

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
February 10, 2020**

- Members Present: Kathleen Lynch, Jason Lones, Linda Eklund, Margaret Colligan, John Klupka and Katherine Rossi-Snook
- Others Present: Dr. Brian Doelger, Superintendent; Jacqueline Dunning, District Clerk; Julie Lane, Shelter Island Reporter; Mary Ellen McGayhey, Town of Shelter Island Videographer; 2 faculty/staff/student and 1 community residents
- Absent: Tracy McCarthy; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness and Personnel; Maria Carbajal, Student Liaison

The meeting was called to order at 6:02 pm by President Lynch, followed by the Pledge of Allegiance which was led by members of Mrs. Lynn Green’s Pre-Kindergarten class. Immediately following the Pledge, President Lynch asked everyone to remain standing for a moment of silence in memory of Garth Griffin, a community member who recently passed away.

*Call to Order
and Pledge of
Allegiance*

Linda Eklund read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

*Mission
Statement*

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

*Budget
Presentation*

2020-2021 Budget Presentation

Dr. Brian Doelger reviewed the expenses and programmatic activities in certain sections of the 2020-2021 proposed budget and the additional ballot items for the May 2020. Dr. Doelger also reviewed the schedule of the dates and topics for the remaining 2020-2021 school budget meetings, and noted that all the meetings will begin at 6:00 pm, in the Conference Room. The schedule is as follows.

- March 2, 2020 – Budget Workshop and Additional Ballot Items
- March 16, 2020 – Budget Overview and Adjustments
- April 20, 2020 – Budget Adoption by the Board of Education
- May 11, 2020 – Budget Hearing at Board of Education Meeting
- May 19, 2020 – Budget Vote, 12:00 pm – 9:00 pm, School Gymnasium

Dr. Doelger opened the floor to questions. Ms. Rossi-Snook asked why the Plant & Operations line is decreasing. Mr. Michael Dunning, Maintenance Crew Chief explained that the projects change from one year to the next and this line reflects those changes. Ms. Rossi-Snook also asked why the Guidance line decreased. Dr. Doelger explained that former school psychologist, James Dibble retired and the person hired to replace him was hired at a lower salary. Mr. Jason Lones inquired about the columns in the budget line slides; wondering what “revised budget” means for the prior year. Ms. Deborah Vecchio, District Treasurer, responded that the revised budget reflects transfers that were made from one line to another. Ms. Kathleen Lynch noted that the new budget presentation format is clearer than it has been in the past and thanked Dr. Doelger. In closing Dr. Doelger thanked Deborah Vecchio, Maryann Impastato and the district’s business consultant for all of their hard work in creating a sound budget.

*Visitor
Questions*

Visitor Questions – None

*Consent
Agenda*

Consent Agenda

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board hereby approves the following:

a. Approval of Minutes

1. District Goals Workshop of January 21, 2020
2. Budget Presentation and Regular Meeting of January 21, 2020

Motion carried unanimously.

Consent
Agenda
(continued)

Correspondence

Presentations

Correspondence - None

Presentations

D & B Engineers Feasibility Study Report

Mr. Christopher Desmond of D & B Engineers presented his study for a nitrogen reducing septic system which included various technologies and a proposed site plan. Mr. Desmond opened the floor to questions. Mr. Jason Lones asked Mr. Desmond what a secondary treatment system would cost. Mr. Desmond stated he would get that price to Mike Dunning; Facilities Manager. Ms. Kathy Lynch inquired about the layered system and noted that Suffolk County doesn't approve this type of system. Mr. Desmond stated that the layered system is not pre-approved by the county and has to be tested repeatedly and proven to the County. Mr. John Klupka asked if grants could cover the work and Mr. Desmond stated that the pilot program he presented would probably bring in the most funding. Dr. Doelger stressed that the district is committed to lowering nitrates as much as we can. Ms. Katherine Rossi-Snook stated that she was expecting the study to be a more cohesive breakdown of different options and costs. Mr. Desmond stated that he would get more detailed information for the Board of Education.

Consent
Agenda
Personnel

Personnel

A motion was made by John Klupka, seconded by Jason Lones, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1

- 9.1 Appointment of Additional Substitute Teacher for the 2018-2019 School Year at \$110 per day (certified or 4-year degree);
 - a. Robert Strauss

Motion carried unanimously.

