

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RE-ORGANIZATIONAL/REGULAR MEETING  
July 8, 2019**

Members Present: Linda Eklund, Kathleen Lynch, Tracy McCarthy, Margaret Colligan, Jason Lones and John Klupka

Others Present: Allan Gerstenlauer, Interim Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data and Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Linda Haas, School District Business Leader; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Susan Dempsey, Shelter Island Reporter; 15 faculty/staff/student and 5 community residents

Absent: Katherine Rossi-Snook

The meeting was called to order by Jacqueline Dunning, District Clerk at 5:16 pm. Ms. Dunning requested a motion to go into Executive Session. A motion was made by Kathleen Lynch, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 5:16 pm to discuss the Board of Education President and Vice President nominations.

Motion carried unanimously.

Jacqueline Dunning, District Clerk announced the members of the Board of Education just came out of Executive Session (6:01 pm) and asked everyone to rise for the Pledge of Allegiance.

Linda Eklund read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Note: the Oath of Office had been administered by the District Clerk to newly elected Board of Education members, Katherine Rossi-Snook and Jason Lones at a Special Meeting of July 1, 2019.

The District Clerk announced that nominations were in order for President of the Board of Education for the 2019-2020 school year. Kathleen Lynch was nominated by Linda Eklund for President of the Board of Education for the 2019-2020 school year, seconded by Margaret Colligan. There being no further nominations, the District Clerk took the roll of the Board of Education.

Margaret Colligan - Yes	Kathleen Lynch - Yes
Linda Eklund - Yes	Tracy McCarthy - Yes
John Klupka - Yes	Katherine Rossi-Snook - Yes
Jason Lones - Yes	

Yes = 7      No= 0      Recusal= 0

Motion carried unanimously.

Kathleen Lynch was declared duly elected as President of the Board of Education, Shelter Island Union Free School District for the 2019-2020 school year. The Oath of Office was administered by the District Clerk to President Kathleen Lynch.

The District Clerk turned the gavel over to President Lynch.

President Lynch stated that nominations were in order for Vice President of the Board of Education for the 2019-2020 school year. Jason Lones was nominated by Margaret Colligan for Vice President of the Board of Education for the 2019-2020 school year, seconded by Tracy McCarthy. There being no further nominations, the President took the roll of the Board of Education.

Margaret Colligan - Yes	Kathleen Lynch - Yes
-------------------------	----------------------

*Call to  
Order/Executive  
Session*

*Pledge of  
Allegiance*

*Mission  
Statement*

*Oath of Office  
to New BOE  
Members*

*Election of  
President and  
Oath of Office*

*Election of Vice  
President*

Linda Eklund - Yes  
John Klupka - Yes  
Jason Lones - Yes

Tracy McCarthy - Yes  
Katherine Rossi-Snook - Yes

Yes = 7      No= 0      Recusal= 0

Motion carried unanimously.

Jason Lones was declared elected as Vice President of the Board of Education, Shelter Island Union Free School District for the 2019-2020 school year.

A motion was made by Margaret Colligan, seconded by Linda Eklund, BE IT RESOLVED THAT: the following officers are hereby appointed for to the Board of Education for the 2019-2020 school year:

District Clerk – Jacqueline Dunning  
District Treasurer – Deborah Vecchio  
Claims Auditor – Carol Euring at an annual rate of \$55 per hour

Motion carried unanimously.

The Oath of Office was administered by President Lynch to Jason Lones, Vice President; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Allan Gerstenlauer, Interim Superintendent; and Linda Haas, School District Business Leader. The District Clerk will administer the Oath of Office to Ms. Euring at a later date.

A motion was made by Tracy McCarthy, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the following appointment for the 2019-2020 school year -- 10.1 a-x:

10.1 Appointments

- a. Attendance Supervisor: Todd Gulluscio
- b. Accountants: Cullen & Danowski, LLP - \$45,000
- c. School Attorney: Ingerman Smith, LLP (For both Board & Labor Counsel Services) at an annual retainer of \$37,350. Other services as required at \$260 per hour, plus all out of pocket disbursements and expenses paid by the firm for any and all work related to the school district.
- d. School Insurance Broker: New York State Insurance Reciprocal (NYSIR) - \$43,054.00
- e. School Student Accident Insurance Broker: J. J. Stanis and Company, Inc. - \$33.32/student
- f. Dentist: Dr. Frank Kestler
- g. Elementary School Physician: Dr. Nathanael Desire - \$850.00
- h. Secondary School Physician: Dr. Peter Kelt - \$850.00
- i. Official Depositories:
  1. JPMorgan Chase Bank:
    - i. Extra Class Account
    - ii. Scholarship Fund
    - iii. Trust & Agency
    - iv. General Fund Account
    - v. Money Market Account
    - vi. School Lunch Checking Account
  2. Capital One Bank
    - i. Capital Checking Account
    - ii. General Fund Checking Account
    - iii. Federal Checking Account
    - iv. Payroll Account
    - v. Money Market Account
    - vi. Capital HVAC Checking Account
  3. CLASS Cooperative Investment Program
    - i. General Fund
    - ii. Health Insurance Reserve
    - iii. Risk Retention Reserve

*Election of Vice President  
(continued)*

*Appointments of Board Officers and Oath of Office*

*Consent Agenda Appointments*

iv. F.I.T. Reserve

4. Bridgehampton National Bank  
i. Payroll

- k. Official Newspaper: Shelter Island Reporter
- l. Chief Faculty Advisor: Superintendent
- m. Title IX Compliance Officer: Todd Gulluscio
- n. Title VII Compliance Officer: Todd Gulluscio
- o. ADA Compliance Officer: Jennifer Rylott
- p. Liaison for Homeless Children and Youth: Jennifer Rylott
- q. Extra Class Treasurer: Deborah Vecchio
- r. Bond Counsel: Hawkins, Delafield & Wood, LLP (fees indicated in their engagement letter dated May 30, 2019)
- s. Financial Advisor: Munistat (fees as indicated in their agreement dated March 15, 2019)
- t. Asbestos Designee: Michael Dunning
- u. Purchasing Agent: Superintendent
- v. Records Management Officer: Linda Haas
- w. Records Access Officer: Jacqueline Dunning
- x. Right to Know Officer: Michael Dunning

Motion carried unanimously.

A motion was made by Margaret Colligan, seconded by Jason Lones, BE IT RESOLVED THAT: The Board of Education hereby approves the following appointments for the 2019-2020 school year – 11.1 a – 11.1 e:

11.1 Appointments

- a. Superintendent
  - 1. Payroll Certification Officer
  - 2. Approval of payment of salaries, wages and contractual obligations
  - 3. Authorization of Budget Transfers (in accordance with Board Policy)
  - 4. Signatory for State & Federal Grant Applications
  - 5. Approval for Travel, Conferences and Workshops
  - 6. Mileage Reimbursement (rate according to IRS regulations)
  - 7. Approval of Overtime; Tutoring at \$44.58 per hour; Home Instruction at \$70.04 per hour; Temporary Employees, and Substitute Teachers Salary: Uncertified - \$95/day, Certified - \$110/day
- b. Signature required on Checks: Deborah Vecchio and/or Jennifer Rylott
- c. Petty Cash: Cafeteria: Helene Starzee - \$50
- d. Investment of District Money – in accordance with Board Policy
- e. Publishing of Annual Financial Report prior to August 31, 2019 (It is agreed that in conformance with Education Law, the Annual Financial Report shall be published once in the official newspaper of the District prior to August 31, 2019.)

Motion carried unanimously

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2019-2020 school year: 12.1 – 12.3

12.1 Bonding

- a. Blanket Position Bond in the amount of \$100,000 covering the services of all employees of SIUFSD who handle monies issued by New York Schools Insurance Reciprocal (NYSIR) for the period of July 1, 2019 through June 30, 2020.
- b. Excess Indemnity on the District Treasurer and Extra-Classroom Treasurer a bond in the amount of \$150,000 covering the services of Deborah Vecchio as the District Treasurer and Extra-Classroom Treasurer of the SIUFSD, as written by New York Schools Insurance Reciprocal (NYSIR) for the period of July 1, 2019 through June 30, 2020.

Consent  
Agenda  
Appointments  
(continued)

- 12.2 Third Party Administrator for the following plans:
- a. Disability: Unum Provident
  - b. Section 125 Benefit Plan: Preferred Group Plans, Incorporated
  - c. Health Reimbursement Arrangement (HRA) Plan: Preferred Group Plans, Incorporated
  - d. Transportation Fringe Benefit Plan: Preferred Group Plans, Incorporated
  - e. 403(b) Plan: Omni Financial Group, Incorporated
- 12.3 457(b) Plan for Employees
- a. New York State Deferred Compensation Plan

Motion carried unanimously.

