

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING  
November 9, 2020**

Members Present: Kathleen Lynch, Margaret Colligan, Tracy, McCarthy, Katherine Rossi-Snook, Dawn Hedberg, and Robert Strauss

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Deborah Vecchio, District Treasurer; Nicholas Mamisashvili, Student Liaison; Julie Lane, Shelter Island Reporter; Julia Brennan, Shelter Island Gazette, 5 faculty/staff/student and 0 community residents

Absent: Karina Montalvo and Jacqueline Dunning, District Clerk;

The meeting was called to order at 6:03 pm by President Lynch, followed by the Pledge of Allegiance.

*Call to Order &  
Pledge of*

Kathleen Lynch read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**Visitor Questions – None**

At this time, the Oath of Office was administered by President Lynch to Nicholas Mamisashvili, Student Liaison for the 2020-2021 school year.

**Consent Agenda**

A motion was made by Robert Strauss, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board hereby approves the following:

- 6.1 Approval of Minutes
  - a. Regular Meeting of October 13, 2020

Motion carried unanimously.

**Correspondence - None**

**Presentations**

Mascot Committee Report

Todd Gulluscio reported that he conducted a survey to determine the renaming of the school’s athletic teams and logo. The survey was issued to all students, parents and staff on October 8, 2020. Additionally, a letter was issued to both the Shelter Island Reporter and the Shelter Island Gazette for release on the same date. This letter explained the survey and how community members could request to take it. The survey was conducted over a two week period – October 8, 2020 through October 22, 2020. The survey takers were broken down as follows – 33.6% parents, 18.4% teachers/staff members, 17.6% community members, 16.8% students, and 13.6% alumni. Mr. Gulluscio presented the results with the retired name in the mix (because some participants wrote in “Indians” as their choice) and without the retired name. A group of stakeholders met virtually on October 29, 2020 to discuss the data and unanimously reached the recommendation of adopting the name “Islanders” as it was most favored according to the data and they also recommended that the logo should be the outline of Shelter Island.

Robert Strauss thanked Mr. Gulluscio and all who stakeholders who were involved.

Dawn Hedberg remarked how the gathering of this committee brought community members on opposing sides together and they were able to reach a unanimous decision on a new name and logo.

Kathleen Lynch stated that the existing banners will still say "Shelter Island Indians", but the imagery will be replaced with a decal of the Island. Ms. Lynch noted that the cost to replace the Indian on the gymnasium floor will be approximately \$5,000 and can be done during a recess period.

Dawn Hedberg inquired if Peter Waldner, the artist who originally painted the Indian mascot on the gym floor, would be involved in painting the new logo. Mr. Gulluscio replied, "No." In response, Ms. Hedberg asked if students could be involved in the art design. Mr. Gulluscio was in full support of that idea.

Kathleen Lynch thanked Mr. Gulluscio for the work he put into this project and noted that the Board of Education will revisit the adoption of the Islanders as the school's new logo and team name at the December 7, 2020 Board of Education meeting.

#### Director of Physical Education, Athletics, Health, Wellness & Personnel Report

Todd Gulluscio reported that low and moderate winter sports will be played this year because New York State is not authorizing high-risk sports to start at this time. Mr. Gulluscio was happy to report that our students are still participating in the running and golf intramural programs.

Mr. Gulluscio stated that the District will retire Kal Lewis (Class of 2020) and Lucas Quigley-Dunning's (Class of 2020) athletic jerseys (not numbers).

#### Behavior Intervention Monitoring Assessment System 2 (BIMAS-2)

Danielle Spears and Michele Albano reviewed the results of the social emotional screener (BIMAS-2) used to assess our students' mental health post quarantine/distance learning. All kindergarten through 12<sup>th</sup> grade parents were asked to complete the questionnaire on behalf of their child(ren) and students who were 12 years of age and above were asked to complete the self-questionnaire to assess their own mental health. There were five (5) scales used to identify risk, identify strengths, and identify areas of improvement – Conduct, Negative Affect, Cognitive Attention, Social Functioning, and Academic Functioning. Ms. Spears was happy to report that the results showed that both the parents and students received an overall average score in the low risk range for all five scales.

