

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
December 9, 2019**

Members Present: Kathleen Lynch, Jason Lones, Linda Eklund, Tracy McCarthy, Margaret Colligan, John Klupka, Sr. and Katherine Rossi-Snook

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Maria Carbajal, Student Liaison; 12 faculty/staff/student and 12 community residents

The meeting was called to order at 6:02 pm by President Lynch, followed by the Pledge of Allegiance which was led by members of Mrs. Woods' first grade class.

Tracy McCarthy read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions – None

Consent Agenda

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of November 18, 2019

Motion carried unanimously.

Correspondence - None

Presentations

8th Grade Disney Trip Report

Ms. Jennifer Gulluscio, 8th Grade Class Advisor presented an overview of the recent class trip to Disney World; pointing out all of the educational components and social/emotional components. Mrs. Gulluscio thanked the donors who sponsored t-shirts for the students to wear each day. The donors included, Shelter Island Pools, Shelter Island Fire Department, Ray & Michelle Congdon, White Oak Farm & Gardens, and Hubbard's Auto Body. Ms. Gulluscio thanked the students, the parent chaperones and teacher chaperones for a successful trip and in closing, she thanked the Board of Education for giving her the opportunity to take the 8th grade class on the trip.

Personnel

A motion was made by Jason Lones, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1

- 8.1 New York State Minimum Wage Increase
 - a. Increase the rate of pay for Cafeteria Substitute from \$12.00/hour to \$13.00/hour, effective December 31, 2019, as per New York State's Minimum Wage Rate Schedule

Motion carried unanimously.

Mr. Jason Lones stated that he understands there is a minimum wage schedule passed down from New York State and that each year it increases until it reaches \$15.00, but he would like to consider raising the rate for the Cafeteria Substitute to \$15.00 beginning right away. Dr. Doelger stated that he would look into this rate increase.

Call to Order

Mission Statement

Visitor Questions

Consent Agenda Minutes

Correspondence

Presentations

Consent Agenda - Personnel

Program

A motion was made by Margaret Colligan, seconded by John Klupka BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program action: 9.1 – 9.3

- 9.1 CSE Recommendations for the 2019-2020 School Year
 - a. Committee on Special Education
- 9.2 Policy Update – Second Reading & Adoption
 - a. Policy #0110 – Prohibition Against Sexual Harassment (replaces Policy #7551 – Sexual Harassment of Students and Policy #6121 – Sexual Harassment in the Workplace)
- 9.3 Policy Update – First Reading
 - a. Policy # 7520 - Accidents and Medical Emergencies
 - b. Policy # 7421 - Concussion Management

Motion carried unanimously.

*Consent
Agenda –
Program*

Finance

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on Finance actions: 10.1 – 10.2

- 10.1 Financial Reports
 - a. Treasurer's Report – October 2019
 - b. Extra Class Report – October 2019
 - c. Appropriations Status Report
 - d. Revenue Status Report
 - e. Payroll Audit Report – November 2019
- 10.2 Budget Transfers & Journal Entires
 - a. Accept and approve Budget Transfers & Journal Entry Reports for the period of November 5, 2019 through December 4, 2019, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Motion carried unanimously.

*Consent
Agenda –
Finance*

Ms. Linda Eklund noticed that in the financial reports there was mention of payment for a 2018 retainer fee and asked if we are a year behind on payment or is it just a typo. Deborah Vecchio, District Treasurer responded that it was just a typo.

Business

A motion was made by Linda Eklund, seconded by John Klupka, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 11.1

- 11.1 Taping of Budget Workshops
 - a. Approval to tape the following five (5) budget related presentations/meetings, at a cost of \$1,250.
 - January 21, 2020
 - February 10, 2020
 - March 16, 2020
 - April 20, 2020
 - May 11, 2020

Motion carried unanimously.

*Consent
Agenda –
Business*

Facility

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility action: 12.1

- 12.1 Excess Items
 - a. Dell Inspiron Laptop (obsolete) – Shelter Island Serial #20140054
 - b. Projector (broken fuser) – Shelter Island Serial #20190053

Motion carried unanimously.

*Consent
Agenda –
Facility*

Items for Consideration - None

*Items for
Consideration*

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Athletic Update

Mr. Todd Gulluscio provided the Board of Education with a recap of the winter athletic season which included:

- There are currently 266 total live views and 265 video on demand views on the NFHS Network.
- Congratulations to Alberto Morales for breaking the school record for the winter track 55 meter – 7.6 seconds.
- Old Montauk Athletic Club presented a scholarship to Kal Lewis for all of his athletic accomplishments.

NYSAPERD Suffolk Zone Awards

Mr. Gulluscio spoke about the Suffolk Zone Awards where one male and one female athlete in the Senior Class, from each District, was honored at a dinner. Emma Gallagher and Kal Lewis received this year’s award. Mr. Gulluscio, along with Dr. Doelger, and Mrs. Anderson attended the awards dinner with these students and the students’ parents.

Director of Pupil Personnel, Data & Instruction

PTSA Wingo

Ms. Jennifer Rylott reported that she attended the PTSA Wingo event and in all the years she has attended this event, this year’s event was by far the best. Ms. Rylott stated there were many students and parents in attendance and everyone had a terrific time. Mrs. Rylott congratulated the PTSA for putting together such a successful event.

