

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
May 11, 2020**

Members Present: Kathleen Lynch, Jason Lones, Linda Eklund, Tracy McCarthy, Margaret Colligan and Katherine Rossi-Snook

Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Director of Pupil Personnel, Data & Instruction; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Susan Dempsey, Shelter Island Reporter; Julia Brennan, Shelter Island Gazette; Maryellen McGayhey, Videographer; unknown faculty/staff/ student and unknown community resident/other

Absent: Maria Carbajal, Student Liaison

The meeting was called to order at 4:30 pm by President Lynch, followed by the Pledge of Allegiance, which was led by 5th grade student, Wilson Lones.

Jason Lones read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions

Dr. Doelger had received several questions from a community member pertaining to the recent Shelter Island UFSD audit published by the New York State Comptroller’s office. Dr. Doelger addressed each of the questions.

Consent Agenda

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board hereby approves the following agenda item 6.1:

- 6.1 Approval of Minutes
 - a. Regular Meeting of April 20, 2020

Motion carried unanimously.

Correspondence - None

Presentations - None

Personnel

A motion was made by Margaret Colligan, seconded by Linda Eklund BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Action: 8.1

8.1 Abolish Positions

WHEREAS, it has been determined that there is an economic and/or operational need to eliminate one (1) part-time (.84 FTE) Teacher Assistant position and one (1) part-time (.16 FTE) Elementary position in the tenure area of Teaching Assistant;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby abolishes one (1) part-time (.84 FTE) Teacher Assistant position and one (1) part-time (.16 FTE) Elementary position in the tenure area of Teaching Assistant, effective July 1, 2020.

NOW THEREFORE, BE IT FURTHER RESOLVED, that the Superintendent is hereby directed to provide written notice to the least senior employee in this tenure area. Said employee’s position will be

*Call to Order &
Pledge of
Allegiance*

*Mission
Statement*

*Visitor
Questions*

*Consent
Agenda
Minutes*

Correspondence

Presentation

*Consent
Agenda -
Personnel*

abolished effective July 1, 2020 and he/she shall be placed on a preferred eligible list for reinstatement in accordance with the provisions of Section 3013 of the Education Law.

Motion carried unanimously.

A motion was made by Margaret Colligan, seconded by Linda Eklund BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Action:

8.2

8.2 Tenure

- a. Approval of the tenure recommendation of Christopher Conrardy, in the tenure area of Technology Education, effective September 1, 2020

Motion carried unanimously.

Dr. Doelger congratulated Mr. Conrardy and stated that he is an excellent technology teacher who has a wonderful rapport with his students and engages them to create excellent projects.

Kathy Lynch read several touching statements about Mr. Conrardy from his students.

Mr. Conrardy thanked the Board of Education and Administration for their support. He also noted several specific colleagues for their support.

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Action: 8.3

8.3 Tenure

- a. Approval of the tenure recommendation of Natalie Regan, in the tenure area of Elementary Education K-6, effective September 1, 2020

Motion carried unanimously.

Dr. Doelger congratulated Ms. Regan and stated that she has a wonderful and nurturing way with children and helps to prepare them to become life-long learners.

Katherine Rossi-Snook stated that children learn so much when they have Ms. Regan as their teacher and added that every parent and child in her class loves her.

Kathleen Lynch read several quotes about Ms. Regan from both parents and students. Ms. Lynch noted that Ms. Regan has the ability to see every child individually and that is what makes her such a wonderful teacher.

Ms. Regan thanked everyone and stated that she could not be any happier to be surrounded by such a supportive administration and Board of Education. Ms. Regan noted that she loves to watch her students grow and they are always a part of her even after they have left her class.

Program

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 9.1 – 9.3

9.1 CSE Recommendations for the 2019-2020 School Year

- a. Committee on Special Education

9.2 CSE Recommendations for the 2020-2021 School Year

- a. Committee on Special Education

9.3 District Special Education Plan

- a. Approve the updated Shelter Island School District Special Education Plan

Motion carried unanimously.

*Consent
Agenda –
Personnel*

*Consent
Agenda -
Program*

Finance

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 10.1 – 10.4

10.1 Financial Reports

- a. Treasurer’s Report – March 2020
- b. Extra Class Report – March 2020
- c. Appropriation Status Report
- d. Revenue Status Report
- e. Claim Auditor’s Report – March 2020
- f. Claim Auditor’s Report – April 2020
- g. Payroll Audit Report – March 2020
- h. Payroll Audit Report – April 2020

10.2 Budget Transfers

- a. Accept and approve Budget Transfers for the period of April 14, 2020 through May 5, 2020, in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

10.3 Employee Benefit Accrued Liability Reserve

Whereas, the Shelter Island Union Free School District has utilized an Employee Benefit Accrued Liability Reserve (EBALR), under the terms as described in Section 6-p of the General Municipal Law (GML) of New York State; and

Whereas, a regulatory audit has found that the EBALR was never formally adopted by the Board of Education; and

Whereas, the Board of Education wishes to formally establish the EBALR for the District and rectify any past oversights or omissions; now therefore be it

Resolved, that the Board of Education of the Shelter Island Union Free School District hereby formally establishes an Employee Benefit Accrued Liability Reserve (EBALR) to make cash payments to employees for accrued leave time due to them upon separation from school, under the terms as described in Section 6-p of the General Municipal Law (GML) of New York State; and be it further

Resolved, that the Board of Education of the Shelter Island Union Free School District decrees, to the extent permissible by law, that any past oversights or omissions in the prior establishment of the EBALR are waived.

