

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**BUDGET / REGULAR MEETING
January 18, 2022**

Members Present: Margaret Colligan, Katherine Rossi-Snook, Dawn Hedberg, Robert Strauss, and Karina Montalvo

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness and Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Luca Martinez, Student Liaison; Julie Lane, Shelter Island Reporter; 5 faculty/staff/student and 0community residents

Absent: Tracy McCarthy, and Kathleen Lynch

The meeting was called to order at 6:01 pm by President Colligan, followed by the Pledge of Allegiance.

Margaret Colligan read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

2022-2023 Budget Presentation: Administration

Dr. Doelger welcomed everyone to the first presentation to be held in preparation of the 2022-2023 school budget. The theme for this year’s budget is “Continuous Progress & Financial Responsibility.” To begin, Dr. Doelger shared some of the many accomplishments of the 2021-2022 school year. These accomplishments included, but are not limited to the following.

- US News & World Best High School
- NYSPHSAA School of Distinction – 6 years in a row
- Significant Improvement – State Exams in English Language Arts and Mathematics in participation, performance, and growth
- Successful in a pandemic
 - Open as much or more than any school district in New York State over the past 2 years
 - Hosted vaccination and booster clinics
 - Brought testing to our school and community
- Continued to focus on Social Emotional Learning as our students work through the pandemic
- Continued investment in safety – air filtration, testing, and personal protective equipment (PPE) to be able to keep our students in school
- Faculty professional development on continuous improvement while working on questioning techniques and learning targets
- Settled School Related Professionals (SRP) contract (Both teacher and SRP contracts are settled – providing financial stability/predictability for 5 years)

The topics presented at this meeting were as follows.

- Budget Formation Process
- District Administration Budget Goals
- Budgeting Basics
- Property Tax Cap – What Does the Law Say?
- How Are Salaries Calculated?
- Proposed Budget for Board of Education, Central Administration & Support
- How Are Pension Costs Calculated?
- Health Insurance and Other Benefits
- How Are Health Insurance Costs Calculated?
- Proposed Budget for Pensions, Health Insurance and Other Benefits
- Next Steps in Budget Process

*Call to Order
and Pledge of
Allegiance*

*Mission
Statement*

*Budget
Presentation*

Dr. Doelger reviewed the schedule of dates and topics for the remaining 2022-2023 school budget meetings, and noted that all the meetings will begin at 6:00 pm, in the new conference room. The schedule is as follows.

- January 31, 2022 – Budget Presentation: Educational
- February 15, 2022 – Budget Presentation: Facilities, Transportation, Capital
- February 28, 2022 – Budget Workshop
- March 14, 2022 – Budget Overview & Adjustments
- April 11, 2022 – Budget Adoption by the Board of Education
- May 9, 2022 – Budget Hearing at Board of Education Meeting
- May 17, 2022 – Budget Vote, 12:00 pm – 9:00 pm, School Gymnasium

*Budget
Presentation
(continued)*

Dr. Doelger opened the floor to questions. Katherine Rossi-Snook asked how the efficacy/value of an existing program is determined. Dr. Doelger responded that he uses teacher feedback and administration also researches programs. Ms. Jennifer Rylott stated that data is also used to determine which programs are needed.

*Visitor
Questions*

Visitor Questions – None

*Consent
Agenda*

Consent Agenda

A motion was made by Robert Strauss, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board hereby approves the following:

- 6.1 Approval of Minutes
 - a. Regular Meeting of December 13, 2021

Motion carried unanimously.

Correspondence

Correspondence - None

Presentations

Presentations

Mrs. Catherine Brigham and members of the Class of 2022 requested permission from the Board of Education to take their Senior Class Trip to Charleston, South Carolina on April 8, 2022 – April 11, 2022.

The Board of Education thanked Mrs. Brigham and the Class of 2022 for their presentation and stated that as it is Board Policy, they will vote on the trip at their next regular business meeting scheduled for Tuesday, February 15, 2022.

