

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
April 20, 2020

Members Present: Kathleen Lynch, Jason Lones, Linda Eklund, Tracy McCarthy, Margaret Colligan and Katherine Rossi-Snook

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Mary Ellen McGayhey, Videographer; unknown faculty/staff/ student and unknown community resident/other as this was a virtual meeting

Absent: Maria Carbajal, Student Liaison

The meeting was called to order at 4:30 pm by President Lynch, followed by the Pledge of Allegiance led by third grade student, Eliza McCarthy.

Kathleen Lynch read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions - None

Consent Agenda

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of March 25, 2020

Motion carried unanimously.

Correspondence – None

Presentation -- None

Personnel

A motion was made by Tracy McCarthy, seconded by Margaret Colligan BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions:
8.1

8.1 Cafeteria Staff

WHEREAS, the Board of Education of the Shelter Island Union Free School District hereby recognizes that the cafeteria staff are needed to perform their functions despite school closures on account of the COVID-19 pandemic; and

WHEREAS, the Board of Education of the Shelter Island Union Free School District wishes to provide additional compensation to cafeteria staff as essential employees who report to work when requested by their supervisors;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes the payment of cafeteria staff essential employee’s wages for every day worked during certain days of the school closure period in addition to the standard wage being paid to compensate said employees a total rate of double time; and

*Call to Order &
Pledge of
Allegiance*

*Mission
Statement*

*Visitor
Questions*

*Consent
Agenda
Minutes*

Correspondence

Presentation

*Consent
Agenda -
Personnel*

BE IT FURTHER RESOLVED, that this payment structure shall be in effect for Friday, March 13, 2020, Monday, March 16, 2020 and the week of Monday, April 6, 2020 through Friday, April 10, 2020; and

BE IT FURTHER RESOLVED, that this resolution shall only be applicable to the cafeteria staff positions; and

BE IT FURTHER RESOLVED, that employees may only work under the terms of this resolution having first received permission and assignment by the Superintendent of Schools or her designee; and

BE IT FURTHER RESOLVED, that the Board of Education reserves the right to vacate this resolution at any time should the needs of the District require it.

Motion carried unanimously.

Program

A motion was made by Margaret Colligan, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action:

9.1 – 9.3

9.1 CSE Recommendations for the 2019-2020 School Year
a. Committee on Special Education

9.2 CSE Recommendations for the 2020-2021 School Year
a. Committee on Special Education

9.3 Second Reading and Adoption of Policies
a. Policy #6562 – Employment of Retired Persons

Motion carried unanimously.

Finance

A motion was made by Margaret Colligan, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 10.1 – 10.3

10.1 Financial Reports
a. Appropriation Status Report
b. Revenue Status Report

10.2 Budget Transfers & Journal Entries
a. Accept and approve Budget Transfers, for the period of March 2, 2019 through March 28, 2019, in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

10.3 TAX ANTICIPATION NOTES AND REVENUE ANTICIPATION NOTES
THE BOARD OF EDUCATION OF THE SHELTER ISLAND UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF SUFFOLK, NEW YORK, HEREBY RESOLVES (by the favorable vote of not less than a majority of all the members of said Board of Education) AS FOLLOWS:

Section 1. In order to facilitate the issuance from time to time of tax anticipation notes and revenue anticipation notes to meet periodic cash-flow needs pursuant to Sections 24.00 and 25.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law"), the Board of Education of the Shelter Island Union Free School District (the "District"), in the County of Suffolk, New York, hereby delegates its power to authorize the issuance of tax anticipation notes and revenue anticipation notes (herein referred to collectively as the "Notes") to the President of the Board of Education, the chief fiscal officer of the District, pursuant to Section 30.00 of the Law.

*Consent
Agenda –
Personnel
(continued)*

*Consent
Agenda –
Program*

*Consent
Agenda -
Finance*

Section 2. All Notes so authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 3. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00 and 60.00 of the Law, the powers to sell and issue such Notes, including the renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute tax certifications relative thereto, are hereby further delegated to the President of the Board of Education.

Section 4. All of such Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 5. The powers hereby delegated shall be exercised by the President of the Board of Education until such time as the Board of Education, by resolution, shall elect to reassume the same.

Section 6. This resolution shall take effect immediately.

Motion carried unanimously.

