

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**BUDGET / REGULAR MEETING
March 11, 2019**

Members Present: Thomas Graffagnino, Linda Eklund, Kathleen Lynch, Tracy McCarthy, and Mark Kanarvogel, Margaret Colligan, and Jason Lones and Tracy McCarthy (arrived at 6:58 pm)

Others Present: Dr. Christine Finn, Superintendent; Jennifer Rylott, Academic Administrator; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Linda Haas, School District Business Leader; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; Christopher Tehan, Town of Shelter Island Videographer; 6 faculty/staff/student and 4 community residents

Absent: Nicholas Labrozzi, Student Liaison

The meeting was called to order at 6:03 pm by President Graffagnino, followed by the Pledge of Allegiance.

Thomas Graffagnino read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Budget Presentation

Ms. Haas welcomed everyone to the 2019-2020 school budget overview. Ms. Haas presented the topics of Funding the 2019-2020 Budget, Calculating the Tax Levy, Appropriations, and Estimated Tax Impact – What It Means to Homeowners. Ms. Haas stressed that the District will not pierce the 2% tax cap this year.

While reviewing the 2019-2020 Appropriations, Ms. Haas brought to everyone’s attention the Plant Operations/Plant Maintenance line which is increasing by 51.98%. Ms. Haas explained that this increase covers projects including, but not limited to, new student lockers, safety window film, additional security cameras, and an asbestos abatement and will be covered by a grant from Assemblyman Thiele. Mr. Graffagnino reiterated that although these projects will be covered by a grant, they must be budgeted for because the monies have to first be spent and then reimbursed by the grant monies.

Ms. Haas concluded her presentation by noting that the Board of Education will adopt the 2019-2020 budget at the meeting of April 16, 2019 which will begin at 6:00 pm. Ms. Haas opened the floor to further questions.

Linda Eklund inquired about a paint striper included in the Plant Operation/Plant Maintenance line. Michael Dunning, the Building & Grounds Crew Chief explained that this piece of equipment will be used to pain lines in the parking lot and also on the baseball fields. Currently, the machine is being rented on an annual basis so Mr. Dunning would like to buy the equipment and in a few years the district would see a savings. Ms. Eklund stated that she looked into renting the machine and it’s \$400 to rent at Home Depot. Mr. Dunning stated that the cost of the machine is approximately \$1,800 and at Ms. Eklund’s request, he will look into the feasibility of renting the machine.

Christine Finn pointed out that the budget presented includes the purchase of a bus and does not reflect any of the cuts that were discussed at the March 4, 2019 budget workshop.

Mr. Graffagnino stated that the board trustees should discuss the bus and make a decision about it prior to the next budget workshop. Mr. Graffagnino voiced many concerns about the district purchasing a bus. These concerns included, maintenance of vehicle, the added responsibility of upkeep and scheduling of the vehicle use, the cost of training and screening drivers on an annual basis, and the liability.

The trustees of the Board of Education and administration further discussed the pros and cons of purchasing a bus and then Mr. Graffagnino polled each member of the Board asking if they would like to move forward with the purchase of a bus. The response for each member were as follows.

*Call to Order
and Pledge of
Allegiance*

*Mission
Statement*

*Budget
Presentation*

Jason Lones - No Thomas Graffagnino - No Linda Eklund - No
Margaret Colligan - No Kathleen Lynch - No Tracy McCarthy - Not Present
Mark Kanarvogel - No

*Budget
Presentation
(continued)*

Based on the results of the poll, Mr. Graffagnino announced that the purchase of a bus should be removed from the budget. Mr. Graffagnino also stated that another Budget Workshop would still be necessary so the Board Trustees can review the lines one more time to determine if further cuts can be made.

Visitor Questions (Specific to the agenda) – None

Visitor Questions

Consent Agenda

Consent Agenda

A motion was made by Mark Kanarvogel, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
 - 1. Regular Meeting of February 11, 2019
 - 2. Budget Workshop of March 4, 2019

Motion carried unanimously.

Correspondence - None

Correspondence

Presentations

Presentations

Student Art Shows

Ms. Stephanie Sareyani, Art Teacher reported to the Board of Education that students in grades PK-12 had their artwork displayed at various art shows throughout the year – Historical Society Holiday Art Show, Guild Hall and Parrish Museum. Ms. Sareyani then shared that local artist, Peter Waldner approached her to inquire about the feasibility of putting together a student art exhibit for the lower level of the Shelter Island Public Library. Ms. Sareyani was thrilled with this idea and will work with students in grades PK-12 to create an exhibit that will look like a paper quilt. Ms. Sareyani found inspiration for the quilt from the district’s Decency campaign and her 5th grade student, Jade Samuelson who once told her she sees the beauty, not the perfection in artwork. The student artwork will be hung in the public library for the month of April 2019. Lastly, Ms. Sareyani announced that Janalyn Travis-Messer, a local real estate broker, requested a student exhibit be hung in her real estate office for the months of May, June and July 2019. Mr. Graffagnino pointed out that the beauty of our students’ artwork even hangs in the Board Room and he thanked Ms. Sareyani for everything she has done for our students and school as a whole.

