$15,617.50	66.02%
100,1000,313,000,000	Evaluation & Other services	\$6,500.00	\$0.00	\$6,500.00	\$0.00	\$0.00	\$6,500.00	\$0.00	\$6,500.00	100.00%
100,1000,320,000,000	Purch Services	\$12,500.00	\$0.00	\$12,500.00	\$175.00	\$175.00	\$12,325.00	\$0.00	\$12,325.00	98.60%
100,1000,431,000,000	Equip Repairs	\$925.00	\$0.00	\$925.00	\$872.00	\$872.00	\$53.00	\$320.00	(\$267.00)	-28.86%
100,1000,560,000,000	CREC Magnet School Tuition	\$45,000.00	\$0.00	\$45,000.00	\$0.00	\$0.00	\$45,000.00	\$0.00	\$45,000.00	100.00%
100,1000,591,000,000	Travel	\$650.00	\$0.00	\$650.00	\$195.90	\$195.90	\$454.10	\$0.00	\$454.10	69.86%
100,1000,616,000,000	Teaching/ Instructional Supplies	\$24,400.00	\$0.00	\$24,400.00	\$10,348.46	\$10,348.46	\$14,051.54	\$337.61	\$13,713.93	56.20%
100,1000,641,000,000	Material	\$23,100.00	\$0.00	\$23,100.00	\$841.11	\$841.11	\$22,258.89	\$28.90	\$22,229.99	96.23%
100,1000,642,000,000	Periodicals	\$3,000.00	\$0.00	\$3,000.00	\$3,280.14	\$3,280.14	(\$280.14)	\$0.00	(\$280.14)	-9.34%
100,1000,730,000,000	Equipment	\$900.00	\$0.00	\$900.00	\$1,108.77	\$1,108.77	(\$208.77)	\$49.50	(\$258.27)	-28.70%
	Func: Regular Education - 1000	\$2,818,291.00	\$0.00	\$2,818,291.00	\$771,100.13	\$771,100.13	\$2,047,190.87	\$1,900,109.95	\$147,080.92	5.22%
100,1200,111,000,000	Staff	\$1,119,514.40	\$17,700.00	\$1,137,214.40	\$341,640.18	\$341,640.18	\$795,574.22	\$781,229.80	\$14,344.42	1.26%
100,1200,112,000,000	Support Saff	\$646,419.10	\$0.00	\$646,419.10	\$169,208.82	\$169,208.82	\$477,210.28	\$428,575.19	\$48,635.09	7.52%
100,1200,114,000,000	Substitutes	\$7,500.00	\$0.00	\$7,500.00	\$8,658.01	\$8,658.01	(\$1,158.01)	\$989.83	(\$2,147.84)	-28.64%
100,1200,311,000,000	HOMEBOUND	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100,1200,312,000,000	Pupil Services- Therapies	\$61,000.00	\$0.00	\$61,000.00	\$967.52	\$967.52	\$60,032.48	\$40.50	\$59,991.98	98.35%
100,1200,313,000,000	Evaluation & Other services	\$26,000.00	\$0.00	\$26,000.00	\$7,802.00	\$7,802.00	\$18,198.00	\$149.58	\$18,048.42	69.42%
100,1200,314,000,000	Testing Supplies	\$17,500.00	\$0.00	\$17,500.00	\$6,416.74	\$6,416.74	\$11,083.26	\$240.62	\$10,842.64	61.96%
100,1200,324,000,000	Staff Development/ Inservice	\$2,500.00	\$0.00	\$2,500.00	\$893.32	\$893.32	\$1,606.68	\$0.00	\$1,606.68	64.27%
100,1200,560,000,000	TUITION	\$253,777.00	\$0.00	\$253,777.00	\$60,942.65	\$60,942.65	\$192,834.35	\$15,398.14	\$177,436.21	69.92%
100,1200,590,000,000	TRAVEL	\$725.00	\$0.00	\$725.00	\$0.00	\$0.00	\$725.00	\$0.00	\$725.00	100.00%
100,1200,616,000,000	OFFICE SUPPLIES-C	\$4,550.00	\$0.00	\$4,550.00	\$7.98	\$7.98	\$4,542.02	\$137.77	\$4,404.25	96.80%
100,1200,730,000,000	Equipment	\$3,200.00	\$0.00	\$3,200.00	\$6,047.76	\$6,047.76	(\$2,847.76)	\$190.30	(\$3,038.06)	-94.94%
100,1200,890,000,000	DUES & FEES	\$475.00	\$0.00	\$475.00	\$1,013.00	\$1,013.00	(\$538.00)	\$0.00	(\$538.00)	-113.26%
	Func: Special Education - 1200	\$2,144,160.50	\$17,700.00	\$2,161,860.50	\$603,597.98	\$603,597.98	\$1,558,262.52	\$1,226,951.73	\$331,310.79	15.33%
100,1300,560,000,000	ADULT EDUCATION	\$7,086.00	\$0.00	\$7,086.00	\$7,086.00	\$7,086.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: Adult Education - 1300	\$7,086.00	\$0.00	\$7,086.00	\$7,086.00	\$7,086.00	\$0.00	\$0.00	\$0.00	0.00%
100,2100,112,000,000	Support Saff	\$133,891.00	\$0.00	\$133,891.00	\$35,267.83	\$35,267.83	\$98,623.17	\$88,590.07	\$10,033.10	7.49%
100,2100,114,000,000	Substitutes	\$3,500.00	\$0.00	\$3,500.00	\$3,147.45	\$3,147.45	\$352.55	\$0.00	\$352.55	10.07%
100,2100,320,000,000	Purch Services	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%

