

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
September 16, 2019

Members Present: Kathleen Lynch, Jason Lones, Linda Eklund (left at 7:28 pm), Tracy McCarthy, Margaret Colligan, John Klupka, Sr., and Katherine Rossi-Snook

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Linda Haas, School District Business Leader; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; 16 faculty/staff/student and 7 community residents

The meeting was called to order at 6:01 pm by President Lynch.

Before rising for the Pledge of Allegiance, Dr. Doelger explained that each morning, over the loud speaker, students lead the entire school in the Pledge of Allegiance over the loud speaker. Beginning a new tradition, Dr. Doelger invited students and their teacher to lead the at this meeting. At this time, Dr. Doelger introduced Ms. Yirce and members of her 5th grade class. Those students present were Evan Weslek, Wilson Lones, Ari Waife, Dulce Carbajal, Benjamin James, Abraham Roig and Cayman Morehead. The students then asked everyone to rise for the Pledge of Allegiance, and led them in the Pledge.

Prior to reading the Mission Statement, President Lynch invited Laurene Meehan, PTSA President to say a few words. Ms. Meehan handed out PTSA Membership Applications and encouraged the Board Trustees to join the PTSA this year.

John Klupka, Sr. read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions - None

At this time, the Oath of Office was administered by President Lynch to Maria Carbajal, Student Liaison for the 2019-2020 school year.

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of August 12, 2019

Motion carried unanimously.

Correspondence

President Lynch acknowledged a thank you card from the family of Betsy J. Gibbs and a letter from a parent.

Presentations

Mr. Todd Gulluscio presented the 2018-2019 NYSPHSAA Sportsmanship Promotion Program Award to the captains of each fall Varsity sports team and they in turn presented the award to Dr. Brian Doelger, School Superintendent and Kathleen Lynch, Board of Education President. (The Sportsmanship Promotion

Call to Order

Pledge of Allegiance

Mission Statement

Visitor Questions

Student Liaison Oath of Office

Consent Agenda Approval of Minutes

Correspondence

Presentations

Program Award was presented to schools which have developed proactive approaches in keeping sportsmanship in the forefront with their students, coaches, spectators, and communities.)

Personnel

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1 - a1

9.1 Extra Compensation

- a. Approve the following teachers for professional development, retroactively for the period of August 1, 2019 through August 30, 2019, at their individual hourly rates, not to exceed 14 hours per person.

1. Elizabeth Eklund

Motion carried. Linda Eklund recused herself.

A motion was made by Linda Eklund, seconded by Jason Lones, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1 – a2 – a4

9.1 Extra Compensation

- a. Approve the following teachers for professional development, retroactively for the period of August 1, 2019 through August 30, 2019, at their individual hourly rates, not to exceed 14 hours per person.

2. Kerri Knipfing
3. Claire Read
4. Michele Yirce

Motion carried unanimously.

A motion was made by Margaret Colligan, seconded by John Klupka, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.2 – 9.9

9.2 Amend Motions

- a. Amend motion of August 12, 2019 from:

BE IT RESOLVED THAT: The Board of Education hereby approves Timothy McElroy, as Teacher Assistant effective September 1, 2019, at \$42,210, Step 1 MA +15 of the 2019-2020 teacher assistant salary scale with a four (4) year probationary period through September 1, 2023, in the tenure area of Elementary Education K-6.

BE IT FURTHER RESOLVED THAT: Mr. McElroy must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure.

to:

BE IT RESOLVED THAT: The Board of Education hereby approves Timothy McElroy, as **.84 FTE Teacher Assistant and .16 FTE Elementary Teacher** effective September 1, 2019, **prorated at \$47,487**, Step 1 MA +15 of the 2019-2020 teacher assistant salary scale **and Step 1 MA +15 of the 2019-2020 teacher salary scale** with a four (4) year probationary period through September 1, 2023, in the tenure area of **Teacher Assistant**.

BE IT FURTHER RESOLVED THAT: Mr. McElroy must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the

preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of his probationary appointment to be granted or considered for tenure.

b. Amend motion of August 12, 2019 from:

Approve the following teachers for Curriculum Planning for the Elementary Bookroom, retroactively for the period of August 1, 2019 through August 30, 2019, at a rate of \$45/hour, not to exceed 10 hours per person.

1. Jennifer Gulluscio
2. Kerri Knipfing
3. Michelle Weir
4. Cheryl Woods

to:

Approve the following teachers for Curriculum Planning for the Elementary Bookroom, retroactively for the period of August 1, 2019 through August 30, 2019, at a rate of \$45/hour, not to exceed **12 hours per person**.

