

# Science Curriculum Adoption Committee: AP Biology, AP Chemistry, IB Biology, IB Chemistry Committee Meeting

Wednesday, December 4, 2024  
SUSD Oak Campus

# 1. Call to Order

# Call to Order



# 2. Roll Call

# Roll Call

## Sign In Sheet

Please record arrival time on the sign-in sheet as you arrive. Record departure time if you are leaving before the meeting officially adjourns.

# The Committee

Brandon Bogardus - Teacher

Randy Coffey - Teacher

Jennifer MacColl - Teacher

Stacey Rosenfeld - Teacher

Jacqueline Wells - Teacher



# Committee Support

**Dr. Kim Dodds Keran** - Director of Teaching and Learning

- Committee Co-Chair

**Johanna Kaiser** - Science Academic Coach

- Committee Co-Chair

**Dede Johnston** - Instructional Materials Coordinator

# Norms

Be fully present.

Listen to understand and ask questions for clarification.

Take care of your needs.

Be open to new ideas.

Invite and welcome the contributions of every member.

Support the group's recommendation after consensus is reached.

Be mindful of how often and how long you speak.

Questions and challenges are welcomed. Question and challenge the idea, not the person.



# 3. Agenda for December 4, 2024

# Agenda for Wednesday, December 4, 2024

1. Call to Order
2. Roll Call

## **Information/Discussion and Possible Action**

3. Approval of Agenda - **Action Item**
4. Approval of minutes from October 23, 2024 - **Action Item**
5. Overview of Materials Review Process
6. Overview of Public Review Process
7. Review of Materials
8. Future Dates and Committee Meetings

## Action Item

# Discussion and Approval of Meeting Agenda for December 4, 2023

# 4. Minutes from October 23, 2024

## Action Item

# Discussion and Approval of Meeting Minutes from October 23, 2024

# 5. Overview of Materials Review Process

# Where we have been...

## Meeting 10/23

- Introductions
- Open Meeting Laws
- Committee Goals
- Committee Norms
- Vendor Criteria Letter
- Rubric Creation



Where we have been...

Where we are going...



# Where we are going...

## Meetings 12/4, 12/11, 12/18: Review of Materials

- Committee members review and score materials for assigned content
  - Members work individually or collaboratively and will submit individual rubric scores.
- Content groups review data and come to consensus about limited Vendor Presentation Invitations

## Thursday, January 23: Vendor Presentations

- Presentations that dive deeper into selected materials

## Meeting 1/29

- Group Consensus and Committee Action Item for recommendations of materials to SUSD Governing Board



# Materials Review Guidelines

The materials provided for review are copyrighted and have been provided to us by various publishers. These materials are intended solely for evaluation purposes as part of our curriculum adoption process.

Reviewers must respect the intellectual property rights of the publishers.

Materials will remain within rooms 136/139 at Oak Campus.

**Reproduction:** The reproduction of materials through photography, videography, photocopying, or downloading is strictly prohibited.

**Online Resources:** The review of online resources should be conducted exclusively on SUSD devices. Distribution of online login credentials is not permitted.

# 6. Overview of Public Review Process

# Public Review

From the Secondary Science Curriculum Adoption Committee Website:

## Public Review Of Materials

Location: SUSD Oak Campus, 7501 E Oak Street, Scottsdale, AZ 85257

Dates: Thursday, December 5, 2024 – Tuesday, April 8, 2024

Times: 9:00 am - 3:00 pm SUSD school days

Additional Information: Extended hours and access during non-school days is available upon request with advanced notice. Please contact Tiffany Sorensen – [tsorensen@susd.org](mailto:tsorensen@susd.org).

# 7. Review of Materials

# Review of Materials

## What you will need:

- Curriculum
- Rubric
- Pen/Pencil
- SUSD Computer
- Material login credentials

## What you will do:

- Review material
- Complete rubric individually  
\*whole numbers only
- Turn in rubric
  - it will be returned to you once scores are recorded
- Groups will report out to committee at the close of the allotted review time their progress

# Resources

[AP Biology Course at a Glance](#)

[AP Chemistry Course at a Glance](#)

[Biology SL & HL Subject Brief - First Teaching Aug/Sept 2023](#)

[Chemistry SL & HL Subject Brief - First Teaching Aug/Sept 2023](#)

# 8. Future Dates and Committee Meetings

# Committee Meetings

Wednesday, December 11th, 2023 from 3:30 - 5:30  
at SUSD Oak Learning Campus 7501 E Oak St, Scottsdale, AZ 85257

Wednesday, December 18th, 2023 from 3:30 - 5:30  
at SUSD Oak Learning Campus 7501 E Oak St, Scottsdale, AZ 85257

\*Primary goal of these meetings will be reviewing materials



Meeting  
adjourned!

Thank you!

