

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
June 14, 2021

Members Present: Kathleen Lynch, Margaret Colligan, Tracy McCarthy, Katherine Rossi-Snook, Dawn Hedberg, and Karina Montalvo (arrived at 6:05 pm)

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; Julia Brenna, Shelter Island Gazette; 7 faculty/staff/ student and 1 community resident/other

Absent: Robert Strauss; and Nicholas Mamisashvili, Student Liaison

The meeting was called to order at 6:02 pm by President Lynch, followed by the Pledge of Allegiance.

Kathleen Lynch read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions – None

Consent Agenda

A motion was made by Katherine Rossi, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board hereby approves the following:

- 5.1 Approval of Minutes
 - a. Public Budget Hearing/Regular Meeting of May 10, 2021
 - b. Annual District Meeting and Election of May 18, 2021
 - c. Special Meeting of June 3, 2021

Motion carried unanimously.

Correspondence – None

Presentations

Septic System Replacement Project

Mr. John Longo of BBS Architects, Landscape Architects & Engineers presented a Capital Project update. Based on the 2021 building condition survey performed by Mr. Longo’s firm, the wooden gym doors will be replaced, the lobby doors’ aluminum and glass will be replaced and the septic system will be updated. In reviewing the timeline for the septic system project, Mr. Long shared that he anticipates it should be up and running in Fall 2022. Mr. Longo opened the floor to questions, of which there were none.

Senior Class College Acceptances & Decisions

Ms. Martha Tuthill, Guidance Counselor, reviewed the post-secondary plans for the Class of 2021, as well as the diploma types they will receive.

Native American History Curriculum & Enhancements

Mr. Sean Brennan, Social Studies Teacher, reviewed the Native American History Curriculum and Enhancements he and Mr. Peter Miedema worked on this year. Mr. Brennan explained that the New York State Education Department provides the framework for the grades K-12 social studies curriculum. Mr. Brennan and Mr. Miedema suggested that a Native American Studies Elective be added to the District’s course offerings for secondary grades. They also recommended more field trips and an ELA tie-in with more books about Native American History for all grades, PK-12. At this time, Mr. Brennan opened the floor to questions.

*Call to Order
and Pledge of
Allegiance*

*Mission
Statement*

*Visitor
Questions*

Consent Agenda

Correspondence

Presentations

Ms. Tracy McCarthy thanked Mr. Brennan for creating the curriculum and for his suggested enhancements. She asked if there could also be a local outreach to the member of the Shinnecock tribe. Mr. Brennan stated that the Shinnecock tribe will definitely be included in next year's elective. Ms. McCarthy encouraged Mr. Brennan to also use Sylvester Manor as a resource. Ms. McCarthy also wanted to know if we could find ways to educate not only our students, but also the community and suggested a member of Shinnecock come bless the school, or give cooking classes, etc.

Ms. Kathleen Lynch stated that next year's goal is to have an installation of local Native American artifacts in the lobby which would be updated throughout the year.

Before the Board voted on the curriculum, Mr. Brennan presented one more slide unrelated to the Native American Curriculum. Mr. Brennan briefly spoke about Mr. George Strom, World War II Veteran who spoke to our 8th and 10th grade students about his involvement in history. Mr. Brennan stated it was the highlight of the school year for many of the students and adults who were in attendance.

A motion was made by Katherine Rossi-Snook, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 7.2

7.2 Native American History Curriculum

Approve the Native American History Curriculum & Enhancements for grades K-12 as presented by Sean Brennan.

Motion carried unanimously.

Prior to the motion being carried, Ms. Tracy McCarthy asked if the curriculum could be updated to include Sylvester Manor as a resource. Ms. Jennifer Rylott explained that curriculum is a living document that changes constantly with the times and therefore doesn't need to be that specific. Mr. Brennan stated that although not listed, Sylvester Manor is most certainly a local resource that will be utilized. Ms. McCarthy was okay with these statements and approved the curriculum as it was originally presented.

Personnel

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Action: 8.1a

8.1 New Hires

- a. BE IT RESOLVED THAT: The Board of Education hereby approves Kristin Andrejack, as Physical Education Teacher, effective September 1, 2021, at \$70,188, Step 2 MA of the 2021 -2022 teacher salary scale, with a four (4) year probation period through September 1, 2025, in the tenure area of Physical Education.

BE IT FURTHER RESOLVED THAT: Ms. Andrejack must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

Motion carried unanimously.