Town of New Hartford Board of Education

BOE Expenditure

Fiscal Year: 2024-2025

From Date: 7/1/2024

To Date: 12/1/2024

☐ Include pre encumbrance

☐ Print accounts with zero balance

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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2100.431.000.000	EQUIPMENT SERVICE	\$155.00	\$0.00	\$155.00	\$0.00	\$0.00	\$155.00	\$0.00	\$155.00	100.00%
100.2100.616.000.000	Teaching/ Instructional Supplies	\$2,500.00	\$0.00	\$2,500.00	\$43.21	\$43.21	\$2,456.79	\$257.94	\$2,198.85	87.95%
100.2100.730.000.000	Equipment	\$475.00	\$0.00	\$475.00	\$217.25	\$217.25	\$257.75	\$0.00	\$257.75	54.26%
	Func: Health Services - 2100	\$143,521.00	\$0.00	\$143,521.00	\$41,675.74	\$41,675.74	\$101,845.26	\$88,848.01	\$12,997.25	9.06%
100.2200.320.000.000	Purch Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.2200.324.000.000	Staff Development/ Inservice	\$5,000.00	\$0.00	\$5,000.00	\$3,219.95	\$3,219.95	\$1,780.05	\$0.00	\$1,780.05	35.60%
100.2200.325.000.000	Curriculum Work	\$12,000.00	\$0.00	\$12,000.00	\$7,148.37	\$7,148.37	\$4,851.63	\$0.00	\$4,851.63	40.43%
100.2200.593.000.000	PRINTING	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
100.2200.616.000.000	Teaching/ Instructional Supplies	\$4,500.00	\$0.00	\$4,500.00	\$2,706.07	\$2,706.07	\$1,793.93	\$82.93	\$1,711.00	38.02%
100.2200.641.000.000	Material	\$29,400.00	\$0.00	\$29,400.00	\$4,342.21	\$4,342.21	\$25,057.79	\$0.00	\$25,057.79	85.23%
100.2200.890.000.000	DUES AND FEES	\$100.00	\$0.00	\$100.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00	100.00%
	Func: Improvements of Instruction - 2200	\$52,250.00	\$0.00	\$52,250.00	\$17,416.60	\$17,416.60	\$34,833.40	\$82.93	\$34,750.47	66.51%
100.2300.320.000.000	Purch Services	\$3,500.00	\$0.00	\$3,500.00	\$190.00	\$190.00	\$3,310.00	\$0.00	\$3,310.00	94.57%
100.2300.616.000.000	Teaching/ Instructional Supplies	\$550.00	\$0.00	\$550.00	\$0.00	\$0.00	\$550.00	\$29.99	\$520.01	94.55%
100.2300.641.000.000	Material	\$14,325.00	\$0.00	\$14,325.00	\$6,869.58	\$6,869.58	\$7,455.42	\$2,730.83	\$4,724.59	32.98%
100.2300.730.000.000	Equipment	\$700.00	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	\$59.96	\$640.04	91.43%
100.2300.890.000.000	DUES AND FEES	\$402.00	\$0.00	\$402.00	\$136.00	\$136.00	\$266.00	\$0.00	\$266.00	66.17%
	Func: Library Media - 2300	\$19,477.00	\$0.00	\$19,477.00	\$7,195.58	\$7,195.58	\$12,281.42	\$2,820.78	\$9,460.64	48.57%
100.2400.112.000.000	Support Saff	\$72,572.00	\$0.00	\$72,572.00	\$29,809.12	\$29,809.12	\$42,762.88	\$40,648.88	\$2,114.00	2.91%
100.2400.321.000.000	TECHNICAL/LICENSES-C	\$41,038.00	\$0.00	\$41,038.00	\$27,118.41	\$27,118.41	\$13,919.59	\$3,823.75	\$10,095.84	24.60%
100.2400.324.000.000	PROFESSIONAL DEVELOPMENT	\$1,500.00	\$0.00	\$1,500.00	\$724.00	\$724.00	\$776.00	\$383.36	\$392.64	26.18%
100.2400.407.000.000	REPAIRS/MAINTENANCE-C	\$26,500.00	\$0.00	\$26,500.00	\$7,465.51	\$7,465.51	\$19,034.49	\$232.78	\$18,801.71	70.95%
100.2400.616.000.000	SUPPLIES-C	\$200.00	\$0.00	\$200.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00	100.00%
100.2400.730.000.000	EQUIPMENT-C	\$8,000.00	\$0.00	\$8,000.00	\$773.56	\$773.56	\$7,226.44	\$0.00	\$7,226.44	90.33%
100.2400.890.000.000	DUES AND FEES	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
	Func: Technology - 2400	\$150,210.00	\$0.00	\$150,210.00	\$65,890.60	\$65,890.60	\$84,319.40	\$45,088.77	\$39,230.63	26.12%
100.2500.315.000.000	LEGAL	\$35,000.00	\$0.00	\$35,000.00	\$37,812.00	\$37,812.00	(\$2,812.00)	\$25,937.00	(\$28,749.00)	-82.14%
100.2500.320.000.000	SALARIES, BOARD SECRETARY	\$1,875.00	\$0.00	\$1,875.00	\$375.00	\$375.00	\$1,500.00	\$125.00	\$1,375.00	73.33%
100.2500.616.000.000	OFFICE SUPPLIES	\$1,000.00	\$0.00	\$1,000.00	\$7.59	\$7.59	\$992.41	\$0.00	\$992.41	99.24%
100.2500.689.000.000	HOSPITALITY	\$500.00	\$0.00	\$500.00	\$104.46	\$104.46	\$395.54	\$0.00	\$395.54	79.11%
100.2500.890.000.000	DUES & FEES	\$7,600.00	\$0.00	\$7,600.00	\$2,341.97	\$2,341.97	\$5,258.03	\$81.40	\$5,176.63	68.11%
	Func: Board of Education - 2500	\$45,975.00	\$0.00	\$45,975.00	\$40,641.02	\$40,641.02	\$5,333.98	\$26,143.40	(\$20,809.42)	-45.26%
100.2600.111.000.000	Staff	\$185,657.00	\$0.00	\$185,657.00	\$79,922.15	\$79,922.15	\$105,734.85	\$107,109.85	(\$1,375.00)	-0.74%