A motion was made by Margaret Colligan, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2019-2020 school year: 13.1 – 13.2

- 13.1 Committee Appointments (Mandated members will be present at Committee Meetings.)
- a. Committee on Special Education (CSE)
    - Chairperson: Jennifer Rylott
    - Alternate Chairperson: Danielle Spears
    - School Psychologist: Danielle Spears
    - School Physician
    - Student's Teacher
    - Student's Special Education Teacher
    - Speech/Language Pathologist: Michelle Weir
    - Guidance Counselor: Martha Tuthill
    - School Nurse: Mary Kanarvogel
    - Parent Member (Only at parent's request. Parent member list available in Academic Office)
  - b. 504 Committee (504)
    - Chairperson: Jennifer Rylott
    - Alternate Chairperson: Danielle Spears
    - School Physician
    - Student's Teacher
    - Speech/Language Pathologist: Michelle Weir
    - Guidance Counselor: Martha Tuthill
    - School Nurse: Mary Kanarvogel
  - c. Committee on Pre-School Special Education (CPSE)
    - Chairperson: Jennifer Rylott
    - Alternate Chairperson: Michelle Weir
    - General Education Teacher
    - Special Education Teacher
    - Parent Member (only at parent's request. Parent member list available in Academic Office)
    - A professional who participated in the evaluation of the child
  - d. Sub-Committee on Special Education (Sub CSE)
    - Chairperson: Jennifer Rylott
    - Alternate Chairperson: Danielle Spears
    - Speech/Language Pathologist: Michelle Weir
    - Student's Teacher
    - Student's Special Education Teacher
  - e. Language Proficiency Team
    - Chairperson: Jennifer Rylot
    - Bryan Knipfing
    - Laura Mayo

- f. Audit Committee
  - Chairperson: Superintendent
  - Business Manager
  - Auditors
  - Two (2) Board Members

*Consent  
Agenda  
Appointments  
(continued)*

- 13.2 504 Grievance Officer
  - a. Superintendent

Motion carried unanimously.

*Consent  
Agenda  
Authorization*

A motion was made by Tracy McCarthy, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2019-2020 school year: 14.1 – 14.6

- 14.1 Budget Vote
  - a. Board of Registration at \$125 per day:
    - 1. Angela Corbett
    - 2. Shirley Ferrer
    - 3. Phyllis Wallace
    - 4. Lois Corbett
    - 5. Alternate: Jean Dickerson
    - 6. Alternate: BettiAnn Morrirt
    - 7. Alternate: Lew Corbett
    - 8. Alternate: Allison Binder
    - 9. Alternate: Jane Ritzler
  - b. Four (4) Poll Workers at \$125 per day
  - c. Voting Hours: 12:00 pm to 9:00 pm

- 14.2 Impartial Hearing Officer List for 2019-2020 (as set forth by the NYS Education Department)

- 14.3 Monthly Board Meetings Schedule

August 12, 2019	February 10, 2020
September 16, 2019	March 16, 2020
October 15, 2019	April 20, 2020
November 18, 2019	May 11, 2020
December 9, 2019	May 19, 2020 (Annual District & Budget Vote Meeting)
January 21, 2020	June 15, 2020

- 14.4 Policy Manual
  - a. Re-adoption of all policies and code of ethics in the Policy Manual

- 14.5 Shelter Island School Emergency Response Plan
  - a. Re-adoption of the Shelter Island School Emergency Response Plan

- 14.6 Shared Decision Making Plan
  - a. Re-adoption of the Shared Decision Making Plan

Motion carried unanimously.

*Regular  
Meeting Begins*

At this time, the Regular Business Meeting began –

President Lynch introduced Dr. Allan Gerstenlauer, Interim Superintendent to the audience. Dr. Gerstenlauer stated that it is a pleasure to be working at the Shelter Island School. Next, Ms. Lynch introduced Dr. Brian Doelger, newly appointed Superintendent beginning August 1, 2019 and welcomed him back to the District. Dr. Doelger thanked the Board of Education for hiring him back and for having faith in him. Dr. Doelger stated that Shelter Island is a very special place and noted that he believes in educating the whole child and he will do the most for the children of the Shelter Island School.

