

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING  
November 15, 2021**

Members Present: Kathleen Lynch, Margaret Colligan, Tracy, McCarthy (arrived at 6:22 pm), Katherine Rossi-Snook (arrived at 6:04 pm), Dawn Hedberg, and Karina Montalvo

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Deborah Vecchio, District Treasurer; Luca Martinez, Student Liaison; Julie Lane, Shelter Island Reporter; Julia Brennan, Shelter Island Gazette, 10 faculty/staff/student and 0 community residents

Absent: Robert Strauss

The meeting was called to order at 6:03 pm by President Colligan, followed by the Pledge of Allegiance.

Karina Montalvo read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**Visitor Questions – None**

**Consent Agenda**

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board hereby approves the following:

- 5.1 Approval of Minutes
  - a. Regular Meeting of October 18, 2021
  - b. Library Budget Vote of October 30, 2021

Motion carried unanimously.

**Correspondence**

President Colligan read a letter of appreciation from the Desire to Lead team.

**Presentations**

Prom 2022

Ms. Ramona Orgass along with members of the Class of 2023 requested to hold Prom 2022 on May 14, 2022 at Gardiner’s Bay Country Club.

A motion was made by Katherine Rossi-Snook, seconded by Karina Montalvo, BE IT RESOLVED THAT: The Board of Education hereby approves Prom 2022 to be held on Saturday, May 14, 2022 at Gardiner’s Bay Country Club. The cost of the tickets will be \$90 and the Class of 2023 will cover the cost of up to seven (7) tickets for students who can’t afford purchase one. The DJ will cost \$650 and the decorating budget is \$500. Dinner will be buffet-style. The only cost to the District will be chaperone pay for five (5) chaperones.

Motion carried unanimously.

**Personnel**

A motion was made by Dawn Hedberg, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1 – 8.6

- 8.1 Leave of Absence

*Call to Order &  
Pledge of  
Allegiance*

*Mission  
Statement*

*Visitor  
Questions*

*Consent Agenda*

*Correspondence*

*Presentations*

*Consent  
Agenda -  
Personnel*

- a. Approve a contractual childcare leave of absence for Patricia Goff, Mathematics 7-12 Teacher, to commence on or about February 14, 2022 through on or about March 28, 2022; with said period credited towards the employee’s FMLA leave of absence.

8.2 Leave of Absence

- a. Approve a contractual childcare leave of absence for Lauren Farkas, Music K-12 Teacher, to commence on or about February 28, 2022 through on or about April 11, 2022; with said period credited towards the employee’s FMLA leave of absence.

8.3 Additional Substitute Teacher for the 2021-2022 School Year at a rate of \$110/day (certified or 4-year degree)

- a. Anne Danforth

8.4 Additional Substitute Aide for the 2021-2022 School Year at \$95 per day; pending fingerprint clearance

- a. Taylor Gabrovic

8.5 Additional Substitute Monitor and Cafeteria Worker for the 2021-2022 School Year at \$14 per hour; pending fingerprint clearance

- a. Taylor Gabrovic

8.6 Employment Agreement

- a. WHEREAS, for reasons of economy, efficiency, and reorganization, the Board of Education (hereinafter “Board”) has received from the Superintendent of Schools a recommendation for the abolition of the position of Director of Pupil Personnel, Data & Instruction, the incumbent of which is Jennifer Rylott; and

WHEREAS, as part of the proposed reorganization, the Superintendent of Schools has made a recommendation for the creation of a new job title, to wit, Assistant Superintendent; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to effectuate the recommendation of the Superintendent of Schools;

NOW, THEREFORE, BE IT RESOLVED:

1. The Board herewith abolishes the position of Director of Pupil Personnel, Data & Instruction, effective November 16, 2021.
2. The incumbent of the position of Director of Pupil Personnel, Data & Instruction, Ms. Rylott shall be, and hereby is, appointed to the position of Assistant Superintendent, effective November 16, 2021. In connection with the foregoing, the Board of Education has determined that fifty percent (50%) or more of the duties of Ms. Rylott’s current position of Director of Pupil Personnel, Data & Instruction are included within the job duties of the position of Assistant Superintendent. Therefore, based upon the Education Law of the State of New York, the incumbent of the position of Director of Pupil Personnel, Data & Instruction, Ms. Rylott, is entitled to the appointment, effective November 16, 2021, to the Assistant Superintendent. Further, based upon past meritorious service of Ms. Rylott, she shall be appointed with tenure to the position of Assistant Superintendent and shall carry all of the seniority and fringe benefits accumulated in the position of Director of Pupil Personnel, Data & Instruction.
3. The Board President has been authorized to execute said agreement.