1. Jennifer Gulluscio
2. Kerri Knipfing
3. Michelle Weir
4. Cheryl Woods

9.3 Mentor/Mentee for the 2019-2020 School Year, at a Rate of \$1,500, per the Shelter Island Faculty Association Contract

- a. Martha Tuthill / Danielle Spears
- b. Devon Treharne / Catherine Brigham
- c. Peter Miedema / Lauren Farkas
- d. Michele Yirce / Claire Read
- e. Jennifer Gulluscio / Maggie Manarel
- f. Janine Mahoney / Timothy McElroy
- g. Lynne Colligan / Christopher Geehreg

9.4 Resignation

- a. Accept the resignation of Karen Flint, Permanent Substitute, effective August 30, 2019

9.5 Additional Substitute Teacher for the 2019-2020 School Year at \$110 per day (certified or 4-year degree) pending clearance for employment by NYS Department of Education (fingerprint initiative)

- a. Erin Colligan
- b. Matthew Dunning

9.6 Childcare Leave

- a. Approve a contractual childcare leave of absence for Kerri Knipfing, Elementary Teacher, to commence on or about December 2, 2019 through on or about February 21, 2020; with said period credited towards the employee's FMLA leave of absence.

9.7 Rescind Motion

- a. Rescind the following motion of July 8, 2019, due to scheduling conflicts

Appoint Taylor (Kelly) Anderson, Intramural: Functional Fitness Coach, for the 2019-2020 school year, at \$1,291.89

9.8 English Language Learner Translator for the 2019-2020 School Year

- a. Appoint Laura Mayo, ESL Teacher, as English Language Learner Translator for the 2019-2020 school year, as prescribed in the August 12, 2019 English Language Learner Translator agreement between the Shelter Island Union Free School District and the Shelter Island Faculty Association

- b. Approve Laura Mayo, English Language Learner Translator, to be compensated for one additional period on a daily basis, to provide translating services, retroactive to September 1, 2019 through June 30, 2020, at a rate of \$11,463

9.9 Appointment of Co-Curricular Positions for the 2019-2020 School Year

- a. Lauren Farkas, Elementary Play Director, at \$794.07
- b. Lauren Farkas, Select Choir, at \$1,997.59
- c. Lauren Farkas, School Play Pianist/Accompanist/Vocal Director, at \$2,994.02
- d. Daniel Williams, Science Club, at \$1,607.08
- e. Daniel Williams, Science Fair Coordinator, \$1,997.59
- f. John Kaasik, Play Director/Producer, at \$5,202.26

Motion carried unanimously.

*Consent
Agenda
Personnel
(continued)*

Program

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program action:
10.1

10.1 Approval of Field Trips

- a. Grades 6-7 Adventure Park Field Trip on September 25, 2019; rain date of September 26, 2019
- b. Grade 7 Block Island Field Trip on October 4, 2019; rain date of October 11, 2019
- c. Grade 6 Kayak Field Trip on June 11, 2020; rain date of June 12, 2020
- d. Grade 7 Schooner Field Trip in late spring 2020; exact dates to be determined

Motion carried unanimously.

*Consent
Agenda
Program*

Finance

A motion was made by Margaret Colligan, seconded by John Klupka, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions:
11.1 – 11.3

11.1 Financial Reports

- a. Treasurer's Report – July 2019
- b. Extra Class Report – July 2019
- c. Appropriation Report
- d. Revenue Status Report
- e. Claim Auditor's Report – August 2019
- f. Payroll Audit Report – August 2019

11.2 Budget Transfers

- a. Accept and approve Budget Transfers for the period of August 1, 2019 through August 30, 2019, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

11.3 Destruction of Checks

- a. Authorize the destruction of Capital One Bank - School Lunch Fund checks numbered 1854 through 2000 due to account closure.

Motion carried unanimously.

*Consent
Agenda Finance*

Business

A motion was made by Linda Eklund, seconded by Jason Lones, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions:
12.1 – 12.2

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Out East Therapy of New York, Center Moriches, NY, for student

*Consent
Agenda
Business*

- services. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Lynn Cataldo of East Marion, NY, for student services. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.
 - c. Approve the final Eastern Suffolk BOCES contract for services in the 2018-2019 school year, at a final cost of \$226,457.24, which includes all services that were necessary to meet the needs of the District, and authorize the Board President to execute said agreement.
 - d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Liberty Lawn and Landscape, LLC, of Shelter Island, NY, for snow removal services, in the amount of \$6,950. The term of said agreement shall be November 1, 2019 through April 30, 2020; and authorize the Board President to execute said agreement.