*Consent
Agenda -
Personnel*

Personnel

A motion was made by Dawn Hedberg, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1 – 9.4

- 9.1 Amend Motion
 - a. Amend the motion of August 30, 2021 from:
 - Leave Replacement
Approve Leigh Stumme as a Leave Replacement for Elizabeth Eklund, effective on or about September 1, 2021 through January 28, 2022, at a salary of \$67,246, prorated to \$34,712, Step 1 MA of the 2021-2022 teacher salary scale
 - to:
 - Leave Replacement
Approve Leigh Stumme as a Leave Replacement Teacher for Pre-K3 effective on or about September 1, 2021 through June 24, 2022, at a salary of \$67,246, Step 1 MA of the 2021-2022 teacher salary scale
- 9.2 Leave Replacement
 - a. Approve Kathleen Springer as a Leave Replacement for Lauren Farkas, effective on or about February 28, 2022 through April 11, 2022, at a salary of \$67,246, prorated to \$9,078.48, Step 1 MA of the 2021-2022 teacher salary scale.

9.3 Additional Substitute Teacher for the 2021-2022 School Year at a rate of \$110/day (certified or 4-year degree); pending fingerprint clearance

a. Serina Kaasik

9.4 Home Instruction

a. Approve Sean Brennan for Home Instruction, effective retroactively to January 10, 2022, at a rate of \$72.16 per hour, not to exceed 4 hours.

b. Approve the following teachers for Virtual Home Instruction for Quarantined/Isolated Students, effective retroactively to January 17, 2022 – January 28, 2022, at a rate of \$72.16 per hour, not to exceed 2 hours per person.

a. Claire Geehrens

d. Devon Treharne

b. Janine Mahoney

e. Peter Miedema

c. Patricia Goff

Motion carried unanimously.

At this time, President Colligan congratulated Kathleen Springer on her appointment to the leave replacement position and stated that the students of the district are very lucky to have her.

Program

A motion was made by Katherine Rossi-Snook, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program action: 10.1

10.1 CSE/504 Recommendations for the 2021-2022 School Year

a. Committee on Special Education

b. 504 Committee

Motion carried unanimously.

Finance

A motion was made by Robert Strauss, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 11.1 – 11.2

11.1 Financial Reports

a. Treasurer’s Report – November 2021

e. Claims Audit Report – November 2021

b. Extra Class Report – November 2021

f. Claims Audit Report – December 2021

c. Appropriations Status Report

g. Payroll Audit Report – November 2021

d. Revenue Status Report

h. Payroll Audit Report – December 2021

11.2 Journal Entries

a. Accept and approve the Journal Entry Reports for the period of December 7, 2021 through January 10, 2022, that in accordance with Board Policy, the Superintendent has approved.

Motion carried unanimously.

Business

At this time, President Colligan announced that item 12.1 would not be voted on, but instead removed from the agenda as the Wednesday matinee for all Disney Broadway shows has been through June 30, 2022 and therefore this transportation contract is no longer needed.

~~12.1 Contracts~~

~~a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$1,350.00, for transportation to the music department’s Broadway Field Trip on May 25, 2022; and authorize the Board President to execute said agreement.~~

Facility

A motion was made by Robert Strauss, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility actions: 13.1

Consent
Agenda –
Personnel
(continued)

Consent
Agenda –
Program

Consent
Agenda –
Finance

Consent
Agenda –
Business

Consent
Agenda –
Facility

13.1 Excessing Equipment

- a. TV (repair cost exceeds replacement) - Shelter Island Serial #003220

Motion carried unanimously.

Items for Consideration – None

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel

Mr. Todd Gulluscio’s report included the following.

