

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
November 13, 2017**

Members Present: Thomas Graffagnino, Kathleen Lynch, Linda Eklund, Mark Kanarvogel, Tracy McCarthy, Margaret Colligan and Jason Lones

Others Present: Dr. Christine Finn, Superintendent; Jennifer Rylott, Academic Administrator; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Linda Haas, School District Business Leader; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Nicholas Labrozzi, Student Liaison (arrived at 6:02 pm); Julie Lane, Shelter Island Reporter; 13 faculty/staff/student and 4 community residents

The meeting was called to order at 6:00 pm by President Graffagnino, followed by the Pledge of Allegiance.

Linda Eklund read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions – None

Consent Agenda

A motion was made by Kathleen Lynch, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board hereby approves the following:

- 5.1 Approval of Minutes
 - a. Regular Meeting of October 15, 2018
 - b. Special Meeting (Library Budget Vote) of October 27, 2018

Motion carried unanimously.

Correspondence - None

Presentations

Suffolk County Class D Cross Country Championship Plaques

The members of both the boys and girls Suffolk County Class D Cross Country teams presented President Graffagnino with their championship plaques.

Prom 2019

Abigail Kotula, Member of the Class of 2020 spoke to the Board of Education about Prom 2019, and asked for permission to hold Prom on Friday, May 17, 2019, from 6:00 pm – 11:00 pm, at The Ram’s Head Inn.

A motion was made by Kathleen Lynch, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby approves Prom 2018 to be held on Friday, May 17, 2019, from 6:00 pm – 11:00 pm, at The Ram’s Head Inn.

Motion carried. Linda Eklund recused herself.

10th Grade United Nations & Jewish Heritage Museum Field Trip

Ms. Michelle Corbett asked the members of the Board of Education for permission to take the 10th grade class to the United Nations and Jewish Heritage Museum in April 2019. Ms. Corbett explained that she wrote a Shelter Island Educational Foundation grant and is hopeful it will be awarded to help defray the cost of the trip.

*Call to Order &
Pledge of
Allegiance*

*Mission
Statement*

*Visitor
Questions*

*Consent
Agenda*

Correspondence

Presentations

At this time, Mr. Graffagnino commended Ms. Corbett for writing a grant and stated that the Board of Education will prepare to vote on the 10th grade United Nations and Jewish Heritage Museum field trip at the December 10, 2018 Board Meeting.

*Presentations
(continued)*

*Consent
Agenda
Personnel*

Personnel

A motion was made by Mark Kanarvogel, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 8.1 – 8.4

- 8.1 Additional Coach for the 2018-2019 School Year
 - a. Appoint Linda Haas, Junior Varsity Girls Basketball Coach, \$5,449.49
- 8.2 Appointment of Substitute Custodian for the 2018-2019 School Year at \$15.00/hour
 - a. Miguel Mendoz, retroactively to October 29, 2018
- 8.3 Appointment of Additional Substitute Teacher for the 2018-2019 School Year at \$110 per day (certified or 4-year degree); Pending Clearance for Employment by the NYS Department of Education (fingerprint initiative)
 - a. Elizabeth Buel
- 8.4 New Hire
 - a. BE IT RESOLVED THAT: The Board of Education hereby approves Carolyn Taylor, as Science 7-12 Teacher effective November 12, 2018, at \$71,714.00, pro-rated to \$59,407.24, Step 1 MA+45 of the 2018-2019 teacher salary scale with a four (4) year probationary period through November 12, 2022, in the tenure area of Science 7-12.

BE IT FURTHER RESOLVED THAT: Ms. Taylor must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

Motion carried unanimously.

*Consent
Agenda
Program*

Program

A motion was made by Linda Eklund, seconded by Kathleen Lynch BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program action: 9.1 – 9.3

- 9.1 CSE Recommendations for the 2018-2019 School Year
 - a. Committee on Special Education
- 9.2 Field Trips
 - a. Approve the 8th Grade Nutcracker Field Trip on December 19, 2018
 - b. Approve the 10th Grade Opera Field Trip, January 2019, (Exact date to be determined)
 - c. Approve the Broadway Field Trip, May 2019 (Exact date to be determined)
- 9.3 2019-2020 Budget Calendar
 - a. Approve the 2019-2020 Budget Calendar

Motion carried unanimously.