Dr. Doelger congratulated Ms. Andrejack on her full time appointment and stated that she has taken the physical education department to a new and exciting level. Ms. Lynch encouraged Ms. Andrejack to keep doing what she is doing because it's working very well. Mr. Gulluscio congratulated Ms. Andrejack and thanked her for helping to reimagine how the district's physical education and health departments look. Ms. Andrejack thanked the Board of Education and Administration for making her position full time. She stated she has enjoyed this school year and is excited to continue working with Shelter Island students and faculty.

A motion was made by Katherine Rossi-Snook, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Action: 8.1b

8.1 New Hires

- b. BE IT RESOLVED THAT: The Board of Education hereby approves Laura Mayo, as Spanish Teacher, effective September 1, 2021, at \$85,409, Step 7 MA of the 2021 -2022 teacher salary scale, with a three (3) year probation period through September 1, 2024, in the tenure area of Foreign Languages.

BE IT FURTHER RESOLVED THAT: Ms. Mayo must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least two (2) of the preceding three (3) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

Motion carried unanimously.

Dr. Doelger congratulated Ms. Mayo on her new position in the district. Dr. Doelger explained that when Ms. Mayo learned that Ms. Laura Leever was retiring, she went to administration to inquire about the position. Ms. Mayo, along with several other candidates interviewed for the position and she was truly the best candidate. Ms. Lynch congratulated Ms. Mayo and noted that Ms. Mayo is always looking to help bridge the gap between the school and our English as a New Language (ENL) families. Ms. Lynch described Ms. Mayo as a true member of the Shelter Island Family. Ms. Mayo thanked the Board of Education and Administration for this new opportunity.

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Action: 8.2 – 8.9

8.2 Childcare Leave

- a. Approve a contractual childcare leave of absence for Elizabeth Eklund, Elementary Education, K-6 Teacher, to commence on or about September 13, 2021 through on or about January 28, 2022; with said period credited towards the employee's FMLA leave of absence.

8.3 Medical Leave

- a. Approve a medical leave of absence for Donna Clark, Office Assistant, to commence on August 16, 2021 through on or about September 24, 2021, with said period credited towards the employee's FMLA leave of absence.

8.4 Driver's Education Summer Program

- a. Appoint Christopher Conrardy, Driver's Education Summer program teacher, effective July 6, 2021 through July 27, at an hourly rate of \$59.05 per hour, not to exceed 32 hours.

8.5 Home Instruction

- a. Approve Devon Treharne for Home Instruction, effective retroactively to May 17, 2021, at a rate of \$71.44, not to exceed 7.5 hours.
- b. Approve Peter Miedema for Home Instruction, effective retroactively to May 17, 2021, at a rate of \$71.44, not to exceed 7.5 hours.
- c. Approve Laura Mayo for Home Instruction, effective retroactively to May 17, 2021, at a rate of \$71.44, not to exceed 7.5 hours.
- d. Approve Brittney Russo for Home Instruction, effective retroactively to May 17, 2021, at a rate of \$71.44, not to exceed 12.5 hours.
- e. Approve James Theinert for Home Instruction, effective retroactively to May 17, 2021, at a rate of \$71.44, not to exceed 10 hours.
- f. Approve Kristin Andrejack for Home Instruction, effective retroactively to May 17, 2021, at a rate of \$71.44, not to exceed 5 hours.

8.6 Additional Substitute Teacher for the 2020-2021 School Year at \$110 per day (certified or 4-year degree)

- a. Benjamin Segal, retroactive to June 4, 2021

8.7 Specialized Reading Summer Program

- a. Appoint Janine Mahoney for the Specialized Reading Summer School Program, effective July 5, 2021 through August 13, 2021, at her individual hourly rate, for 12 hours.

- 8.8 Summer 2021 Extra Duty
- a. Lisa Goody to provide extra duty, as needed, between the period of June 28, 2021 and August 31, 2021, at a rate of \$15.00 per hour.
 - b. Deborah Brewer to provide extra duty, as needed, between the period of June 28, 2021 and August 31, 2021, at a rate of \$15.00 per hour.

Consent Agenda
Personnel
(continued)

- 8.9 Extra Compensation
- a. Walter C. Brigham, III to provide computer support and supervision for the period of time between July 1, 2021 and August 31, 2021, at his daily rate.
 - b. Martha Tuthill to provide guidance counseling services for the period of June 28, 2021 and August 31, 2021, not to exceed 15 days, at her daily rate.

Motion carried unanimously.

Consent Agenda
Program

Program

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 9.1 – 9.3

- 9.1 CPSE/CSE/504 Recommendations the 2020-2021 School Year
- a. Committee on Preschool Special Education
 - b. Committee on Special Education
 - c. 504 Committee
- 9.2 CSE Recommendation for the 2021-2022 School Year
- a. Committee on Special Education
- 9.3 Destruction of Ballots from June 9, 2020 Annual Budget Vote & Election
- a. BE IT RESOLVED, that pursuant to Education Law Section 2034, the Board of Education hereby authorizes the District Clerk to destroy all of the ballots cast, spoiled and unused in the June 9, 2020 Annual District Budget Vote and Board of Education Election.