Town of New Hartford Board of Education

BOE Expenditure

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☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2600.112.000.000	Support Staff	\$173,916.00	\$0.00	\$173,916.00	\$70,702.44	\$70,702.44	\$103,213.56	\$97,041.60	\$6,171.96	3.55%
100.2600.113.000.000	SALARIES, SPECIAL PROJECTS	\$2,000.00	\$0.00	\$2,000.00	\$716.55	\$716.55	\$1,283.45	\$0.00	\$1,283.45	64.17%
100.2600.320.000.000	PROF/TECH SERVICES	\$16,155.00	\$0.00	\$16,155.00	\$12,709.39	\$12,709.39	\$3,445.61	\$0.00	\$3,445.61	21.33%
100.2600.324.000.000	WORKSHOPS/CONFERENCES	\$3,500.00	\$0.00	\$3,500.00	\$826.85	\$826.85	\$2,673.15	(\$25.00)	\$2,698.15	77.09%
100.2600.591.000.000	TRAVEL-C	\$1,000.00	\$0.00	\$1,000.00	\$266.88	\$266.88	\$733.12	\$46.90	\$686.22	68.62%
100.2600.616.000.000	OFFICE SUPPLIES	\$3,500.00	\$0.00	\$3,500.00	\$686.23	\$686.23	\$2,813.77	\$168.91	\$2,644.86	75.57%
100.2600.642.000.000	PERIODICALS	\$200.00	\$0.00	\$200.00	\$171.60	\$171.60	\$28.40	\$0.00	\$28.40	14.20%
100.2600.693.000.000	DATA PROCESSING	\$2,000.00	\$0.00	\$2,000.00	\$172.98	\$172.98	\$1,827.02	\$51.13	\$1,775.89	88.79%
100.2600.730.000.000	EQUIPMENT	\$500.00	\$0.00	\$500.00	\$0.00	\$0.00	\$500.00	\$31.99	\$468.01	93.60%
100.2600.890.000.000	DUES & FEES	\$5,475.00	\$0.00	\$5,475.00	\$4,918.00	\$4,918.00	\$557.00	\$0.00	\$557.00	10.17%
	Func: Central Office - 2600	\$393,903.00	\$0.00	\$393,903.00	\$171,093.07	\$171,093.07	\$222,809.93	\$204,425.38	\$18,384.55	4.67%
100.2700.111.000.000	Staff	\$273,729.00	\$0.00	\$273,729.00	\$116,116.09	\$116,116.09	\$157,612.91	\$155,612.91	\$2,000.00	0.73%
100.2700.112.000.000	Support Staff	\$167,112.00	\$0.00	\$167,112.00	\$58,617.61	\$58,617.61	\$108,494.39	\$107,872.98	\$621.41	0.37%
100.2700.114.000.000	Substitutes	\$3,500.00	\$0.00	\$3,500.00	\$1,675.15	\$1,675.15	\$1,824.85	\$88.10	\$1,736.75	49.62%
100.2700.591.000.000	Travel	\$1,125.00	\$0.00	\$1,125.00	\$0.00	\$0.00	\$1,125.00	\$0.00	\$1,125.00	100.00%
100.2700.616.000.000	Teaching/ Instructional Supplies	\$5,700.00	\$0.00	\$5,700.00	\$493.96	\$493.96	\$5,206.04	\$54.47	\$5,151.57	90.38%