*Consent
Agenda
Finance*

Finance

A motion was made by Kathleen Lynch, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 10.1 – 10.2

- 10.1 Financial Reports
 - a. Treasurer’s Report – September 2018
 - b. Extra Class Report – September 2018
 - c. Appropriations Status Report
 - d. Revenue Status Report
 - e. Payroll Audit Report – October 2018
- 10.2 Budget Transfers

- a. Accept and approve Budget Transfer & Journal Entry Reports for the period of October 6, 2018 through November 2, 2018, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Motion carried unanimously.

*Consent
Agenda
Finance
(continued)*

Business

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 11.1

11.1 Membership for New York State School Boards Association (NYSBBA)

- a. Approve the 2019 membership for the New York State School Boards Association, at a cost of \$4,478.00

Motion carried unanimously.

*Consent
Agenda
Business*

Facility

A motion was made by Kathleen Lynch, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility action: 12.1

12.1 Exercise Equipment to Excess (obsolete)

- a. Ab Machine – Shelter Island Serial #20090660
- b. Back Machine – Shelter Island Serial #20090661
- c. Arm Machine - Shelter Island Serial #Illegible
- d. Arm Machine - Shelter Island Serial #Illegible
- e. Pull-Up Machine - Shelter Island Serial #20090175
- f. Lat Machine - Shelter Island Serial #20090185
- g. Thigh Machine - Shelter Island Serial #20090186
- h. Hamstring Machine - Shelter Island Serial #20090187
- i. Leg Press Machine - Shelter Island Serial #20090188
- j. Pull Over Machine - Shelter Island Serial #20090176

Motion carried unanimously.

*Consent
Agenda Facility*

Items for Consideration – None

*Items for
Consideration*

Old Business - None

Old Business

School District Business Leader Report

Tax Anticipation Note

Ms. Linda Haas explained that every year, the District applies for a Tax Anticipation Note (TAN) and this year, the District borrowed 1.7 Million dollars, which is \$200,000 less than the previous year, at a rate of 2.582547%.

*School District
Business
Leader Report*

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Fire Prevention & Safety

Mr. Gulluscio thanked Fire Marshall Mike (Michael Johnson) for teaching our students about fire prevention and safety on October 22 – 24, 2018.

*Director of
Athletics, PE,
Health,
Wellness &
Personnel
Report*

Athletics Report

Mr. Gulluscio reported that the winter athletics season has started and there are 75 students participating. Mr. Gulluscio pointed out that our athletes will be competing against Mattituck, Greenport and Southold schools, which is something that has not happened in the past several years.

Get Moving New York Winner

Mr. Gulluscio congratulated Taylor Anderson, physical education teacher who submitted her lesson plans in the Get Moving New York contest and was chosen as one of thirty-two winners. As her prize, Ms. Anderson will receive a gift card to a physical education equipment vendor so she can buy something to further enhance her Physical Education program.

Academic Administrator’s Report

Professional Development Opportunities with East Hampton School District

Ms. Rylott shared that she is working with the Superintendent at East Hampton School District with regards to an opportunity to collaborate on professional development. Dr. Finn added that this would be a great opportunity for our teachers and noted that although it is in the early stages of planning, Shelter Island School is definitely interested in collaborating with East Hampton School.

Superintendent’s Report

Donuts with Dr. Finn

Dr. Finn reported that only one person attended the last Donuts with Dr. Finn and although it was a pleasant exchange, she is thinking about opening it up so that all of the administrators will be available for the public to meet.

Shelter Island 5K

Dr. Finn walked the Shelter Island 5K and noted it was a nice event for a great cause.

Superintendent’s Conference Day

Dr. Finn shared that the Superintendent’s Conference Day held on Tuesday, November 6, 2018 was a very good day. She mentioned that Jacqueline Dunning, District Clerk was the guest chef who made homemade lasagna and salad for everyone in attendance. Dr. Finn quickly reviewed the agenda for the day which included – Sexual Harassment Training, Asbestos Training/Right to Know, discussions about switching grade levels/courses with colleagues and a book tasting.

