

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**BUDGET ADOPTION/REGULAR MEETING  
April 11, 2022**

Members Present: Margaret Colligan, Katherine Rossi-Snook, Kathleen Lynch, Tracy McCarthy, Dawn Hedberg, and Robert Strauss

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; Julia Brennan, Shelter Island Gazette, 2 faculty/staff/ student and 0 community resident/other

Absent: Karina Montalvo; Luca Martinez, Student Liaison

The meeting was called to order at 6:00 pm by President Lynch, followed by the Pledge of Allegiance.

Kathleen Lynch read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**2022-2023 Budget Presentation**

Dr. Doelger welcomed everyone to the 2022-2023 Proposed Budget Presentation #6 and stated that after his presentation the Board of Education would vote to adopt the proposed budget. The topics presented were as follows.

- Budget Formation Process
- Accomplishments
- District Administration Budget Goals
- What’s New – Increases (increase in State Aid)
- What’s New – Decreases (decreased appropriations)
- The Budget Recommended for Adoption (.49% increase budget to budget)
- Revenue Budget (Lowered applied Fund Balance, increase reserves, Tax Levy will remain FLAT)
- School District Performance & Budgetary Goals Met

Dr. Doelger also reviewed some important dates. The specific dates are as follows.

- May 9, 2022 – Budget Hearing at Board of Education Meeting
- May 17, 2022 – School Budget Vote, 12:00 pm – 9:00 pm, School Gymnasium

At this time, Dr. Doelger opened the floor to questions. Several members of the Board of Education congratulated Dr. Doelger on a job well done.

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board hereby approves the recommendations of the Superintendent on the following Business Actions:  
4.1

4.1 2022-2023 School Budget and 2022-2023 School Property Tax Report Card

- a. BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District adopts the proposed budget as presented for the 2022-2023 school year in the total amount of \$12,445,523 to be presented to the public at a budget hearing on May 9, 2022 and subject to approval of the voters on May 17, 2022; and

BE IT FURTHER RESOLVED, that the Property Tax Report Card for the 202-2023 school year be approved.

Motion carried unanimously.

*Call to Order  
& Pledge of  
Allegiance*

*Mission  
Statement*

*Budget  
Presentation*

**Visitor Questions**

Ms. Julia Brennan asked for clarification on the zero percent increase. Dr. Doelger responded that the 0% increase is levy to levy so there will be no increase in the *school's portion* of property taxes.

Visitor Questions

**Consent Agenda**

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board hereby approves the following:

Consent Agenda – Approval of Minutes

- a. Approval of Minutes
  - 1. Budget Overview/Regular Meeting of March 14, 2022

Motion carried unanimously.

**Correspondence – None**

Presentations

**Presentations**

Repair Projects

Mr. Michael Dunning explained that there is a need for significant repair to the cement “plaza” outside the lobby doors. He noted there are cracks around the storm grate, the stairs are cracking, and railings are rusting. Mr. Dunning is currently working with the District’s architects and the anticipated cost to repair these areas will be approximately \$75,000. Mr. Dunning stated that he will be seeking approval from the Board of Education to fund this project through the Repair Reserve Fund. Mr. Dunning will return to the May 9, 2022 to present the final numbers and to ask for a vote of the Board of Education. In closing, Mr. Dunning shared that if the use of the funds was approved the work would take place over the summer of 2022.

Consent Agenda - Personnel

**Personnel**

A motion was made by Katherine Rossi-Snook, seconded by Robert Strauss BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 9.1 – 9.5

9.1 Amend Motions

- a. Amend the motion of March 14, 2022 from:

Approve Lynne Colligan for Home Instruction, effective retroactively to February 28, 2022, at a rate of \$72.16 per hour, not to exceed 5 hours.

to:

Approve Lynne Colligan for Home Instruction, effective retroactively to February 28, 2022, at a rate of \$72.16 per hour, not to exceed **18 hours**.

- b. Amend the motion of March 14, 2022 from:

Approve Peter Miedema for Home Instruction, effective retroactively to February 28, 2022, at a rate of \$72.16 per hour, not to exceed 5 hours.

to:

Approve Peter Miedema for Home Instruction, effective retroactively to February 28, 2022, at a rate of \$72.16 per hour, not to exceed **18 hours**.