100.2700.730.000.000	Equipment	\$5,000.00	\$0.00	\$5,000.00	\$1,100.84	\$1,100.84	\$3,899.16	\$0.00	\$3,899.16	77.98%
100.2700.890.000.000	Professional Dues	\$1,200.00	\$0.00	\$1,200.00	\$600.00	\$600.00	\$600.00	\$0.00	\$600.00	50.00%
	Func: School Offices - 2700	\$457,366.00	\$0.00	\$457,366.00	\$178,603.65	\$178,603.65	\$278,762.35	\$263,628.46	\$15,133.89	3.31%
100.2800.112.000.000	Support Staff	\$284,115.00	\$0.00	\$284,115.00	\$125,660.04	\$125,660.04	\$158,454.96	\$154,356.00	\$4,098.96	1.44%
100.2800.113.000.000	Special Projects/ Overtime	\$8,500.00	\$0.00	\$8,500.00	\$1,245.70	\$1,245.70	\$7,254.30	\$215.78	\$7,038.52	82.81%
100.2800.114.000.000	SALARIES, CUSTODIAN SUBSTITUTES	\$2,000.00	\$0.00	\$2,000.00	\$1,842.80	\$1,842.80	\$157.20	\$0.00	\$157.20	7.86%
100.2800.402.000.000	Utilities	\$257,300.00	\$10,602.42	\$267,902.42	\$50,068.16	\$50,068.16	\$217,834.26	\$2,523.35	\$215,310.91	80.37%
100.2800.406.000.000	EMERGENCY REPAIRS-C	\$70,000.00	\$0.00	\$70,000.00	\$11,355.40	\$11,355.40	\$58,644.60	\$0.00	\$58,644.60	83.78%
100.2800.407.000.000	MAINTENANCE-C	\$30,000.00	\$0.00	\$30,000.00	\$855.35	\$855.35	\$29,144.65	\$2,750.00	\$26,394.65	87.98%
100.2800.420.000.000	Service Contracts	\$68,696.00	\$0.00	\$68,696.00	\$16,151.00	\$16,151.00	\$52,545.00	\$2,600.00	\$49,945.00	72.70%
100.2800.431.000.000	Equip Repairs	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00	\$4,000.00	\$768.75	\$3,231.25	80.78%
100.2800.530.000.000	POSTAGE	\$5,500.00	\$0.00	\$5,500.00	\$0.00	\$0.00	\$5,500.00	\$0.00	\$5,500.00	100.00%
100.2800.533.000.000	ADVERTISING	\$750.00	\$0.00	\$750.00	\$721.00	\$721.00	\$29.00	\$0.00	\$29.00	3.87%
100.2800.592.000.000	PROP.INS. & LIAB	\$44,290.00	\$0.00	\$44,290.00	\$15,552.17	\$15,552.17	\$28,737.83	\$0.00	\$28,737.83	64.89%
100.2800.616.000.000	Teaching/ Instructional Supplies	\$30,000.00	\$0.00	\$30,000.00	\$17,216.57	\$17,216.57	\$12,783.43	\$0.00	\$12,783.43	42.61%
100.2800.731.000.000	EQUIPMENT, LEASED-C	\$42,000.00	\$26.00	\$42,026.00	\$11,400.06	\$11,400.06	\$30,625.94	\$0.00	\$30,625.94	72.87%
	Func: Plant Operations - 2800	\$847,151.00	\$10,628.42	\$857,779.42	\$252,068.25	\$252,068.25	\$605,711.17	\$163,213.88	\$442,497.29	51.59%

