

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RE-ORGANIZATIONAL/REGULAR MEETING  
July 9, 2018**

Members Present: Thomas Graffagnino, Linda Eklund, Mark Kanarvogel, Kathleen Lynch, Tracy McCarthy and Margaret Colligan

Others Present: Christine Finn, Superintendent; Jennifer Rylott, Academic Administrator; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Idowu Ogundipe, School District Business Leader; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; 1 faculty/staff/student and 1 community residents

The meeting was called to order by Jacqueline Dunning, District Clerk at 5:45 pm. Ms. Dunning requested a motion to go into Executive Session. A motion was made by Linda Eklund, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 5:45 pm to discuss the Board of Education President and Vice President nominations.

Motion carried unanimously.

Jacqueline Dunning, District Clerk announced the members of the Board of Education just came out of Executive Session (6:07 pm) and asked everyone to rise for the Pledge of Allegiance. Ms. Dunning then asked everyone to remain standing for a moment of silence in memory of community member, George Walsh.

Dr. Christine Finn read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

The Oath of Office was administered by the District Clerk to newly elected Board of Education members, Margaret Colligan and Kathleen Lynch.

The District Clerk announced that nominations were in order for President of the Board of Education for the 2018-2019 school year. Thomas Graffagnino was nominated by Mark Kanarvogel for President of the Board of Education for the 2018-2019 school year, seconded by Kathleen Lynch. There being no further nominations, the District Clerk took the roll of the Board of Education.

Margaret Colligan - Yes	Kathleen Lynch - Yes
Linda Eklund - Yes	Tracy McCarthy - Yes
Thomas Graffagnino - Recused	
Mark Kanarvogel - Yes	

Yes = 5      No= 0      Recusal= 1

Motion carried unanimously.

Thomas Graffagnino was declared duly elected as President of the Board of Education, Shelter Island Union Free School District for the 2018-2019 school year. The Oath of Office was administered by the District Clerk to President Thomas Graffagnino.

The District Clerk turned the gavel over to President Graffagnino.

President Graffagnino stated that nominations were in order for Vice President of the Board of Education for the 2018-2019 school year. Kathleen Lynch was nominated by Linda Eklund for Vice President of the Board of Education for the 2018-2019 school year, seconded by Tracy McCarthy. There being no further nominations, the President took the roll of the Board of Education.

Margaret Colligan - Yes	Kathleen Lynch - Yes
Linda Eklund - Yes	Tracy McCarthy - Yes

*Call to  
Order/Executive  
Session*

*Pledge of  
Allegiance*

*Mission  
Statement*

*Oath of Office  
to New BOE  
Members*

*Election of  
President and  
Oath of Office*

*Election of Vice  
President*

Thomas Graffagnino - Yes

Yes = 5      No= 0

Mark Kanarvogel - Abstained

Abstained= 1

Motion carried unanimously.

*Election of  
Vice President  
(continued)*

Kathleen Lynch was declared elected as Vice President of the Board of Education, Shelter Island Union Free School District for the 2018-2019 school year.

A motion was made by Linda Eklund, seconded by Kathleen Lynch, BE IT RESOLVED THAT: the following officers are hereby appointed for to the Board of Education for the 2018-2019 school year:

*Appointments  
of Board  
Officers and  
Oath of Office*

District Clerk – Jacqueline Dunning  
District Treasurer – Deborah Vecchio  
Claims Auditor – Carol Euring at an annual rate of \$50 per hour

Motion carried unanimously

The Oath of Office was administered by President Graffagnino to Kathleen Lynch, Vice President; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Christine Finn, Superintendent; and Idowu Ogundipe, School District Business Leader. The District Clerk will administer the Oath of Office to Ms. Euring at a later date.

