

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING**  
September 27, 2021

Members Present: Kathleen Lynch, Margaret Colligan, Tracy McCarthy, Katherine Rossi-Snook, Dawn Hedberg, Robert Strauss, and Karina Montalvo

Others Present: Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio Director of Athletics, Physical Education, Health, Wellness & Personnel; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; 5 faculty/staff/students and 0 community residents

Absent: Jacqueline Dunning, District Clerk

The meeting was called to order at 6:03 pm by President Colligan, followed by the Pledge of Allegiance.

*Call to Order  
and Pledge of  
Allegiance*

Dawn Hedberg read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

*Mission  
Statement*

**Visitor Questions – None**

*Visitor Questions*

A motion was made by Tracy McCarthy, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board hereby approves the following:

*Consent Agenda  
Minutes*

- 5.1 Approval of Minutes
  - a. Regular Meeting of August 30, 2021

Motion carried unanimously.

**Correspondence**

*Correspondence*

- a. Thank you card from Class of 2021 Graduate

**Presentations**

**Septic System Update**

*Presentations*

Mr. John Longo and Mr. David Bozuhoski of BBS Architects, Landscape Architects, & Engineers presented a Capital Project Update. This report included the following:

- Door replacement project - replacement of interior gymnasium wood doors and lobby curtain wall entrance doors. By attaching the sanitary systems project to a “building project” the project qualifies for state aid.
- Review of site investigation
- Review of existing data analysis
- Review of inventory and analysis findings
- System design and installation considerations
- Projects expected to be completed by September 2022
- Cost of door replacement project: \$77,500
- Cost of sanitary system project: \$800,000

**Cardboard Campout**

Ms. Janine Mahoney along with members of the National Honor Society asked for permission to hold the Cardboard Campout on school property on Monday, November 1, 2021 at 6:00 pm through Tuesday, November 2, 2021 at 6:00 am. They also asked to waive the 5 students to 1 chaperone ratio typical for overnight field trips because of the nature of this outing and stated they would like to have three chaperones instead..

A motion was made by Robert Strauss, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby approves an overnight field trip on school property for the National Honor Society Cardboard Campout to be held on Monday, November 1, 2021, at 6:00 pm through Tuesday, November 2, 2021, at 6:00 am with three (3) chaperones instead of five (5) chaperones.

*Presentations  
(continued)*

Motion carried unanimously.

*Consent  
Agenda-  
Personnel*

### **Personnel**

A motion was made by Katherine Rossi-Snook, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1 – 8.3

- 8.1 Additional Detention Monitor for the 2021-2022 School Year at \$60/Period
  - a. Deborah Brewer
- 8.2 Additional Appointment of Co-Curricular Positions for the 2021-2022 School Year
  - a. Michelle Corbett, Student Counsel, at \$3,084.43
- 8.3 Additional Substitute Teacher for the 2021-2022 School Year at \$110 per day (certified or 4-year degree)
  - a. Lillian Klupka

*Consent  
Agenda-  
Program*

Motion carried unanimously.

### **Program - None**

*Consent  
Agenda- Finance*

### **Finance**

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 10.1 – 10.3

- 10.1 Financial Reports
  - a. Treasurer's Report – August 2021
  - b. Extra Class Report – August 2021
  - c. Appropriation Report
  - d. Revenue Status Report
  - e. Claim Auditor's Report – August 2021
  - f. Payroll Audit Report – August 2021
- 10.2 Journal Entries
  - a. Accept and approve Journal Entries for the period of August 28, 2021 through September 20, 2021, that in accordance with Board Policy, the Superintendent has approved.
- 10.3 DASNY Grant Disbursement
  - a. BE IT RESOLVED that the Board of Education of the Shelter Island Union Free School District hereby approves the Grant Disbursement Agreement between the School District and the Dormitory Authority of the State of New York ("DASNY") in connection with the grant in the amount of \$250,000.00 for the "Various Improvements and Upgrades Throughout the District."  
  
BE IT FURTHER RESOLVED that the Board of Education of the Shelter Island Union Free School District hereby authorizes the Board President to execute the necessary documents to effectuate said Grant Disbursement Agreement on behalf of the Board of Education.

Motion carried unanimously.

*Consent Agenda  
- Business*

### **Business**

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 11.1 – 11.3

- 11.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and C-BIZ Valuation Group, LLC of Lawrenceville, NJ, for property valuation services, including an electronic annual update service option, in the amount of \$1,130.00, for the 2020-2021 school year; and authorize the District Treasurer to execute said agreement.

11.2 Auctions International

- a. BE IT RESOLVED, that the Shelter Island Union Free School District is hereby authorized to sell surplus and obsolete equipment through Auctions International.