National Honor Society Cardboard Camp Out

Dr. Finn thanked Janine Mahoney, Patricia Kreppein, Christopher Conrardy and Jessica Nardi for participating in this year’s National Honor Society Cardboard Campout on Monday, November 5, 2018 at 6:00 pm – Tuesday, November 6, 2018 at 6:00 am. Dr. Finn commended Ms. Janine Mahoney for running such a successful event and also commended the students for raising over \$2,000 for Habitat for Humanity.

New York State School Boards Association (NYSSBA) Conference

Dr. Finn attended the New York State School Boards Association (NYSSBA) conference with Board of Education Trustees, Kathleen Lynch, Margaret Colligan and Jason Lones, on October 25-27, 2018, in New York City. The conference was very informative and worthwhile.

Chamber of Commerce Tree Decorating

Dr. Finn announced that the students and faculty are creating ornaments and will decorate trees in the Heights as part of the Chamber of Commerce’s Island Wide Stroll which will be held on Saturday, December 8, 2018. There will also be an opportunity for families to make ornaments to be placed on the trees. The ornament making event will be held on Friday, November 30, 2018 from 3:00 pm – 5:00 pm, in the Cafeteria.

Board Member Reports

Jason Lones enjoyed attending the New York State School Boards Association (NYSSBA) conference with Dr. Finn. Mr. Lones pointed out that the organization had an app to navigate the schedule and the app assisted to ensure attendance at as many different workshops as possible. Mr. Lones mentioned a specific workshop he attended – “Promoting Teacher Collaboration” which was specific to small school districts. Mr. Lones found it to be a very interesting topic and he later learned that the Shelter Island School District is already addressing the issues of collaboration in a small district.

Margaret Colligan also spoke about the New York State School Boards Association (NYSSBA) conference. She too thought it was a wonderful experience. One particular workshop she attended was “Classroom Configuration” which spoke about flexible seating and she was pleased to know that Shelter Island School has already incorporated such seating in many classrooms.

Mark Kanarvogel shared that a representative from Stony Brook Hospital remarked that our students were very enthusiastic while participating in the “Stop the Bleed” workshop, which had been held at the Shelter Island School on October 5, 2018.

Kathleen Lynch shared that she too attended the New York State School Boards Association (NYSSBA) conference and attended many workshops that covered really important topics. Ms. Lynch also noted that the Wellness Committee met earlier in the week and she welcomed the two new parent members – Patricia Quigley (at the secondary level) and Lindsey Rando (at the elementary level). Kathleen shared that she also had the good fortune to present Mindfulness to the Kindergarten class and thanked Ms. Natalie Regan for allowing her to come into her classroom.

*Board Member Reports
(continued)*

Tracy McCarthy inquired about the dates for next year's New York State School Boards Association (NYSSBA) conference. (The conference will be held on October 24-26, 2019, in Rochester, NY.)

Student Liaison Report

Student Liaison Report

Nicholas Labrozzi reported on the following items.

- The annual Student Council Halloween Event, Anything Goes, was held on October 31, 2018 and everyone enjoyed the activities.
- The annual Student Council Holiday Event, Reindeer Games, will be held on December 21, 2018, during periods 8-9.
- The 2nd annual Homecoming Dance is scheduled for January 19, 2018 and will be held in the Cafeteria.
- The Student Council Photo Committee is still working on the building beautification project. Dr. Finn noted that she would like this committee's members to help her pick out some large banners for further beautification of the building.
- The Retreat of East Hampton held a 5-week program about abuse between relationship partners, family members, and work situations. Nicholas attended the program and learned a great deal.
- Nicholas attended a leadership program at Suffolk Community College where a wide variety of topics were discussed with students from other schools.

Visitor Comments

Visitor Comments

Michelle Corbett announced that the cheerleading team is back this year with six students participating and they will cheer at both the boys and girls home games. Ms. Corbett also noted that a Spirit Wear Quick Sale is currently taking place to raise funds for the cheerleading team.

Executive Session

Executive Session

A motion was made by Mark Kanarvogel, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:52 pm, to discuss the employment of particular individuals in the District pursuant to Section 105(e).

Adjournment

Adjournment

A motion was made by Kathleen Lynch, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 8:00 pm.

Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday December 10, 2018, at 6:00 pm, in the Conference Room.