

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
December 7, 2020**

Members Present: Kathleen Lynch, Margaret Colligan, Tracy McCarthy, Katherine Rossi-Snook, Dawn Hedberg, Robert Strauss, and Karina Montalvo

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Nicholas Mamisashvili, Student Liaison unknown faculty/staff/ student and unknown community resident/other as this was a virtual meeting

Absent: Deborah Vecchio, District Treasurer

The virtual meeting was called to order at 6:05 pm by President Lynch, followed by the Pledge of Allegiance.

Call to Order

Margaret Colligan read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

*Mission
Statement*

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions

At this time, President Lynch requested a motion to move agenda item #20 Visitor Comments to this portion of the meeting. A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board hereby approves the following:

Move agenda item #20 – Visitor Comments to the beginning of the meeting.

Motion carried unanimously.

Representatives of Student Council and Unity Club requested that the Board of Education review the current dress code policy contained within the Code of Conduct. They specifically asked that the Dress Code be revised to eliminate gender bias and clarify vague language.

Dr. Doelger stated that he would work with the members of Unity Club, Student Council, and the Policy Committee to update the dress code.

Consent Agenda

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of November 9, 2020

Motion carried unanimously.

Correspondence - None

Presentations - None

Personnel

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1 – 8.7

- 8.1 Additional Substitutes for the 2020-2021 School Year
 - a. Francesca Frasco, Aide, \$95 per day, retroactive to November 19, 2020
 - b. Carly Woods, Aide, \$95 per day, retroactive to November 30, 2020

- c. Francesca Frasco, Cafeteria Worker, \$13 per hour, retroactive to November 19, 2020
- d. Carly Woods, Cafeteria Worker, \$13 per hours, retroactive to November 30, 2020
- e. Francesca Frasco, Door Monitor, \$13 per hour, retroactive to November 19, 2020
- f. Carly Woods, Door Monitor, \$13 per hour, retroactive to November 30, 2020

8.2 Additional Schedule C for the 2020-2021 School Year

- a. Appoint Kristin Andrejack, Elementary Intramural Coach, at \$3,953.18, effective November 30, 2020.

8.3 Amend Motion

- a. Amend the motion of November 9, 2020 from:

Extra Teaching Periods

- a. Maggie Manarel, Literacy Teacher, to teach five (5) extra periods on a bi-weekly basis retroactive to October 19, 2020 through December 1, 2020, at a rate of \$922.72.
- b. James Bocca, English 7-12 Teacher, to teach five (5) extra periods on a bi-weekly basis retroactive to October 19, 2020 through December 1, 2020, at a rate of \$1,338.88.
- c. Jennifer Gulluscio, Reading Teacher, to teach ten (10) extra periods on a bi-weekly basis retroactive to October 19, 2020 through December 1, 2020, at a rate of \$3,320.96.
- d. Bryan Knipfing, ESL Teacher, to teach ten (10) extra periods on a bi-weekly basis retroactive to October 19, 2020 through December 1, 2020, at a rate of \$2,576.00.

to:

Extra Teaching Periods

- a. Maggie Manarel, Literacy Teacher, to teach five (5) extra periods on a bi-weekly basis retroactive to October 19, 2020 through **November 20, 2020**, at a rate of **\$749.71**.
- b. James Bocca, English 7-12 Teacher, to teach five (5) extra periods on a bi-weekly basis retroactive to October 19, 2020 through **November 20, 2020**, at a rate of **\$1,087.84**.
- c. Jennifer Gulluscio, Reading Teacher, to teach ten (10) extra periods on a bi-weekly basis retroactive to October 19, 2020 through **November 20, 2020**, at a rate of **\$2,594.50**.
- d. Bryan Knipfing, ESL Teacher, to teach ten (10) extra periods on a bi-weekly basis retroactive to October 19, 2020 through **November 20, 2020**, at a rate of **\$2,012.50**.

8.4 Home Instruction

- a. Approve Janine Mahoney for Home Instruction, effective retroactively to November 16, 2020, at a rate of \$71.44/hour, not to exceed 7 hours.
- b. Approve Cheryl Woods for Home Instruction, effective retroactively to December 2, 2020, at a rate of \$71.44/hour, not to exceed 6 hours.
- c. Approve Claire Geehreg for Home Instruction, effective retroactively to December 2, 2020, at a rate of \$71.44/hour, not to exceed 6 hours.

8.5 Employment Agreement

- a. BE IT RESOLVED THAT: The Board of Education hereby approves the agreement between the Shelter Island Union Free School District and Ms. Jennifer Rylott; and

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreement.

8.6 Childcare Leave of Absence

- a. Approve a contractual childcare leave of absence for Maggie Manarel, Literacy Education K-6 Teacher, to commence on or about February 8, 2021 through on or about May 3, 2021; with said period credited towards the employee's FMLA leave of absence.

