

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
February 8, 2021**

Members Present: Kathleen Lynch, Margaret Colligan, Katherine Rossi-Snook, Dawn Hedberg, and Karina Montalvo

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter, Julia Brennan, Shelter Island Gazette; unknown faculty/staff/ student and unknown community resident/other as this was a virtual meeting

Absent: Tracy McCarthy, Robert Strauss, Nicholas Mamisashvili, Student Liaison

The meeting was called to order at 6:03 pm by President Lynch, followed by the Pledge of Allegiance.

Kathleen Lynch read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

2021-2022 Budget Presentation

Dr. Doelger welcomed everyone to the first presentation to be held in preparation of the 2021-2022 school budget. The theme for this year’s budget is “Care, Safety, Academics, & Opportunity.” To begin, Dr. Doelger shared some of the many accomplishments of the 2020-2021 school year. These accomplishments included, but are not limited to the following.

- Addition of a Pre-K3 Program
- Continued District Improvement Plan
- Revamping of the Academic Interventions Services (AIS) process
- Continued focus on Social/Emotional Learning
- New teacher contract
- Full-time, in-person education while enrollment increased by 20%
- Savings from COVID-19 put into reserves (used for the purchase of COVID-19 safety materials and supplies.)

The topics presented at this meeting were as follows.

- Budget Formation Process
- District Administration Budget Goals
- Budgeting Basics
- State Aid
- Property Tax Cap and Property Tax Calculations
- How Are Salary Costs Calculated
- Proposed Budget for
 - Board of Education, District Clerk, Annual Meeting, Central Administration & Support
 - Operations and Maintenance of Plant
 - Academic Administration and General Classroom Instruction
 - Special Education, Occupational Education, Summer School, Guidance, Counseling & Health
 - Co-Curricular Activities and Athletics
 - Transportation
 - Pensions, Health Insurance and Other Benefits
 - Debt Service and Transfers to Other Funds
- Revenue

*Call to Order
and Pledge of
Allegiance*

*Mission
Statement*

*Budget
Presentation*

- Next Steps in the Budget Process

Dr. Doelger reviewed the schedule of the dates and topics for the remaining 2021-2022 school budget meetings, and noted that all the meetings will begin at 6:00 pm. The schedule is as follows.

- February 24, 2021 – Budget Workshop
- March 8, 2021 – Budget Overview and Adjustments
- April 12, 2021 – Budget Adoption
- May 10, 2021 – Public Budget Hearing at Board of Education Meeting
- May 18, 2021 – Budget Vote, 12:00 pm – 9:00 pm, School Gymnasium

Before ending his presentation, Dr. Doelger noted that the proposed budget presented this evening still requires additional reductions to become property tax compliant. Dr. Doelger opened the floor to any questions and concerns. Board President Lynch inquired about why the Cafeteria would run on a deficit again if the students are receiving free meals which are reimbursable by Federal and State programs. Dr. Doelger replied that the Cafeteria personnel salaries and benefits will still need to be covered. Ms. Lynch also inquired about the increase on the Occupational Educational line. Dr. Doelger explained that the ESBOCES uses a 3-year rolling average of enrollment to determine the cost each year.

In closing, Dr. Doelger thanked the Business Office staff and administration for their work on the budget.

Visitor Questions – None

Consent Agenda

A motion was made by Katherine Rossi-Snook, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 1. Budget Presentation and Regular Meeting of January 11, 2021

Motion carried unanimously.

At this time, Kathleen Lynch stated that she is sad to see Laura “Senorita” Leever retire. Ms. Lynch further stated that Ms. Leever is a fine teacher and genuinely good person, and she is wished nothing but the best in her retirement. Dr. Doelger added that Ms. Leever is a great teachers and the kids love her and although Ms. Leever was unable to tonight’s meeting she will be honored at a future meeting.