Town of New Hartford Board of Education

BOE Expenditure

Fiscal Year: 2024-2025

From Date: 7/1/2024

To Date: 12/1/2024

☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2900.510.000.000	PUPIL TRANS.	\$600,336.00	\$0.00	\$600,336.00	\$120,067.20	\$120,067.20	\$480,268.80	\$0.00	\$480,268.80	80.00%
100.2900.511.000.000	TRANS SPEC ED	\$185,500.00	\$0.00	\$185,500.00	\$30,124.07	\$30,124.07	\$155,375.93	\$6,257.24	\$149,118.69	80.39%
100.2900.512.000.000	FUEL	\$60,000.00	\$4,209.04	\$64,209.04	\$13,837.20	\$13,837.20	\$50,371.84	\$0.00	\$50,371.84	78.45%
	Func: Pupil Transportation - 2900	\$845,836.00	\$4,209.04	\$850,045.04	\$164,028.47	\$164,028.47	\$686,016.57	\$6,257.24	\$679,759.33	79.97%
100.6100.201.000.000	Medical & Dental Insurance	\$1,444,441.00	\$28,738.72	\$1,473,179.72	\$724,707.47	\$724,707.47	\$748,472.25	\$2,506.25	\$745,966.00	50.64%
100.6100.204.000.000	Life/Disability Insurance	\$18,390.09	\$0.00	\$18,390.09	\$10,615.58	\$10,615.58	\$7,774.51	\$0.00	\$7,774.51	42.28%
100.6100.205.000.000	Social Security	\$106,734.00	\$0.00	\$106,734.00	\$32,925.82	\$32,925.82	\$73,808.18	\$55,946.09	\$17,862.09	16.74%
100.6100.206.000.000	Medicare	\$85,723.00	\$0.00	\$85,723.00	\$25,027.87	\$25,027.87	\$60,695.13	\$54,627.72	\$6,067.41	7.08%
100.6100.209.000.000	Pension Fund	\$147,516.00	\$0.00	\$147,516.00	\$17,735.78	\$17,735.78	\$129,780.22	\$30,860.94	\$98,919.28	67.06%
100.6100.211.000.000	Tax Shelter Annuities	\$23,000.00	\$0.00	\$23,000.00	\$11,380.00	\$11,380.00	\$11,620.00	\$9,870.00	\$1,750.00	7.61%
100.6100.214.000.000	Unemployment Compensation	\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	\$25,000.00	100.00%
100.6100.215.000.000	Workers' Comp	\$48,500.00	\$0.00	\$48,500.00	\$20,860.48	\$20,860.48	\$27,639.52	\$0.00	\$27,639.52	56.99%
100.6100.216.000.000	PARTIAL TUITION REIM.	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$10,000.00	\$437.50	\$9,562.50	95.63%
	Func: Employee Benefits - 6100	\$1,909,304.09	\$28,738.72	\$1,938,042.81	\$843,253.00	\$843,253.00	\$1,094,789.81	\$154,248.50	\$940,541.31	48.53%
	Fund: General Fund - 100	\$9,834,530.59	\$61,276.18	\$9,895,806.77	\$3,163,650.09	\$3,163,650.09	\$6,732,156.68	\$4,081,819.03	\$2,650,337.65	26.78%
400.1200.112.000.000	Support Staff	\$82,000.01	(\$517.00)	\$81,483.01	\$20,341.67	\$20,341.67	\$61,141.34	\$84,630.54	(\$23,489.20)	-28.83%
400.1200.312.000.000	Pupil Services- Therapies	\$100,860.73	\$0.00	\$100,860.73	\$33,488.75	\$33,488.75	\$67,371.98	\$1,534.50	\$65,837.48	65.28%
400.1200.616.000.000	Teaching/ Instructional Supplies	\$6,218.30	\$0.00	\$6,218.30	\$0.00	\$0.00	\$6,218.30	\$0.00	\$6,218.30	100.00%
	Func: Special Education - 1200	\$189,079.04	(\$517.00)	\$188,562.04	\$53,830.42	\$53,830.42	\$134,731.62	\$86,165.04	\$48,566.58	25.76%
	Fund: IDEA - 400	\$189,079.04	(\$517.00)	\$188,562.04	\$53,830.42	\$53,830.42	\$134,731.62	\$86,165.04	\$48,566.58	25.76%
410.2200.325.000.000	Curriculum Work	\$49,133.00	\$0.00	\$49,133.00	\$0.00	\$0.00	\$49,133.00	\$0.00	\$49,133.00	100.00%
	Func: Improvements of Instruction - 2200	\$49,133.00	\$0.00	\$49,133.00	\$0.00	\$0.00	\$49,133.00	\$0.00	\$49,133.00	100.00%
410.2210.325.000.000	Curriculum Work	\$43,424.37	\$0.00	\$43,424.37	\$0.00	\$0.00	\$43,424.37	\$1,005.25	\$42,419.12	97.69%
	Func: OLD Improvement of Instruction - 2210	\$43,424.37	\$0.00	\$43,424.37	\$0.00	\$0.00	\$43,424.37	\$1,005.25	\$42,419.12	97.69%
	Fund: REAP Grant - 410	\$92,557.37	\$0.00	\$92,557.37	\$0.00	\$0.00	\$92,557.37	\$1,005.25	\$91,552.12	98.91%
415.2210.320.000.000	ARP ESSER- small Town Right to Read - Prof. Serv.	\$20,800.00	\$0.00	\$20,800.00	\$20,800.00	\$20,800.00	\$0.00	\$0.00	\$0.00	0.00%
415.2210.616.000.000	ARP ESSER- small Town Right to Read - Supplies	\$3,800.00	\$0.00	\$3,800.00	\$3,800.00	\$3,800.00	\$0.00	\$0.00	\$0.00	0.00%
415.2210.617.000.000	ARP ESSER- small Town Right to Read 9/30/24	\$35,403.50	\$0.00	\$35,403.50	\$34,729.33	\$34,729.33	\$674.17	\$0.00	\$674.17	1.90%
	Func: OLD Improvement of Instruction - 2210	\$60,003.50	\$0.00	\$60,003.50	\$59,329.33	\$59,329.33	\$674.17	\$0.00	\$674.17	1.12%
	Fund: Esser Fund - 415	\$60,003.50	\$0.00	\$60,003.50	\$59,329.33	\$59,329.33	\$674.17	\$0.00	\$674.17	1.12%
419.1200.112.000.000	Behavioral Health Grant- Payroll 1/1/24	\$11,241.89	(\$1,018.88)	\$10,223.01	\$10,223.01	\$10,223.01	\$0.00	\$0.00	\$0.00	0.00%