Personnel

*Consent Agenda
Personnel*

A motion was made by Kathleen Lynch, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1 – 9.3

9.1 New Hires

- a. Approve Mia DiOrio, as a .5 FTE Special Education Teacher and .5 FTE Teacher Assistant, retroactive to February 25, 2019 through March 10, 2019, at a salary of \$31,998.00, prorated to \$1,524.96, Step 1 MA of the 2018-2019 teacher salary scale and at a salary of \$19,908.00, prorated to \$948.32, Step 1 MA of the 2018-2019 teacher assistant salary scale.
- b. BE IT RESOLVED THAT: The Board of Education hereby approves Mia DiOrio, as Special Education Teacher, retroactive to March 11, 2019, at \$63,996, prorated to \$22,856, Step 1 MA of 2018-2019 teacher salary scale, with a four (4) year probationary period through March 11, 2023, in the tenure area of Special Education.

BE IT FURTHER RESOLVED THAT: Ms. DiOrio must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

9.2 Leave Replacement

- a. Approve Meagan Glenn as a Leave Replacement for Elizabeth Eklund, effective retroactively on March 6, 2019 through May 31, 2019, at a salary of \$55,376, prorated to \$15,505.28 Step 1 BA

of the 2018-2019 teacher salary scale.

9.3 Appointment of Additional Substitute Teacher for the 2018-2019 School Year at \$110 per day (certified or 4-year degree) pending clearance for employment by NYS Department of Education (fingerprint initiative)

- a. Erin Albanese

Motion carried unanimously.

*Consent Agenda
Personnel
(continued)*

Mr. Graffagnino welcomed Mia DiOrio to the district as a full time teacher.

Program

A motion was made by Kathleen Lynch, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 10.1 – 10.4

*Consent Agenda
Program*

10.1 CSE Recommendations for the 2018-2019 School Year

- a. Committee on Special Education

10.2 CSE Recommendation for the 2019-2020 School Year

- a. Committee on Special Education

10.3 Field Trip

- a. Approval of the Senior Class Trip to Orlando, Florida on Friday, May 31, 2019 - Monday, June 3, 2019

10.4 First Reading

- a. Policy #5684 – Use of Surveillance Cameras in the District & on School Buses (new policy)
- b. Policy #7130 – Admissions (combines and replaces individual policies #7130, #7131 and #7132)
- c. Policy #7530 – Child Abuse and Maltreatment

Motion carried unanimously.

Dr. Finn stated that Policy #7130-Admissions includes a \$1,500/year tuition rate for the children of school employees to attend our school and explained the benefit of this offering is to not lose teachers to their home-town districts. Ms. Lynch added that it is a testament to the district that employees have asked for this opportunity. The cost of tuition for employees' children will be \$1,500 per year.

*Consent Agenda
Finance*

Finance

A motion was made by Linda Eklund, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 11.1 – 11.2

11.1 Financial Reports

- a. Treasurer's Report – January 2018
- b. Extra Class Report – January 2018
- c. Appropriations Status Report
- d. Revenue Status Report

11.2 Budget Transfers & Journal Entries

- a. Accept and approve Budget Transfers and Journal Entry Reports for the period of February 5, 2019 through March 11, 2018, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Motion carried unanimously.

*Consent Agenda
Business*

Business – None

Facility

A motion was made by Kathleen Lynch, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 13.1

*Consent Agenda
Facility*

13.1 Equipment to Excess (obsolete – parts removed for repairs)

- a. Dell Inspiron Computer – Shelter Island Serial #20097414/#003167

Motion carried unanimously.

Items for Consideration - None

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel

Athletics Update

Mr. Gulluscio congratulated the winter season athletic teams for a successful season and noted that the varsity boys basketball team made it to the Class D Championship game, but they did not advance. Mr. Gulluscio reported that the spring season started this week and we have the most students registered for a season since the district started using the electronic registration process.

School District Business Leader Report – None

Academic Administrator’s Report

National Junior Honor Society Induction

Ms. Rylott shared she had the pleasure of attending the first National Junior Honor Society induction on February 28, 2019, in the Auditorium where thirteen members from grades 7-9 were inducted. Ms. Rylott congratulated the inductees and stated she is very excited for our school to have a Junior Chapter.

DECA State Competition

Ms. Rylott explained that DECA prepares emerging leaders and entrepreneurs for careers in marketing, finance, hospitality and management in high schools and colleges around the globe. Ms. Rylott went on to report that there are twenty-five students currently enrolled in the club. They all competed at the regional level and thirteen placed in the competition. Of the thirteen students, three chose to compete at the State level. The competition was held March 5-8, 2019 in Rochester, New York. One student, Tyler Gulluscio finished in the top ten of his event and the other two students; Pacey Cronin and Emmett Cummings placed second in an unofficial competition. Ms. Rylott congratulated the boys on their achievements.