Dr. Doelger stated that to further monitor our students, the social/emotional team meets once a week to discuss any concerns.

Kathleen Lynch asked if this is a questionnaire the District has used in the past. Ms. Spears stated it is new to the District. Ms. Lynch then asked if it is anticipated that the District will use it again in the future. Ms. Spears stated that it will be used in the future to track the mental growth of our students.

#### Audit Report Year End June 30, 2020

Christopher Angotta from Nawrocki Smith, the District's auditing firm, reviewed the scope of the June 30, 2020 and reported that no deficiencies were found.

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, Sr., BE IT RESOLVED THAT: The Board of Education hereby accepts and approves the audit reports for the fiscal year ending June 30, 2020.

Motion carried unanimously.

#### **Personnel**

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, Jr., BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1 – 9.4

##### 9.1 Extra Teaching Periods

- a. Maggie Manarel, Literacy Teacher, to teach five (5) extra periods on a bi-weekly basis retroactive to October 19, 2020 through December 1, 2020, at a rate of \$922.72.
- b. James Bocca, English 7-12 Teacher, to teach five (5) extra periods on a bi-weekly basis retroactive to October 19, 2020 through December 1, 2020, at a rate of \$1,338.88.
- c. Jennifer Gulluscio, Reading Teacher, to teach ten (10) extra periods on a bi-weekly basis retroactive to October 19, 2020 through December 1, 2020, at a rate of \$3,320.96.
- d. Bryan Knipfing, ESL Teacher, to teach ten (10) extra periods on a bi-weekly basis retroactive to October 19, 2020 through December 1, 2020, at a rate of \$2,576.00.

9.2 Amend Motion

- a. Amend the motion of September 14, 2020 from:  
Mentor/Mentee for the 2020-2021 School Year, at a Rate of \$1,500 per the Shelter Island Faculty Association Contract  
a. Cheryl Woods/Andrew BeltCappellino  
to:  
Mentor/Mentee for the 2020-2021 School Year, at a Rate of \$1,500 per the Shelter Island Faculty Association Contract  
a. Cheryl Woods/Andrew BeltCappellino **from September 2, 2020 through October 9, 2020**  
b. **Cheryl Woods/Lorraine Hayden from October 12, 2020 through June 25, 2021**

9.3 Home Instruction

- a. Approve Michelle Corbett for Home Instruction, effective retroactively to October 21, 2020, at a rate of \$71.44/hour, not to exceed 8 hours.  
b. Approve Debra Sears for Home Instruction, effective retroactively to October 28, 2020, at a rate of \$71.44/hour, not to exceed 5 hours, 50 minutes.  
c. Approve Devon Treharne for Home Instruction, effective retroactively to October 28, 2020, at a rate of \$71.44/hour, not to exceed 18 hours.

9.4 Additional Substitute Teacher for the 2020-2021 School Year at a rate of \$110/day (certified or 4-year degree); pending clearance for employment by NYS Department of Education (fingerprint initiative)

- a. Erin Colligan

Motion carried unanimously.

**Program**

A motion was made by Margaret Colligan, seconded by Robert Strauss BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 10.1 – 10.7

10.1 CSE Recommendations for the 2020-2021 School Year

- a. Committee on Special Education

10.2 New Policy – First Reading & Special Adoption

- a. Policy 5413 – Procurement: Uniform Grant Guidance for Federal Awards

10.3 New Policy – Second Reading & Adoption

- a. Policy #7440 – Student Voter Registration & Pre-Registration

10.4 Revised Policy – Second Reading

- a. Policy #8241 – Patriotism, Citizenship, and Human Rights Education

10.5 Adoption of Revised School Emergency Response Plan

- a. School Emergency Response Plan -- October 2020

10.6 Rural/Single Building District Independent Evaluator Hardship Waiver

- a. WHEREAS, the Shelter Island Union Free School District has an approved Annual Professional Performance Review (“APPR”) Plan in place, effective for the 2020-2021 school year;  
WHEREAS, the District seeks to submit a Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department since compliance with the independent evaluator requirement would create an undue burden on the District;  
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the submission of the Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department;  
BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of to execute such application on behalf of the District.