Town of New Hartford Board of Education

BOE Expenditure

Fiscal Year: 2024-2025

From Date: 7/1/2024

To Date: 12/1/2024

☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
419.1200.312.000.000	Behavioral Health- Non-Payroll 1/1/24	\$29,727.50	\$5,272.50	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$0.00	0.00%
419.1200.313.000.000	Behavioral Health- Purch. & Tech. Serv. 1/1/24	\$4,000.00	(\$4,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
419.1200.324.000.000	Behavioral Health- in Service 1/1/24	\$753.62	(\$253.62)	\$500.00	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: Special Education - 1200	\$45,723.01	\$0.00	\$45,723.01	\$45,723.01	\$45,723.01	\$0.00	\$0.00	\$0.00	0.00%
	Fund: Behavior Health Grant - 419	\$45,723.01	\$0.00	\$45,723.01	\$45,723.01	\$45,723.01	\$0.00	\$0.00	\$0.00	0.00%
421.1200.312.000.000	Pupil Services- Therapies	\$82,760.00	\$0.00	\$82,760.00	\$10,090.50	\$10,090.50	\$72,669.50	\$0.00	\$72,669.50	87.81%
	Func: Special Education - 1200	\$82,760.00	\$0.00	\$82,760.00	\$10,090.50	\$10,090.50	\$72,669.50	\$0.00	\$72,669.50	87.81%
	Fund: ARPA - 421	\$82,760.00	\$0.00	\$82,760.00	\$10,090.50	\$10,090.50	\$72,669.50	\$0.00	\$72,669.50	87.81%
441.1000.112.000.000	Title I-A- Salaries 6/30/24	\$20,126.07	\$0.00	\$20,126.07	\$10,900.13	\$10,900.13	\$9,225.94	\$14,545.94	(\$5,320.00)	-26.43%
	Func: Regular Education - 1000	\$20,126.07	\$0.00	\$20,126.07	\$10,900.13	\$10,900.13	\$9,225.94	\$14,545.94	(\$5,320.00)	-26.43%
441.2210.617.000.000	Title I-A- Supplies 6/30/24	\$265.18	\$0.00	\$265.18	\$0.00	\$0.00	\$265.18	\$0.00	\$265.18	100.00%
	Func: OLD Improvement of Instruction - 2210	\$265.18	\$0.00	\$265.18	\$0.00	\$0.00	\$265.18	\$0.00	\$265.18	100.00%
	Fund: Title I Part A - 441	\$20,391.25	\$0.00	\$20,391.25	\$10,900.13	\$10,900.13	\$9,491.12	\$14,545.94	(\$5,054.82)	-24.79%
442.1000.112.000.000	Support Saff	\$3,828.56	\$0.00	\$3,828.56	\$3,156.88	\$3,156.88	\$671.68	\$2,792.29	(\$2,120.61)	-55.39%
	Func: Regular Education - 1000	\$3,828.56	\$0.00	\$3,828.56	\$3,156.88	\$3,156.88	\$671.68	\$2,792.29	(\$2,120.61)	-55.39%
442.2210.617.000.000	Title II-A- Supplies 6/30/24	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Func: OLD Improvement of Instruction - 2210	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
	Fund: Title II Part A - 442	\$4,078.56	\$0.00	\$4,078.56	\$3,156.88	\$3,156.88	\$921.68	\$2,792.29	(\$1,870.61)	-45.86%
444.2210.324.000.000	Staff Development/ Inservice	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100.00%
444.2210.325.000.000	Curriculum Work	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
444.2210.617.000.000	Curriculum Material	\$4,000.00	\$0.00	\$4,000.00	\$1,000.00	\$1,000.00	\$3,000.00	\$0.00	\$3,000.00	75.00%
	Func: OLD Improvement of Instruction - 2210	\$8,500.00	\$0.00	\$8,500.00	\$1,000.00	\$1,000.00	\$7,500.00	\$0.00	\$7,500.00	88.24%
	Fund: TITLE IV - 444	\$8,500.00	\$0.00	\$8,500.00	\$1,000.00	\$1,000.00	\$7,500.00	\$0.00	\$7,500.00	88.24%
450.1200.560.000.000	Tuition	\$113,196.00	\$0.00	\$113,196.00	\$101,887.46	\$101,887.46	\$11,308.54	\$11,308.54	\$0.00	0.00%
	Func: Special Education - 1200	\$113,196.00	\$0.00	\$113,196.00	\$101,887.46	\$101,887.46	\$11,308.54	\$11,308.54	\$0.00	0.00%
	Fund: Excess Cost - 450	\$113,196.00	\$0.00	\$113,196.00	\$101,887.46	\$101,887.46	\$11,308.54	\$11,308.54	\$0.00	0.00%
Grand Total:		\$10,450,819.32	\$60,759.18	\$10,511,578.50	\$3,449,567.82	\$3,449,567.82	\$7,062,010.68	\$4,197,636.09	\$2,864,374.59	27.25%

End of Report



NEW HARTFORD PUBLIC SCHOOLS

NEW HARTFORD TOWN HALL
530 MAIN STREET
P. O. BOX 315

NEW HARTFORD, CONNECTICUT 06057
OFFICE (860) 379-8546 FAX (860) 738-1766

JEFFREY SOUSA
SUPERINTENDENT
OF SCHOOLS

MICHAEL LYNCH
DIRECTOR OF
STUDENT SERVICES

AMY KENNEDY
PRINCIPAL
BAKERVILLE CONSOLIDATED
NEW HARTFORD ELEMENTARY

KELLY CARROLL, Ed.D
PRINCIPAL
ANN ANTOLINI SCHOOL

December 4, 2024

Ms. Lynn Florio, Town Clerk
Town of New Hartford
P. O. Box 316
New Hartford, CT 06057

Dear Ms. Florio:

On December 3, 2024 at a Regular Meeting of the Board of Education, the Board voted on a schedule for its January 2025-June 2026 meetings.