*Visitor  
Questions*

**Visitor Questions – None**

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board hereby approves the following consent agenda items:

- a. Approval of Minutes
  1. Regular Meeting of June 17, 2019
  2. Special Meeting of June 19, 2019
  3. Special Meeting of June 22, 2019
  4. Special Meeting of June 23, 2019
  5. Special Meeting of July 1, 2019

Motion carried unanimously.

*Consent  
Agenda –  
Minutes*

#### **Correspondence - None**

*Correspondence*

#### **Presentations**

*Presentations*

##### **8<sup>th</sup> Grade Disney Youth Education Field Trip**

Sophie Clark, Harper Congdon, Jose Frausto, Kaitlyn Gulluscio and Hayden Davidson, officers of the Class of 2024, presented their proposed itinerary for the Disney Youth Education Trip and stated that the cost of the trip will be approximately \$2,300 per person. The tentative dates for the trip are November 4, 2019 – November 8, 2019. Ms. Lynch thanked the students for their presentation. Dr. Gerstenlauer explained that although district policy is to approve field trips at the next board of education meeting, he is requesting that the Board consider approving this trip tonight since waiting an additional month could jeopardize locking in to the quoted prices.

A motion was made by Margaret Colligan, seconded by Jason Lones, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following action:

Approve the 8<sup>th</sup> grade class to attend the annual Disney Youth Education Field Trip to take place on November 4, 2019 through November 8, 2019.

Motion carried unanimously.

##### **11<sup>th</sup> Grade Washington DC Field Trip**

Mr. Sean Brennan and Mr. James Theinert presented a recap of last year's trip to Washington DC and reviewed the itinerary for the trip they would take this year. This year's 11<sup>th</sup> grade would be away for four (4) days and three (3) nights, which is one more day than last year's class. The trip would take place in Fall 2019 and a tour of at least one college campus would be added. The trip coordinators are currently looking for the trip to take place on October 2, 2019 through October 5, 2019. As previously stated, Dr. Gerstenlauer requested that the Board consider approving this trip tonight since waiting an additional month could jeopardize locking in to the quoted prices.

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following action:

Approve the 11<sup>th</sup> grade class to attend the annual Washington DC Field Trip to take place on October 2, 2019 through October 5, 2019.

Motion carried unanimously.

#### **Personnel**

*Consent  
Agenda  
Personnel*

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.1

##### **19.1 New Hire**

- a. BE IT RESOLVED THAT: The Board of Education hereby approves Catherine Brigham, as PK-12 Art Teacher, effective September 1, 2019, at \$65,275.00, Step 1 MA of the 2019-2020 teacher salary scale, with a four (4) year probationary period through September 1, 2023, in the tenure are of Art.

BE IT FURTHER RESOLVED THAT: Ms. Brigham must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

Motion carried unanimously.

At this time, Linda Eklund stated that she is very excited to welcome Catherine Brigham as a teacher in the district. Kathleen Lynch read a supportive statement from Katherine Rossi-Snook who was unable to be at the meeting. Kathleen Lynch added that Dr. Christine Finn had shared that watching Catherine Brigham teach her demo lesson was like watching magic.

Catherine Brigham thanked the Board of Education for the opportunity to work at Shelter Island School and stated that this is the job she's worked for her whole life.

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.2 – 19.15

19.2 Resignation

- a. Erica Mailand, .5 FTE Elementary Teacher and .5 FTE Teacher Assistant, effective June 30, 2019

19.3 Change in Full Time Equivalent

- a. Michele Albano, School Social Worker, from .80 FTE to 1.0 FTE, effective September 1, 2019, with a 4-year probationary period through September 1, 2023, in the tenure area of School Social Worker.

