

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
June 11, 2018

Members Present: Thomas Graffagnino, Linda Eklund, Tracy McCarthy, Susan Binder and Kathleen Lynch

Others Present: Dr. Christine Finn, Superintendent; Jennifer Rylott, Academic Administrator; Idowu Ogundipe, School District Business Leader; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; Sarah Lewis, Student Liaison; 15 faculty/staff/ student and 20 community resident/other

Absent: Mark Kanarvogel, Elizabeth Melichar, Jacqueline Dunning; District Clerk

*Call to Order
and Pledae of*

The meeting was called to order at 6:03 pm by President Graffagnino, followed by the Pledge of Allegiance and a moment of silence in honor of the fathers of four staff members who passed away.

Thomas Graffagnino read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions - None

Consent Agenda

A motion was made by Susan Binder, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board hereby approves the following:

- 5.1 Approval of Minutes
 - a. Public Budget Hearing/Regular Meeting of May 7, 2018
 - b. Annual District Meeting and Election of May 15, 2018

Motion carried unanimously.

Correspondence

President Graffagnino acknowledged a letter from Fred Langstaff, NYSSBA Area 12 Director and a letter from Shelter Island Agency.

As the room was filled with family members and colleagues eager to celebrate the tenure appointment of three teachers, President Graffagnino moved personnel item #8.7 Tenure to this portion of the meeting.

Personnel

A motion was made by Linda Eklund, seconded by Susan Binder, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Action: 8.7

- 8.7 Tenure
 - a. Approval of the tenure recommendation of Bryan Knipfing, in the tenure area of ESL, effective September 1, 2018.
 - b. Approval of the tenure recommendation of Brittney Russo, in the tenure area of Science 7-12, effective September 1, 2018
 - c. Approval of the tenure recommendation of Michele Yirce, in the tenure area of Elementary Education K-6, effective September 1, 2018.

Motion carried unanimously.

At this time, Dr. Finn spoke about each teacher and Mr. Graffagnino thanked each of them for their hard work and dedication to our students. Mr. Graffagnino then invited everyone to a brief celebratory reception in the hallway.

Presentations

Presentation of Science Projects

Mr. Dan Williams and student, Francesca Frasco presented an overview of the high-level projects being done by the students in the Intel Science classes. This included work at Brookhaven National Lab and Cold Spring Harbor Laboratory.

Ms. Kathleen Lynch and Mr. Thomas Graffagnino thanked Mr. Williams for his dedication to the success of our students.

Senior Class College Acceptances & Decisions

Ms. Martha Tuthill, Guidance Counselor, reviewed the post-secondary plans for the Class of 2018, as well as the diploma types they will receive. In addition, Ms. Tuthill reviewed the class GPA average, the class average for SAT and ACT scores, the number of Advanced Placement and college classes taken and the total number of college applications sent.

Senior Class Trip Report

Ms. Francesca Frasco and Ms. Justine Karen, members of the Class of 2018, reported that the Senior Class trip to Orlando, Florida was a great success and thanked everyone who made the trip possible – especially class advisors, Kerri Knipfing and Debbie Sears.

Joint Professional Practice Committee (JPPC) Recommendations

Ms. Mary Kanarvogel reported that JPPC met over the course of the year and made a detailed evaluation of the current Schedule C positions. Based on this review, the committee is recommending the following.

Add:

Drama Club for Grades 6-8, Level I

Unity Club, Level I

Jr. High Honor Society, Level II

Change Levels:

DECA from Level I to Level II

Honor Society from Level II to Level III

Debate Club from Level IV to Level I

In addition to these changes, the committee is also suggesting a \$400 decrease in the cheerleading coach stipend to return it to the non-competitive salary, and the addition of a Tennis Intramural. (Note: Tennis Intramural has already been added and will be absorbed by the Athletic Department.) The committee also identified nine (9) schedule c positions which are not currently running and the previously suggested changes would be covered by the stipends for these nine positions.

The members of the Board of Education will vote on these suggestions at a future meeting.

Dellecave Awards

Mr. Todd Gulluscio presented the 2018 Butch Dellecave Award for female athlete of the year to Lindsay Gallagher and male athlete of the year to Joshua Green. Ms. Gallagher and Mr. Green received these awards based on their leadership, athletic ability and scholarship.

Spring Track

Mr. Gulluscio introduced the NYS Division 2 1600 Meter Champion, Kal Lewis. Kal thanked the Board of Education for supporting the Spring Track program which allowed him and his teammates the opportunity to compete this year.

Personnel

A motion was made by Linda Eklund, seconded by Susan Binder, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Personnel Action: 8.1 – 8.6

8.1 Driver's Education Summer Program

- a. Appoint Ian Kanarvogel, Driver's Education Summer program teacher, effective July 9, 2018 through August 31, 2018, at an hourly rate of \$42.65 per hour, not to exceed 190 hours.