Correspondence - None

Presentations - None

Personnel

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1 – 9.5

- 9.1 Resignation of Personnel
 - a. Laura Leever, Foreign Language Teacher, effective June 30, 2021, for the purpose of retirement
- 9.2 Rescind Motions
 - a. Rescind the following motion of August 31, 2020 due to cancellation of season:
 - Appoint Laura Mayo, Junior High Girls Volleyball Coach for the 2020-2021 school year, \$2,833.02
 - Appoint Clarie Read, Junior High Girls Basketball Coach for the 2020-2021 school year, \$3,093.75
 - b. Rescind the following motion of September 14, 2020 due to cancellation of season:
 - Appointment of Jay Card, Junior High Boys Basketball Coach for the 2020-2021 school year, \$3,093.75
- 9.3 Appointment of Additional Coaches for the 2020-2021 School Year

*Budget
Presentation
(continued)*

*Visitor
Questions*

*Consent Agenda
– Minutes*

Correspondence

Presentations

*Consent Agenda
-- Personnel*

- a. Michael Z. Mundy, Intramural Junior High Boys Basketball, \$1,318.00
 - b. Laura Mayo, Intramural Junior High Girls Volleyball, \$1,318.00
 - c. Claire Geehreg, Intramural Junior High Girls Basketball, \$1,318.00
- 9.4 Additional Substitute Teacher for the 2020-2021 School Year at \$110 per day (certified or 4-year degree)
- a. Mary Theinert
- 9.5 Home Instruction
- a. Approve Devon Treharne for Home Instruction, effective retroactively to January 19, 2021, at a rate of \$71.44 per hour, not to exceed 9 hours.
 - b. Approve James Theinert for Home Instruction, effective retroactively to January 19, 2021, at a rate of \$71.44 per hour, not to exceed 9 hours.
 - c. Approve Claire Geehreg for Home Instruction, effective retroactively to January 19, 2021, at a rate of \$71.44 per hour, not to exceed 9 hours.
 - d. Approve Lynne Colligan for Home Instruction, effective retroactively to January 19, 2021, at a rate of \$71.44 per hour, not to exceed 8 hours.
 - e. Approve Janine Mahoney for Home Instruction, effective retroactively to January 19, 2021, at a rate of \$71.44 per hour, not to exceed 13.5 hours.

Motion carried unanimously.

*Consent
Agenda –
Personnel
(continued)*

Program

A motion was made by Margaret Colligan, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 10.1 – 10.2

- 10.1 CSE Recommendation for the 2020-2021 School Year
 - a. Committee on Special Education
- 10.2 School Calendar – 2021-2022
 - a. Approval of the Shelter Island District’s School Calendar for the 2021-2022 school year

Motion carried unanimously.

*Consent
Agenda –
Program*

Finance

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 11.1 – 11.3

- 11.1 Financial Reports
 - a. Appropriations Status Report
 - b. Revenue Status Report
 - c. Claim Auditor’s Report – December 2020
 - d. Payroll Audit Report – December 2020
- 11.2 Budget Transfers/Journal Entries
 - a. Accept and approve Budget Transfer/Journal Entry Reports for the period of January 5, 2021 through January 28, 2021, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

- 11.3 Tax Cap Calculations

WHEREAS, on February 8, 2021, the Board of Education of the Shelter Island Union Free School District began the 2021-2022 budget formation process which included discussion of the goal to, “design and adopt a budget that stays within the Tax Cap limitations”; and

WHEREAS, the property tax cap law and associated regulations require school districts in New York State to notify the Office of the New York State Comptroller not later than March 1 of each year a report showing the anticipated property tax cap calculations for the coming fiscal year; and

*Consent
Agenda --
Finance*

WHEREAS, the property tax calculations have been presented to the Board on February 8, 2021 and are as follows:

Prior school year tax levy	\$10,777,960.00	
Tax base growth factor	1.0088	
Product	\$10,872,806.05	
Capital Tax Levy in Prior Year	\$414,788.15	
Difference	\$10,458,017.90	
Allowable Levy Growth Factor	1.0123	
Product	\$10,586,651.52	
Tax Levy Limit	\$10,586,651.52	
Capital Tax Levy in Coming Year	\$429,920.15	
Tax Levy Limit Plus Exclusions	\$11,016,571.67	2.21%

and

WHEREAS, the Board of Education intends to design a budget that complies with the property tax cap limitations;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes the administration to file the property tax cap calculations with the Office of the New York State Comptroller and further authorizes the administration to notify the Office of the New York State Comptroller that the District intends to stay within the property tax cap limitations.

Motion carried unanimously.