*Consent  
Agenda  
Appointments*

A motion was made by Linda Eklund, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby approves the following appointment for the 2018-2019 school year -- 10.1 a-x:

10.1 Appointments

- a. Attendance Supervisor: Todd Gulluscio
- b. Auditors: Nawrocki Smith, LLP - \$28,500
- c. Accountants: Cullen & Danowski, LLP - \$45,000
- d. School Attorney: Ingerman Smith, LLP (For both Board & Labor Counsel Services) at an annual retainer of \$36,620. Other services as required at \$255 per hour, plus all out of pocket disbursements and expenses paid by the firm for any and all work related to the school district.
- e. School Insurance Broker: New York State Insurance Reciprocal (NYSIR) - \$41,448.00
- f. School Student Accident Insurance Broker: Bollinger Specialty Group/NYBEST - \$550.00
- g. Dentist: Dr. Frank Kestler
- h. Elementary School Physician: Dr. Nathanael Desire - \$850.00
- i. Secondary School Physician: Dr. Peter Kelt - \$850.00
- j. Official Depositories:
  1. JPMorgan Chase Bank:
    - i. Extra Class Account
    - ii. Scholarship Fund
    - iii. Trust & Agency
    - iv. General Fund Account
    - v. Money Market Account
  2. Capital One Bank
    - i. Capital Checking Account
    - ii. General Fund Checking Account
    - iii. Federal Checking Account
    - iv. Payroll Account
    - v. Money Market Account
    - vi. School Lunch Checking Account
    - vii. Capital HVAC Checking Account
  3. CLASS Cooperative Investment Program
    - i. General Fund
    - ii. Health Insurance Reserve
    - iii. Risk Retention Reserve
    - iv. F.I.T. Reserve

4. Bridgehampton National Bank  
i. Payroll

- k. Official Newspaper: Shelter Island Reporter
- l. Chief Faculty Advisor: Christine Finn
- m. Title IX Compliance Officer: Todd Gulluscio
- n. Title VII Compliance Officer: Todd Gulluscio
- o. ADA Compliance Officer: Jennifer Rylott
- p. Liaison for Homeless Children and Youth: Jennifer Rylott
- q. Extra Class Treasurer: Deborah Vecchio
- r. Bond Counsel: Hawkins, Delafield & Wood, LLP (fees indicated in their engagement letter dated April 26, 2018)
- s. Financial Advisor: Munistat (fees as indicated in their agreement dated March 5, 2018)
- t. Asbestos Designee: Michael Dunning
- u. Purchasing Agent: Christine Finn
- v. Records Management Officer: Business Official
- w. Records Access Officer: Jacqueline Dunning
- x. Right to Know Officer: Michael Dunning

Motion carried unanimously.

*Consent  
Agenda  
Appointments*

A motion was made by Tracy McCarthy, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby approves the following appointments for the 2018-2019 school year – 11.1 a – 11.1 e:

*Consent  
Agenda  
Appointments*

11.1 Appointments

- a. Superintendent
  - 1. Payroll Certification Officer
  - 2. Approval of payment of salaries, wages and contractual obligations
  - 3. Authorization of Budget Transfers (in accordance with Board Policy)
  - 4. Signatory for State & Federal Grant Applications
  - 5. Approval for Travel, Conferences and Workshops
  - 6. Mileage Reimbursement (rate according to IRS regulations)
  - 7. Approval of Overtime; Tutoring at \$43.71 per hour; Home Instruction at \$68.69 per hour; Temporary Employees, and Substitute Teachers Salary: Uncertified - \$95/day, Certified - \$110/day
- b. Signature required on Checks: Deborah Vecchio and/or Jennifer Rylott
- c. Petty Cash: Cafeteria: Helene Starzee - \$50
- d. Investment of District Money – in accordance with Board Policy
- e. Publishing of Annual Financial Report prior to August 31, 2018 (It is agreed that in conformance with Education Law, the Annual Financial Report shall be published once in the official newspaper of the District prior to August 31, 2018.)

