

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
June 13, 2022

Members Present: Margaret Colligan, Katherine Rossi-Snook, Kathleen Lynch, Dawn Hedberg, and Robert Strauss

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Luca Martinez, Student Liaison; Julie Lane, Shelter Island Reporter; 12 faculty/staff/ student and 6 community resident/other

Absent: Tracy McCarthy and Karina Montalvo

The meeting was called to order at 6:01 pm by President Colligan, followed by the Pledge of Allegiance.

Margaret Colligan read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions – None

Consent Agenda

A motion was made by Katherine Rossi, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board hereby approves the following:

- 5.1 Approval of Minutes
 - a. Public Budget Hearing/Regular Meeting of May 9, 2022
 - b. Annual District Meeting and Election of May 17, 2022

Motion carried unanimously.

Correspondence – None

Presentations

Research

Mr. Daniel Williams, along with research students, Jose Frausto, James Durran and Sophie Clark presented their research projects. Mr. Frausto found two (2) new species of ants and found two types that he’s not sure what kind they are. Mr. Durran examined the subtle differences between open and closed Lysine Riboswitches. Ms. Clark researched genetic mutations causing Alzheimer’s Disease. Mr. Williams reviewed the topics of other projects worked on by other students.

Seal of Civic Readiness

Mr. Sean Brennan reported that the Seal of Civic Readiness plus 1 Pathway will be an option available to all New York State High Schools in the 2022-2023 school year. Mr. Brennan explained that civic readiness is the ability to make a positive difference in the public life of our communities through the combination of civic knowledge, skills and actions, mindsets, and experiences. In order to receive the seal, students would need to earn “points” in various areas of civic knowledge and civic participation. The students graduating in 2023 are already on pace to have the majority of necessary points and will only need to gain two (2) more points on the civic participation side. Mr. Brennan stated that the goal is to apply for the Seal of Civic Readiness this coming August and for the Class of 2023 to be the first graduates of Shelter Island School to receive the seal.

Suffolk Zone Physical Education Awards

*Call to Order
and Pledge of
Allegiance*

*Mission
Statement*

*Visitor
Questions*

Consent Agenda

Correspondence

Presentations

Mr. Todd Gulluscio, Ms. Kristin Andrejack and Ms. Erin Mulrain presented the following students with the Suffolk Zone Physical Education Award – Grade 5: Aisley Davidson & Johnny Gurney; Grade 8: Madison Sobejana & Harrison Clark; Grade 12: Olivia Overstreet & Evan Schack.

Presentations

Personnel

*Consent Agenda
- Personnel*

A motion was made by Kathleen Lynch, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Action: 8.1 – 8.11

8.1 Summer School 2022 Coordinator

- a. Appoint Jennifer Gulluscio, as Summer School 2022 Coordinator, at a rate of \$3,000

8.2 Personnel for Summer School 2022

- a. Appoint Catherine Brigham, teacher, for the Leap Into Learning Summer School Program, effective July 5, 2022 through July 28, 2022, for 34 hours, at her individual hourly rate
- a. Appoint Maggie Manarel, teacher, for the Leap Into Learning Summer School Program, effective July 5, 2022 through July 28, 2022, for 34 hours, at her individual hourly rate
- b. Appoint Natalie Regan, teacher, for the Leap Into Learning Summer School Program, effective July 5, 2022 through July 28, 2022, for 34 hours, at her individual hourly rate
- c. Appoint Leigh Stumme, teacher, for the Leap Into Learning Summer School Program, effective July 5, 2022 through July 28, 2022, for 34 hours, at a rate of \$53.37 per hour
- e. Appoint Deborah Brewer as aide for the Leap Into Learning Summer School Program, effective July 5, 2022 through July 28, 2022, for 30 hours each, at her individual hourly rate.

