

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
December 13, 2021**

- Members Present: Kathleen Lynch, Margaret Colligan, Tracy McCarthy, Katherine Rossi-Snook and Robert Strauss
- Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Jacqueline Dunning, District Clerk; Julie Lane, Shelter Island Reporter; 1 faculty/staff/student and 0 community residents
- Absent: Dawn Hedberg; Karina Montalvo; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Deborah Vecchio District Treasurer; and Luca Martinez, Student Liaison

The virtual meeting was called to order at 6:01 pm by President Colligan, followed by the Pledge of Allegiance.

Kathleen Lynch read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions - None

Consent Agenda

A motion was made by Katherine Rossi-Snook, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of November 15, 2021

Motion carried unanimously.

Correspondence - None

Presentations - None

Personnel

A motion was made by Robert Strauss, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1 – 8.6

- 8.1 Additional Volunteer Coach for the 2021-2022 School Year
 - a. James Theinert, Boys Basketball, retroactive to November 16, 2021
- 8.2 New Salary Schedule C Position
 - a. Approval to add Art Club to Salary Schedule C – Extra-Curricular Activities (Non-Athletic), \$2,057.92, Level III and appoint Catherine Brigham to the position for the 2021-2022 school year.
- 8.3 Rescind Motion
 - a. Rescind the following motion of August 30, 2021 due to there not being enough girls for a team.
Appoint Erin Mulrain, Varsity Girls Basketball Coach, \$6,765.05
- 8.4 Amend Motion
 - a. Amend the motion of August 30, 2021 from:
Appointment of Coaches for the 2021-2022 School Year
 - a. Matthew Dunning, JV Boys Basketball Coach, \$5,726.33to:

Call to Order

Mission Statement

Visitor Questions

Consent Agenda Minutes

Correspondence

Presentations

Consent Agenda - Personnel

Appointment of Coaches for the 2021-2022 School Year

- a. Matthew Dunning, JV Boys Basketball Co-Coach, \$2,863.17
- b. Erin Mulrain, JV Boys Basketball Co-Coach, \$2,863.17

8.5 Ratify Memorandum of Agreement

- a. Approval to ratify the Memorandum of Agreement (MOA) between the negotiating representatives of the Shelter Island Faculty Association (School Related Professionals) and the Shelter Island Union Free School District.

8.6 New York State Minimum Wage Increase

- a. Increase the rate of pay for Cafeteria Substitute and Monitor Substitute from \$14.00/hour to \$15.00/hour, effective December 31, 2021, as per New York State's Minimum Wage Rate Schedule.

Motion carried unanimously.

*Consent
Agenda –
Personnel
(continued)*

*Consent
Agenda –
Program*

*Consent
Agenda --
Finance*

*Consent
Agenda -
Business*

Program

A motion was made by Kathleen Lynch, seconded by Robert Strauss BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program action: 9.1

9.1 CSE/504 Recommendations for the 2021-2022 School Year

- a. Committee on Special Education
- b. 504 Committee

Motion carried unanimously.

Finance

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on Finance actions: 10.1 – 10.3

10.1 Financial Reports

- a. Treasurer's Report – October 2021
- b. Extra Class Report – October 2021
- c. Appropriations Status Report
- d. Revenue Status Report

10.2 Journal Entries

- a. Accept and approve the Journal Entry Report for the period of November 19, 2021 through December 6, 2021, that in accordance with Board Policy, the Superintendent has approved.

10.3 Corrective Action Plan

- a. Accept the Superintendent's Audit Corrective Action Plan from the audit management letter for the period ending June 30, 2021, as required by regulations of the State Education Department Commissioner.

Motion carried unanimously.

Business

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 11.1 – 11.3

11.1 Contract

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Liberty Lawn and Landscape, LLC, of Shelter Island, NY, for snow removal services, in the amount of \$6,950.00. The term of said agreement shall be retroactive to November 30, 2021 through April 30, 2022; and authorize the Board President to execute said agreement.