Motion carried unanimously

*Consent  
Agenda  
Appointments*

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2018-2019 school year: 12.1 – 12.3

12.1 Bonding

- a. Blanket Position Bond in the amount of \$100,000 covering the services of all employees of SIUFSD who handle monies issued by New York Schools Insurance Reciprocal (NYSIR) for the period of July 1, 2018 through June 30, 2019.
- b. Excess Indemnity on the District Treasurer and Extra-Classroom Treasurer a bond in the amount of \$150,000 covering the services of Deborah Vecchio as the District Treasurer and Extra-Classroom Treasurer of the SIUFSD, as written by New York Schools Insurance Reciprocal (NYSIR) for the period of July 1, 2018 through June 30, 2019.

12.2 Third Party Administrator for the following plans:

- a. Disability: Unum Provident
- b. Section 125 Benefit Plan: Preferred Group Plans, Incorporated

- c. Health Reimbursement Arrangement (HRA) Plan: Preferred Group Plans, Incorporated
- d. Transportation Fringe Benefit Plan: Preferred Group Plans, Incorporated
- e. 403(b) Plan: Omni Financial Group, Incorporated

12.3 457(b) Plan for Employees

- a. New York State Deferred Compensation Plan

Motion carried unanimously.

*Consent  
Agenda  
Appointments*

A motion was made by Linda Eklund, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2018-2019 school year: 13.1a – 13.2

*Consent  
Agenda  
Appointments*

13.1 Committee Appointments (Mandated members will be present at Committee Meetings.)

- a. Committee on Special Education (CSE)

Chairperson: Jennifer Rylott  
 Alternate Chairperson: Dr. James Dibble  
 School Psychologist: Dr. James Dibble  
 School Physician  
 Student's Teacher  
 Student's Special Education Teacher  
 Speech/Language Pathologist: Michelle Weir  
 Guidance Counselor: Martha Tuthill  
 School Nurse: Mary Kanarvogel  
 Parent Member (Only at parent's request. Parent member list available in Academic Office)

- b. 504 Committee (504)

Chairperson: Jennifer Rylott  
 Alternate Chairperson: Dr. James Dibble  
 School Physician  
 Student's Teacher  
 Speech/Language Pathologist: Michelle Weir  
 Guidance Counselor: Martha Tuthill  
 School Nurse: Mary Kanarvogel

- c. Committee on Pre-School Special Education (CPSE)

Chairperson: Jennifer Rylott  
 Alternate Chairperson: Michelle Weir  
 General Education Teacher  
 Special Education Teacher  
 Parent Member (only at parent's request. Parent member list available in Academic Office)  
 A professional who participated in the evaluation of the child

- d. Sub-Committee on Special Education (Sub CSE)

Chairperson: Jennifer Rylott  
 Alternate Chairperson: Dr. James Dibble  
 Speech/Language Pathologist: Michelle Weir  
 Student's Teacher  
 Student's Special Education Teacher

- e. Language Proficiency Team

Chairperson: Jennifer Rylot  
 Bryan Knipfing  
 Laura Mayo

- f. Audit Committee

Chairperson: Superintendent  
 Business Manager  
 Auditors  
 Two (2) Board Members

13.2 504 Grievance Officer

- a. Superintendent

Motion carried. Mark recused himself.

*Consent Agenda  
Appointments*

*Consent Agenda  
Authorization*

A motion was made by Tracy McCarthy, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby approves the following agenda items for the 2018-2019 school year: 14.1 – 14.6

14.1 Budget Vote

- a. Board of Registration at \$125 per day:
  - 1. Angela Corbett
  - 2. Shirley Ferrer
  - 3. Phyllis Wallace
  - 4. Alternate: Lois Corbett
  - 5. Alternate: Jean Dickerson
  - 6. Alternate: BettiAnn Morrirt
  - 7. Alternate: Lew Corbett
  - 8. Alternate: Allison Binder
- b. Four (4) Poll Workers at \$125 per day
- c. Voting Hours: 12:00 pm to 9:00 pm

