

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**BUDGET ADOPTION/REGULAR MEETING
April 12, 2021**

Members Present: Kathleen Lynch, Margaret Colligan, Tracy McCarthy, Katherine Rossi-Snook, Dawn Hedberg, Robert Strauss and Karina Montalvo

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Nicholas Mamisashvili, Student Liaison; Julie Lane, Shelter Island Reporter; Julia Brennan, Shelter Island Gazette, Mary Ellen McGayhey, Videographer; 6 faculty/staff/ student and 2 community resident/other

The meeting was called to order at 6:08 pm by President Lynch, followed by the Pledge of Allegiance.

Katherine Rossi-Snook read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

2021-2022 Budget Presentation

Dr. Doelger welcomed everyone to the 2021-2022 Proposed Budget Presentation. The topics presented were as follows.

- District Administration Budget Goals
- Accomplishments
- Brief Review
- What’s New – State Aid
- What’s New – Decreases
- Proposed Expenditure Budget
- “Three Part” Budget
- Anticipated Revenue Budget
- How Will My Taxes Be Affected?
- School Tax Calculation
- Estimated School Tax Calculation Examples
- Budget – Next Steps

Dr. Doelger also reviewed some important dates. The specific dates are as follows.

- May 6, 2021 – Voter Registration, 2:00 pm – 6:00 pm, School Lobby
- May 10, 2021 – Public Budget Hearing
- May 18, 2021 – School Budget Vote, 12:00 pm – 9:00 pm, School Gymnasium

In closing, Dr. Doelger stated that absentee ballot applications are available on the district’s website, as well as through Jacqueline Dunning, District Clerk. Dr. Doelger also noted that absentee ballot applications could not be accepted until April 19, 2021.

At this time, Dr. Doelger opened the floor to questions. Ms. Julia Brennan of the Shelter Island Gazette asked what the total anticipated fund balance would be for the 2020-2021 school year. Dr. Doelger replied that the district won’t know that until the books are closed and suggested Ms. Brennan check back in August. Ms. Brennan stated that she would be in touch.

*Call to Order
& Pledge of
Allegiance*

*Mission
Statement*

*Budget
Presentation*

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board hereby approves the recommendations of the Superintendent on the following Business Actions: 4.1 – 4.2

4.1 2021-2022 School Budget

- a. Adoption of the proposed budget for the fiscal year 2021-2022 as presented for balloting

4.2 School Property Tax Report Card

- a. Approval of the 2021-2022 School Property Tax Report Card as presented and required by State Education Law Sections 1608, 1716(7) and 2601-a(3)

Motion carried unanimously.

Visitor Questions - None

Consent Agenda

A motion was made by Tracy McCarthy, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
1. Budget Overview/Regular Meeting of March 8, 2021

Motion carried unanimously.

Correspondence – None

Presentations

Dedication of Shelter Island FIT Center

Ms. Kim Reilly and Mr. Jim Colligan of the Shelter Island Town Recreation Committee asked the members of the Board of Education for permission to dedicate the Shelter Island FIT Center in memory of Garth Griffin who passed away suddenly in January 2020.

A motion was made by Robert Strauss, seconded by Margaret Colligan, BE IT RESOLVED THAT: the Shelter Island Board of Education approves the dedication of the Shelter Island FIT Center in memory of Garth Griffin.

Motion carried unanimously.

Senior Class Trip

Ms. Michelle Corbett along with Class of 2021 officers Emma Teodoru and Tyler Gulluscio presented the Board of Education with an overview of the itinerary for the Class of 2021 senior class trip. The class is planning a trip to Henryville, Pennsylvania, on Sunday, June 13, 2021 through Wednesday, June 16, 2021. Students will rent a 4,500 square foot house which includes a private pool, hot tub, basketball court, movie theatre and sauna. They will also take a tour of the Lackawanna Coal Mine, go white water rafting and visit Hershey Park.

At this time, Ms. Lynch stated that the Board of Education will prepare to vote on the Senior Class Trip, at the May 10, 2021 Board Meeting. In response, Ms. Corbett explained that the contract needs to be signed before May 10th and asked the Board if they would consider voting sooner. Ms. Lynch noted that there will be a special meeting on Tuesday, April 20, 2021 and the Board will consider voting on the trip at that meeting. Ms. Corbett thanked the Board of Education for making this consideration.

Personnel

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 9.1 – 9.7

9.1 Home Instruction

- a. Approve Janine Mahoney for Home Instruction, effective retroactively to March 8, 2021, at a rate of \$71.44 per hour, not to exceed 1 hour.
b. Approve Devon Treharne for Home Instruction, effective retroactively to March 8, 2021, at a rate of \$71.44 per hour, not to exceed 16 hours.