8.3 Specialized Reading Summer School Program

- a. Appoint the following personnel for the Specialized Reading Summer School Program, effective July 5, 2022 through August 12, 2022, at her individual hourly rate:
 - Jennifer Gulluscio, 9 hours
 - Janine Mahoney, 9 hours
 - Mia DiOrio, 45 hours

8.4 Specialized Math Summer School Program

- a. Appoint Maria DiOrio for the Specialized Math Summer School Program, effective July 5, 2022 through August 12, 2022, at \$53.37, not to exceed 22.5 hours

8.5 Home Instruction

- a. Approve Peter Miedema for U.S. History Home Instruction, effective retroactively to May 23, 2022 – August 12, 2022, at a rate of \$72.16 per hour up to and including June 30, 2022 and \$72.89 per hour up to and including August 12, 2022, not to exceed 27 hours.
- b. Approve Sean Brennan for U.S. History Home Instruction, effective retroactively to May 23, 2022 – August 12, 2022, at a rate of \$72.16 per hour up to and including June 30, 2022 and \$72.89 per hour up to and including August 12, 2022, not to exceed 27 hours.
- c. Approve Lynne Colligan for English 11 Home Instruction, effective retroactively to May 23, 2022 – August 12, 2022, at a rate of \$72.16 per hour up to and including June 30, 2022 and \$72.89 per hour up to and including August 12, 2022, not to exceed 27 hours.
- d. Approve Devon Treharne for English 11 Home Instruction, effective retroactively to May 23, 2022 – August 12, 2022, at a rate of \$72.16 per hour up to and including June 30, 2022 and \$72.89 per hour up to and including August 12, 2022, not to exceed 27 hours.
- e. Approve Kristin Andrejack for Physical Education Home Instruction, effective retroactively to May 23, 2022 – August 12, 2022, at a rate of \$72.16 per hour up to and including June 30, 2022 and \$72.89 per hour up to and including August 12, 2022, not to exceed 12 hours.
- f. Approve James Theinert for Home Instruction, effective retroactively to May 23, 2022 – June 21, 2022, at a rate of \$72.16 per hour, not to exceed 8 hours.

8.6 Changes in Schedule C

- a. Approve the addition of Elementary Foreign Language Club, \$1,672.16, Level II of Schedule C, effective September 1, 2022

- b. Approve the addition of Elementary Curriculum Coordinator, \$5,412.99, Level V of Schedule C, effective September 1, 2022
- c. Approve the addition of School Garden Coordinator, \$1,672.16, Level II of Schedule C, effective September 1, 2022
- d. Approve the elimination of Literacy Program Coordinator, Level V of Schedule C
- e. Approve the level change for Sound Equipment Tech/Trainer, from Level II to Level I

8.7 Resignation

- a. Accept the resignation of Nery Perez Monzon, Custodial Worker I, effective June 3, 2022
- b. Accept the resignation of Martha Tuthill, Guidance, effective July 7, 2022

8.8 New Hire

- a. Appoint Jacqueline Suriel, Custodial Worker I, 26-week probationary appointment, effective July 1, 2022, at a salary of \$51,560, Step 5 of the 2022-2023 Custodial Salary Schedule.

8.9 Amend Motion

- a. Amend the motion of October 18, 2021 from:

BE IT RESOLVED THAT: The Board of Education hereby approves Erin Mulrain, as .50 FTE Physical Education Teacher, K-12, effective September 1, 2021 at \$33,623, Step 1 MA of the 2021-2022 teacher salary scale and .50 FTE ENL Teacher effective retroactively to October 12, 2021, at \$33,623, prorated to \$29,661, Step 1 MA of the 2021-2022 teacher salary scale.

to:

BE IT RESOLVED THAT: The Board of Education hereby approves Erin Mulrain, as 1.0 FTE Physical Education Teacher, K-12, retroactive to October 12, 2021 at \$67,246, prorated to \$63,284, Step 1 MA of the 2021-2022 teacher salary scale, with a four (4) year probation period through October 12, 2025, in the tenure area of Physical Education.