SCMEA Concerts

Ms. Rylott congratulated the eleven students who participated in the SCMEA Music Festival held on March 9 - 10, 2019 and she also thanked teachers, Deanna Locascio and Keith Brace who volunteered their time to coach students at the festival. Ms. Rylott stated that the students should be very proud of their accomplishments.

Superintendent’s Report

Elementary Mural

Dr. Finn thanked community member and local artist, Peter Waldner for painting the “Alphabet of Values” mural in the elementary hallway. Dr. Finn credited former teacher, Michael Cox with the idea for the mural and noted that Mr. Waldner added a touch of Shelter Island to the mural, making it more relevant to our students. Dr. Finn noted that Mr. Waldner has been invited to a future board meeting.

PTSA Meeting /PARP

Dr. Finn shared that the PTSA held a contest whereby elementary age students were challenged to create a bookmark with a theme for this year’s Parent as Reading Partners (PARP) event. The winner of the contest was Makayla Cronin for her theme, “Chill with a Good Book.” The runners up were Wilson Lones and Jade Samuelson. The “Chill with a Good Book” PARP event will be held on March 25 – 29, 2019.

Grades 4-5 Musical Production – “Freeze

Dr. Finn reported that on February 13, 2019, students in third and fourth grade, under the production of music teacher Deanna Locascio, presented “Freeze Frame,” a very ambitious musical with several new songs and a lot of movement on stage. Dr. Finn congratulated the students on a job well done and thanked Ms. Locascio, Mr. Brace and all of the parent volunteers.

Upcoming Drama Club Production

Dr. Finn announced that tickets are currently on sale for the upcoming production of “The Addams Family” which will be held on April 4 - 7, 2019.

*Consent Agenda
Facility
(continued)*

*Items for
Consideration*

Old Business

*Director of
Athletics, PE,
Health, Wellness
& Personnel*

*School District
Business Leader
Report*

*Academic
Administrator
Report*

*Superintendent
Report*

Board Member Reports

Linda Eklund thanked students Michael Hand and Audrey Wood for donating their time to assist at the Gift of Life fundraiser on Saturday, March 2, 2019. Ms. Eklund also stated that the Joint Professional Practice Committee (JPPC) had their first meeting of the year, but she unfortunately got pulled away at the last minute and wasn't able to attend. The next JPPC meeting will be held in April and Ms. Eklund hopes to be able to report about that meeting.

Kathleen Lynch reported that the Wellness Committee met and discussed further beautification of the cafeteria, outdoor signage for the building and the garden/courtyard area outside the cafeteria. Ms. Lynch also mentioned that the committee decided to add the option of a mindfulness exercise to detention giving students an option of serving a regular one hour detention or a 45 minute detention using the CALM mindfulness app. Ms. Lynch also shared that the health classes will be doing a writing campaign to a local business that is currently advertising vaping products in their store.

Thomas Graffagnino thanked Julie Lane for writing a recent article announcing that he will not be seeking re-election to the Board of Education. Mr. Graffagnino stated that the district is in a good place and it is time for him to step aside. Mr. Graffagnino also shared that he is proud of his accomplishments and all of the staff members hired during his tenure as a member of the Shelter Island Board of Education.

Mark Kanarvogel thanked Thomas Graffagnino for his twelve (12) years of leadership and guidance.

Margaret Colligan reported that she recently had the opportunity to visit the 8th grade English classes when instructors from Stony Brook/Southampton YAWP (Young Artists and Writers Program) worked with our students. Ms. Colligan explained that YAWP is a program that pairs professional writers and writing teachers with students in a variety of innovative, inter-disciplinary writing workshop in area schools. Ms. Colligan was very impressed by the work that was being produced by the students.

Jason Lones added that he too will miss working with Thomas Graffagnino and then he reported that the Southampton Youth Service (SYS) League's third and fourth grade basketball team wrapped up their season with a celebration at the Legion Hall. Mr. Lones thanked the district for allowing the students to use the gymnasium for practices. Mr. Lones gave a shoutout to Luke Gilpin, Class of 2018 graduate who had taken a gap year before heading to college and did a great job coaching the fourth and fifth grade basketball team.

Student Liaison Report

Student Liaison Report – None

Visitor Comments – None

Visitor Comments

Executive Session

A motion was made by Mark Kanarvogel, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:56 pm, to discuss the employment of a particular individual in the District pursuant to Section 105 (e).

Executive Session

Motion carried unanimously.

Adjournment

A motion was made by Mark Kanarvogel, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Adjournment

Motion carried unanimously.

The meeting adjourned at 8:07 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, April 1, 2019, at 6:00 pm, in the Conference Room. This meeting will be a Budget Workshop.