Motion carried unanimously.

Consent Agenda
Finance

Finance

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 10.1 – 10.3

- 10.1 Financial Reports
- a. Treasurer's Report – April 2021
 - b. Extra Class Report – April 2021
 - c. Appropriations Status Report
 - d. Revenue Status Report
 - e. Claim Auditor's Report – May 2021
 - f. Payroll Audit Report – May 2021
- 10.2 Budget Transfers & Journal Entries
- a. Accept and approve Budget Transfer & Journal Entry Reports for the period of April 30, 2021 through June 8, 2021, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.
- 10.3 Budgetary Modification/Transfer
- a. BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby authorizes a budgetary modification to the following budget line in the amount, not to exceed:
A2110.130.00.0001 \$17,000.00
to be offset by the Reserve for Employee Benefit Accrued Liability Reserve (EBALR) pursuant to General Municipal Law Section 6-P, effective June 30, 2021.

- b. BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby authorizes a budgetary transfer to the following budget line in the amount, not to exceed:

A9060.800.00.0000 \$34,460.25

to be offset by the Unexpended Budget for 2020-2021 school year.

Motion carried unanimously.

Business

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 11.1 - 11.2

11.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island School District and SCOPE Education Services, for a Summer Enrichment Program, at a cost not to exceed \$25,000. The term of said agreement shall be July 6, 2021 through July 29, 2021; and authorize the Board President to execute said agreement.
- b. Approve the contract between the Board of Education of the Shelter Island Union Free School District and Eastern Suffolk BOCES, for services in the 2021-2022 school year, at a cost of approximately \$241,905.73, subject to such additions or subtractions in services that may be necessary to meet the needs of the district; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island School District and Renu Contracting Restoration of Copiague, NY, for science room window and door replacement, at a cost of \$29,720; and authorize the Board President to execute said agreement.
- d. Approve the agreement between the Board of Education of the Shelter Island School District and Renu Contracting Restoration of Copiague, NY, for ceiling replacement in elementary rooms #1 and #2, at a cost of \$34,387; and authorize the Board President to execute said agreement.

11.2 Additional Private School Transportation

- a. Approval to transport one (1) additional student to Our Lady of the Hamptons, Southampton, NY, for the 2021-2022 school year.

Motion carried unanimously.

Facility

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Facility Actions: 12.1

12.1 Excessing of Science Textbooks (obsolete)

- a. 7 copies of Advanced Edition Physics 8e, by Cutnell & Johnson, published by Wiley, 12th grade, student edition
- b. 18 copies of Conceptual Physics Third Edition by Paul G. Hewitt, published by Addison Wesley Longman, 11th grade student editions
- c. 22 copies of Conceptual Physics by Paul G. Hewitt, published by Pearson, 11th grade student edition
- d. 1 copy of Chemistry by Wilbraham, et.al. published by Prentice Hall, 10th grade teacher edition
- e. 21 copies of Chemistry by Wilbraham, et.al. published by Prentice Hall, 10th grade student edition

Motion carried unanimously.

Before voting on the books to be excessed, Ms. Dawn Hedberg asked if the textbooks would be donated. Dr. Doelger stated they were not scheduled to be donated, but certainly could be. Ms. Hedberg explained that there are organizations that will take outdated textbooks. Ms. Hedberg said she would send specific details about these organizations to the district clerk. Dr. Doelger and the rest of the Board of Education were in support of donating the books instead of just throwing them away.

*Consent Agenda
Finance
(continued)*

*Consent Agenda
Business*

*Consent Agenda
Facility*

Items for Consideration

The members of the Board of Education discussed the *suggested* 2021-2022 School Board Meeting Dates and Ms. Lynch asked her fellow members to let the District Clerk, know if anyone had a conflict.

The suggested dates are as follows. These dates will be adopted at the Re-Organizational meeting on July 12, 2021 if no one comes forward with a conflict.

August 30, 2021	November 15, 2021	February 15, 2022	May 9, 2022
September 27, 2021	December 13, 2021	March 14, 2022	May 17, 2022
October 18, 2021	January 18, 2022	April 11, 2022	June 13, 2022

2021 NYSSBA Conference

Margaret Colligan, Tracy McCarthy, and Karina Montalvo all expressed interest in possibly attending the 2021 NYSSBA Conference being held October 24 – 26, 2021, in New York City. Based on this interest, District Clerk, Jacqueline Dunning, asked permission to book one or two hotel rooms and register 2-3 members when the registration window opens to ensure that those who want to will be able to attend. The Board of Education agreed that this would be beneficial.