8.7 New York State Minimum Wage Increase

- a. Increase the rate of pay for Cafeteria Substitute from \$13.00/hour to \$14.00/hour, effective December 31, 2020, as per New York State's Minimum Wage Rate Schedule

Motion carried unanimously.

Program

A motion was made by Margaret Colligan, seconded by Tracy McCarthy BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program action: 9.1 – 9.4

9.1 CPSE/CSE Recommendations for the 2020-2021 School Year

- a. Preschool Committee on Special Education
- b. Committee on Special Education

9.2 Policy Update – Adoption

- a. Policy #8241 – Patriotism, Citizenship, and Human Rights Education

9.3 Policy Update – First Reading

- a. Policy #5140 – Administration of the Budget
- b. Policy #5661 – Wellness Policy
- c. Policy #5676 – Privacy & Security for Student Data and Teacher & Principal Data (New)
- d. Policy #7511 – Immunization of Students
- e. Policy #7512 – Student Physicals

9.4 New School Team Name/Logo/Icon

WHEREAS on August 31, 2020, the Board of Education voted to retire "Indians" as the school's mascot, team name, and logo/icon, and;

WHEREAS a survey of all constituents (students, parents, faculty, staff, alumni, and community) was conducted to determine a new name, and;

WHEREAS a committee of administration, students, and community members from opposing sides of the name debate reviewed the survey results and agreed upon a new team name and logo/icon;

NOW THEREFORE BE IT RESOLVED: The Shelter Island Board of Education adopts the name, "Islanders" as the school's new mascot, team name and logo/icon.

Motion carried unanimously.

Finance

A motion was made by Katherine Rossi-Snook, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on Finance actions: 10.1 – 10.2

10.1 Financial Reports

- a. Treasurer's Report – October 2020
- b. Extra Class Report – October 2020
- c. Appropriations Status Report
- d. Revenue Status Report

10.2 Budget Transfers & Journal Entries

- a. Accept and approve Budget Transfers & Journal Entry Reports for the period of October 2, 2020 through November 23, 2020, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Motion carried unanimously.

Business

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 11.1 – 11.4

11.1 Architectural & Engineering Services

- a. Appoint BBS Architects & Engineers of Patchogue, New York for architectural and engineering services for the 2020-2021 school year.

11.2 Contract

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Liberty Lawn and Landscape, LLC, of Shelter Island, NY, for snow removal services, in the amount of \$6,950.00. The term of said agreement shall be retroactive to December 1, 2020 through April 30, 2021; and authorize the Board President to execute said agreement.

11.3 Monetary Donation & Budget Increase

- a. Authorize the Shelter Island Union Free School District to accept a donation of \$230.00 from the Shelter Island Police Benevolent Association, to be used for ice cream for students in grades PK-12; and authorize an increase to the budget line of Food Service Fund, A.9901.901.00.0000, in the amount of \$230.00, to be offset by said donation.

11.4 Taping of Budget Workshops

- a. Approval to tape the following five (5) budget related presentations/meetings, at a cost of \$1,250.
 - February 8, 2021
 - March 8, 2021
 - April 12, 2021
 - May 10, 2021

Motion carried unanimously.

At this time, Dr. Doelger stated that the district's new architects/engineers will lead the way with the district's new septic system. Dr. Doelger noted that this project is anticipated to be completed over the summer, but permit applications may cause a delay. This project will be covered by monies in the Repair Reserve.

Facility - None

Items for Consideration - None

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Mr. Todd Gulluscio reported that although winter sports are still on track to begin on January 4, 2021, that could change due to the recent increase in COVID-19 cases. Mr. Gulluscio explained that winter track is considered a low/moderate risk sport and this year will be held outdoors. All of the other sports we offer are categorized as high risk – basketball, volleyball and cheerleading. These are the sports that would most likely be affected by a change in the start of the season. The registration portal will still open on Friday, December 11, 2020 and if the season changes, Mr. Gulluscio will find other opportunities for our student athletes. Mr. Gulluscio noted that he will be hosting a Q&A session on December 15, at 6 pm for any parents with questions.

Mr. Gulluscio stated that he is finalizing dates for the jersey retirements for Kal Lewis and Lucas Quigley-Dunning, and added clarification that only the jerseys are being retired and not the numbers.

Mr. Gulluscio thanked the students who participated in the Desire to Leadership program and announced that these students are working on a special thank you project which they will present on December 14, 2020 for those who helped keep the school open. He also noted that these same students will also assist Mary Kanarvogel, School Nurse, with a toy drive on December 19, 2020, 10:00 am – 12:00 pm.

In closing, Mr. Gulluscio thanked everyone involved in the change in the team name – Islanders.