9.2 Resignation

- a. Accept the resignation of Carolyn Taylor, Science 7-12 Teacher, effective June 30, 2022
- b. Accept the resignation of Vincent Stingo, English 7-12 Teacher, effective June 30, 2022
- c. Accept the resignation of Michele Albano, School Social Worker, effective June 30, 2022

9.3 Additional Substitute Teacher for the 2021-2022 School Year at \$110 per day (certified or 4-year degree)

- a. Judith Christ

9.4 Vote Chairperson

- a. Appointment of Margaret Colligan, President, Board of Education, as the opening chairperson for the Annual Meeting/Budget Vote on May 17, 2022 and Katherine Rossi-Snook as the closing chairperson for said meeting/vote.

9.5 Poll Workers for Annual Meeting/Budget Vote on May 17, 2022 at a rate of \$142.50 per day

- a. Lew Corbett
- b. Emmett Cummings
- c. Myla Dougherty

Motion carried unanimously.

**Program**

A motion was made by Katherine Rossi-Snook, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 10.1

- 10.1 CSE Recommendation for the 2021-2022 School Year
  - a. Committee on Special Education

Motion carried unanimously.

**Finance**

A motion was made by Katherine Rossi-Snook, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 11.1 – 11.4

- 11.1 Financial Reports
  - a. Treasurer’s Report – February 2022
  - b. Extra Class Report – February 2022
  - c. Appropriation Status Report
  - d. Revenue Status Report
  - e. Payroll Audit Report – March 2022

- 11.2 Budget Transfers & Journal Entries
  - a. Accept and approve the Budget Transfers and Journal Entries, for the period of March 8, 2022 through April 4, 2022, in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

- 11.3 Establishment of Reserve Fund
  - a. WHEREAS, Section 6-j of the New York State General Municipal Law permits school districts to create a reserve fund to pay compensation and benefits, medical, hospital, or other expenses authorized by Article 2 of the Workers’ Compensation Law and ... to pay the expenses of administering a self-insurance program; and  
  
WHEREAS, the Shelter Island Union Free School District participates in a consortium of school districts to administer a self-insurance program for workers' compensation expenses; and  
  
WHEREAS, the Board of Education of the Shelter Island Union Free School District, recognizing that it is fiscally prudent to save for future workers' compensation expenses; and  
  
WHEREAS, the Board of Education of the Shelter Island Union Free School District, recognizing that Section 6-j of the New York State General Municipal Law permits the Board of Education to create and authorize the funding of a workers' compensation reserve;  
  
NOW THEREFORE, BE IT RESOLVED that the Board of Education of the Shelter Island Union Free School District hereby establishes a reserve fund, entitled Workers' Compensation Reserve Fund, subject to the requirements of New York State General Municipal Law §6-j, effective immediately.

- 11.4 Establishment of Scholarship Fund
  - a. Approval to establish the Christopher Evangelista Memorial Scholarship in the amount of \$20,000 to be awarded each year at \$1,000 to one qualifying male and \$1,000 to one qualifying female graduating senior until the funds are depleted, beginning June 2022. To qualify for this scholarship, students must pursue further education in the mental health disciplines. Additional monies may be added to this fund at any time.

Motion carried unanimously.

*Consent  
Agenda –  
Personnel  
(continued)*

*Consent  
Agenda –  
Program*

*Consent  
Agenda -  
Finance*

**Business**

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 12.1

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Renu Contracting Restoration of Copiague, NY, for the replacement of the girls’ locker room ceiling. The term of said agreement shall be April 12, 2022 and shall continue until completion of the work; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Out East Therapy of New York, Center Moriches, NY, for student services. The term of said agreement shall be July 1, 2022 through June 30, 2023; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Bridgehampton Union Free School District for student services. The term of the contract shall be retroactive to September 9, 2021 through June 24, 2022; and authorize the Board President and Superintendent to execute said agreement.

Motion carried unanimously.

**Facility - None**

**Items for Consideration - None**

**Old Business – None**

**Director of Athletics, Physical Education, Health, Wellness & Personnel Report**

Mr. Todd Gulluscio reported the following.