19.4 Childcare Leave

- a. Approve a contractual childcare leave of absence for Brittney Russo, Science 7-12 Teacher, to commence on or about October 7, 2019 through on or about January 27, 2020; with said period credited towards the employee's FMLA leave of absence

19.5 Rescind Motions

- a. Rescind the motion of June 17, 2019:

Appoint the following personnel for the Specialized Reading Summer School Program, effective July 1, 2019 through August 9, 2019, at her individual hourly rate:

1. Jessica Nardi, 24 hours

- b. Rescind the motion of May 13, 2019:

Appoint Jessica Nardi, teacher, for the Leap Into Learning Summer School Program, effective July 1, 2019 through July 25, 2019, for 20 hours, at her individual hourly rate

19.6 Additional Personnel for Summer School 2019

- a. Appoint Lillian Klupka, teacher, for the Leap Into Learning Summer School Program, effective retroactively to July 1, 2019 through July 25, 2019, for 34 hours, at a rate of \$44.38

19.7 Amend Motion

- a. Amend the motion of June 17, 2019 from:

Appoint the following personnel for the Specialized Reading Summer School Program, effective July 1, 2019 through August 9, 2019, at her individual hourly rate:

1. Janine Mahoney, 36 hours
2. Rachel Brigham, 24 hours
3. Jessica Nardi, 24 hours

to:

Appoint the following personnel for the Specialized Reading Summer School Program, effective July 1, 2019 through August 9, 2019, at her individual hourly rate:

1. Janine Mahoney, **48 hours**
2. Rachel Brigham, 24 hours

19.8 District Clerk Pro Tem

- a. Appoint Deborah Vecchio, as District Clerk Pro Tem, at a rate of \$30 per hour, to serve in the absence of the District Clerk, when necessary, for the 2019-2020 school year.
  - b. Appoint Superintendent, as District Clerk Pro Tem, when necessary, for the 2019-2020 school year.
- 19.9 Curriculum Planning at a Rate of \$45/hour
- a. Lynne Colligan – New Elective -- Community Service Learning, not to exceed 10 hours
  - b. Devon Treharne – Summer Reading Program for grades 8-12, not to exceed 10 hours
  - c. James Bocca – 6<sup>th</sup> Grade English Language Arts Curriculum, not to exceed 10 hours
- 19.10 Additional Summer School Substitute Teacher
- a. Appoint Sarah Grammatica as Leap Into Learning Summer School Substitute Teacher (as needed), retroactive to July 1, 2019 through July 25, 2019, at a rate of \$16.93 per hour.
- 19.11 Detention Monitors for the 2019-2020 School Year at \$60/period
- a. Brian Becker
  - b. James Bocca
  - c. Sean Brennan
  - d. Deborah Brewer
  - e. Lynne Colligan
  - f. Michelle Corbett
  - g. Jasmine Frasco
  - h. Mary Kanarvogel
  - i. Peter Miedema
  - j. James Theinert
  - k. Martha Tuthill
- 19.12 Appointment of Co-Curricular Positions for the 2019-2020 School Year
- a. Martha Tuthill, DECA Club Co-Advisor, at \$803.54
  - b. James Theinert, DECA Club Co-Advisor, at \$803.54
  - c. Janine Mahoney, National Honor Society, at \$1,997.59
  - d. Janine Mahoney, Landmark Books (Book Craft Club), at \$1,607.08
  - e. Jennifer Gulluscio, 7<sup>th</sup> Grade Co-Advisor, at \$397.04
  - f. James Bocca, 7<sup>th</sup> Grade Co-Advisor, at \$397.04
  - g. Patricia Kreppein, 6<sup>th</sup> Grade Advisor, at \$794.07
  - h. Debra Sears, 9<sup>th</sup> Grade Advisor, at \$794.07
  - i. Devon Treharne, Unity Club Co-Advisor, at \$397.04
  - j. Mary Kanarvogel, Unity Club Co-Advisor, at \$397.04
  - k. Jeremy Stanzione, Video Game Development/Club Programming, \$794.07
  - l. James Bocca, Debate Team Coordinator, \$794.07
  - m. Jasmine Frasco, 10<sup>th</sup> Grade Advisor, at \$794.07
  - n. Michelle Corbett, 11<sup>th</sup> Grade Advisor, at \$1,997.59
  - o. Keith Brace, Sound Equipment Technician/Trainer, at \$1,607.08
  - p. Keith Brace, Jazz Band, at \$1,997.59
  - q. Jennifer Gulluscio, 8<sup>th</sup> Grade Advisor/Disney Trip Coordinator, at \$1,997.59
  - r. Peter Miedema, 12<sup>th</sup> Grade Co-Advisor, at \$998.80
  - s. Sean Brennan, 12<sup>th</sup> Grade Co-Advisor, at \$998.80
  - t. Keith Brace, School Play Instrumental Music Director, at \$1,997.59
  - u. Devon Treharne, School Newspaper, at \$1,997.59
  - v. Michelle Corbett, Student Council, at \$2,994.02
  - w. Patricia Kreppein, Yearbook Co-Advisor, at \$2,601.13
  - x. Jasimine Frasco, Yearbook Co-Advisor, at \$2,601.13
  - y. Debra Sears, Junior National Honor Society, at \$1,607.08
  - z. Debra Sears, Substitute Dispatcher, \$5,202.26
- 19.13 Appointment of Coaches for the 2019-2020 School Year