14.2 Impartial Hearing Officer List for 2018-2019 (as set forth by the NYS Education Department)

14.3 Monthly Board Meetings Schedule

August 13, 2018	February 11, 2019
September 17, 2018	March 18, 2019
October 15, 2018	April 16, 2019
November 13, 2018	May 6, 2019 (Public Budget Hearing/Regular Meeting)
December 10, 2018	May 21, 2019 (Annual District & Budget Vote Meeting)
January 14, 2019	June 17, 2019

14.4 Policy Manual

- a. Re-adoption of all policies and code of ethics in the Policy Manual

14.5 Shelter Island School Emergency Response Plan

- a. Re-adoption of the Shelter Island School Emergency Response Plan

14.6 Shared Decision Making Plan

- a. Re-adoption of the Shared Decision Making Plan

Motion carried unanimously.

*Visitor  
Questions*

*Consent Agenda  
Approval of  
Minutes*

At this time, the Regular Business Meeting began –

**Visitor Questions – None**

A motion was made by Linda Eklund, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board hereby approves the following consent agenda items:

- a. Approval of Minutes
  - 1. Special Meeting of June 11, 2018

Motion carried unanimously.

*Correspondence*

**Correspondence**

Mr. Graffagnino acknowledged that the Board of Education received a letter of thanks from a staff member and then read a letter of resignation from Elizabeth Melichar, Board of Education Trustee. Mr. Graffagnino explained that the open seat left by Ms. Melichar’s resignation will be filled by appointment. All interested parties should submit a letter of interest to Jacqueline Dunning, District Clerk by July 31, 2018. Mr. Graffagnino directed the District Clerk to advertise the position on the District’s Facebook page and website.

*Presentations*

**Presentations - None**

## Personnel

A motion was made by Mark Kanarvogel, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 19.1 – 19.6

- 19.1 Resignation
  - a. Accept the resignation of Jessica Bosak, Music K-12 Teacher, effective August 31, 2018
  - b. Accept the resignation of Idowu Ogundipe, School District Business Leader, effective July 31, 2018
- 19.2 Additional Personnel for Summer School 2018
  - a. Appoint Libby Liszanckie as Leap Into Learning Summer School Teacher Substitute (as needed), retroactive to July 2, 2018 through July 26, 2018, at \$15.83 per hour
  - b. Appoint Libby Liszanckie as Leap Into Learning Summer School Aide Substitute (as needed), retroactive to July 2, 2018 through July 26, 2018, at \$15.83 per hour
- 19.3 District Clerk Pro Tem
  - a. Appoint Deborah Vecchio, as District Clerk Pro Tem, at a rate of \$30 per hour, to serve in the absence of the District Clerk, when necessary, for the 2018-2019 school year.
  - b. Appoint Superintendent, as District Clerk Pro Tem, when necessary, for the 2018-2019 school year.
- 19.4 Standard Work Day and Reporting Resolution for Appointed Officials
  - a. Approval to establish standard work days for elected and appointed officials, per the Standard Work Day and Reporting Resolution form that will be made part of the minutes of the district
- 19.5 Non-Contractual Personnel Salaries
  - a. Approval of the following salaries for non-contractual personnel for the 2018-2019 school year:
    - 1. Lisa Goody, at \$19.89 per hour
- 19.6 Schedule C Positions
  - a. Approve the creation of Junior High National Honor Society, at a salary of \$1,575.56, Level II of salary Schedule C – Non Athletics.
  - b. Approve the creation of Unity Club, at a salary of \$778.50, Level I of salary Schedule C – Non Athletics.
  - c. Approve the creation of Grades 6-8 Drama Club, at a salary of \$778.50, Level I
  - d. Approve the level increase for DECA Club from \$778.50, Level I to \$1,575.56, Level II of salary Schedule C – Non Athletics.
  - e. Approve the level decrease for Debate Club from \$2,935.31, Level IV to \$778.50, Level I of salary Schedule C – Non Athletics.
  - f. Approve the level increase for Honor Society from \$1,575.56, Level II to \$1,958.42, Level III of salary Schedule C – Non Athletics.
  - g. Approve decreasing the Cheerleading coach stipend by \$400.00 to return it to the non-competitive salary of Schedule C – Athletics.