Adoption of Budget & Approval of School Property Tax Report Card

Visitor Questions

Consent Agenda – Approval of Minutes

Correspondence

Presentations

Consent Agenda - Personnel

- 9.2 Additional Schedule C Appointments for the 2020-2021 School Year
a. Appoint Keith Brace, Music Intramurals, at \$1,976.58
b. Appoint Lauren Farkas, Music Intramurals, at \$1,976.58
- 9.3 Curriculum Writing
a. Appoint Sean Brennan for Native American History District Curriculum, at \$45 per hour; not to exceed 20 hours.
b. Appoint Peter Miedema for Native American History District Curriculum, at \$45 per hour; not to exceed 20 hours.
- 9.4 Appointment of Additional Substitute for the 2020-2021 School Year at \$110/day (certified or 4-year degree)
a. Melissa Frasco, retroactive to March 23, 2021
- 9.5 Vote Chairperson
a. Appointment of Kathleen Lynch, President, Board of Education, as the chairperson for the Annual Meeting/Budget Vote on May 18, 2021
- 9.6 Minimum Wage Increase for Board of Registration and Poll Workers
a. Increase the rate of pay for Board of Registration and Poll Workers from \$13.16/hour to \$14.00/hour, effective immediately, as per New York State's Minimum Wage Rate Schedule.
- 9.7 Poll Workers for Annual Meeting/Budget Vote on May 18, 2021 at a rate of \$133 per day
a. Lew Corbett
b. Bettianne Morrirt

Motion carried unanimously.

Program

A motion was made by Katherine Rossi-Snook, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 10.1 – 10.2

- 10.1 CSE Recommendation for the 2020-2021 School Year
a. Committee on Special Education
- 10.2 Second Reading and Adoption of Policy
a. Policy #5633 – Gender Neutral Single-Occupancy Bathrooms (new mandated policy)

Motion carried unanimously.

Finance

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 11.1 – 11.3

- 11.1 Financial Reports
a. Treasurer's Report – February 2021
b. Extra Class Report – February 2021
c. Appropriation Status Report
d. Revenue Status Report
e. Claim Auditor's Report – February 2021
f. Claim Auditor's Report – March 2021
g. Payroll Audit Report – February 2021
h. Payroll Audit Report – March 2021
- 11.2 Journal Entries
a. Accept and approve Journal Entries, for the period of February 26, 2021 through April 5, 2021, in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

*Consent
Agenda –
Personnel
(continued)*

*Consent
Agenda –
Program*

*Consent
Agenda --
Finance*

11.3 GASB 84

a. BE IT RESOLVED THAT: The funds of the following are constrained for the specific purposes of:

- | | |
|------------------------|--|
| EX 021 - Class of 2021 | EX 102 – Science Club |
| EX 022 - Class of 2022 | EX 103 – Student Council |
| EX 023 - Class of 2023 | EX 104 - Yearbook |
| EX 024 - Class of 2024 | EX 105 – National Honor Society |
| EX 025 - Class of 2025 | EX 106 – DECA Club |
| EX 026 - Class of 2026 | EX 107 – Athletic Club |
| EX 100 - Drama Club | EX 108 – Volleyball Club |
| EX 101 - Sailing Club | EX 110 – National Junior Honor Society |

Motion carried unanimously.

Dr. Doelger and Deborah Vecchio, District Treasurer explained that GASB 84 is a new way of accounting for extra class funds and all school districts are required to follow it.

Ms. Tracy McCarthy asked if the district still has a sailing club. Ms. Vecchio stated the club no longer runs and explained that the monies currently in the account were donated by community members when the club was active and are being held there in the event the club runs again.

Business

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions:

12.1

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and BBS Architects, Landscape Architects & Engineers, P.C., of Patchogue, NY, for architectural services 2021. The term of said agreement shall be retroactive to January 1, 2021 and shall continue until completion of the work; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and BBS Architects, Landscape Architects & Engineers, P.C., of Patchogue, NY, for building condition survey services 2021. The term of said agreement shall be retroactive to February 1, 2021 and shall continue until completion of the work; and authorize the Board President to execute said agreement.

Motion carried unanimously.

Facility

A motion was made by Robert Strauss, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Facility Action: 13.1

13.1 District-Wide School Safety/Continuity of Operations Plan

- a. Approve the 2021 Shelter Island School District-Wide School Safety/Continuity of Operations Plan

Motion carried unanimously.

Items for Consideration - None

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Mr. Todd Gulluscio reported the following.

- While conducting COVID testing for the students participating in high risk sports, a positive case was detected. The affected team is quarantining at home and teachers will provide instruction.
- Oysterponds School and Shelter Island School will hold a virtual elementary field day.

