

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**BUDGET ADOPTION/REGULAR MEETING  
April 18, 2018**

Members Present: Thomas Graffagnino, Linda Eklund, Mark Kanarvogel (arrived at 6:07 pm), Elizabeth Melichar, Tracy McCarthy, Sr., Susan Binder and Kathleen Lynch

Others Present: Dr. Christine Finn, Superintendent; Jennifer Rylott, Academic Administrator; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Idowu Ogundipe, School District Business Leader; Jacqueline Dunning, District Clerk; Julie Lane, Shelter Island Reporter; Mary Ellen McGayhey, Videographer; 0 faculty/staff/ student and 0 community resident/other

Absent: Elizabeth Melichar, Deborah Vecchio, District Treasurer; Sarah Lewis, Student Liaison

The meeting was called to order at 6:05 pm by President Graffagnino, followed by the Pledge of Allegiance and a moment of silence in memory of Reverend Canon Paul Wancura.

Thomas Graffagnino read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**2018-2019 Budget Presentation**

Mr. Ogundipe welcomed everyone to the 2018-2019 Proposed Budget Presentation. The items presented were as follows.

- Funding the 2018-2019 Budget
- Calculating the Tax Levy
- Property Tax Report Card
- Appropriations
- Three-Part Component Budget
- Estimated Impact on Property Taxes

To wrap up his presentation, Mr. Ogundipe reviewed some important dates. The specific dates are as follows.

- May 7, 2018 – Public Budget Hearing
- May 15, 2018 – School Budget Vote

At this time, the members of the Board of Education thanked Mr. Ogundipe, along with the Administrative team and the faculty for all of the work they devoted to the budget process.

A motion was made by Linda Eklund, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board hereby approves the recommendations of the Superintendent on the following Business Actions: 4.1 – 4.2

- 4.1 2018-2019 School Budget
  - a. Adoption of the proposed budget for the fiscal year 2018-2019 as presented for balloting
- 4.2 School Property Tax Report Card
  - a. Approval of the 2018-2019 School Property Tax Report Card as presented and required by State Education Law Sections 1608, 1716(7) and 2601-a(3)

Motion carried unanimously.

**Visitor Questions – None**

**Consent Agenda**

*Call to Order &  
Pledge of  
Allegiance*

*Mission  
Statement*

*Budget  
Presentation*

*Adoption of  
Budget &  
Approval of  
School  
Property Tax  
Report Card*

*Visitor  
Questions*

*Consent  
Agenda*

A motion was made by Kathleen Lynch, seconded by Mark Kanarvogel, BE IT RESOLVED THAT: The Board hereby approves the following:

- a. Approval of Minutes
  - 1. Budget Presentation/Regular Meeting of March 19, 2018

Motion carried unanimously.

**Correspondence - None**

**Presentation**

On behalf of the Physical Education department, Mr. Todd Gulluscio presented the details of the 6<sup>th</sup> Grade Kayak Field Trip which will be held on June 8, 2018. Mr. Graffagnino thanked Mr. Gulluscio for his presentation and noted that as it is Board Policy, this trip will be voted on at the May 7, 2018 Board of Education meeting.

**Personnel**

A motion was made by Susan Binder, seconded by Kathleen Lynch BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Actions: 9.1 – 9.5

- 9.1 Additional Substitute Teachers for the 2017-2018 School Year at \$110 per day (Certified or 4-Year Degree); Pending Fingerprint Clearance
  - a. Danielle Ferrer-Lava
  - b. Susan Kaufman
  - c. Sarah Parente
  - d. Kaitlyn Seabrook
  - e. Jennifer Wrightson
- 9.2 Additional Substitute Nurses for the 2017-2018 School Year; Pending Fingerprint Clearance
  - a. Stacey Clark; LPN, at \$95/day
  - b. Danielle Ferrer-Lava; RN, at \$110/day
- 9.3 Additional Substitute Teacher Aide for the 2017-2018 School Year at \$95 per day; Pending Fingerprint Clearance
  - a. Stacey Clark
- 9.4 Vote Chairperson
  - a. Appointment of Thomas Graffagnino, President, Board of Education, as the chairperson for the Annual Meeting/Budget Vote on May 15, 2018.
- 9.5 Poll Workers for Annual Meeting/Budget Vote on May 15, 2018 at a rate of \$125 per day
  - a. Lew Corbett
  - b. Bettianne Morrirt

Motion carried unanimously.

