

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
October 15, 2019**

Members Present: Kathleen Lynch, Jason Lones, Linda Eklund, Tracy McCarthy, Margaret Colligan, John Klupka and Katherine Rossi-Snook

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; 14 faculty/staff/student and 4 community residents

Absent: Maria Carbajal, Student Liaison

The meeting was called to order at 6:02 pm by President Lynch who then introduced Ms. Claire Read and members of her 4th grade class. Those students present were Lily Brigham and Natalie Mamisashvili. The students then asked everyone to rise for the Pledge of Allegiance.

*Call to Order
and Pledge of
Allegiance*

Katherine Rossi-Snook read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

*Mission
Statement*

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

*Visitor
Questions*

Visitor Questions – None

Consent Agenda

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board hereby approves the following:

*Consent
Agenda*

- 5.1 Approval of Minutes
 1. Regular Meeting of September 16, 2019
 2. Special Meeting of October 7, 2019

Motion carried unanimously.

Correspondence - None

Correspondence

Presentations

Presentations

Protein Data Bank

Mr. Daniel Williams, grades 7-12 science teacher took everyone through the journey that brought Emma Gallagher and Lauren Gurney to having their work published in the Protein Data Bank. The students had a dream of solving a structure of MTHFR, understanding how it works, and ultimately helping people who suffer from its mutations. Mr. Williams told them it was a long shot, but our students were determined. They performed hundreds of chemical reactions over a two-year period, worked with students from across Long Island and got incredibly excited when against the odds, they found crystals – only to be crushed when they found out they were salt! The girls never gave up and continued to perform more chemical reactions and run more trials until they actually harvested MTHFR crystals. The students went to Brookhaven National Laboratory to analyze the crystals and after analyzing data and more data over a period of time, Emma and Lauren started to see a clearer picture. They were confident that they were on to something so in June 2019 they submitted their work to be published in the Protein Data Bank and on September 25, 2019, their work was officially published. Mr. Williams stressed that the Protein Data Bank is the same place where scientists from around the world publish their work –not usually where high school students are published. In closing, Mr. Williams congratulated Emma Gallagher and Lauren Gurney on their great success; as did everyone else in the room.

School of Distinction Award

Mr. Todd Gulluscio presented the 2018-2019 New York State Public High School Athletic Association School of Distinction Award to the captains of each fall Varsity sports team and they in turn presented the award to Dr. Brian Doelger, School Superintendent; and Kathleen Lynch, Board of Education President. (To qualify for this award, 100% of Shelter Island varsity teams qualified for and received the Scholar-Athlete team award during their respective sports seasons.)

Top 20 Basketball Players in Suffolk County

Mr. Gulluscio announced that Lucas Quigley-Dunning has received the honor of being in the top 20 basketball players in Suffolk County and will be playing in an All Star game in Eastport, on October 26, 2019.

National Honor Society Cardboard Campout

National Honor Society member, Emma Gallagher explained to the Board of Education that the National Honor Society would like to participate in the annual "Cardboard Campout" again this year and asked the Board for permission to have said event begin at 6:00 pm on Monday, November 4, 2019 and end at 6:00 am, on Tuesday, November 5, 2019. The volunteer chaperones will be Mrs. Mahoney, Mr. Bocca and Ms. Krepplein.

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby approves an overnight field trip on school property for the National Honor Society "Cardboard Campout" on Monday, November 4, 2019, at 6:00 pm through Tuesday, November 5, 2019, at 6:00 am.

Motion carried unanimously.

Prom 2020

Class of 2021 Officers, Junior Gil and Brandon Valesquez asked the Board of Education Trustees for permission to hold Prom 2020 on Saturday, May 30, 2020, from 5:00 pm – 10:00 pm, at the Shelter Island Yacht Club.

A motion was made by Margaret Colligan, seconded by John Klupka, BE IT RESOLVED THAT: The Board of Education hereby approves Prom 2020 to be held on Saturday, May 30, 2020, from 5:00 pm – 10:00 pm, at the Shelter Island Yacht Club.