10.4 Corrective Action Plan

Resolved, that the Board of Education of the Shelter Island Union Free School District hereby approves the Corrective Action Plan to OSC Audit 2020M-023 and hereby approves the letter to the Office of the New York State Comptroller, and authorizes the President of the Board of Education and the Superintendent of Schools to file the Corrective Action Plan with the appropriate state authorities.

Motion carried unanimously.

Business - None

Facility – None

Items for Consideration

Gifts for 2020 Graduates

Not wanting to ruin the surprise for any members of the senior class in the audience, the Board asked Jacqueline Dunning, District Clerk to follow up with an email to determine what the gift will be for the Class of 2020.

Set Date for Re-Organizational Meeting

*Consent
Agenda –
Finance*

Business

Facility

*Items for
Consideration*

The members of the Board of Education agreed that the Re-Organizational Meeting will be held on July 13, 2020. The time and location are to be determined based on whether or not we are still required to practice social distancing. During the discussion about this meeting date, Linda Eklund revealed that after 12 years of service on the Board of Education, she will not seek re-election.

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Mr. Gulluscio reported that the remainder of the spring athletics season was cancelled. Mr. Gulluscio spoke about the "Be the Light" ceremony, which took place on May 1, 2020, at 8:20 (20:20 military time). The event was in honor of the Class of 2020 and took place across all of Long Island. Other schools lit up their stadiums and scoreboard and we lit up our gymnasium and scoreboard. Mr. Gulluscio announced that May 20, 2020 is New York State Coach Appreciation Day, which will be celebrated virtually this year. Mr. Gulluscio noted that the fall 2020 athletics season is still up air. In closing, Mr. Gulluscio thanked Ms. Helen Starzee and Ms. Stephanie Tybaert, our food service team for their hard work and dedication for making daily breakfast and lunch for our students.

Ms. Kathy Lynch inquired about the status of the Athletic Awards ceremony. Mr. Gulluscio replied that it is still on hold.

Director of Pupil Personnel, Data & Instruction Report

Ms. Jennifer Rylott stated that the district is awaiting guidance from Governor Cuomo to determine whether or not a summer school program would be held at the school. Ms. Rylott noted that said guidance is expected at the end of this month and the district will notify everyone at that time.

Superintendent Report

Dr. Doelger's report included the following.

- Thanks to the Shelter Island PTSA for celebrating our teachers, staff and nurse during Teacher Appreciation Week and Nurse Appreciation Week.
- Congratulations to Ms. Linda Eklund and Ms. Margaret Colligan for receiving the School Board U Board Achievement Award.
- Thanks to the Board of Education volunteers for their hard work for our students and community.
- Congratulations to Mr. Christopher Conrardy and Ms. Natalie Regan on receiving tenure this evening
- Announcement of the start of a PreK 3 program for Fall 2020. The program will be held from 11:30 am – 2:30 pm and will require that students be toilet-trained. Students attending the program will have the opportunity to participate in many specials, lunch and recess. Dr. Doelger thanked Mrs. Rylott, Mrs. Kanarvogel, Mrs. Green and Mrs. R. Brigham for their help in creating this program. Dr. Doelger also stated that registration for PreK 3, PreK 4, Kindergarten and all other grade levels is open and that the registration packet is available on the district website.
- Announcement of the date of the budget vote moved to June 9, 2020.
- Thoughts on end of year plans for distance learning.
- Review of Family Spirit/Catch Up/Enrichment Week; May 11 – 15, 2020
- Distance Learning Survey issued and results are coming in. Will share full results soon.
- Return to school plan for Fall 2020. Dr. Doleger stated that while awaiting guidance from the State the district is being proactive by installing several hand washing stations throughout the school, procuring a supply of masks, hand sanitizer, and technology resources.
- Announcement of April's Students of the Month – Abraham Roig, Ella Fundora, Lexi Bartilucci, Jennifer Fabian Santos, Jalill Carter, Harrison Clark, Lauren Gibbs, Natalie Fernandez, Matthew Strauss, Emma Martinez, Ari Waife, Mia Davlianidze, Jose Rodriguez, Amara Goodate, Brookelyn Gulluscio, Sienna Choo, Darianna Duran, Beto Morales and Daniel Martin

Board Member Reports

Katherine Rossi-Snook reported that she cleaned-up the edible school garden and is hoping to direct-seed vegetables in the very near future. Ms. Rossi-Snook stated that if anyone is interested in helping with the garden, they should reach out to her or Mrs. Catherine Brigham.

*Items for
Consideration
(continued)*

Old Business

*Dir. Of
Athletics, PE,
Health,
Wellness &
Personnel
Report*

*Director of Pupil
Personnel, Data
& Instruction
Report*

*Superintendent
Report*

*Board Member
Reports*

Tracy McCarthy announced that she is running for another term for Board of Education.

Kathleen Lynch reported that she and Dr. Doelger delivered breakfast to each of the members of the Senior Class; noting that the students and their parents were so eager to connect with Dr. Doelger. Ms. Lynch stated that she is thrilled that the PK 3 program will be starting in fall 2020. Ms. Lynch thanked Jacqueline Dunning, District Clerk for keeping everything running smoothly at a time when everything is so uncertain. In closing, Ms. Lynch thanked Ms. Meghan Lang, teacher's aide and Mr. Bert Waife for helping create the photo signs of the Seniors.

Student Liaison Report – None

Visitor Comments - None

Adjournment

A motion was made by Linda Eklund, seconded by Tracy McCarthy, to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 5:34 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Tuesday, May 19, 2020, at 4:30 pm, on Google Hangouts.

*Board Member
Reports
(continued)*

*Student Liaison
Report*

*Visitor
Comments*

Adjournment