Motion carried unanimously.

At this time, the Board Trustees each thanked Mr. Ogundipe for his service and dedication and wished him well in his future endeavors.

## Program

A motion was made by Linda Eklund, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 20.1 – 20.4

- 20.1 CPSE Recommendations for the 2017-2018 School Year
  - a. Committee on Preschool Special Education
- 20.2 CPSE Recommendations for Summer 2018
  - a. Committee on Preschool Special Education
- 20.3 CSE/CPSE/504 Recommendations for the 2018-2019 School Year

- a. Committee on Special Education
- b. Committee on Pre-School Special Education
- c. 504 Committee

20.4 Post Season Sports for 2018-2019 School Year

- a. Authorization to approve Shelter Island School sports teams to travel to and participate in post season tournament play

Motion carried unanimously.

*Consent Agenda  
Program  
(continued)*

*Consent Agenda  
Finance*

**Finance**

A motion was made by Linda Eklund, seconded by Thomas Graffagnino, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 21.1 – 21.3

21.1 Financial Reports

- a. Treasurer's Report – May 2018
- b. Extra Class Report – May 2018
- c. Payroll Audit Report – June 2018
- d. Appropriation Status Report
- e. Revenue Status Report

21.2 Budget Transfers & Journal Entries

- a. Accept and approve the Budget Transfers and Journal Entries, for the period of May 30, 2018 – June 30, 2018, in accordance with Board Policy that the Superintendent has approved, as well as any transfers that need Board specific approval.

21.3 District Credit Cards for the 2018-2019 School Year

- a. Authorize Maryann Impastato and Helene Starzee, to use the District's American Express credit cards (account number xxx-xxxx5-11006), for purchases of approved supplies and services, for the period of July 1, 2018 through June 30, 2019. The individual card numbers are as follows: Maryann Impastato (xxx-xxxx5-11063) and Helene Starzee (xxx-xxxx5-11071).

Motion carried unanimously.

*Consent Agenda  
Business*

**Business**

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 22.1 – 22.2

22.1 2018-2019 Contracts

- a. Approve the contract between the Board of Education of the Shelter Island School District and Eastern Suffolk BOCES, for services in the 2018-2019 school year, at a cost of approximately \$239,332.70, subject to such additions or subtractions in services that may be necessary to meet the needs of the district; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Bridgehampton Union Free School District, for student services. The term of said agreement shall be retroactive to September 6, 2017 through June 22, 2018; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Shelter Island Environmental, for garbage disposal servicing, in the amount of \$583.00 per month. The term of said agreement shall be July 1, 2018 through June 30, 2019; and authorize the Board President to execute said agreement.
- d. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Tele-Verse Communications of Holtsville, NY, for maintenance of the phone system in the amount of \$3,244.00. The term of said agreement shall be July 1, 2018 – June 30, 2019.