11.3 SEQRA Resolution

WHEREAS, the Board of Education of the Shelter Island Union Free School District desires to embark upon the following capital improvements at the District’s facilities: (1) installation of a security camera system; (2) renovation of two (2) bathrooms; (3) asbestos abatement and flooring installation in the teachers’ lounge (hereinafter the “Projects”); and

WHEREAS, said capital improvements are subject to classification under the State Environmental Quality Review Act (SEQRA); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility (Section 6 NYCRR 617.5 (c)(1); and

WHEREAS, maintenance or repair involving no substantial changes in an existing structure or facility are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2); and

WHEREAS, replacement, rehabilitation or reconstruction of a structure or a facility, in kind, on the same site, including upgrading buildings to meet building or fire codes, unless such action meets or exceeds any of the thresholds in section 617.4 are classified as Type II Actions under the current Department of Environmental Conservation SEQR Regulations (Section 6 NYCRR 617.5 (c)(2); and

WHEREAS, routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings (Section 6 NYCRR 617.5(c)(10));

WHEREAS, the SEQR Regulations declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education, as the only involved agency, has examined all information related to the capital improvement projects and has determined that the Projects are classified as Type II Actions pursuant to Section 617.5(c)(1),(2) and (10) of the SEQR Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby declares itself lead agency in connection with the requirements of the State Environmental Quality Review Act; and

BE IT FURTHER RESOLVED, that the Board of Education hereby declares that the Projects are Type II Actions, which require no further review under SEQR; and

BE IT FURTHER RESOLVED, that the Board of Education hereby shall forward an official copy of this Resolution to the New York State Education Department together with a copy of the correspondence from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the listed project from the New York State Education Department.

Motion carried unanimously.

**Facility - None**

Items for  
Consideration

**Items for Consideration - None**

**Director of Athletics, Physical Education, Health, Wellness & Personnel Report**

Dir. of Athletics,  
PE, Health,  
Wellness &  
Personnel  
Report

Mr. Todd Gulluscio reported that the physical education program under the leadership of Ms. Kristin Andrejack and Ms. Erin Mulrain has an amazing, new energy. Mr. Gulluscio also reported that the Fall Athletics season is off to a great start. Mr. Gulluscio thanked Gardiner’s Bay Country Club and Shelter Island Country Club for hosting

the golf team. With regards to spectators at volleyball and basketball games, Mr. Gulluscio shared that all spectators will have their temperature taken before entering the building and they will be required to wear masks at all times once they are indoors. In closing, Mr. Gulluscio announced that the District won two awards – the NFHS Award of Excellence for exemplary display of sportsmanship, ethics, and integrity; and the NYSPHSAA Sportsmanship Promotion Program Award for exemplary effort in the sportsmanship promotion program.

*Dir. of Athletics,  
PE, Health,  
Wellness &  
Personnel  
Report  
(continued)*

### **Director of Pupil Personnel, Data and Instruction Report**

Ms. Jennifer Rylott reported that the New York State test scores have been received, but they are embargoed. Ms. Rylott was able to share that the district’s English Language Arts scores improved significantly and Math scores also improved. Ms. Rylott stated that once the scores are released she will be able to report more specifically. Ms. Rylott also spoke about how Shelter Island School had to be audited due to the “targeted school” label received last year. Ms. Rylott stated that the District received a ruling from the State Education Department that we are in full compliance and no areas need to be rectified. However, due to COVID, labels and standings aren’t being lifted.

*Dir of Pupil  
Personnel, Data  
& Instruction  
Report*

### **Superintendent’s Report**

Dr. Doelger piggybacked on to Ms. Rylott’s report by pointing out that the State referred other districts to Ms. Rylott’s department because she runs it so well.

*Superintendent’s  
Report*

Dr. Doelger stated that the start of the school year has been great and announced the following events -- Back to School Night (in person) on Thursday, September 30, 2021, PTSA BBQ on Friday, October 1, 2021, and Community Thank You at Wades Beach on Saturday, October 2, 2021.

Dr. Doelger noted that the district is in the process of closing out the books for the 2020-2021 school year and he’s already looking at the budget for the 2022-2023 school year. Dr. Doelger shared that the district is looking to fund the Repair Reserve to help fund the new septic system. He also noted that he is looking at ways to have a 0% increase on the budget.

Dr. Doelger thanked Walter Brigham for implementing the absence management system for the district. He also shared that “Start with Hello” week ( a Sandy Hook Promise initiative) began today. And, in closing, Dr. Doelger stated that our District is doing well with COVID and we have been in school every day.

*Board Member  
Reports*

### **Board Member Reports**

Tracy McCarthy shared that Shelter Island students would be visiting Sylvester Manor to see archaeology in action and to listen to archeologist, Dr. Stephen Mrozowski and his crew. Ms. McCarthy added that this is a good way to start a dialogue with students regarding the Native Americans who inhabited Shelter Island, as well as to expose the students to archeology.

Kathleen Lynch stated she was very happy to see Student Council President, Luca Martinez in the audience; noting that he is very involved in social justice issues.

Katherine Rossi-Snook stated that she has heard many positive comments about Running Club. Ms. Rossi-Snook also mentioned that she would like to shift the focus on the edible school garden from crops to fixing the irrigation and noted that she will bring this up for discussion at the next wellness committee meeting.

Margaret Colligan thanked English Teachers Devon Treharne and Lynne Colligan for putting together The Red Bandana summer reading project and back to school book discussion.

### **Student Council President Report**

Although not officially sworn in yet as the Board of Education’s Student Liaison, Student Council President, Luca Martinez attended the meeting and reported that the Student Council is planning to bring back their annual Halloween event -- Anything Goes. He also mentioned that class meetings have already started taking place and the Student Council is looking forward to further discussing the student dress code with administration.

*Student Council  
President Report*

### **Visitor Comments - None**

*Visitor  
Comments*

### **Executive Session**

*Executive  
Session*

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby voted to go into an executive session at 7:00 pm to discuss the employment history of a particular individual.

*Executive  
Session  
(continued)*

**Adjournment**

*Adjournment*

A motion was made by Kathleen Lynch, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:40 pm.

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Deborah Vecchio  
District Clerk Pro Tem

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, October 18, 2021, at 6:00 pm in New Conference Room -- Room #32.