Consent
Agenda
Program

Program

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 10.1 – 10.4

- 10.1 504/Sub CSE/CSE Recommendation for the 2019-2020 School Year
 - a. 504 Committee
 - b. Sub Committee on Special Education
 - c. Committee on Special Education
- 10.2 School Calendar – 2020-2021
 - a. Approval of the Shelter Island District's School Calendar for the 2020-2021 school year
- 10.3 Second Reading & Adoption of Policy
 - a. Policy #7511 – Immunization of Students
- 10.4 Field Trips
 - a. Approve the Grades 11-12 New York City 9/11 Museum Field Trip on April 23, 2020
 - b. Approve the Class of 2020 Senior Class Trip to Virginia Beach, VA, on May 17, 2020 through May 21, 2020

At this time, a discussion about item #10.2 – School Calendar - 2020-2021 was held. Dr. Doelger read a statement from Tracy McCarthy who could not attend the meeting. Although unable to vote, Ms. McCarthy wanted it on record that she was against the school year starting before Labor Day and also against a two-week winter recess period. Linda Eklund noted that coming back prior to Labor Day is a major change and she cautioned changing the calendar for a one-shot deal. Ms. Eklund asked that we map out the next two school years to see what they look like. Ms. Eklund also recommended that item #10.2 – School Calendar – 2020-2021 be tabled until the next two

years' calendars were available. Ms. Kathleen Lynch also noted that many people on Shelter Island work in seasonal positions and this version of the calendar could affect students and adults in the building. The Board Trustees agreed to table said item.

President Lynch asked for a motion to approve Items 10.1 a-c, 10.3 a, and 10.4 a-b. A motion was made by Linda Eklund, seconded by John Klupka, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on Program actions 10.1 a-c, 10.3 a, and 10.4 a-b.

Motion carried unanimously.

Finance

A motion was made by Linda Eklund, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 11.1 – 11.3

11.1 Financial Reports

- a. Treasurer's Report – December 2019
- b. Extra Class Report – December 2019
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Claim Auditor's Report – January 2020
- f. Payroll Audit Report – January 2020

11.2 Budget Transfers/Journal Entries

- a. Accept and approve Budget Transfer/Journal Entry Reports for the period of January 15, 2020 through February 5, 2020, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

11.3 Tax Cap Calculations

WHEREAS, on January 21, 2020, the Board of Education of the Shelter Island Union Free School District began the 2020-2021 budget formation process which included discussion of the goal to, "design and adopt a budget that stays within the Tax Cap limitations"; and

WHEREAS, the property tax cap law and associated regulations require school districts in New York State to notify the Office of the New York State Comptroller not later than March 1 of each year a report showing the anticipated property tax cap calculations for the coming fiscal year; and

WHEREAS, the property tax calculations are being presented to the Board on February 10, 2020 and are as follows:

Prior school year tax levy	\$10,551,653.00	
Tax base growth factor	1.0061	
Product	\$10,616,018.08	
Capital Tax Levy in Prior Year	\$405,169.00	
Difference	\$10,210,849.08	
Allowable Levy Growth Factor	1.0181	
Product	\$10,395,665.45	
Tax Levy Limit	\$10,395,665.45	
Capital Tax Levy in Coming Year	\$381,241.15	
	0	
Tax Levy Limit Plus Exclusions	\$10,776,906.60	2.13%

and

WHEREAS, the Board of Education intends to design a budget that complies with the property tax cap limitations;

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes the administration to file the property tax cap calculations with the Office of the New York State Comptroller and further authorizes the administration to notify the Office of the New York State Comptroller that the District intends to stay within the property tax cap limitations.

*Consent
Agenda
Finance
(continued)*

Motion carried unanimously.

*Consent
Agenda
Business*

Business

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 12.1

12.1 Contracts

- a. Approve the contract for the purpose of expending IDEA Flow-Through Funds between the Shelter Island Union Free School District and Alternatives for Children, of East Setauket, NY, as required by New York State Education Law; and authorize the Board President to execute said contract. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020.
- b. Approve the agreement between the Shelter Island Union Free School District and Nawrocki Smith Certified Public Accountants & Business Consultants of Melville, NY, for external auditing services; and authorize the Board President to execute said contract. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020.