- e. Approve the agreement between the Board of Education of the Shelter Island School District and Toshiba Business Solutions (USA), Incorporated for the lease of four (4) copy machines. The term of said agreement shall be July 1, 2018 through June 30, 2022; and authorize Board President to execute said agreement.
- f. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Cummins, Incorporated, of Bronx, NY for generator maintenance, in the amount of \$2,266.36. The term of said agreement shall be July 1, 2018 through June 30, 2019.
- g. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Liberty Lawn and Landscape, LLC, of Shelter Island, NY, for snow removal services, in the amount of \$6,750.00. The term of said agreement shall be November 1, 2018 through April 30, 2019; and authorize the Board President to execute said agreement.
- h. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and John Scaramucci/Harry Goldman Water Testing, certified water system operator and water tester, of Mattituck, NY. The term of said agreement shall be July 1, 2018 through June 30, 2019; and authorize the Board President to execute said agreement.
- i. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Eclipse Elevator Company, LLC, of Patchogue, NY; for annual maintenance, at a cost of \$1,320.00. The term of said agreement shall be July 1, 2018 through June 30, 2019; and authorize the Board President to execute said agreement.
- j. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Parkway Pest Services, of New Hyde Park, NY, for pest control services, in the amount of \$3,000.00. The term of said agreement shall be July 1, 2018 through June 30, 2019; and authorize the Board President to execute said agreement.
- k. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Cunningham Air Duct & Chimney Services, of Bayport, NY, for the 2018-2019 annual kitchen exhaust duct cleaning, in the amount of \$910.00; and authorize the Board President to execute said agreement.
- l. Approve the agreement between the Board of Education of the Shelter Island School District and C-BIZ Valuation group, LLC of Lawrenceville, New Jersey, for property valuation services, including an electronic annual update service option, in the amount of \$1,050.00, for the 2018-2019 school year; and authorize the Board President to execute said agreement.
- m. Authorize the contract between the Board of Education of the Shelter Island Union Free School District and Sunrise Bus Incorporated, of Greenport, NY for transportation services to Our Lady of the Hamptons Regional Catholic School (Route 2B), for the 2018-2019 school year, in the amount of \$48,103.98; and authorize the Superintendent to execute said agreement.
- n. Authorize the extension of Transportation Contract #273706 with Sunrise Bus Incorporated, for summer transportation services to Cutchogue East retroactive to the period of July 2, 2018 through August 10, 2018 in the amount of \$11,044.16 with a monitor; and authorize the Superintendent to execute said agreement.
- o. Authorize the extension of the following transportation contracts with Sunrise Bus, Incorporated, for the 2018-2019 school year; and authorize the Superintendent to execute said agreements.
  - 1. Contract #415503 – Occupational Education Transportation - \$30,456.39
  - 2. Contract #415502 – Athletics - \$69.71/ hour for large bus, \$63.99/hour for small bus, with a yearly estimate of \$52,020.00
  - 3. Contract #415506 – Off Island Route #2C Private Schools - \$48,103.98
  - 4. Contract #415505 – On Island Home to School - \$59,018.04
  - 5. Contract #415504 – Cutchogue East Route - \$67,720.29, with a monitor for the year

## 22.2 Taping of Board of Education Meetings



- a. Authorization of the taping of up to seven (7) Board of Education Budget Meetings during the 2018-2019 school year, at a cost of \$250 per taping. (Exact dates to be determined at a future meeting.)

Motion carried unanimously.

At this time, Ms. Linda Eklund inquired about whether or not the District should research purchasing a bus and/or partnering with the Town to help defray the cost of transportation. The members of the Board of Education and administration discussed the idea and in the end agreed to form a Transportation Committee to facilitate the research and further discussion.

Ms. Kathleen Lynch inquired about the possibility of the media production class taping the budget meetings. Mr. Graffagnino suggested they tape our regular meetings instead since the budget meetings need to be taped by the Town in order to post them on Channel 22. Dr. Finn stated she would research the possibility of our students taping regular meetings and posting them on the District website.

**Facility - None**

**Items for Consideration**

The Board discussed the various committees for the 2018-2019 and decided to remove the Academic Committee from the list since it only convenes when there is a need and there hasn't been a need in a few years. Instead, when this committee needs to meet, the members of the Board of Education will be polled for interest/availability. The Transportation Committee which was created earlier in the meeting has been added to the list of 2018-2019 committees.

**Old Business - None**

**School District Business Leader Report - None**

**Director of Athletics, Physical Education, Health, Wellness & Personnel Report**

Mr. Todd Gulluscio thanked Mr. Michael Dunning and his crew for building and installing the new trophy case in the gymnasium hallway.

Mr. Gulluscio also reported the following.