Motion carried unanimously.

Personnel

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1 a1

8.1 Step Movement

a. Approval to move the following faculty on the salary scale, effective retroactively to September 1, 2019

- 1. Elizabeth Eklund Step 5MA+30 to Step 5 MA+45

Motion carried. Linda Eklund recused herself.

A motion was made by Linda Eklund, seconded by Jason Lones, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1 a 2-10

8.1 Step Movement

a. Approval to move the following faculty on the salary scale, effective retroactively to September 1, 2019

- 2. James Bocca Step 8 MA+15 to Step 8 MA+30
- 3. Sean Brennan Step 4 MA+45 to Step 4 MA+60
- 4. Lynne Colligan Step 13 MA+45 to Step 13 MA+60
- 5. Natalie Regan Step 3 MA+30 to Step 3 MA+45
- 6. Martha Tuthill Step 5 MA+30 to Step 5 MA+45
- 7. Michele Yirce Step 4 MA+15 to Step 4 MA+30
- 8. Patricia Krepplein Step 3 MA to Step 3 MA+15
- 9. Taylor Anderson Step 3 MA to Step 3 MA+15
- 10. Laura Mayo Step 4 BA+15 to Step 4 MA

Motion carried unanimously.

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.2 – 8.10

Consent
Agenda
Personnel
(continued)

8.2 Resignation

- a. Accept the resignation of Mary Kanarvogel as Unity Club Co-Advisor for the 2019-2020 school year

8.3 Amend Motion

- a. Amend the motion of July 8, 2019 from:
 Appoint Devon Treharne, Unity Club Co-Advisor for the 2019-2020 school year, at \$397.04
to:
 Appoint Devon Treharne, Unity Club **Advisor** for the 2019-2020 school year, at **\$794.08**

8.4 Mentor Appointment

- a. Appoint Allan Gerstenlauer as mentor to the Superintendent, at a rate of \$400 per day, one day per week, effective August 12, 2019 through June 30, 2020, not to exceed forty-seven (47) days.

8.5 Extra Teaching Periods

- a. Approve Daniel Williams, 7-12 Science Teacher, to teach 15 extra periods on a bi-weekly basis, retroactive to on or about October 10, 2019 through on or about January 28, 2020, at a rate of \$8,335.60
- b. Approve Janine Mahoney, Special Education Teacher, to teach 5 extra periods on a bi-weekly basis, retroactive to on or about October 10, 2019 through on or about January 28, 2020, at a rate of \$3,603.68
- c. Approve James Theinert, 7-12 Math Teacher, to teach 5 extra periods on a bi-weekly basis, retroactive to on or about October 10, 2019 through on or about January 28, 2020, at a rate of \$2,680.21

8.6 Leave Replacement

- a. Approve Robert Strauss as a Leave Replacement for Brittney Russo, Chemistry class and lab, effective retroactively to on or about October 1, 2019 through on or about January 28, 2020, at a rate of \$150 per day.

8.7 Additional Permanent Substitute for the 2019-2020

- a. Appoint Marina Katolis as Permanent Substitute Teacher, not to exceed 4 days per week, at a rate of \$175 per day, and grant four (4) sick days, effective September 3, 2019 – June 26, 2020

8.8 Additional Substitute Teacher for the 2019-2020 School Year at \$110 per day (certified or 4-year degree) pending clearance for employment by NYS Department of Education (fingerprint initiative)

- a. Suzanne Crocker
- b. Chrystyna Kestler

8.9 Additional Substitute Nurse for the 2019-2020 School Year at \$110 per day (RN)

- a. Chrystyna Kestler, retroactive to October 11, 2019

8.10 Additional Appointment of Coaches for the 2019-2020 School Year

- a. Laura Mayo, Intramural: Functional Fitness Co-Coach, \$645.95
- b. Peter Miedema, Intramural: Functional Fitness Co-Coach, \$645.95

Motion carried. Margaret Colligan recused herself.