**Program**

A motion was made by Mark Kanarvogel, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 10.1 – 10.5

- 10.1 CSE/504 Recommendations for the 2017-2018 School Year
  - a. Committee on Special Education
  - b. Section 504 Committee
- 10.2 CPSE Recommendations for Summer 2018
  - a. Committee on Preschool Special Education
- 10.3 CSE/Sub CSE Recommendations for the 2018-2019 School Year
  - a. Committee on Special Education
  - b. Sub-Committee on Special Education

Consent  
Agenda  
Minutes

Correspondence  
Presentation

Consent  
Agenda  
Personnel

Consent  
Agenda  
Program

10.4 7<sup>th</sup> Grade Schooner Trip

- a. Approve the 7th grade class to attend the annual Black Dog Schooner Field Trip, on Monday, June 11, 2018 through Friday, June 15, 2018

10.5 School Calendar – 2018-2019

- a. Approval of the Shelter Island District’s School Calendar for the 2018-2019 school year

Motion carried unanimously.

Prior to the motion being made, Linda Eklund questioned half days counting towards the New York State Education Department’s state aide requirements. Dr. Finn explained that now the requirements are calculated by hours so the shouldn’t be an issue with the half day noted on the calendar.

A motion was made by Kathleen Lynch, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 10.6 – 10.7

10.6 Election of Members to the ESBOCES Board of Education

- a. To cast votes for up to five (5) candidates for the Eastern Suffolk BOCES Board of Education for 2018-2019

10.7 ESBOCES Administrative Budget

- a. To pass a resolution either approving or disapproving the Eastern Suffolk BOCES Administrative Budget for 2018-2019

Board Members cast their votes for five (5) candidates for the Eastern Suffolk BOCES Board of Education for 2018-2019; and authorized the District Clerk to execute said vote.

Arlene Barrei

Stephen Gessner

Kelli Jennings

James McKenna

Brian Mealy

Board Members passed a resolution to approve the Eastern Suffolk BOCES Administrative Budget for 2018-2019; and authorized the District Clerk to execute said approval.

Motion carried unanimously.

**Finance**

A motion was made by Kathleen Lynch, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 11.1 – 11.2

11.1 Financial Reports

- a. Treasurer’s Report – March 2018
- b. Extra Class Report – March 2018
- c. Appropriation Status Report
- d. Revenue Status Report
- e. Claim Auditor’s Report – March 2018
- f. Payroll Audit Report – March 2018

11.2 Budget Transfers & Journal Entries

- a. Accept and approve Budget Transfers, for the period of March 1, 2018 through April 8, 2018, in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Motion carried unanimously.

**Business**

A motion was made by Kathleen Lynch, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 12.1

*Consent  
Agenda  
Program  
(continued)*

*Consent  
Agenda Finance*

*Consent  
Agenda  
Business*

12.1 Private School Transportation

a. Approval to transport twenty-four (24) students to the following private schools for the 2018-2019 school year:

1. Ross Upper School – East Hampton, NY (1 student)
2. Hayground School – Bridgehampton, NY (11 students)
3. Our Lady of the Hamptons Regional Catholic School - Southampton, NY (12 students)

Motion carried. Mark Kanarvogel opposed.

At this time, for clarification purposes, Dr. Finn stressed that the district is required by law to transport the students to Our Lady of the Hamptons Regional Catholic School because there is a family who resides within the 15 mile limit. New York State law also permits any other children attending this school to ride on the bus.

A motion was made by Tracy McCarthy, seconded by Susan Binder, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions:  
12.2

12.2 Contracts

- a. Approve the contact for Joint Municipal Cooperative Bidding with Eastern Suffolk BOCES for the 2018-2019 school year; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Southampton Union Free School District, in the amount of \$1,103.89, for student services. The term of said agreement shall be retroactive to September 6, 2017 through June 22, 2018; and authorize the Board President to execute said agreement.

Motion carried unanimously.

**Facility - None**

**Items for Consideration - None**

**Old Business - None**

**School District Business Leader Report - None**

**Director of Athletics, Physical Education, Health, Wellness & Personnel Report**

Physical Education – Drums Alive

Mr. Gulluscio thanked the physical education teachers, Brian Becker and Taylor Kelly for hosting the second annual Drums Alive program for elementary students and their parents. Students learned routines in their physical education classes and ended the unit with a family event on March 28, 2018. Mr. Gulluscio noted that a great time was had not only by the participants, but also the audience.

Driver’s Education Program

Mr. Gulluscio announced that the registration portal for the Driver’s Education Program is currently open for Shelter Island Students in grades 9-12 and next week, if there are any openings left, the portal will be opened to non-district students.