11.2 Emergency Expenditure

- a. Whereas on November 15, 2021, the emergency removal of a damaged tree located on school grounds was deemed necessary, district funds were used to remove said tree without securing alternative quotations or a purchase order. Therefore, be it resolved that the Board of Education hereby approves the emergency expenditure of \$1,900 to Christian Johnson Tree & Turfworks, Inc. of Shelter Island Heights, NY and made on November 15, 2021.

*Consent
Agenda –
Business
(continued)*

11.3 Taping of Budget Workshops

- a. Approval to tape the following six (6) budget related presentations/meetings, at a total cost of \$1,500.

January 18, 2022

February 15, 2022

April 11, 2022

January 31, 2022

March 14, 2022

May 9, 2022

Motion carried unanimously.

*Consent
Agenda –
Facility*

Facility

A motion was made by Kathleen Lynch, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility actions: 12.1

12.1 Donation

- a. Accept the donation of nine (9) MacBooks, model #BRCM1047 and one 1 Samsung monitor given by an anonymous donor, entrusted to the care of TwoEds, LLC.

Motion carried unanimously.

*Items for
Consideration*

Items for Consideration - None

Old Business

Old Business - None

*Assistant
Superintendent
Report*

Assistant Superintendent Report

Ms. Jennifer Rylott reported on the recent 8th & 9th Grade Trip to Disney as she was a chaperone. Ms. Rylott stated that it was especially nice to have both grades on the trip this year because they mingled with one another and created new friendships across the grade levels. In closing, Ms. Rylott shared that all COVID protocols were followed during the trip and all attendees were tested for COVID upon return to school and everyone tested negative.

*Superintendent
Report*

Superintendent Report

Dr. Doelger thanked everyone involved in the Disney Trip and said how glad he was that our students could have fun again. Dr. Doleger announced that at tomorrow's Town Board Meeting, Supervisor Siller will announce a major septic system project. The school is looking to partner with the Town to provide the most cost-effective option to the taxpayers. The only cost to the school district would be to connect our system to the Town's main system. Dr. Doelger pointed out the festive lobby décor and thanked Kathleen Lynch for helping to bring his idea to fruition. In closing, Dr. Doelger wished everyone a Happy Holiday and stated that it is a blessing to work at the Shelter Island School with the students, parents, faculty/staff, and Board Education.

*Board Member
Reports*

Board Member Reports

Robert Strauss thanked everyone involved in the Disney Trip for giving our students the opportunity for some normalcy.

Kathleen Lynch reported that she attended the annual Mentor Breakfast for seniors from Shelter Island and neighboring school districts. Ms. Lynch explained that the students rotated from table to table and chatted with the various professionals in attendance. Ms. Lynch was present as a licensed therapist.

Tracy McCarthy thanked the music department for having the grades PK-7 holiday concert last week. Ms. McCarthy stated that it was amazing to see the kids enjoying themselves and they did such a great job.

Katherine Rossi-Snook thanked the school for sharing the link to the holiday concert so her family from out of town could watch. Ms. Rossi-Snook shared that she was a judge at this year's science fair. She stated that the students did an amazing job and Mr. Daniel Williams did an awesome job holding the fair with COVID protocols in place.

Margaret Colligan congratulated the music department on the adorable holiday concert for students in grades PK-7.

*Board Member
Reports
(continued)*

Student Liaison Report - None

Visitor Comments

Shelter Island Faculty Association (SIFA) President, Mary Kanarvogel thanked the Board of Education for approving the teacher contract last year and the School Related Professionals contract this evening. On behalf of SIFA, Ms. Kanarvogel congratulated Jennifer Rylott on her title of Assistant Superintendent, noting it is well deserved. Ms. Kanarvogel told Ms. Rylott that the faculty appreciates her support in making sure all students receive the very best education.

*Visitor
Comments*

Adjournment

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Adjournment

Motion carried unanimously.

The meeting adjourned at 6:24 pm.


Jacqueline Dunning
District Clerk

The next regular meeting of the Board of Education of the Shelter Island Union Free School District is Tuesday January 18, 2022, at 6:00 pm.