Business

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions:

11.1 – 11.2

11.1 Private School Transportation

- a. Approval to transport twenty (20) students to the following private schools for the 2020-2021 school year:
 1. Ross School – East Hampton, NY (3 students)
 2. Hayground School – Bridgehampton, NY (3 students)
 3. Our Lady of the Hamptons Regional Catholic School - Southampton, NY (14 students)

11.2 Contracts

- a. Approve the contract for Joint Municipal Cooperative Bidding (Resolution A) with Eastern Suffolk BOCES for the 2020-2021 school year; and authorize the District Clerk to execute said agreement on behalf of the Board President.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Southampton Union Free School District, for student services. The term of said agreement shall be effective September 4, 2020 through June 22, 2021; and authorize the District Clerk to execute said agreement on behalf of the Board President.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and South Huntington Union Free School District, for student services. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; authorize the District Clerk to execute said agreement on behalf of the Board President.
- d. Approve the agreement between the Shelter Island Union Free School District and PLC Association of Naples, Florida, for diagnostic services, strategic planning and professional development, at \$23,100, to be covered by the 2019-2020 Title I School Improvement Grant. The term of said agreement shall be retroactive to March 3, 2020 through June 30, 2021; authorize the District Clerk to execute said agreement on behalf of the Board President.

*Consent
Agenda –
Finance
(continued)*

*Consent
Agenda -
Business*

Motion carried unanimously.

Facility -- None

Items for Consideration - None

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Mr. Todd Gulluscio thanked everyone involved with the food service delivery program for our students and stated that if anyone is in need of meals they should email support@shelterisland.k12.ny.us. Mr. Gulluscio also reported that all spring sports are on hold until further notice.

Director of Pupil Personnel, Data & Instruction

Mrs. Jennifer Rylott thanked all of the parents and teachers for being so understanding while everyone navigates distance learning and virtual meetings. Ms. Rylott also noted that if anyone needs anything from the school district, they should email support@shelterisland.k12.ny.us.

Superintendent Report

Dr. Brian Doelger gave a presentation which included the following.

- Thanks to everyone in the community and all school employees for everything they are doing during the COVID-19 Pandemic
- Distance learning continues, as does breakfast and lunch delivery, and day care for the children of essential employees
- Thanks to everyone who is staying home and social distancing with a reminder that we are all in this together
- Review of the timeline, from the first day of school closure on March 13, 2020 to current day, of all that has happened to make distance learning a success
- An update pertaining to grades, report cards, Regents Exams, the 2020-2021 budget adoption and concerns about the possibility of state aid being cut
- Thanks to parents and recognition of how stressful a time this is for them
- Shout out to the Class of 2020 who he virtually meets with every week and promised he will do whatever he can to ensure they have all of the “rights of passage” they deserve
- Shared a video of thanks which was created by Kindergarten teacher, Lynn Green and featured her students

In closing thanked the Board of Education for their continued support at this difficult time.

Board Member Reports

Kathleen Lynch thanked Supervisor Gerry Siller and Chief James Read for keeping the community connected and informed. Ms. Lynch also mentioned the Shelter Island Action Alliance which is a newly created non-profit organization that has delivered over 3,000 meals to front line hospital workers and Shelter Island senior citizens. In closing, Ms. Lynch thanked all school employees for their role in the success of our distance learning program and the continued engagement with our students.

Margaret Colligan also stated that the Shelter Island Action Alliance is a wonderful program. Ms. Colligan reported that Susan Binder was holding virtual Zoomba classes and wasn't charging the participants. Since everyone still wanted to pay, she asked that instead donations be made to the Shelter Island Action Alliance or the Shelter Island Lions Club. In closing, Ms. Colligan noted that there has been a ripple effect of kindness to the pandemic.

Katherine Rossi-Snook reported that the parents who utilize the daycare services are incredibly grateful because they wouldn't be able to survive without it. Ms. Rossi-Snook also stated that although her big plans for the school edible garden are now on hold, Ms. Catherine Brigham, Art Teacher has started seedlings to plant in the ground when the weather is warmer.

Student Liaison Report – None

Facility

Items for Consideration

Old Business

Director of Athletics, PE, Health, Wellness & Personnel Report

Director of Pupil Personnel, Data & Instruction Report

Superintendent Report

Board Member Reports

Student Liaison Report

Visitor Comments – None

Executive Session

A motion was made by Jason Lones, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:49 pm, to discuss the employment of particular individuals in the District pursuant to Section 105 (e).

Motion carried unanimously.

Adjournment

A motion was made by Kathleen Lynch, seconded by Tracy McCarthy, to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 7:48 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, May 11, 2020, 4:30 pm. This meeting will be virtual as school is closed due to the COVID-19 Pandemic.

Visitor Questions

Executive Session

Adjournment