- The Boys JV and Varsity Basketball teams received the James Stark Sportsmanship Award from the Eastern Suffolk Basketball Officials
- The Spring athletic season has begun
- Elementary Field Day will be held on June 7, 2022
- Grades 6-7 5K will be held on June 15, 2022
- Grades 6-7 Field Day will be held on June 16, 2022
- Athletic Awards ceremony will be held in conjunction with the Academic Awards Ceremony on June 22, 2022, at 5:30 pm
- Working on finalizing a date for Bike Day as well as a Physical Education Field Trip for grades 6-7
- The Athletic Hall of Fame Induction ceremony will be held on Saturday, May 21, 2022, at 7:00 pm. The inductees are:
  - Owen Dickson
  - Christopher Evangelista
  - Ken Lewis
  - Kelsey McGayhey
  - Miriah O’Malley
  - Rebecca O’Malley
  - Michael Ryan
  - Chris Tracey
  - 2009 Varsity Girls Volleyball Team
  - 2011 Varsity Girls Volleyball Team
- The next segment of the Desire to Lead program has begun. This version will be abbreviated and student athletes from neighboring districts will join our group.

In closing, Mr. Gulluscio thanked the Board of Education for their support of his role as the President of the New York State Athletic Administrators Association.

*Consent  
Agenda –  
Business*

*Director of  
Athletics,  
PE, Health,  
Wellness &  
Personnel  
Report*

**Assistant Superintendent**

Ms. Jennifer Rylott reported that 91% of eligible students took the New York State English Language Arts Exams which is a significant improvement from only 81% of students taking it last year. Ms. Rylott shared that the New York State Math Exams will take place April 26 – 27, 2022 and that the ENL teachers began administering the New York State English as a Second Language Achievement Test. Ms. Rylott also shared that the Regents are on schedule and it is expected that there won't be any exemptions; however graduation requirements may change.

*Assistant Superintendent Report*

**Superintendent Report**

Dr. Doelger's report included the following.

*Superintendent Report*

- Due to more students taking the English Language Arts Exams last year and higher test scores, our students scored in the top 10% of all schools in New York State in grades 3 and 4, and in the top 20% of all schools in grade 5.
- First Vision Statement Meeting was held last week. Dr. Doelger explained that a vision statement shows where we want to go and leads to a strategic plan. Hopes to present a Vision Statement to the Board of Education before the end of this academic year.
- Shelter Island PTSA did a great job with the week-long Pick a Reading Partner (PARP) event. There will be a PTSA meeting in the school library tomorrow night.
- Several students who were inducted into the National Junior Honor Society. Dr. Doelger congratulated them.
- The Elementary Teachers are working on a new Elementary Curriculum Guide and 5<sup>th</sup> grade teacher, Michele Yirce will present it at the May 9, 2022 Board of Education Meeting.
- School will be closed for Spring Break beginning Friday, April 15 through Friday, April 22, 2022. Dr. Doelger wished everyone a Happy Passover and Happy Easter.

**Board Member Reports**

Katherine Rossi-Snook reminded everyone that the Class of 2022 is hosting two senior trip fundraisers – Egg My Yard and Chalk the Walk. Ms. Rossi-Snook noted that any questions about these events should be directed to Ms. Catherine Brigham, the Class of 2022 Advisor.

*Board Member Reports*

**Student Liaison Report – None**

**Visitor Comments**

Ms. Mary Kanarvogel, school nurse, shared with everyone that the CAST (Community Action Southold Town) van has been servicing up to 25 families (100+ people) each week they come to the Island. Ms. Kanarvogel also shared that CAST will be providing bags containing meals for families for over the spring break.

*Visitor Comments*

Ms. Julia Brennan of the Shelter Island Gazette shared that she has been helping the Drama Club with costumes for the upcoming presentation of Matilda and added that the show is going to be fantastic.

**Adjournment**

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, to adjourn the meeting.

*Adjournment*

Motion carried unanimously

The meeting adjourned at 6:40 pm.

*Jacqueline Dunning*  
Jacqueline Dunning  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, May 9, 2022, at 6:00 pm, in the Gymnasium.