Motion carried unanimously.

At this time, Dr. Doelger congratulated Mrs. Rylott on her title change and stated that she has been given the title she deserves for the work she already does. Dr. Doelger did note that Mrs. Rylott’s new title is the only change to her contract; there is no monetary increase. In closing, Dr. Doelger told Mrs. Rylott that he appreciates all that she does. Mrs. Rylott thanked Dr. Doelger and the Board of Education and stated that she greatly appreciates the acknowledgment of all the work she does in the District. Kathleen Lynch added that this title change was a long time coming and called Mrs. Rylott the unsung hero of the District.

## Program

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 9.1 – 9.5

- 9.1 CSE/CPSE/504 Recommendations for the 2021-2022 School Year
  - a. Committee on Special Education
  - b. Committee on Preschool Special Education
  - c. 504 Committee
  
- 9.2 Second Reading & Anticipated Adoption of Policy
  - a. Policy #8260 – Title I Parent & Family Engagement
  
- 9.3 Rural/Single Building District Independent Evaluator Hardship Waiver
  - a. WHEREAS, the Shelter Island Union Free School District has an approved Annual Professional Performance Review (“APPR”) Plan in place, effective for the 2021-2022 school year;  
  
WHEREAS, the District seeks to submit a Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department since compliance with the independent evaluator requirement would create an undue burden on the District;  
  
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the submission of the Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department;  
  
BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of to execute such application on behalf of the District.
  
- 9.4 2022-2023 Budget Calendar
  - a. Approve the 2022-2023 Budget Calendar
  
- 9.5 Book Donation
  - a. Accept the donation of a class set (20) of the book Night by Elie Wiesel from community member, Amy Adkison.

Motion carried unanimously.

## Finance

A motion was made by Katherine Rossi-Snook, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 10.1 – 10.3

- 10.1 Financial Reports
  - a. Treasurer’s Report – September 2021
  - b. Extra Class Report – September 2021
  - c. Appropriations Status Report
  - d. Revenue Status Report
  - e. Claims Audit Report – September 2021
  - f. Claims Audit Report – October 2021
  - g. Payroll Audit Report – September 2021
  - h. Payroll Audit Report – October 2021
  
- 10.2 Budget Transfers
  - a. Accept and approve Budget Transfer & Journal Entry Reports for the period of October 8, 2021 through November 8, 2021, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.
  
- 10.3 Repair Reserve Expenditure
  - a. BE IT RESOLVED THAT THE Board of Education of the Shelter Island Union Free School District be authorized to expend a sum not to exceed \$800,000 from the Repair Reserve Fund as established on

May 19, 2020 for the purpose of funding major repairs to District buildings and facilities and the sites thereof.

Since the funds to be expended hereunder are from the 2020 Repair Reserve Funds, approval of this proposition will not require a tax levy upon the real property of the district.

Motion carried unanimously.

*Consent  
Agenda –  
Finance  
(continued)*

### **Business**

A motion was made by Katherine Rossi-Snook, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 11.1 – 11.2

*Consent  
Agenda –  
Business*

#### **11.1 Contracts**

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Alexis Grodski, of New Suffolk, NY, for student services. The term of said agreement shall be retroactive to July 1, 2021 – June 30, 2022; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and A+ Technology & Security Solutions, Incorporated, of Bay Shore, NY, for ongoing maintenance, service and support of the cameras and video monitoring system. The term of said agreement shall be retroactive to October 1, 2021 through September 30, 2022; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School and Mesiano Consulting, Incorporated of Setauket, NY, for grant services. The term of said agreement shall be retroactive to November 1, 2021 – June 30, 2022; and authorize the Board President to execute said agreement.

#### **11.2 Membership for New York State School Boards Association (NYSSBA)**

- a. Approve the 2022 membership for the New York State Boards Association, at a cost of \$4,554.00

Motion carried unanimously.