- a. Jay Card, Varsity Boys Basketball Coach, \$6,566.73
- b. Robert DeStefano, Varsity Golf Coach, \$3,875.66
- c. Bryan Gallagher, Varsity Girls Cross Country Coach, \$3,875.66
- d. Jason Green, Varsity Boys Cross Country Coach, \$3,875.66
- e. Cynthia Belt, Varsity Volleyball Coach, \$5,977.40
- f. Bryan Gallagher, Varsity Winter Track Co-Coach, \$3,875.66
- g. Jason Green, Varsity Winter Track Co-Coach, \$3,875.66
- h. Bryan Gallagher, Varsity Spring Track Co-Coach, 3,875.66
- i. Jason Green, Varsity Spring Track Co-Coach, 3,875.66
- j. Michael Z. Mundy, JV Boys Basketball Coach, \$5,558.48
- k. Brian Springer, JV Girls Basketball Coach, \$5,558.48
- l. Laura Mayo, JV Volleyball Coach, \$5,051.96
- m. Peter Miedema, Varsity Baseball Coach, \$6,061.40
- n. Taylor Kelly, JV Softball Coach, \$5,051.96
- o. Taylor Kelly, Junior High Girls Volleyball Coach, \$2,777.47
- p. Peter Miedema, Junior High Boys Basketball Coach, \$3,033.08
- q. Laura Mayo, Junior High Girls Basketball Coach, \$3,033.08
- r. Michelle Corbett, Cheerleading Coach, \$3,467.66
- s. Bryan Knipping, Intramural: Running Club Coach, \$1,291.89
- t. Taylor Kelly, Intramural: Functional Fitness, \$1,291.89
- u. Christopher Conrardy, Intramural: Tennis Club, \$1,291.89

19.14 Volunteer Assistant Coaches for the 2019-2020 School Year

- a. Father Peter DeSanctis – Varsity Golf
- b. Peter Miedema – Varsity and Junior Varsity Boys Basketball
- c. Laura Mayo – Junior Varsity Girls Basketball
- d. James Theinert – All Levels of Boys Basketball
- e. Michael Dunning – Varsity Baseball

19.15 Athletic Chaperones for the 2019-2020 School Year (one game per night at \$101.79, two games per night at \$156.22, Clock Keeper at Chaperone Rate plus \$10)

- a. Taylor Anderson
- b. Brian Becker
- c. James Bocca
- d. Keith Brace
- e. Deborah Brewer
- f. Michelle Corbett
- g. Jasmine Frasco
- h. Mary Kanarvogel
- i. Janine Mahoney
- j. Laura Mayo
- k. James Theinert
- l. Martha Tuthill

Motion carried unanimously.

**Program**

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 20.1 – 20.2

20.1 CSE Recommendations for the 2019-2020 School Year

- a. Committee on Special Education

20.2 Post Season Sports for 2019-2020 School Year

- a. Authorization to approve Shelter Island School sports teams to travel to and participate in post season tournament play

Motion carried unanimously.

*Consent  
Agenda Finance*

### **Finance**

A motion was made by Tracy McCarthy, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 21.1 – 21.3

#### 21.1 Financial Reports

- a. Treasurer's Report – May 2019
- b. Extra Class Report – May 2019
- c. Appropriation Status Report
- d. Revenue Status Report

#### 21.2 Budget Transfers & Journal Entries

- a. Accept and approve the Budget Transfers and Journal Entries, for the period of May 15, 2019 – June 30, 2019, in accordance with Board Policy that the Superintendent has approved, as well as any transfers that need Board specific approval.