8.2 Home Instruction

- a. Approve James Bocca for Home Instruction, effective retroactively to May 15, 2018, at a rate of \$67.34, not to exceed 30 hours

8.3 Personnel for Summer School 2018

- a. Appoint the following personnel for the Leap Into Learning Summer School Program, effective July 2, 2018 through July 26, 2018, for 34 hours each, at his/her individual hourly rate:
 1. James Bocca, teacher
 2. Rachel Brigham, teacher
 3. Natalie Regan, teacher
 4. Margaret Mosher, teacher
- b. Appoint the following personnel for the Leap Into Learning Summer School Program, effective July 2, 2018 through July 26, 2018, for 30 hours each, at her individual hourly rate:
 1. Deborah Brewer, aide
 2. Doreen Clark, aide
- c. Appoint the following personnel for the Specialized Reading Summer School Program, effective July 2, 2018 through August 10, 2018, at her individual hourly rate:
 1. Janine Mahoney, 12 hours
- d. Appoint the following personnel as Leap Into Learning Summer School Substitute Teachers (as needed), effective July 2, 2018 through July 26, 2018, at her individual hourly rate:
 1. Janine Mahoney
 2. Sarah Parente
 3. Jasmine Frasco

8.4 Summer 2018 Extra Duty

- a. Lisa Goody to provide extra duty, as needed, between the period of June 25, 2018 and September 4, 2018, at a rate of \$15.00 per hour
- b. Deborah Brewer to provide extra duty, as needed, between the period of June 25, 2018 and September 4, 2018, at a rate of \$15.00 per hour

8.5 Extra Compensation

- a. Walter C. Brigham, III to provide computer support and supervision for the period of time between July 1, 2018 and September 4, 2018, at his daily rate
- b. Martha Tuthill to provide guidance counseling services for the period of June 25, 2018 and September 1, 2018, not to exceed 15 days, at her daily rate
- c. Meghan Lang to provide assistance to the guidance counselor for the period of June 25, 2018 and September 1, 2018, not to exceed 10 days, at her daily rate

8.6 Resignation

- a. Accept the resignation of Michael Bunce, .16 FTE Health Teacher/.84 FTE Teacher Aide, effective June 30, 2018
- b. Accept the resignation of Tyler Clark, Night Worker #1/Custodian, effective June 8, 2018

Motion carried unanimously.

Program

A motion was made by Tracy McCarthy, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Program Action: 9.1 – 9.4

9.1 CPSE/CSE/504 Recommendations for the 2017-2018 School Year

- a. Committee on Preschool Special Education
- b. Committee on Special Education
- c. 504 Committee

9.2 CSE/504 Recommendations for the 2018-2019 School Year

- a. Committee on Special Education
- b. 504 Committee

9.3 Destruction of Ballots from May 16, 2017 Annual Budget Vote & Election

- a. BE IT RESOLVED, that pursuant to Education Law Section 2034, the Board of Education hereby authorizes the District Clerk to destroy all of the ballots cast, spoiled and unused in the May 16, 2017 Annual District Budget Vote and Board of Education Election.

9.4 Area 12 Director Nomination

- a. Nominate Fred Langstaff for Area 12 Director of the New York State School Board Association

Motion carried unanimously.

Finance

A motion was made by Kathleen Lynch, seconded by Linda Eklund, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Finance Actions: 10.1 – 10.3

10.1 Financial Reports

- a. Treasurer's Report – April 2018
- b. Extra Class Report – April 2018
- c. Appropriations Status Report
- d. Revenue Status Report
- e. Claim Auditor's Report – May 2018
- f. Payroll Audit Report – May 2018

10.2 Budget Transfers & Journal Entries

- a. Accept and approve Budget Transfer & Journal Entry Reports for the period of April 27, 2018 through May 31, 2018, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

10.3 Tax Anticipation Note (TAN)

- a. Adoption of the Tax Anticipation Note Resolution of the Shelter Island Union Free School District, New York, authorizing the issuance of not to exceed \$2,100,000 Tax Anticipation Notes for the fiscal year ending June 30, 2019.

Motion carried unanimously.

Business

A motion was made by Kathleen Lynch, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendation of the Superintendent on the following Business Actions: 11.1 - 11.2

11.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island School District and Bridgehampton Union Free School District, for student services. The term of said agreement shall be retroactive to July 1, 2017 through June 30, 2018; and authorize the Board President to execute said agreement.

11.2 D&B Engineers and Architects

- a. BE IT RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby awards a contract to D&B Engineers and Architects, PC, to serve as District Architect, including the provision of services in connection with a capital improvement program to be funded by a DASNY; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Board President to execute the necessary documents to effectuate said contract.

Motion carried unanimously.

Facility - None

Items for Consideration

The members of the Board of Education discussed the *suggested* 2018-2019 School Board Meeting Dates and Mr. Graffagnino asked his fellow members to let the District Clerk, know if anyone had a conflict.

The suggested dates are as follows. These dates will be adopted at the Re-Organizational meeting on July 9, 2018 if no one comes forward with a conflict.