All meetings will be held at 7:00 p.m. at Ann Antolini School. The meeting dates for January 2025-June 2026 are as follows:

January 7, 2025	November 18, 2025
February 4, 2025	December 2, 2025
February 25, 2025	January 6, 2026
March 4, 2025	February 3, 2026
March 18, 2025	February 17, 2026
April 8, 2025	March 3, 2026
May 13, 2025	March 17, 2026
June 3, 2025	April 7, 2026
August 19, 2025	May 12, 2026
September 16, 2025	June 2, 2026
October 14, 2025	

Sincerely,

Jeffrey F. Sousa
Superintendent of Schools

cc: Board of Education
Administrators
Dan Jerram, First Selectman
Kerry Guilfoyle, Chairman, Board of Finance

NEW HARTFORD PUBLIC SCHOOLS

SCHOOL CALENDAR 2025-2026

JULY - (0)

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

4--Fourth of July Holiday

AUGUST - (3)

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

19--Board of Education Meeting
25 & 26--Professional Days
27--First Day of School

SEPTEMBER - (21)

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

1--Labor Day Holiday
17--Open House ANT/BAK
18--Open House ANT/NHE

OCTOBER - (21)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

10--Professional Day
13--Columbus Day Holiday
14--Board of Education Meeting

NOVEMBER - (16)

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

7--Professional Day
18--Board of Education Meeting
24 & 25--1:00 Dismissal for
Parent/Teacher Conferences
26, 27, 28--Thanksgiving Recess

DECEMBER - (17)

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

2--Board of Education Meeting
23-1:00 Dismissal
24-31 -Winter Recess Begins

JANUARY - (19)

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

1-2-- New Year's Holiday
6--Board of Education Meeting
16--Early Dismissal PD
19--Martin Luther King Holiday

FEBRUARY - (17)

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

3--Board of Education Meeting
13--Professional Day
16-17--February Break
24--Board of Education Meeting

MARCH - (21)

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

3--Board of Education Meeting
14--1:00 Early Dismissal PD
17--Board of Education Meeting
18 & 19--1:00 Dismissal for
Parent/Teacher Conferences
27--Professional Day

APRIL - (17)

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

7--Board of Education Meeting
13-17-- April Recess
17--Good Friday Holiday

MAY - (20)

M	T	W	T	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

12--Board of Education Meeting
25--Memorial Day Holiday

JUNE - (8)

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

2--Board of Education Meeting
10 **180th Day/Last Day
1:00 Dismissal
11--Professional Day

APPROVED BY THE BOE:

Early Release Days Dismiss at 1:00 PM/Emergency Dismissal at 12:00 Noon

Late Openings are on a Two Hour Delay/Three Hours when determined necessary

PTO Meetings - 2nd Monday of the Month at 7:00 PM

 Board of Education Meetings

 Early Release Days

 Professional Day for Teachers
- No School

 No School Days

SNOW DAY LEGEND:

 = School Closing

 = Late Opening

 = Early Release

(CLOSINGS WILL BE ADDED TO THE END OF THE SCHOOL YEAR, IF NEEDED)

Term 1

August 27-November 7
Report Card
November 14, 2025

Term 2

November 10-March 6
Report Card
March 13, 2026

Term 3

March 9-Last day
Report Card
Last Day of School

Revised:



BOARD OF DIRECTORS MEETING
November 7, 2024

MINUTES

On November 7, 2024, the EdAdvance Board of Directors held a Zoom online meeting during which a quorum was present. President John Kissko called the meeting to order at 4:01 PM and recorded the following members in attendance:

1. Roll Call:

Name (District): Joseph Abdella, Region 12
Deb Bell, Region 7
Kate Conetta, Danbury
Christine Faressa, Watertown
John Kissko, Torrington
Alison Plante, Newtown
Sarah Robichaud, Colebrook
Kelly Tilton, Plymouth
Deirdre Tindall, New Hartford

**EdAdvance
Personnel:**

Jonathan P. Costa, Sr., Executive Director
Lisa Carter, Assistant Executive Director
Richard Carmelich, III, Chief Operations Officer
Tracey Lay, Chief Talent & Development Officer
Annette Miserez-Dillon, Director of Special Education
Carol Montory, Board Clerk

2. Approval of October 3, 2024 Minutes

Upon a motion by Deb Bell, duly seconded by John Kissko, the Board unanimously approved the minutes of the October 3, 2024 meeting.

3. Questions and Comments from the Public: None

4. Communications

a) Written

Jonathan spoke about four articles that were included in the Board information packet. The first article was about Rich Carmelich's consultant work with Region 20. The second article was about the Salisbury Forum on the topic of "The Role of AI in Transforming Education" moderated by Jonathan. The third article featured photos and a story about the ribbon cutting at the Early Childhood Learning Center on Grove Street in Torrington, and the last article reported about the

plans to develop a state-of-the-art industrial facility in Torrington to connect high school students with potential career opportunities in advanced manufacturing.

5. Old Business: None

6. New Business:

a) Action Item: Revised EdAdvance Resolution

Upon motion by Kate Conetta, duly seconded by Joseph Abdella, the Board of Directors unanimously approved EdAdvance's request to update our Resolution to reflect that we are a Connecticut Local Education Authority (LEA).

b) Presentation/Approval: Proposed EdAdvance Membership Dues for FY2025-2026

Jonathan shared the proposed membership dues for FY2025-2026. He reviewed the history of the annual dues structure. This year's proposed dues are based on enrollment figures provided by the Connecticut State Department of Education's Grade by District report.