BE IT FURTHER RESOLVED THAT: Ms. Mulrain must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

- b. Amend the motion of February 15, 2022 from:

Approve a contractual childcare leave of absence for Claire Geehreg, Elementary Education K-6 Teacher, to commence on or about April 25, 2022 through on or about May 31, 2022; with said period credited towards the employee's FMLA leave of absence.

to:

Approve a contractual childcare leave of absence for Claire Geehreg, Elementary Education K-6 Teacher, to commence on or about April 25, 2022 through on or about June 3, 2022; with said period credited towards the employee's FMLA leave of absence.

- c. Amend the motion of March 14, 2022 from:

Appoint Kathleen Springer as a Leave Replacement for Claire Geehreg, effective on or about April 25, 2022 through May 31, 2022, at a salary of \$67,246, prorated to \$8,758, Step 1 MA of the 2021-2022 teacher salary scale.

to:

Appoint Kathleen Springer as a Leave Replacement for Claire Geehreg, effective on or about April 25, 2022 through June 3, 2022, at a salary of \$67,246, prorated to \$9,078.48, Step 1 MA of the 2021-2022 teacher salary scale.

8.10 Summer 2022 Extra Duty

- a. Lisa Goody to provide extra duty, as needed, between the period of June 27, 2022 and August 31, 2022, at a rate of \$15.00 per hour.
- b. Deborah Brewer to provide extra duty, as needed, between the period of June 27, 2022 and August 31, 2022, at a rate of \$15.00 per hour.

8.11 Extra Compensation

- a. Walter C. Brigham, III to provide computer support and supervision for the period of time between July 1, 2021 and September 1, 2022, at his daily rate.
- b. Martha Tuthill to provide guidance counseling services for the period of June 27, 2022 and July 7, 2022, not to exceed 9 days, at her daily rate.

Motion carried unanimously.

Before voting on the personnel actions, Ms. Kathleen Lynch stated that she was happy to hear that Erin Mulrain was being appoint to a 1.0 FTE Physical Education Teacher. Ms. Mulrain took a moment to stand up and state that she is equally as happy because she loves working at Shelter Island School.

After voting, Dr. Brian Doelger announced that Mrs. Martha Tuthill received a big promotion in another district and that is why she is leaving. Dr. Doelger went on to say that she will be missed and wished her well. Ms. Kathleen Lynch added that Ms. Tuthill is going to be hard to replace. Ms. Dawn Hedberg added that she always found it amazing that Ms. Tuthill would meet with every student, every year beginning in 9th grade.

Program

A motion was made by Katherine Rossi-Snook, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 9.1 – 9.4

- 9.1 CSE Recommendations the 2021-2022 School Year
 - a. Committee on Special Education
- 9.2 CPSE Recommendation for Summer 2022
 - a. Committee on Preschool Special Education
- 9.3 CSE/CPSE Recommendations for the 2022–2023 School Year
 - a. Committee on Special Education
 - b. Committee on Preschool Special Education
- 9.4 Destruction of Ballots from May 18, 2021 Annual Budget Vote & Election
 - a. BE IT RESOLVED, that pursuant to Education Law Section 2034, the Board of Education hereby authorizes the District Clerk to destroy all of the ballots cast, spoiled and unused in the May 18, 2021 Annual District Budget Vote and Board of Education Election.

Motion carried unanimously.

Finance

A motion was made by Kathleen Lynch, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 10.1 – 10.2

- 10.1 Financial Reports
 - a. Treasurer’s Report – April 2022
 - b. Extra Class Report – April 2022
 - c. Appropriations Status Report
 - d. Revenue Status Report
 - e. Claim Auditor’s Report – May 2022
 - f. Payroll Audit Report – May 2022
- 10.2 Budget Transfers & Journal Entries
 - a. Accept and approve Budget Transfer & Journal Entry Reports for the period of April 7, 2022 through June 7, 2022, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Motion carried unanimously.