*Consent Agenda
– Finance
(continued)*

Business - None

Business

Facility - None

Facility

Items for Consideration - None

*Items for
Consideration*

Old Business - None

Old Business

Director of Athletics, Physical, Health, Wellness & Personnel

Mr. Todd Gulluscio reported that “high risk” sports season which includes Varsity and Junior Varsity Basketball for boys and girls, and Cheerleading have begun. Mr. Gulluscio explained that every Monday, the student athletes and coaches will be tested for COVID-19, and noted that today was the first day of testing and all tests were negative. Mr. Gulluscio thanked Supervisor Siller for allowing the school to use the American Legion Hall as the testing site. Mr. Gulluscio further explained that before each game, student athletes will be temperature screened and they will fill out a COVID-19 related questionnaire. Mr. Gulluscio also shared that one further COVID-19 safety protocol is no spectators will be permitted at the games, but instead can watch on the NFHS network.

*Director of
Athletics, PE,
Wellness &
Personnel
Report*

Director of Pupil Personnel, Data & Instruction Report

Ms. Jennifer Rylott reported that she is continuing to review and update the Response to Intervention (RTI) manual and hopes to have it completed by May/June 2021. Ms. Rylott also reported that the master schedule for next school year has been completed. Ms. Rylott created two versions of the schedule – a COVID-19 Protocol version and a regular version since we do not know which, if any, COVID-19 related protocols will be in place for Fall 2021. In closing, Ms. Rylott stated that the intramural programs being held this year are being funded by a grant and she hopes she gets the funding again next year because the students are enjoying the program.

*Director of Pupil
Personnel, Data
& Instruction
Report*

Superintendent's Report

Superintendent's Report

Dr. Brian Doelger, following up on a question asked at the January 11, 2021 Board of Education Meeting, reported that the cost to paint the new logo on the gymnasium floor was \$5,250.00 and this was paid out of the Plant Operations Contractual budget line. Dr. Doelger also reported that he met with Student Council representatives earlier in the day regarding the Dress Code and they gave him some suggestions he will pass along to the Policy Committee. Dr. Doelger also met with Class of 2021 representatives regarding the possibility of holding a Senior Trip to Boston, Massachusetts. Dr. Doelger gave them the go ahead to begin planning their trip, but they should work with a company that will guarantee a refund because we won't know what the travel rules will be for June 2021. Another meeting Dr. Doelger reported about was with Ms. Janine Mahoney, President of the Shelter Island Educational Foundation. Knowing that the multi-day Schooner Trip wouldn't be a viable option for this year, Ms. Mahoney found an alternative which would allow our students to take a day trip on a schooner. Ms. Mahoney stated that the Educational Foundation would cover the costs of the trip and the school would just need to cover the cost of the chaperones. As with the Senior Trip, Dr. Doelger told Ms. Mahoney he was in favor of this trip, but we won't know the viability of it until we get closer in time. In closing, Dr. Doelger stated that his very happy and grateful for how this school year is going.

Board Member Reports

Board Member Reports

Margaret Colligan congratulated the 2021 National Honor Society inductees.

Katherine Rossi-Snook reported that she shared a list of several virtual science webinars with the science teachers. Ms. Rossi-Snook noted that there is not a lot of scientific data for Shelter Island so she is trying to get faculty, students and community involved. Ms. Rossi-Snook noted that if anyone is interested in learning more about the programs, they should reach out to her. In closing, Ms. Rossi-Snook took a moment to share that Ms. Regan's first grade class wrote reports and built structures based on their study of the Native American Indian tribes; and the students then presented their work to various adults in the building.

Kathleen Lynch reported that she is very excited to have been invited to participate in a New York State School Board Association Roundtable for Board of Education Presidents.

Student Liaison Report

Student Liaison Report – None

Visitor Comments

Ms. Julia Brennan of the Shelter Island Gazette stated that there appears to be frustration amongst members of the community about how the painting of the new logo on the gymnasium floor was handled. Ms. Brennan noted, at previous Board of Education Meetings, members of the community offered their professional graphic design services for creating a new logo and instead the district chose a basic design without much public input. Dr. Doelger responded that he and Todd Gulluscio created a timeline of the new logo project which shows what took place when and who was involved, and he will share it with both Ms. Brennan and Ms. Julie Lane of the Reporter.

Visitor Comments

Adjournment

A motion was made by Katherine Rossi-Snook, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:17 pm.

Adjournment


Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday March 8, 2021, at 6:00 pm.