- Congratulations to the Junior High teams on a great early winter season.
- All of our high school teams continue to compete with heart and hustle.
- Individual stand out performances in Winter Track for three (3) Sophomores:
 - Leonardo Dougherty: ranked 10th in the 300m and 4th in the 55m in Class D New York State
 - Sophia Clark: ranked 3rd Shot Put Class D New York State
 - Kaitlyn Gulluscio: ranked 5th Shot Put Class D New York State
- Schools in Suffolk County have put in restrictions on spectators at games. Currently, Shelter Island is only permitting home spectators.
- Congratulations to Dayla Reyes who made 4th Team New York State Girls Volleyball. Ms. Reyes was honored for this accomplishment prior to the final Junior High home Volleyball game.
- Athletic Hall of Fame Committee reconvened and will be putting out a request for nominations and looking to hold the next induction on Saturday, May 21, 2022.

Assistant Superintendent Report

Ms. Jennifer Rylott announced that the January Regents were unexpectedly canceled by New York State. Ms. Rylott stated that she is curious if the Grades 3-8 Exams and/or the June Regents Exams will also be affected. Ms. Rylott went on to speak about a mental health resource program put together by Danielle Spears, School Psychologist and Michele Albano, Social Worker. The program will be held virtually on January 19, 2022, at 7:00 pm and will consist of Project Hope and six (6) other agencies who will present the mental health resource programs available to Shelter Island. Ms. Rylott shared that she hoped many people would sign on to the event and then noted that it would be recorded for anyone who couldn’t make it to the live event.

Superintendent’s Report

Dr. Doelger’s report included the following.

- School was closed yesterday in honor of Dr. Martin Luther King, Jr.’s birthday.
- He attended Sergeant Terrance LeGrady’s last walk out from the Shelter Island Police Department as he retired last week.
- He attended last week’s PTSA Virtual Meeting
- The District is getting more COVID test kits and we will continue to push them out to families.
- The District distributed tests before students returned from winter break. Twelve (12) students tested positive.
- Nurse Mary Kanarvogel with parental permission is administering tests to students with symptoms. Tests are also being administered to faculty members with symptoms.
- Home tutoring began today for students who were quarantined/isolated with COVID last week.
- COVID numbers are coming down.
- Future snow days will be virtual school days. A schedule has been created and is available on the District website. Dr. Doelger noted that having the option of virtual days of school in place of snow days is great because then we don’t have to take days away from Spring Break to make up for the snow days.
- As many of our students are facing COVID fatigue, Dr. Doelger introduced “Mystery Mondays” where a special event will take place to bring some excitement. Dr. Doelger couldn’t elaborate on the special events as there were students in the audience and it’s a surprise.

Board Member Reports

*Consent Agenda
– Facility
(continued)*

*Items for
Consideration*

Old Business

*Director of
Athletics, PE,
Health,
Wellness &
Personnel
Report*

*Assistant
Superintendent
Report*

*Superintendent
Report*

*Board Member
Reports*

Karina Montalvo stated that she is excited that as a small district we can feel “normal” in comparison to larger districts.

*Board Member
Reports
(continued)*

Rob Strauss stated that he looked through the agenda packet and offered kudos to Deborah Vecchio, District Treasurer for a job well done on the Treasurer’s Report.

Katherine Rossi-Snook reported that it was nice to see everyone at Goat Hill on the recent snow day. She added that she hopes teachers go easy on our students on virtual days when it snows.

*Student Liaison
Report*

Student Liaison Report

Luca Martinez reported that Spirit Week will be held on January 31 – February 4, 2022. The specific themes for each day will be Monday: Pajama Day, Tuesday: Twin Day, Wednesday: Anything But A Backpack, Thursday: Throwback Thursday, and Friday: Blue & Grey Day. Mr. Martinez also reported that Student Council will be holding a Winter Formal/Valentine’s Day Dance on February 12, 2022, at the Legion and the cost will be \$20 per person in advance or \$25 per person at the door.

*Visitor
Comments*

Visitor Comments - None

Executive Session

A motion was made by Katherine Rossi-Snook, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board of Education hereby voted to go into an executive session at 6:51 pm to discuss the employment of particular individuals in the District.

*Executive
Session*

Adjournment

A motion was made by Robert Strauss, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Adjournment

Motion carried unanimously.

The meeting adjourned at 7:33 pm.


Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Tuesday, February 15, 2022, at 6:00 pm.