Consent Agenda
– Personnel
(continued)

Consent Agenda
– Program

Consent Agenda
- Finance

Business

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 11.1 - 11.4

11.1 Contracts

- a. Authorize the extension of transportation contract #C416602 with Sunrise Bus, Incorporated, for Summer Route, Cutchogue-East, in the amount of \$11,550.00. The term of said contract shall be July 5, 2022 through August 12, 2022; and authorize the Board President and Superintendent to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island School District and The Nature Conservancy of Arlington, VA, for a mutual collaboration summer course. The period of said agreement is July 18, 2022 through July 29, 2022; and authorize the Board President to execute said agreement.
- c. Approve the contract between the Board of Education of the Shelter Island School District and Consulting That Makes A Difference, Incorporated, of Selden, NY, for educational consulting service. The term of said agreement shall be retroactive to July 1, 2022 through June 30, 2023; and authorize the Board president to execute said agreement.
- d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Mattituck-Cutchogue Union Free School District, for student services. The term of said agreement shall be July 1, 2022 through June 30, 2023; and authorize the Board President to execute said agreement.
- e. Approve the agreement between the Board of Education of the Shelter Island School District and Milburn Flooring of Copiague, NY, in the amount of \$6,773.44, for flooring supplies and installation in the Health Office.
- f. Approve the agreement between the Board of Education of the Shelter Island School District and Milburn Flooring of Copiague, NY, in the amount of \$12,502.00, for flooring supplies and installation in the Cafeteria.

11.2 Emergency Expenditure

- a. Whereas on May 23, 2022, the emergency repair to the carbon monoxide detectors was deemed necessary, district funds were used to repair said detectors without securing alternative quotations or a purchase order. Therefore, be it resolved that the Board of Education hereby approves the emergency expenditure of \$1,200.00 to Johnson Controls, Incorporated and made on May 23, 2022.

11.3 Donation & Budget Transfer

- a. Authorize the Shelter Island School District to accept a donation of \$100 from Mary Archer Brown for an end of year celebration for the student staff members of The Inlet; and authorize an increase to the budget line of Co-Curricular Newspaper Materials & Supplies, A.2850.453.00.0000.

11.4 Private School Transportation

- a. Approval to transport twenty-six (26) students to the following private schools for the 2022-2023 school year:
 - 1. Ross School – East Hampton, NY (3 student)
 - 2. Hayground School – Bridgehampton, NY (9 students)
 - 3. Our Lady of the Hamptons Regional Catholic School - Southampton, NY (14 students)

Motion carried unanimously.

Facility - None

Items for Consideration

The members of the Board of Education discussed the *suggested* 2022-2023 School Board Meeting Dates and Ms. Colligan asked her fellow members to let the District Clerk, know if anyone had a conflict.

Facility

Items for
Consideration

The suggested dates are as follows. These dates will be adopted at the Re-Organizational meeting on July 11, 2022 if no one comes forward with a conflict.

| | | | |
|--------------------|--------------------------|----------------------|----------------------------------|
| August 29, 2022 | November 14, 2022 | February 13, 2023 | May 8, 2023 |
| September 19, 2022 | December 12, 2022 | March 13, 2023 | May 16, 2023 (Tues. Budget Vote) |
| October 17, 2022 | January 17, 2023 (Tues.) | April 5, 2023 (Wed.) | June 12, 2023 |

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Mr. Gulluscio reported on the following Athletics/Physical Education topics.

- Spring 2022 Athletic Season – congratulations to all of the teams for a job well done
- School of Distinction Award – Mr. Gulluscio applied for this award for the 7th year in a row
- End of Year Events – Grades 6-7 Field Trip to Urban Air, Elementary Field Day, Pre-K3 Field Day, Elementary Bike Day, Grades 6-7 5K Walk/Run to Wades Beach, Grades 5-6 DARE Graduation, Grades 6-7 Field Day, Athletic Awards Ceremony in conjunction with the Academic Awards Ceremony
- Athletic Hall of Fame Induction Ceremony – was a great success and was well attended
- Podcast – Was a guest on the Andrew Marotta show to discuss education and athletics
- Desire to Lead – pointed out the “Leaders Worth Following” bulletin board in the gymnasium

Assistant Superintendent Report

In Ms. Martha Tuthill’s absence this evening, Ms. Jennifer Rylott reported an overview of the following information for the Class of 2022 – post graduation plans, names of colleges/universities students are attending, the majors/programs students will be studying, the total number of college applications sent, and the number of seniors who took one or more AP or college-course this year.