### **Facility - None**

### **Items for Consideration – None**

### **Old Business - None**

#### **Director of Athletics, Physical Education, Health, Wellness & Personnel**

Mr. Gulluscio reported that the Fall Athletic Season ended and congratulated the Varsity Girls Volleyball Team who were named Suffolk County Class D Champions and New York State Regional Finalists. Mr. Gulluscio also reported that all of the Fall Season Varsity Teams achieved Scholar Athlete status and that Assemblyman Thiele will be at the school on November 29<sup>th</sup> to present the student athletes with a School of Distinction proclamation. Mr. Gulluscio announced that the Winter Athletic Season has begun and explained that spectators will be allowed to attend home games as long as they have their temperatures scanned before entering the building and wear their masks the entire time they're inside the building. Mr. Gulluscio noted that not every school will have the same rules so he will communicate with the parents the rules for each school that hosts our teams. In closing, Mr. Gulluscio stated that the Desire to Lead student participants encouraged other students to write letters of gratitude to every employee in the school and everyone received their letters earlier today.

*Director of  
Athletics, PE,  
Health,  
Wellness &  
Personnel*

#### **Director of Pupil Personnel, Data & Instruction Report**

Mrs. Jennifer Rylott presented the Shelter Island UFSD New York State Assessment Results. In her presentation, Mrs. Rylot explained what each score means and provided highlights for both the English Language Arts and Math assessments. The highlights for English Language Arts (ELA) were: 68 of 81 students were tested (grades 3-8), 38% scored a Level 4, 66% scored a Level 3 or Level 4 indicating proficiency, and 9 of 12 Special Education students were assessed. 11% received Level 4, 33% scored a Level 3 or Level 4 indicating proficiency. The Math highlights were: 53 of 66 students were assessed (Only grades 3-7. Grade 8 takes Regents exam.), 11% scored a

*Director of  
Pupil  
Personnel,  
Data &  
Instruction*

Level 4, 40% scored at a Level 3 or Level 4 indicating proficiency, and 6 of 9 Special Education students were assessed (excludes grade 8.) Tremendous growth was seen in ELA and significant growth was seen in Math.

*Dir of Pupil  
Personnel, Data  
& Instruction  
(continued)*

### **Superintendent's Report**

Dr. Doelger thanked the Desire to Lead students for orchestrating the letters of appreciation sent to every school employee. Dr. Doelger also reported that the recent Board Retreat held at the Historical Society was beneficial and he enjoyed it very much. Dr. Doelger shared that he and Supervisor Gerry Siller have been meeting with the local clergy to see how there could be a coordinated outreach program for Island residents. Dr. Doelger reported that Student Council did a great job with the annual Halloween event for grades 9-12, Anything Goes and he thanked the PTSA for helping to create a fun event for students in grades 6-8. Dr. Doelger spoke about Superintendent's Conference Day which was held on November 2, 2021. Dr. Doelger spoke at the Garth Griffin dedication of the FIT Center and stated that it was a beautiful event that was well attended. Dr. Doelger also had the opportunity to attend the Veterans Day ceremony and noted that the Select Choir under the direction of Mrs. Lauren Farkas did a great job singing the National Anthem and God Bless America. In closing, Dr. Doelger congratulated the Girls Volleyball Team on a great season.

*Superintendent  
Report*

### **Board Member Reports**

Katherine Rossi-Snook reported that she met with Catherine Brigham and Michael Dunning to discuss fixing the school garden irrigation system. They also discussed replacing the composter and will ask Helene Starzee to compost pre-consumption scraps. In closing, Ms. Rossi-Snook mentioned that a community member who helped in the garden last year will help again this year by not only weeding, but also harvesting and donating the food to the food pantry and meals on wheels program.

*Board Member  
Reports*

Margaret Colligan spoke about the recent Board Retreat led by Darci D'Ercole of the New York State School Boards Association held at the Shelter Island Historical Society. Ms. Colligan deemed it a wonderful experience.

*Student Liaison  
Report*

### **Student Liaison Report**

Luca Martinez reported that the annual Anything Goes event was a huge success. The Student Council is planning to host Reindeer Games in December and a Winter Formal in January or February. In closing, Mr. Martinez stated that the Student Council is making changes to the vending machines -- one will feature only healthy choices and will be open all day, while the other will feature expanded options and will only be open after school.

*Visitor  
Comments*

### **Visitor Comments - None**

At this time, Margaret Colligan wished everyone a Happy Thanksgiving.

*Executive  
Session*

### **Executive Session**

A motion was made by Kathleen Lynch, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:53 pm to discuss the employment of particular individuals, pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

*Adjournment*

### **Adjournment**

A motion was made by Kathleen Lynch, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 8:06 pm.

  
Jacqueline Dunning  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday December 13, 2021, at 6:00 pm, in Conference Room #32.