*Consent
Agenda –
Finance
(continued)*

*Consent
Agenda –
Business*

*Consent
Agenda –
Facility*

*Items for
Consideration*

Old Business

*Dir. of
Athletics, PE,
Health,
Wellness &
Personnel
Report*

- Fall sports season is wrapping up. Girls Varsity Volleyball team are the Suffolk County Class D Champions, and the Boys Varsity Cross Country team are competing at Divisionals this week and County Championships next week.
- Winter Season – the Varsity Girls Basketball team and Junior Varsity Boys Basketball teams each received League Sportsmanship Awards, and the Varsity Boys & Girls Winter Track teams, Varsity Boys Basketball team and Varsity Girls Basketball team each received the NYSPHSAA Scholar Athlete Team Award.
- Desire to Lead – ten (10) students and one (1) coach are participating. Students have had the opportunity to listen to guest speakers and virtually meet with students from other PK-12 schools.

Dir. of Athletics, PE, Health, Wellness & Personnel Report (continued)

Director of Pupil Personnel, Data & Instruction Report

New York State English Language Arts Assessments

Ms. Rylott explained that New York State Education Department (NYSED) applied to the United States Department of Education (USDOE) for a testing waiver this year, but it appears that USDOE is not accepting a blanket waiver. NYSED has decided to maintain its previous scheduled administration of grades 3-8 ELA, Math, Science, and NYSESLAT testing with minor adjustments. For Shelter Island students, ELA tests will be administered on Monday, April 19, 2021 and Math will be administered on Monday, May 3, 2021. Only Book 1 will be administered for both tests and Book 2 will be disseminated to the teachers for instructional purposes only. Ms. Rylott also spoke about the grade 4 and grade 8 Science testing. Ms. Rylott explained there won't be a performance (hands on) section for 4th grade science and the written portion will be administered on Monday, June 7, 2021. Ms. Rylott noted that our 8th grade students are taking the Earth Science Regents so the 8th grade NYS Science will not be administered in our district. In closing, Ms. Rylott spoke about the NYSESLAT Testing. Ms. Rylott shared that there are no changes for our students.

Dir. of Pupil Personnel, Data & Instruction Report

Superintendent Report

In a recent edition of the Reporter, a community member wrote a letter to the editor which contained many inaccurate accusations about the school's audit reports/budget and academic program. Dr. Doelger began his report with corrections to each of the incorrect accusations.

Superintendent Report

Dr. Doelger reviewed some of the changes that were included in the recently updated Department of Health Guidance. The new guidance allows for distancing in classrooms to go from 6 feet to 3 feet, but Dr. Doelger explained that the district will keep it at 6 feet for this year and reassess over the summer. The new guidance also allows for distancing to go from 12 feet to 6 feet in physical education and music classes. Dr. Doelger pointed out that 6 feet of distancing seems prudent and would also allow for more activities. Dr. Doelger was especially excited to share that the new guidance will allow for up to 500 people to attend the graduation ceremony

Other topics Dr. Doelger reported included the following.

- Another successful COVID-19 point of distribution was held at the school on April 7, 2021 and the next one will be held on April 28, 2021.
- There will be a virtual Senior Parent meeting on Thursday, April 22, 2021, at 6:00 pm to discuss graduation and end of year surprises.
- Thanks to the Shelter Island Educational Foundation, a modified version of the Schooner Trip will take place this year. The trip will be a daytime trip instead of overnight.
- The video of the Elementary Musical, Shrek, Junior should be released soon.
- There are talks with Mr. Kaasik to determine how to do a Secondary Musical.
- The 10K Run will take place outside on school property. The inside of the school building will not be utilized this year.

Board Member Reports

Ms. Tracy McCarthy reported that she was happy to see teachers approved tonight for the Native American curriculum writing for grades K-12. Ms. McCarthy shared that Sylvester Manor has created a Teacher Advisory Counsel to help teachers with history curriculum and that includes Native American curriculum. Ms. Kathleen Lynch added that there will also be a visual component to the curriculum on display in the school lobby and Dr. Doelger stated that the teachers will present the new curriculum at a future Board of Education meeting.

Board Member Reports

Ms. Margaret Colligan thanked the PTSA for creating the “Egg My Yard” fundraising event and noted that her grandchildren enjoyed it very much.

Ms. Katherine Rossi-Snook was excited to report that it is growing season in the edible school garden and gave credit to Ms. Catherine Brigham for doing an excellent job ensuring classes get out into the garden. Students are already learning to enjoy what they grow and while working in the garden, they are learning teamwork and problem-solving skills.

Ms. Kathleen Lynch thanked Ms. Catherine Brigham and Ms. Ramona Orgass for the many hours they put in at the COVID vaccination events. Ms. Lynch also congratulated Brandon Velasquez on the full scholarship he received from University of Rhode Island.

Student Liaison Report – None

Visitor Comments – None

Executive Session

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:35 pm, to discuss the employment of particular individuals in the District pursuant to Section 105 (e).

Motion carried unanimously.

Adjournment

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 9:16 pm.


Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, May 10, 2021, at 6:00 pm, in the Conference Room.

*Board Member
Reports
(continued)*

*Student Liaison
Report*

*Visitor
Comments*

*Executive
Session*

Adjournment