Upon a motion by Deb Bell, duly seconded by Joseph Abdella, the Board of Directors unanimously approved the proposed EdAdvance Membership Dues for FY 2025-2026.

c) Action Item: Submission of Grant Application

Upon motion by Joseph Abdella, duly seconded by Kate Conetta, the Board of Directors unanimously approved EdAdvance's request to submit a grant application for the Regional Performance Incentive Program (RPIP) to CT Office of Policy and Management (OPM) to support EdAdvance's Regional Transportation Collaborative.

d) Review: Proposed Food Service Meal Charging Policy (for approval at January 2025 Board meeting)

Jonathan spoke about the proposed food service meal charging policy for our districts that we will present for approval at our January 2, 2025 Board meeting. The Legislature passed a law that states that LEA's must have a policy related to the collection of unpaid meal charges for students. If a child does not have the money to pay for his meals, he will still be allowed to purchase a meal. Districts are not allowed to pressure the student or family to pay for their meals. Publicly identifying or shaming a student is prohibited.

7. Reports/Updates:

a) Executive Director – *Jonathan P. Costa, Sr.*

- Jonathan thanked Board member Kate Conetta for joining him on a virtual grant presentation to the City of Danbury for the WorkspaceCT theatre program.
- We had a successful grand opening of our College & Career Accelerator (CCA) program on October 16.
- We learned today that the NEAG foundation awarded us a \$124,000 grant for materials and supplies for the CCA.
- Jonathan spoke about the AI in K-12 Education micro-credential that we are offering in conjunction with Southern CT State University's Office of Workforce and Lifelong Learning. We had 80 educators enroll in the training and we will be offering it again soon.
- Jonathan reported that he sent an email to the agency leadership about the potential impact of the election on the agency's budget. Approximately 23% of our budget comes from federal

sources and this would be impacted by any changes made in the Department of Education. Also, our programs that serve undocumented students or families may already be seeing attendance drops and a growing anxiety. We need to be proactive and not reactive.

b) Professional Learning Services – *Lisa Carter*

- Lisa reported that the Professional Learning team is fully booked servicing many districts.
- The Learner Engagement & Attendance Program (LEAP) has generated a lot of work for the consultants and is recognized for creating innovative solutions to shrink the margin of students not coming to school.
- The RESC Alliance Teacher Evaluation contract for over \$1 million dollars is progressing. We are the fiscal managers for this contract which is designed to help administrators across the state.
- The turnaround team continues their work in the Canton school district.

c) Business and Operations – *Richard Carmelich*

- Rich spoke about the oil and fuel consortium that he coordinates. The smaller districts value this consortium because we negotiate lower contract prices and can take advantage of bulk buying. The oil price for September 1, 2025 - August 31, 2026 year was recently locked in at \$2.70 a gallon.
- We were carefully monitoring the contract dispute between Hartford Healthcare and Cigna. If an agreement wasn't reached, most Hartford Healthcare providers would have been treated as out of network. Fortunately, an agreement was reached before contract ended.
- Our Food Services department is currently undergoing an annual state review process. The onsite portion of the review will take place in the spring.
- Our Technology department has been keeping busy with the opening of schools, working on replacing our copier fleet, and introducing Parent Square, a communications software tool.
- Our facilities projects are just about completed. We are working on replacing the windows in the convent building, the Early Childhood Center is finished, and there are a couple of things to complete at the Regional Learning Center.

d) Talent and Development – *Tracey Lay*

- Tracey reported that our Family Fall Fest Farmers Market & Vendors Fair was held on October 18. This year it was open to staff and their families. We had Big Green Pizza Trucks making pizza for everyone along with local vendors offering their wares.
- The American Red Cross held a blood drive here on October 1 with thirty-five people donating blood.
- We will be having a Veterans Appreciation Gathering on November 8 for our staff. It will include an MIA Ceremony along with a flag raising.
- The agency is participating in the Torrington Youth Service Bureau Holiday Angels program again this year. We have 50 children on our list with each child having three wishes for gifts. Staff can purchase gifts either individually or as a group.
- Our Birth to Three program scored above average on the determination priority rubric. Another provider has closed, and we are taking their cases.
- On October 24, the BASES program participated in the nationwide event called "Lights On Afterschool," where schools and afterschool programs kept their lights on to highlight the importance of quality afterschool activities for children.
- As part of October's Head Start Wellness activity, Head Start staff decorated pumpkins as their favorite children's book character. Staff voted on their favorite.
- Our Early Childhood department received funding again for the McKinney-Vento Homeless Assistance Act.

e) Special Education – *Annette Miserez-Dillon*

- Annette reported that the first marking period for our special education schools ended on October 31.

- We are in a good place with our staff in the special education programs. We only have one position vacancy and that is a new position.
- We welcomed thirteen new students to our four schools.

8. Adjournment

Upon a motion by Joseph Abdella, duly seconded by Deb Bell, the meeting was adjourned at 4:46 PM.

*Minutes recorded by:
Carol Montory, Board Clerk*

Deb Bell, Secretary