#### 21.3 District Credit Cards for the 2019-2020 School Year

- a. Authorize Maryann Impastato and Helene Starzee, to use the District's American Express credit cards (account number xxx-xxxx5-11006), for purchases of approved supplies and services, for the period of July 1, 2019 through June 30, 2020. The individual card numbers are as follows: Maryann Impastato (xxx-xxxx5-11063) and Helene Starzee (xxx-xxxx5-11071).

Motion carried unanimously.

*Consent  
Agenda  
Business*

### **Business**

A motion was made by Margaret Colligan, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 22.1 – 22.2

#### 22.1 2019-2020 Contracts

- a. Approve the contract between the Board of Education of the Shelter Island School District and Consulting That Makes A Difference, Incorporated, of Selden, NY, for educational consulting services. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Shelter Island Environmental of Shelter Island, NY, for garbage disposal servicing, in the amount of \$589.34 per month. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Cummins, Incorporated, of Bronx, NY for generator maintenance, in the amount of \$2,334.35. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020.
- d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and John Scaramucci/Harry Goldman Water Testing, certified water system operator and water tester, of Mattituck, NY. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.
- e. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Eclipse Elevator Company, LLC, of Patchogue, NY; for annual maintenance, at a cost of \$1,386.00. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.
- f. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Parkway Pest Services, of New Hyde Park, NY, for pest control services, in the amount of \$3,000.00. The term of said agreement shall be retroactive to July 1, 2019 through June 30, 2020; and authorize the Board President to execute said agreement.

- g. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Cunningham Air Duct & Chimney Services, of Bayport, NY, for the 2019-2020 annual kitchen exhaust duct cleaning, in the amount of \$1,370.00; and authorize the Board President to execute said agreement.
- h. Authorize the extension of the following transportation contracts with Sunrise Bus, Incorporated, for the 2019-2020 school year; and authorize the Board President and Superintendent to execute said agreements.
  - 1. Contract #415503 – Occupational Education Transportation - \$38,728.73
  - 2. Contract #415502 – Athletics - \$70.76/ hour for large bus, \$64.95/hour for small bus, with a yearly estimate of \$52,800.30
  - 3. Contract #415506 – Off Island Routes Private Schools - \$96,693.71
  - 4. Contract #415505 – On Island Home to School - \$59,018.04
  - 5. Contract #415504 – Cutchogue East Route - \$68,736.09, with a monitor for the year

22.2 Taping of Board of Education Meetings

- a. Authorization of the taping of up to seven (7) Board of Education Budget Meetings during the 2019-2020 school year, at a cost of \$250 per taping. (Exact dates to be determined at a future meeting.)

Motion carried unanimously.

**Facility - None**

**Items for Consideration - None**

**Old Business - None**

**School District Business Leader Report - None**

**Director of Athletics, Physical Education, Health, Wellness & Personnel Report - None**

**Director of Pupil Personnel, Data and Instruction Report - None**

**Interim Superintendent Report**

Dr. Gerstenlauer stated that he was very impressed by the dignity of the graduating class and noted the ceremony was a classy operation from start to finish. Dr. Gerstenlauer also noted the abundance of local scholarships and stated that he was amazed, although not surprised, by the generosity of the community.

**Board Member Reports**

Jason Lones stated that this graduation ceremony was his first one as a Board Trustee and he enjoyed being a part of it.

Margaret Colligan reported that the Shelter Island Educational Foundation held its annual Porch Party fundraiser over the weekend and she thanked the students who volunteered their time.

Kathleen Lynch thanked Michael Dunning and his custodial crew for moving the entire graduation ceremony from outside to inside. Ms. Lynch also thanked Martha Tuthill and Meghan Lang for creating a seamless ceremony. In closing, Ms. Lynch thanked her fellow Board Trustees for having confidence in her in the role of President.

Linda Eklund stated that she is looking forward to a very exciting school year.

Tracy McCarthy thanked her fellow Board Trustees for participating in the superintendent search and noted that there is a lot of exciting change for the new school year.

**Visitor Comments - None**

**Executive Session**

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:58 pm to discuss the employment of particular individuals, pursuant to Section 105(f) of the Public Officers Law.

*Consent  
Agenda  
Business  
(continued)*

*Interim  
Superintendent  
Report*

*Board Member  
Reports*

*Visitor  
Comments*

*Executive  
Session*

Motion carried unanimously.

**Adjournment**

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:20 pm.

---

Jacqueline Dunning  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, August 12, 2019, at 6:00 pm, in the Conference Room.

*Adjournment*