Motion carried unanimously.

Facility

Facility - None

*Items for
Consideration*

Items for Consideration - None

Old Business

Old Business - None

Director of Athletics, Physical, Health, Wellness & Personnel - None

Admin Reports

Director of Pupil Personnel, Data & Instruction Report - None

*Superintendent
Report*

Superintendent's Report

Dr. Doelger reported that he attended the National Honor Society Induction Dinner on February 6, 2020 and he enjoyed watching the parents and students celebrate academic, service, and character accomplishments. Dr. Doelger also noted that venue of The Ram's Head Inn was the perfect setting and the volunteer waitstaff comprised of Board of Education members made it extra special.

Dr. Doelger announced that the elementary students will be performing, "The Big Chill" on Thursday, February 13, 2020, at 7:00 pm, in the Auditorium and he encouraged everyone to attend.

Dr. Doelger noted that earlier in the evening, he and the Board of Education met to further discuss the District Goals and they are moving along at a nice pace.

In closing, Dr. Doelger mentioned that the Academic Committee has finalized the survey for the faculty and students in grades 6-12 and it will be administered within the week. The committee is still working on the survey for parents.

Board Member Reports

*Board Member
Reports*

Ms. Kathleen Lynch reported that Self Defense Classes are being held for students in grade 9-12 and our students are very interested. This year, kindness and bullying are being tied in to the program. Ms. Lynch also mentioned the documentary, The Upstanders, which explores bullying and the brain science behind it all and stated that she would like to try to bring it to our school. As the last item of her report, Ms. Lynch informed everyone that John Klupka will be leaving the Board of Education as he sold his house and will be moving to another town. Ms. Lynch thanked Mr. Klupka for his service on the Board of Education and wished him all the best. Ms. Lynch announced to

the public that they can begin picking up Board Candidate Packets beginning next month. (Note: Mr. Klupka has not yet submitted an official letter of resignation as he does not know when exactly he will be moving.)

Ms. Margaret Colligan reported that the Policy Committee recently reviewed a policy pertaining to retirees employed by the school and it will be featured on a future agenda for a first reading. Ms. Colligan also reported that she is a member of the Guidance Advisory Council led by Guidance Counselor, Martha Tuthill. Ms. Colligan noted that Ms. Tuthill reported that our school is well beyond the curve as we are already implementing many of the items required in the new guidance plan. Ms. Colligan stated that Ms. Tuthill will give a full guidance report at a future board meeting. In closing, Ms. Colligan shared that she too helped serve at the National Honor Society Induction Dinner and she had a lot of fun interacting with the parents and students.

Mr. John Klupka shared that he is disappointed that he cannot finish his term since he is moving to another town. Mr. Klupka congratulated the Varsity Boys Basketball team for making it to the Class D Championship playoffs.

Mr. Jason Lones also congratulated the Varsity Boys Basketball team for making it to the Class D Championship playoffs.

Ms. Linda Eklund reported that the Joint Professional Practice Committee met earlier in the day and have some interesting recommendations coming to the Board of Education for their consideration. Ms. Eklund highlighted one item in particular -- a student-driven environmental club which will be brought to the next meeting of the Board of Education. Ms. Eklund thanked her fellow board members who volunteered as waitstaff for the National Honor Society Induction Dinner at The Ram’s Head Inn, as well as community members; Patty Quigley and Fred Hyatt who also assisted. Ms. Eklund noted that in the years she has hosted the induction dinner, this is the first time community members helped.

Ms. Katherine Rossi-Snook who also served as waitstaff at the National Honor Society Induction Dinner stated that it was a blast and she enjoyed watching the older students interacting with one another; especially the ones who were there on their own. In closing, Ms. Rossi-Snook noted that based on the skills of her day job, she held a septic replacement session at the public library and it was very well attended, and the participants appeared to be very interested in the process.

Student Liaison
Report

Student Liaison Report - None

Visitor
Comments

Visitor Comments – None

Executive
Session

Executive Session

A motion was made by Jason Lones, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:37 pm, to discuss the employment of particular individuals in the District pursuant to Section 105(e).

Motion carried unanimously.

Adjournment

Adjournment

A motion was made by John Klupka, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 8:41 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday March 2, 2020, at 6:00 pm, in the Conference Room.