Ms. Rylott announced that the New York State Exams for grades 3-8 have been completed. Ms. Rylott then stated that this year’s United States History Regents exam was canceled due to a question that wasn’t appropriate in light of a recent shooting at a grocery store in Buffalo, New York. Ms. Rylott went on to say that the other Regent exams will be given with no exemptions, but with flexibility instead. If a student achieves a 50-64% on the exam, they will have the ability to appeal the score to the Superintendent.

In closing, Ms. Rylott shared that she is hoping to receive more information from New York State Education Department pertaining to protocol for if a student misses a Regents exam due to testing positive for COVID.

Superintendent’s Report

Dr. Doelger began his presentation with a security update. The topics covered in this update included, lockdown drill procedures, post lockdown drill actions, how to execute a lockdown, active shooter drill, potential actions in the event of an active shooter, the emergency response plan, the incident commander actions, staff actions, security plan, and things to ponder. The things to ponder included hiring a school resource officer or security guard, changes to the lobby entrance, upgrades to all entries, and should security updates take precedence to everything else.

In continuation of his report, Dr. Doelger...

- Thanked the Shelter Island community for their overwhelming support of the 2022-2023 budget. 91% of voters voted yes.
- Congratulated our music students who won an award of excellence at the Long Island Music Festival. This trip was able to happen with the support of the Shelter Island Educational Foundation. After the students performed they went to Adventureland for a fun afternoon.
- Presented the U.S. News & World Report plaque the District received in recognition of being ranked in the top 22% of high schools in the country and top 27% of high schools in New York State.
- Thanked Mrs. Catherine Brigham for all of her hard work to make the Senior Trip happen and noted everyone had a great time.
- Thanked Bridgford Hunt of North Ferry Company for providing a free ferry trip in the early morning hours for our students leaving on the Senior Trip and another free ferry trip for their return late into the night.

Items for Consideration (continued)

Old Business

Dir of Athletics, PE, Health, Wellness & Personnel Report

Assistant Superintendent Report

Superintendent Report

- Announced the showing of The Inlet documentary created by Peter Walder to students in grades 9-12. The documentary highlighted the work of our journalism students and it ended with the burial of a time capsule at the Shelter Island Public Library.
- Shared that the Spring Concerts were great and how nice it was to be together again in the Auditorium.
- Explained that the Test to Stay policy has been expanded to include students who were exposed to COVID anywhere, not just in school. This policy only pertains to students who are not fully vaccinated.
- Stated that next year, the Board of Education should consider a tuition policy as there was recent interest from three (3) families. Dr. Doelger stated that the cleanest way to charge tuition is to use the Seneca Falls Rate, but at \$60,000 that most likely won't attract families. He went on to say that instead we need to find a number that is acceptable to the community, but affordable for families. Ms. Jennifer Rylott did add that the District must be mindful that a student with special needs would bring a huge cost to the district.

*Superintendent
Report
(continued)*

Board Member Reports

Mr. Robert Strauss congratulated the music department on the award of excellence they won at the Long Island Music Festival.

Ms. Dawn Hedberg commented on how terrific it was to hear from Mr. Williams and his research students. They were quite impressive.

Ms. Margaret Colligan stated it's been a wonderful year and she's looking forward to all of the end of year events.

*Board Member
Reports*

Student Liaison Report

Luca Martinez reported that Student Council is pushing back the elections to Fall 2022 due to many students being out sick with COVID.

*Student Liaison
Report*

Visitor Comments – None

*Visitor
Comments*

Executive Session

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:36 pm, to discuss the evaluation of the Superintendent.

*Executive
Session*

Motion carried unanimously.

Adjournment

Adjournment

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook, to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 8:50 pm.


Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, July 11, 2022, at 6:00 pm, in the Gymnasium.