E-Cigarettes/Vaping Presentation

Mr. Gulluscio reported that on May 23<sup>rd</sup> there will be an E-Cigarettes/Vaping Presentation for students during the day and for parents/interested adults at 5:30 pm, in the Auditorium.

Spring Athletic Update

Mr. Gulluscio reported that the Spring Athletic Teams are off to a great start. Mr. Gulluscio then read an email from the coaches of an opposing track team which praised the Shelter Island track coaches and athletes for helping with set up, break down, scoring and recording of events at a recent track meet.

**Academic Administrator Report**

New York State English Language Arts Assessments

*Consent  
Agenda  
Business  
(continued)*

*Facility*

*Items for  
Consideration*

*Old Business*

*School District  
Business Leader  
Report*

*Director of  
Athletics, PE,  
Health,  
Wellness &  
Personnel  
Report*

*Academic  
Administrator  
Report*

Ms. Jennifer Rylott reported that the New York State English Language Arts exam for students in grades 3-8 were held over a period of two days – one day less than in the past. The District had a participation rate of 74% which is greater than last year’s participation rate of 61%. The New York State Math exams for students in grades 3-8 will be held on May 1, 2018 – May 2, 2018. Ms. Rylott will report on the Math exam at the next board meeting.

*Academic Administrator Report (continued)*

At this time, Dr. Finn thanked Ms. Rylott for making the state testing process run so smoothly. Dr. Finn noted that she has been in other districts during state testing and she has never seen it run with so much ease.

*Superintendent Report*

**Superintendent Report**

Shelter Island Secondary School Drama Club Production of “Nice Work If You Can Get It”

Dr. Finn congratulated John and Anu Kaasik, and the cast & crew of “Nice Work If You Can Get It.” Dr. Finn mentioned that although she had a cameo in the play, the highlight was watching our students blossom on stage. In closing, Dr. Finn mentioned she was very impressed and is already looking forward to next year’s production.

Parents as Reading Partners (PARP)

Dr. Finn announced that PARP will be held on May 7 – 18, 2018.

Shelter Island Educational Foundation Grants

Dr. Finn reported that the Shelter Island Educational Foundation grant application deadline has passed and winners will be notified between May 7 – 18, 2018. Dr. Finn noted that she is very excited to see who is awarded a grant.

*Board Member Reports*

**Board Member Reports**

Kathleen Lynch announced that the Shelter Island Early Learning Center will be hosting the second annual Dodgeball Tournament Fundraiser on April 28, 2018. Ms. Lynch also thanked 18 Bay Restaurant for offering to host a food education dining experience for the members of the Class of 2018.

Susan Binder reported that the Shelter Island Lions Club is honoring John and Anu Kaasik for all of the work they have done with our students. A dinner celebration will be held at the Pridwin on May 24, 2018. Ms. Binder encouraged everyone to attend, especially students who will receive a discounted dinner rate.

Mark Kanarvogel thanked Dr. Finn for her enthusiasm in bringing the Stony Brook University program, “Stop the Bleed” to the school. This program teaches how to tend to wounds until medical help arrives with the end result being that more lives would be saved in the event of an emergency.

Thomas Graffagnino clarified about the public school transportation to Our Lady of the Hamptons by stressing that the District did what it is legally obligated to do based on New York State law. Mr. Graffagnino explained that just as the district is required to transport to Ross School and Hayground School because they are within the 15 mile limit, the district is now required to transport to Our Lady of the Hamptons School because a resident lives within the 15 mile limit of that school.

Linda Eklund reported that the Joint Professional Practice Committee (JPPC) has met several times this school year and they are planning to have a proposal of items for the Board’s review/approval at the June meeting.

Tracy McCarthy stated that some of our students attended a field trip at Sylvester Manor and they represented Shelter Island School very nicely. Ms. McCarthy noted that the staff was impressed by the students and enjoyed working with them.

*Student Liaison Report*

**Student Liaison Report - None**

*Visitor Comments*

**Visitor Comments - None**

*Executive Session*

**Executive Session**

A motion was made by Mark Kanarvogel, seconded by Susan Binder, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 6:47 pm, to discuss the employment of particular individuals in the District pursuant to Section 105 (e).

Motion carried unanimously.

**Adjournment**

A motion was made by Kathleen Lynch, seconded by Mark Kanarvogel, to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 7:14 pm.

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Jacqueline Dunning  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, May 7, 2018, at 6:00 pm, in the Conference Room.

*Executive  
Session  
(continued)*

*Adjournment*