12.2 Donation & Budget Transfer

- a. Authorize the Shelter Island School District to accept a donation of \$1,100 from the Shelter Island Presbyterian Church for college field trips for juniors and seniors; and authorize an increase to the budget line of Field Trip Transportation, A.5540.400.00.2110

Motion carried unanimously.

*Consent
Agenda
Business
(continued)*

*Consent
Agenda Finance*

Facility

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility actions:

13.1

13.1 Excessing of Elementary Programs/Books (obsolete/replaced with new curriculum)

- a. Grade 1 Journey's Program, 2011, Houghton Mifflin Harcourt
- b. Grade 1 Write One Program, Houghton Mifflin Harcourt
- c. Grade 1 Go Math, Houghton Mifflin Harcourt
- d. Grade 2 Journey's Program, 2011, Houghton Mifflin Harcourt
- e. Grade 3 Journey's Program, 2011, Houghton Mifflin Harcourt
- f. Grade 3 Write On Track Program, Write Source
- g. Grade 3 Scott Foresman Social Studies Program, 2004, Pearson Education
- h. Grade 4 Journey's Program, 2011, Houghton Mifflin Harcourt
- i. Grade 5 Journey's Program, 2011, Houghton Mifflin Harcourt

Motion carried unanimously.

*Items for
Consideration*

Old Business

Items for Consideration - None

Old Business

At this time, the members of the Board of Education acknowledged the Committee Members for the 2019-2020 School Year:

Building & Grounds/Health & Safety Committee

Jason Lones & John Klupka (Katherine Rossi-Snook will consult on topics related to waste water system)

Audit Committee

Linda Eklund & Kathleen Lynch

Policy Committee

Tracy McCarthy & Margaret Colligan

Wellness Committee

John Klupka & Katherine Rossi-Snook

Joint Professional Practice Committee (JPPC)

Linda Eklund & Jason Lones

*Old Business
(continued)*

*School District
Business Leader
Report*

*Dir. Of
Athletics, PE,
Health,
Wellness &
Personnel
Report*

*Director of Pupil
Personnel, Data
& Instruction
Report*

*Superintendent
Report*

School District Business Leader Report

Ms. Linda Haas reported that the external auditors were in the district last week and will be completing the annual audit soon. Ms. Haas also reported that the first of three required bus drills for the year will be held tomorrow.

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Athletics Update

Mr. Gulluscio reported that 60 students are registered for the fall season Varsity and Junior Varsity sports and all of the teams are off to a great start. Mr. Gulluscio thanked Goat Hill and Gardiner's Bay Country Club for allowing us to use their courses free of charge for home cross country meets and home golf matches respectively.

NFHS Network

NFHS Network has been created to provide fans with the ability to stream high school sports on any device, from wherever they are. Mr. Gulluscio reported that our system is currently up and running with 56 live views and 429 downloads post games.

Vaping

As Governor Andrew M. Cuomo announced an emergency executive action to ban the sale of flavored electronic cigarettes in New York State, Mr. Gulluscio reported that our health teachers are using free curriculum provided by New York State to teach students about the dangers of vaping.

Director of Pupil Personnel, Data & Instruction Report

Ms. Rylott reported about The North Fork Coalition for Behavioral Health. Ms Rylott explained that two years ago, North Fork school districts along with Shelter Island School partnered with local hospitals, elected officials and the Family Service League to form the Coalition. The collaboration was formed to improve students' access to mental health services, which historically had been geographically limited. Ms. Rylott invited everyone to A North Fork Town Hall Forum: Improving Access to Services for Families & Youth being held on Thursday, October 3, 2019, 8:30 am – 12:00 pm, at Southold Recreation Center in Peconic, NY. This forum will provide an opportunity for attendees to meet regional providers for treatment and prevention of mental health and substance use disorders and collaborate with local school district, Town, County and State Officials to advocate for better services for families and individuals on the North Fork of Long Island. The event will also include a questions and answers session and there will be resource materials available. Ms. Rylott proudly noted that the coalition is funded by a state grant, two North Fork Towns and seven school districts – including Shelter Island School District.

Superintendent's Report

Dr. Doelger shared a presentation which included a sampling of photos from the start the school year. Dr. Doelger highlighted all of the great PTSA Events – Faculty Luncheon, Boo Hoo Breakfast, and the Back to School BBQ and thanked the PTSA for providing these opportunities for our faculty, students and parents. Dr. Doelger publicly thanked the Presbyterian Church for their recent donation and continued support of our students. Dr. Doelger shared that the Back to School Night event was updated this year to have all grade levels – PK-12 -- in on one night instead of two separate nights, as it had been done in previous years. Dr. Doelger stated that the change has been well received and he believes it is helpful for parents who have children in both elementary and secondary grade levels.