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Mr. Todd Gulluscio reported the following.

- Congratulations to the Varsity Boys Baseball Team for making it into the playoffs.
- Congratulations to Varsity Track members, Jason Green, Tyler Gulluscio, and Brandon Velasquez for qualifying for divisionals.
- Athletic Awards Ceremony will be held on Wednesday, June 23rd, at 6:30 pm.
- Elementary Bike Day will be held on Thursday, June 17. Mr. Gulluscio thanked the Shelter Island PBA for donating helmets to students in grades PK3, PK4, and Kindergarten.
- Thanked Kristin Andrejack for a wonderful week long Elementary Field Day event.
- Grades 6 & 7 will participate in a 1.5 mile run/walk to Wades Beach/Beach Day on Monday, June 21 and then the students will be bussed back to school for a D.A.R.E. BBQ.
- Grades 6 & 7 will participate in Field Day on Tuesday, June 22.

Director of Pupil Personnel, Data & Instruction Report

Ms. Jennifer Rylott reported that the district had reached its goal to improve/increase the number of students taking state exams. This year, 83% of students participated in the NYS English Language Arts Exam and 81.2% of students participated in the NYS Math Exam. Ms. Rylott also reported that although students are exempt from taking the Regents Exams this year, many students are still taking them. In closing, Ms. Rylott stated that she will present the RTI/MTS Manual at the July meeting.

Superintendent’s Report

At this evening’s meeting, Dr. Doelger...

- Reported that the Seniors are on their class trip. The house they rented was not up to standards so they are staying at a Days Inn and are still having a really nice time. Ms. Michelle Corbett, Senior Class Advisor did a great job.
- Presented the U.S. News & World Report 2021 Best U.S. High Schools Award to Board of Education President, Kathleen Lynch. The District received this award for being in the top 20% of high schools in the country and top 30% in the state.
- Shared that administration continues to work on the school improvement plan and next year will continue to focus on increasing the number of students taking exams, improve curriculum, focus on a balanced approach in education with social emotional learning, and provide more trainings for parents.
- Stated that there are many field trips, events, and ceremonies taking place this month – all a signal of returning to normalcy.

Items for Consideration

Old Business

Dir. of Athletics, PE, Health, Wellness & Personnel Report

Dir. of Pupil Personnel, Data & Instruction Report

Superintendent Report

- Noted that it has been quite a year with the COVID-19 pandemic and proceeded to thank the Board of Education, teachers, Mary Kanarvogel, Jacqueline Dunning, Jennifer Rylott, Todd Gulluscio, parents and students for everything they did to contribute to it actually being a great year.
- Shared that he was thrown a surprise baby shower and noted how Shelter Island School is a very special place.
- Noted that he is looking forward to the summer, but he is especially looking forward to school opening will less restrictions in September 2021.
- Congratulated Laura Leever (“Senorita”) on her retirement and described her as a kind, caring, thoughtful, and unique person who is leaving at the top of her game.

Superintendent Report (continued)

At this time, Laura Leever spoke. Ms. Leever was unable to attend the meeting where the Board of Education accepted her resignation for the purpose of retirement so she came tonight to say thank you for everything throughout the last 18 years. As a gesture of gratitude, Ms. Leever proceeded to hand out cupcakes to the members of the Board of Education and Administration.

Katherine Rossi-Snook congratulated Ms. Leever on her retirement.

Kathleen Lynch congratulated “Senorita” and noted her special connection with our students. Ms. Lynch stated that we will all miss Ms. Leever and wished her the best.

Board Member Reports

Board Member Reports

Ms. Dawn Hedberg stated that it is amazing what our school was able to pull off this year. She noted that having in-person classes all year was a gift to our students and added that she is thankful to be part of the Shelter Island Board of Education and the community.

Ms. Kathleen Lynch stated that this evening’s meeting was the last at which she would be the Board of Education President and she thanked Dr. Doelger, Jennifer Rylott, Todd Gulluscio, Michael Dunning, Jacqueline Dunning and her fellow Board of Education Members for their support over the last two years.

Student Liaison Report

Student Liaison Report - None

Visitor Comments – None

Visitor Comments

Executive Session

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:47 pm, to discuss the employment of particular individuals in the District.

Executive Session

Motion carried unanimously.

Adjournment

Adjournment

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 9:20 pm.

Jacqueline Dunning
 Jacqueline Dunning
 District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, July 12, 2021, at 6:00 pm, in the Gymnasium.