- The registration portal for the Fall 2018 athletics season opens on July 23, 2018.
- This year's Cross Country State Championships will be held at Sunken Meadow on November 10, 2018 and he encouraged everyone to attend because it may be a long time until this event returns to Long Island.
- The July session of Drivers Education classes began on July 9, 2018 with fifteen (15) students enrolled – two (2) of which are paying tuition.
- The August session of Drivers Education classes has eight (8) students enrolled – one (1) of which is paying tuition, and there is still space available if anyone else is interested in taking the course.

**Academic Administrator Report**

Ms. Jennifer Rylott reported that 60 students are enrolled in this year's summer school program, which is generally the average number of students enrolled each year. Ms. Rylott stated that the number of non-resident students has declined and suspects this may have occurred when the Town stopped holding registration for the Town Summer Recreation Program at the same time as the District's Summer School registration. Ms. Rylott is looking into pairing up with the Town again next summer for registration and is also entertaining the idea of putting flyers in the 10K bags and on the Town's website.

**Superintendent Report**

Dr. Christine Finn thanked everyone involved in making the graduation ceremony such a special event. Dr. Finn shared that she enjoyed every moment from the beginning of the graduation ceremony to the end of the very last party she attended the next day. Dr. Finn also noted she is impressed that she is already receiving thank you notes from the graduates for the gifts she gave them personally -- she has never seen that in any other district.

**Board Member Reports**

*Consent Agenda  
Business  
(continued)*

*Facility*

*Items for  
Consideration*

*Old Business*

*School District  
Business Leader  
Report*

*Director of  
Athletics, PE,  
Health,  
Wellness &  
Personnel  
Report*

*Academic  
Administrator  
Report*

*Superintendent  
Report*

*Board Member  
Reports*

Thomas Graffagnino also thanked everyone involved in the graduation ceremony. Mr. Graffagnino thanked Ms. Linda Eklund for being his Vice President for so many years and stressed how she had been a tremendous support to him in his role as President.

Tracy McCarthy apologized for not being able to attend the graduation ceremony this year and added that she is super proud of our students. Ms. McCarthy noted that she had heard many compliments about the ceremony and it sounded like it was quite a magical event.

Kathleen Lynch thanked Linda Eklund for nominating her for the position of Vice President. Ms. Lynch noted how glad she is that Ms. Eklund will be right by her side to guide her along in her first year.

Linda Eklund shared that she has noticed through the years that some of the school programs/trips/events have been lost/replaced and she would like for some type of historical document to be created that would capture everything we've done in the past and how we have evolved. Ms. Eklund admitted she wasn't exactly sure what this document would look like, but asked that everyone give it some thought.

Mark Kanarvogel thanked Thomas Graffagnino for continuing in the role of President of the Board of Education. Mr. Kanarvogel also thanked Linda Eklund for having been Vice President for the past several years and noted he was glad she was still a Board Trustee.

Margaret Colligan shared she had attended the graduation ceremony and complimented Dr. Finn on doing such a wonderful job. Ms. Colligan also stated how happy she was to be a Board Trustee.

#### **Visitor Comments**

Mr. Jason Lones reminded everyone that he intended on running for a Board of Education seat back in May, but didn't qualify because the length of his residency prior to the May 2018 election was not long enough. Mr. Lones stressed that he was still interested and planned to submit a letter of interest. In response, various members of the Board thanked Mr. Lones for his interest in being a member and for attending this evening's meeting.

#### **Executive Session**

A motion was made by Mark Kanarvogel, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:03 pm to discuss the employment of particular individuals, pursuant to Section 105(f) of the Public Officers Law.

Motion carried unanimously.

#### **Adjournment**

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 7:41 pm.

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Jacqueline Dunning  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, August 13, 2018, at 6:00 pm, in the Conference Room.

*Board Member  
Reports  
(continued)*

*Visitor  
Comments*

*Executive  
Session*

*Adjournment*