10.7 2021-2022 Budget Calendar

- a. Approve the 2021-2022 Budget Calendar

Motion carried unanimously.

### **Finance**

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 11.1 – 11.2

#### 11.1 Financial Reports

- a. Treasurer's Report – September 2020
- b. Extra Class Report – September 2020
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Claims Audit Report – October 2020
- f. Payroll Audit Report – October 2020

#### 11.2 Budget Transfers

- a. Accept and approve Budget Transfer & Journal Entry Reports for the period of October 2, 2020 through October 30, 2020, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Motion carried unanimously.

### **Business**

A motion was made by Katherine Rossi-Snook, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 12.1 – 12.4

#### 12.1 Contracts

- a. Approve the contract between the Board of Education of the Shelter Island School District and Consulting That Makes A Difference, Incorporated, of Selden, NY, for educational consulting services. The term of said agreement shall be retroactive to October 14, 2020 through June 30, 2021; and authorize the Board President to execute said agreement.

#### 12.2 Suffolk County School Bus Stop Arm Enforcement Program

- a. WHEREAS, the Shelter Island Union Free School District intends to participate in the County of Suffolk School Bus Stop Arm Enforcement Program (hereinafter the "Stop Arm Program").

WHEREAS, the Stop Arm Program is authorized under New York State Vehicle and Traffic Law §1174-a;

WHEREAS, pursuant to NYS VTL §1174-a, in order to participate in the Program, the School District must enter into an agreement with the County.

WHEREAS, the Shelter Island Union Free School District intends to execute the School Bus Stop Arm Enforcement Program Opt-in Agreement and enter into the Stop Arm Program.

RESOLVED, the Board of Education of the Shelter Island Union Free School District hereby acknowledges and approves the Suffolk County School Bus Stop Arm Enforcement Program Opt-in Agreement made between the County of Suffolk, Shelter Island Union Free School District, Bus Patrol America, LLC, and Sunrise Bus Company, of Greenport, agrees to be bound by its terms; and authorizes the Board President to execute said agreement.

#### 12.3 Monetary Donations & Budget Increases

- a. Authorize the Shelter Island Union Free School District to accept a donation of \$100.00 from Our Lady of the Isle R.C. Church in memory of Mr. James F. Gibbs, to be used towards the school's athletic program; and authorize an increase to the budget line of Athletics Materials & Supplies, A.2855.450.00.2855, in the amount of \$100.00, to be offset by said donation.
- b. Authorize the Shelter Island Union Free School District to accept a donation of \$50.00 from Gail Tarkan Shube & Eric Shube in memory of Mr. James F. Gibbs, to be used towards the school's athletic program; and authorize an increase to the budget line of Athletics Materials & Supplies, A.2855.450.00.2855, in the amount of \$50.00, to be offset by said donation.

- c. Authorize the Shelter Island Union Free School District to accept a donation of \$50.00 from Bruce & Janet Jernick in memory of Mr. James F. Gibbs, to be used towards the school's athletic program; and authorize an increase to the budget line of Athletics Materials & Supplies, A.2855.450.00.2855, in the amount of \$50.00, to be offset by said donation.
- d. Authorize the Shelter Island Union Free School District to accept a donation of \$10.00 from Jane Babinski, in memory of James F. Gibbs, to be used towards the school's athletic program; and authorize an increase to the budget line of Athletics Materials & Supplies, A.2855.450.00.2855, in the amount of \$10.00, to be offset by said donation.