Consent
Agenda
Program

Program - None

Finance

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 10.1 – 10.4

Consent
Agenda Finance

10.1 Financial Reports

- a. Treasurer's Report – August 2019

- b. Extra Class Report – August 2019
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Claim Auditor’s Report – September 2019
- f. Payroll Audit Report – September 2019

*Consent
Agenda Finance
(continued)*

10.2 Budget Transfers & Journal Entries

- a. Accept and approve Budget Transfer and Journal Entry Reports for the period of September 1, 2019 through September 30, 2019, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

10.3 Funding Reserves

- a. BE IT RESOLVED THAT: The Board of Education hereby funds the Employee Benefit Accrued Liability Reserve (EBALR) pursuant to General Municipal Law Section 6-p by excess fund balance from the 2018-2019 fiscal year in the amount of \$35,000.
- b. BE IT RESOLVED THAT: The Board of Education hereby funds the Retirement Contribution Reserve pursuant to General Municipal Law Section 6-r by excess fund balance from the 2018-2019 fiscal year in the amount of \$5,000.
- c. BE IT RESOLVED THAT: The Board of Education hereby funds the sub fund, Teachers' Retirement System (TRS) within its Retirement Contribution Reserve fund pursuant to General Municipal Law Section 6-r by excess fund balance from the 2018-2019 fiscal year in the amount of \$89,928.
- d. BE IT RESOLVED THAT: The Board of Education hereby funds the F.I.T. Capital Reserve pursuant to Education Law Section 3651 by excess fund balance from the 2018-2019 fiscal year in the amount of \$5,000.

10.4 Tax Levy

- a. Approval to set the tax levy for the 2019-2020 school year in the amount of \$10,551,653.

*Consent
Agenda
Business*

Motion carried unanimously.

Business

A motion was made by Margaret Colligan, seconded by John Klupka, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 11.1

11.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$1,200, for transportation to the 10th Grade Opera field trip on January 22, 2020; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, in the amount of \$1,200, for transportation to the 8th Grade Nutcracker field trip on December 18, 2019; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Jackson Dodds & Company, Incorporated of Southampton, NY, in the amount of \$3,800, for tree removal; and authorize the Board President to execute said agreement.

*Consent
Agenda Facility*

Motion carried unanimously.

Facility - None

*Items for
Consideration*

Items for Consideration

The Board of Education Trustees discussed the value of the Nassau-Suffolk School Boards Association Membership and determined that New York State School Boards Association covers everything they need. President Lynch polled the Board Trustees and it was determined unanimously that they would not join the Nassau-Suffolk School Boards Association for the 2019-2020 school year.

Old Business

Old Business – None

*School District
Business Leader
Report*

School District Business Leader Report - None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Athletics Update

Mr. Todd Gulluscio reviewed the standings of all of the Fall athletics teams. He also mentioned that the Dig Pink Volleyball Fundraiser was held on Friday, October 4 and Senior Day for the Volleyball girls will be held on October 23, 2019. Mr. Gulluscio wrapped up his athletics report by stating that there are currently 965 total views on the NFHS Network and he expects that number to grow once the winter athletics program begins.

Dual Participation

Mr. Gulluscio reported that Section XI approved a one-year pilot program for dual participation for small schools only. The program will begin this winter and is only for high school students who can juggle the extra practices and games. Mr. Gulluscio noted that there are restrictions as to which two sports a student can participate in during a season. In closing, Mr. Gulluscio stated that he will be collecting data for the pilot program and will use it to try to gain approval of the dual participation program again next year.

Director of Pupil Personnel, Data & Instruction

The North Fork Coalition for Behavioral Health: A North Fork Town Hall Forum

Ms. Jennifer Rylott reported that she attended The North Fork Coalition for Behavioral Health: A North Fork Town Hall Forum on Thursday, October 3, 2019. The event was very well attended and very well received. As a member of the Coalition's Board of Directors, Ms. Rylott stated that she and her colleagues will have a follow up meeting to debrief and review the surveys taken by the attendees so they can continue to improve upon the program. Dr. Brian Doelger commended Ms. Rylott for all of her hard work on this project.