Director of Pupil Personnel, Data & Instruction

Ms. Rylott reported that the two grants she had spoke about at the November 9, 2020 meeting -- one for Youth & Families (Immigrants) and one for School Population were approved. Ms. Rylott stated that the Youth & Families (Immigrants) grant monies will be used to provide additional technology for our immigrant students. The School Population grant monies will be used to cover the cost of a virtual workshop scheduled by the Social/Emotional team and an after school intramural program for elementary students.

Superintendent's Report

Dr. Doelger wished everyone a happy holiday season and explained that just prior to the pandemic, he and the Board of Education were working on creating goals for the district. The goals they created are – Goal #1 - Educational, Goal #2 - Fiscal & Building, Goal #3 - Communications/Community Outreach and Goal #4 - Leadership/Culture. Dr. Doelger noted that there are measurements for each of the goals and reviewed the specific ways we have already met many of them.

Dr. Doelger reviewed the Engagement Survey that was sent out to parents, faculty/staff and students and noted that the results will be used to find ways to improve our school.

Dr. Doelger shared that there was a Virtual Learning Day on Monday, November 30, 2020, and although the reason to go virtual was only discovered on Sunday evening, the teachers did a great job turning around to virtual in less than 12 hours. Dr. Doelger explained that the secondary students always take home their technology devices, so they were able to easily log in. However, the elementary students leave their devices in the classroom, so the last minute virtual day decision was not easy for elementary families who didn't have a personal device at home. To remedy this problem, every elementary student has now taken home an older technology device and they will leave them home for any future need. Dr. Doelger stressed that during this pandemic, he will always err on the side of caution when it comes to deciding whether classes should be in-person or virtual.

Dr. Doelger announced that a "Willing to Test" Survey will be sent to parents on Tuesday, December 8, 2020 and explained that if we were to be designated as a yellow zone by the governor, we would have 2 weeks to test 20% of our students and staff to determine whether or not we could continue classes in-person. In order to be in-person, the percentage of positive cases would have to be lower than the positivity rate of the local yellow zone. Dr. Doelger further explained that the survey is being sent now so we can be prepared in the event we are ever deemed a yellow zone. The test will be the quick result COVID test and it will be administered by Mary Kanarvogel, RN and Chrystyna Kestler, RN. Dr. Doelger did explain that if a parent responds yes to the survey and submits a consent form, they will still be able to rescind their consent at any time.

In closing, Dr. Doelger thanked the Board of Education, faculty, staff, parents, students, and community for helping to make this school year successful. Dr. Doelger stated he was proud that we have given our students as much in person learning as we have and we will continue to work hard to stay safe in order to continue to keep our children in the building as much as possible.

Board Member Reports

Ms. Kathleen Lynch acknowledged the generosity of the anonymous community member who has committed to making a donation to put towards the renovation of the science labs. Ms. Lynch sadly announced that the PTSA Holiday Boutique had been cancelled for this school year due to the pandemic, but happily announced that Catherine Brigham, Art Teacher and Elizabeth Eklund, Elementary Teacher are spearheading an after school crafts workshop so elementary students can make a holiday craft to give as a gift. In closing, Ms. Lynch noted the Action Alliance was hosting a Home Holiday Lights Contest to raise money to support local families in need.

Ms. Katherine Rossi-Snook noted that Mrs. Catherine Brigham held a contest for designing the posters for the Action Alliance's Home Holiday Lights Contest and she was impressed by the entries. Ms. Rossi-Snook stated that Johanna Kaasik was the winner of the contest.

Ms. Tracy McCarthy touched on the school improvement survey results that Brian spoke about earlier. Ms. McCarthy stated that she hopes the school and ENL community will become better connected. Ms. McCarthy suggested our ENL families share recipes that could be prepared in the cafeteria and suggested that the School Edible Garden plan to grow some of the ingredients.

Ms. McCarthy also reported that Sylvester Manor tried to plan a trip for students in grades 9-12 to visit while the windmill is being worked on, but couldn't find a common time of availability. Ms. McCarthy also shared that Sylvester Manor has a scale model of the windmill that is fully operational and a great educational tool from simple machines up to how electricity works and she would love for the students use it.

Ms. Dawn Hedberg stated she was impressed by the students for taking leadership in our school and coming forward to ask for equity in the dress code.

Student Liaison Report

Nicholas Mamisashvili thanked the members of the Board of Education for listening to him and his peers earlier in the meeting.

Visitor Comments - None

Adjournment

A motion was made by Tracy McCarthy, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:24 pm.


Jacqueline Dunning
District Clerk

The next regular meeting of the Board of Education of the Shelter Island Union Free School District is Tuesday January 11, 2021, at 6:00 pm.