Dr. Doelger continued his presentation with an overview of the Sandy Hook Promise, "Start with Hello". Dr. Doelger explained that the Start with Hello program is a weeklong program that teaches students to make a difference with their peers in a simple, fun, and impactful way. They take small but powerful actions to promote connectedness and inclusion, and to identify and help lonely students who are showing signs of social isolation. Dr. Doelger will be holding three assemblies for students in PK-5, 6-8 and 9-12 to kickstart the weeklong event and he has already provided the faculty with curriculum for every grade level.

Superintendent
Report
(continued)

Board Member
Reports

Student Liaison
Report

Visitor
Comments

Dr. Doelger ended his report by inviting the Board of Education to a school wide "Start with Hello" closing event on Friday, September 27, 2019 at 2:00 pm, in the Auditorium.

Board Member Reports

Ms. Kathleen Lynch thanked Michael Dunning and the custodial staff for helping her renovate the garden in the school courtyard. Ms. Lynch went on to thank Catherine Brigham for painting the murall of a Ralph Waldo Emerson quote on a wall in the courtyard and then she thanked Peconic Plant Care for removing a tree and pruning others gratis. In closing, Ms. Lynch announced that the school is off to a great start with Dr. Doelger in role of Superintendent.

Mr. Jason Lones thanked everyone who attended and worked the PTSA Back to School BBQ – especially fellow Board Trustee, John Klupka who helped serve food. Mr. Lones thanked Dr. Allan Gerstenlauer for stepping in when we needed an Interim Superintendent and stated that he is glad to know that Dr. Gerstenlauer is mentoring Dr. Doelger.

Ms. Linda Eklund reported that she is excited for the Audit Committee and JPPC committee to begin meeting so she will have information to report at future meetings.

Ms. Tracy McCarthy noted that the start of the school year has been very smooth.

Mr. John Klupka shared that he enjoyed seeing kids of all ages, parents, teachers, etc at the PTSA Back to School BBQ.

Ms. Katherine Rossi-Snook noted that the PTSA Back to School BBQ was a great event.

Student Liaison Report

Ms. Maria Carbajal reported that the goal of this year's Student Council is to expand their focus beyond fun activities and truly serve as a student government. Ms. Carbajal noted that the council is still in need of a Treasurer and applications are available in the Main Office. In closing, Ms. Carbajal stated she was excited about the opportunity to serve as the Student Liaison.

Visitor Comments

Several parents – Sarah Shepherd, Kate Topliff, Peter Topliff and Craig Wood each spoke about the New York State law that ended religious exemptions for school immunizations. These parents pleaded with Dr. Doelger and the Board of Education to allow their children to still attend school and also asked that the Board of Education send a letter to the Board of Regents and to their personal lawyers in support of delaying the start of the statewide elimination of the religious exemption for vaccines for schoolchildren. One parent even read a letter from a Superintendent of another school district as an example of the letter he wanted the Superintendent and/or Board of Education to write.

In response to the parents, Dr. Doelger stated that although he feels terrible that these will be excluded from attending school, this is a New York State law that the district is required to follow. Dr. Doelger explained that Superintendents, Principals and School Nurses will each be fined for each incident in which a non-immunized child attends school beginning September 18, 2019. Dr. Doelger sympathetically reminded parents that this is not a debate between them and the district, but instead a debate between them and New York State.

Dr. Doelger then read the following statement.

The New York State Government passed a law that ended nonmedical exemptions for children attending day care and Pre-K through 12th Grade. This includes all public, private, and religious schools. By law, religious exemptions are no longer allowed. The law was passed in June and gave students and parents 14 days after the first day of school to comply. Students need to receive the first age-appropriate dose of each immunization series to attend. Based on our school calendar, the last day non-immunized students are allowed to attend school, by law, is tomorrow, September 17.

Our district and Board of Education is sympathetic to the needs of all of our families. It is also, obviously, the goal of all of ours that all of our students receive a public education. We have been

proactive and have deliberated this as a board. The board allowed me to write to Judge Hartman seeking a stay in order to give families more time to comply with the law.

Our district, and specifically, Nurse Mary has been very proactive in informing the parents of the new requirements beginning last June as soon as the law was passed down. We have followed up with several letters and phone calls to make sure all parents were aware of the situation. While we are extremely sympathetic to the situation this puts our families in, we, along with every other district must follow the law passed.

Visitor
Comments
(continued)

Executive
Session

Adjournment

Executive Session

A motion was by made by John Klupda, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:28 pm to discuss the employment of particular individuals, pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

Adjournment

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 9:10 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Tuesday October 15, 2019, at 6:00 pm, in the Conference Room.