Superintendent's Report

Dr. Brian Doelger reported the following.

- The first PTSA meeting of the new school year was very well attended.
- Start with Hello Week was well received by the faculty and students.
- Back to School Night format was changed this year. The Elementary and Secondary events were combined into one night. Elementary teachers stayed in their classrooms and Special Area teachers and Secondary teachers were set up in the gymnasium.
- He attended the New York State Council of School Superintendents conference where they gave praise to our district for being a school distinction four years in a row.
- Drug Free All Stars Assembly featured a basketball competition between the All Stars and a team of school faculty, staff, alumni and students. Within the competition there were anti-drug and anti-bullying messages. Everyone had a really fun time.
- Sanford Harmony program was ordered for grades PK-6. This is a free program that focuses on several social/emotional goals. Each grade level has age appropriate lessons that can be implemented in 5 – 15 minutes per day. As this program only covers elementary grades, Dr. Doelger reported that he is looking into resources for a social/emotional program for the secondary level grades.

To wrap up his report, Dr. Doelger announced that it was Board of Education Appreciation Day. Dr. Doelger thanked Jacqueline Dunning, District Clerk for coordinating Board Appreciation cards and artwork with the elementary students and then he thanked the Board Trustees for all of their hard work and everything each individual brings to the table.

Board Member Reports

Ms. Kathleen Lynch reported that she attended her first Audit Committee meeting, but will let Linda Eklund speak about it as a veteran committee member.

Mr. Jason Lones thanked everyone who said nice things or has helped him and his family since Ebeth broke her leg.

Ms. Linda Eklund stated that she attended the Audit Committee meeting and everything looks very nice; as it always does. Ms. Eklund also reported that she recently saw video footage of an unbelievable Perlman Music Program performance for our students in grades 1 & 2 and noted she is always impressed by what the community brings to our students.

Ms. Tracy McCarthy thanked Ms. Michelle Corbett for bringing the 6th grade students to Sylvester Manor. Ms. McCarthy noted that the students were well behaved and extremely engaged.

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Director of Pupil Personnel, Data & Instruction

Superintendent Report

Board Member Reports

Ms. Margaret Colligan announced that the Shelter Island Educational Foundation fall grant applications are currently available and must be postmarked by November 8, 2019. Ms. Colligan also thanked Ms. Rylott for the North Fork Coalition for Behavioral Health Town Hall Forum, highlighting that it was a wonderful day of learning.

Mr. John Klupka stated that he enjoys receiving Dr. Doelger’s weekly update and that he can sense the energy in the school. Mr. Klupka complimented Dr. Doelger for doing a great job and stated that he is proud to be a member of the Shelter Island Board of Education.

Ms. Katherine Rossi-Snook thanked the fifth grade students for creating an acrostic poem for her. Ms. Rossi-Snook also mentioned that the Wellness Committee meeting dates have been set for the school year and she is looking forward to those meetings.

At this time, Ms. Eklund asked if there was a way to further publicize all the great things happening in the school. Ms. Lynch suggested that perhaps Mr. Christopher Conrardy’s media class could videotape the board meeting presentations and they could be posted on the district’s website and Facebook page. Dr. Doelger suggested that SITV cover some of the great promotional points of the district and he also mentioned Syntax; a costly, yet effective media service.

Student Liaison Report - None

Visitor Comments

To piggyback onto Mr. Klupka’s Board Report, Ms. Michelle Corbett, teacher, remarked that Dr. Doelger’s positive energy is contagious. Ms. Corbett noted that the building climate has changed significantly and he has made a huge difference amongst the teachers.

Executive Session

A motion was by made by John Klupka, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:19 pm to discuss the employment history of particular individuals, pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

Adjournment

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 8:10 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Tuesday November 18, 2019, at 6:00 pm, in the Conference Room.