Shelter Island Educational Foundation Grant Celebration

Ms. Rylott attended the Shelter Island Educational Foundation Grant Celebration and stated it was a great opportunity to showcase what the grant monies provide. Ms. Rylott thanked the board trustees and teachers who attended. Ms. Rylott noted that these grants are especially important for a student to “try out” areas they believe they are interested in and she then told the story of a student who always wanted a certain career until he finally had the opportunity to attend a program (through grant monies) and realized it was not the career he wanted.

Superintendent’s Report

Science Fair

Dr. Doelger announced that the Science Fair was very successful and thanked Mr. Daniel Williams, Carolyn Taylor and Janine Mahoney for assisting our students this year. Dr. Doelger shared that the judges were impressed by how articulate our students were. In closing, Dr. Doelger congratulated all of the participants and noted that Sophie Clark won Best in Fair for the Junior Division and Sebastian Quigley-Dunning and Madigan Teodoru tied for Best in Fair for the Senior Division. Dr. Doelger congratulated the student participants and thanked all of the judges.

Septic System Update

Dr. Doelger reported that he and Michael Dunning met with the district’s engineer and will be getting a quote for the feasibility project. Dr. Doelger also stated that he and Mr. Dunning met with Sara Gordon and Tracy McCarthy from Sylvester Manor who provided some great ideas based on the recent installation of a similar septic system at the Manor.

Tree Lighting

Dr. Doelger attended the tree lighting on December 4, 2019 and was impressed by not only the number of elementary students who attended, but also by how many secondary students were in attendance. Dr. Doelger noted there were also many alumni there as well and he enjoyed catching up with his former students.

Academic Committee Update

Dr. Doelger reported that the whole faculty looked at what they value as professionals and the top three values were – kindness, cooperation, and trust. The Academic Committee is going to use these values to help shape the works of the committee. The committee continues to work on its survey which is scheduled to be sent to all stakeholders in January. The results of the survey will be used to create an academic plan. Dr. Doelger reviewed the goals of the Academic Committee – improve academic instruction, develop a consistent lexicon, build community connections, and hopefully to increase enrollment.

Social/Emotional

Old Business

Director of Athletics, PE, Health, Wellness & Personnel Report

Director of Pupil Personnel, Data & Instruction Report

Superintendent Report

Dr. Doelger reported that the district will be changing the way it recognizes students and will now have a monthly values theme. Ms. Michele Albano, School Social Worker and Ms. Danielle Spears, School Psychologist have been doing a great job in having monthly values goals for the building and highlighted that in November, students wrote letters to veterans and in December they are organizing an ugly sweater competition to raise money for those in need.

*Superintendent
Report
(continued)*

In closing, Dr. Doelger reviewed the dates of the upcoming holiday concerts and wished everyone a happy holiday season.

Board Member Reports

*Board Member
Reports*

Ms. Katherine Rossi-Snook reported that she had the opportunity to be a judge at this year's Science Fair and it is very clear that the science department puts a lot of work into the projects and the fair itself. Ms. Rossi-Snook suggested a photo of the judges be taken next year and posted on social media.

Ms. Margaret Colligan reported that she and Tracy McCarthy, as members of the Policy Committee reviewed an update to the Immunization Policy and it will be on an upcoming board meeting agenda.

Ms. Linda Eklund stated that as a member of the Chamber of Commerce, she assists in organizing the Tree Lighting and this year was very different. Ms. Eklund also noticed there were more older children in attendance this year and she noted it was a wonderful way to begin the holiday season.

Mr. Jason Lones noted that the new pathway in the courtyard looks fantastic. Mr. Lones also mentioned that the car drop off line in the front of the building is working well and he stated that Ms. Lindsay Rando, teacher aide, is doing a great job greeting everyone and moving cars along. In closing, Mr. Lones reported that he enjoyed the recent Board of Education Retreat and thanked President Lynch for putting it together.

Ms. Kathleen Lynch announced that the National Honor Society Induction Dinner will be held on February 6, 2020, at 6:00 pm, at The Ram's Head Inn and as it is tradition, Board Members will be needed as servers. Anyone interested should arrive at 5:30 pm. In closing, Ms. Lynch thanked the Shelter Island Historical Society for allowing the Board Education Retreat to be held in their meeting room. Ms. Lynch noted that the facility and attention they received were top-notch.

*Student Liaison
Report*

Student Liaison Report - None

Visitor Comments

*Visitor
Comments*

Ms. Katherine Davidson, parent, thanked the Board of Education for allowing the 8th Grade Disney Trip to still take place. Ms. Davidson noted that it is an amazing educational experience and thanked Ms. Jennifer Gulluscio for putting it together. Ms. Davidson also thanked science teachers, Mr. Dan Williams, Ms. Janine Mahoney, and Ms. Carolyn Taylor, for answering all of her questions throughout the Science Fair process.

*Executive
Session*

Executive Session

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:49 pm, to discuss the employment of particular individuals in the District pursuant to Section 105(e).

Adjournment

Adjournment

A motion was made by John Klupka, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:46 pm.

Jacqueline Dunning
District Clerk

The next regular meeting of the Board of Education of the Shelter Island Union Free School District is Tuesday January 21, 2020, at 6:00 pm, in the Conference Room.