12.4 Membership for New York State School Boards Association (NYSSBA)

- a. Approve the 2021 membership for the New York State Boards Association, at a cost of \$4,554.00

Motion carried unanimously.

**Facility**

A motion was made by Katherine Rossi-Snook, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility action: 13.1

13.1 Equipment Donation

- a. Accept a pitching machine and batting cage net system, donated by Julie O'Shea.

Motion carried unanimously.

**Items for Consideration – None**

**Old Business - None**

**Director of Pupil Personnel, Data & Instruction Report**

Jennifer Rylott reported that she has received two additional grants – one for Youth & Families (Immigrants) and one for School Population. Ms. Rylott met with stakeholders to consider how to use these funds. For the Youth & Families grant the committee determined that the District should invest in Chromebooks that could be left at home and to also create a diversity program. For the School Population grant, the committee determined that the District should purchase a social/emotional program for our secondary level students and fund intramural physical activity programs.

Ms. Rylott reported that the January 2021 Regents have been canceled and noted that this does not have an affect on our District as our students rarely take the January Regents. Ms. Rylott stated that she is still awaiting word on the June Regents and the New York State Grades 3-8 Math and ELA testing.

**Superintendent's Report**

Dr. Doelger's report included the following.

- Welcomed Nicholas Mamisashvili, the new Board of Education Student Liaison.
- Thanked all stakeholders for continuing to do a great job.
- Reported that Shelter Island School is only one (1) of two (2) Suffolk County grades PK-12 schools holding in-person classes every day.
- Stated that if there was a positive case of COVID in the school, the school community would be notified immediately. Dr. Doelger did state that he could not say what the immediate course of action will be because there are so many possible scenarios.
- Shared that the Distance Learning Day held on November 3, 2020 went very smoothly.
- Noted that the COVID-19 Travel Advisory speaks of new guidelines for traveling out of New York State.
- Thanked Danielle Spears and Michelle Albano for their work with the BIMAS-2 Survey.
- Thanked Michael Dunning (Maintenance Crew Chief) and Margaret Colligan (poll worker) for their work in helping to make Election Day go smoothly – and thanked all the poll workers for doing such a great job.
- Stated that there was a brief Halloween Parade for the elementary students right before dismissal on October 30, 2020.
- Reported that the first lockdown drill of the year was held last week and it went well. To uphold social distancing during the COVID-19 pandemic, students remained at their desks and teachers explained what they would do in the case of a real lockdown.

**Board Member Reports**

Robert Strauss noted that the weather has been nice.

Katherine Rossi-Snook stated that Halloween was done very well and was as normal as it could possibly be. Ms. Rossi-Snook noted that the Wellness Committee met and they are making garden plans for Spring 2021.

Margaret Colligan reported that the Shelter Island Educational Foundation received only three (3) Fall grant applications and they hope to receive more in the Spring.

Tracy McCarthy reported about the field trips to Sylvester Manor for students in grades PK – 8. Ms. McCarthy noted that the students were so well behaved and happy to be somewhere outside of the school building. Ms. McCarthy shared that a parent from New York City sent her a text comparing the Museum of Modern Art to Sylvester Manor. Ms. McCarthy hopes that students will be able to visit again in the Spring.

Kathleen Lynch thanked Michael Dunning and the custodial crew for their Election Day readiness.

**Student Liaison Report**

Nicholas Mamisashvili stated that the Student Council executive board has not had their first meeting yet so he didn't have anything to report.

**Visitor Comments**

Ms. Julia Brennan of the Shelter Island Gazette noted how unbelievable it has been to see kids walking down the street.

**Adjournment**

A motion was made by Margaret Colligan, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:20 pm.

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Deborah Vecchio  
District Clerk Pro Tem

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday December 7, 2020, at 6:00 pm, in the Gymnasium.