August 13, 2018	November 13, 2018	February 11, 2019	May 6, 2019
September 17, 2018	December 10, 2018	March 18, 2019	May 21, 2019
October 15, 2018	January 14, 2019	April 16, 2019	June 17, 2019

The members of the Board of Education also discussed interest in attending the New York State School Boards Association Conference on October 25-27, 2018.

Old Business - None

School District Business Leader Report

New York State Association of School Business Officials (NYSASBO) 70th Annual Education Summit & Expo

Mr. Ogundipe reported that he attended the NYSASBO's 70th Annual Education Summit & Expo on June 3-6, 2018; paid for by a scholarship offered by the NYSABO organization. Mr. Ogundipe attended classes with topics which were specific to the needs of the Shelter Island District. Mr. Ogundipe expressed that it was a very educational experience for him.

Update on Cafeteria Online System for Parents

Mr. Ogundipe reported that the online system for parents to pay their child's cafeteria charges has a current participation rate of 19%. Mr. Ogundipe hopes to increase the usage with each new school year and will speak with parents about it at back to school night events.

New York STAR Payments

Mr. Ogundipe explained that the amount of STAR savings to residents is prorated based on income.

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Wellness Committee

Mr. Gulluscio reported that the Wellness Committee met on June 7, 2018. Mr. Gulluscio noted that the vending machine is up and running and the \$1,000 received from the Tobacco Survey taken earlier in the year has been used to purchase stencils for the blacktop area of the playground.

Walk Across America

Mr. Gulluscio shared that during the Walk Across America event, students and adults walked a total of 2,467.2 miles; taking them from Shelter Island, New York to Flagstaff, Arizona. Mr. Gulluscio congratulated physical education teacher, Taylor Kelly for a job well done.

Elementary Field Day

Mr. Gulluscio announced that this year's elementary field day was a huge success due to the well thought out plans of physical education teachers, Brian Becker and Taylor Kelly, along with the addition of hosting Oysterponds students at the event.

Athletic Awards Dinner

Mr. Gulluscio reported that the annual Athletic Awards Ceremony was held on June 6, 2018. Mr. Gulluscio added that fifty-six (56) of our student athletes received the Scholar Athlete award this year.

Academic Administrator's Report

Elementary Spring Concert

Ms. Rylott attended the elementary spring concert on Thursday, May 31, 2018 and stated that the Ms. Bosak and Mr. Brace had the students very well prepared and the students appeared to be quite proud of the work they put into the concert.

5th Grade Oral Comprehensive Projects

Ms. Rylott announced the 5th Grade Oral Comprehensive Projects will begin tomorrow, Tuesday, June 12. Students will present topics they are interested in and end with a reflection of their elementary school experience. Ms. Rylott noted this project is similar to the 12th grade oral comprehensive exams.

7th Grade Schooner Trip

Ms. Rylott reported the 7th grade students left on the Schooner Trip earlier in the day and thanked teachers Janine Mahoney and Michael Bunce for chaperoning the trip.

Superintendent's Report

Prom 2019 / Spring Fling / PARP

Dr. Finn attended the Prom on May 19, 2018, at Gardiner's Bay Country Club and reported it to be a magical night. Dr. Finn also spoke about the success of the Spring Fling for students in grades 6-8 and the PARP Red Carpet Event for elementary students, both of which were held the night before the Prom.

Valedictorian Luncheon

Dr. Finn attended the Valedictorian Luncheon on May 31, 2018, along with Valedictorian, Sarah Lewis. Dr. Finn reported it was a wonderful event. Dr. Finn also mentioned that she attended a breakfast with Sarah Lewis and Salutatorian Lindsey Gallagher in Mattituck where Assemblyman Fred Thiele and Senator Ken LaValle spoke with the Valedictorians and Salutatorians of the North Fork/Shelter Island school districts.

12th Grade Oral Comprehensive Exams

Dr. Finn had the opportunity to sit in on many of the oral comprehensive exam presentations and was impressed by the ability of our students to conduct a thorough research project. Dr. Finn also thanked Mr. James Bocca, English teacher who organized the event.

Grades 8-12 Concert

Dr. Finn attended the grades 8-12 spring concert on May 30, 2018 and stated our students sang and performed beautifully. Dr. Finn congratulated the students and teachers; Ms. Bosak and Mr. Brace for a job well done.

DARE Graduation

Dr. Finn attended her first DARE Graduation on June 1, 2018 and noted it was extra special thanks to Officer Anthony Rando and Chief James Read's efforts. Dr. Finn also thanked Robert Strauss for providing a tent and Ali & Keith Bavaro for the barbeque luncheon.

State Chairman for Membership

Dr. Finn congratulated Todd Gulluscio who was elected to the representative board of the New York State Athletic Administrators Association. Mr. Gulluscio is the new State Chairman for Membership.

Board Member Reports

Thomas Graffagnino thanked Susan Binder for her 3 years of dedication to the District and her participation on the Wellness Committee and Policy Committee. Mr. Graffagnino told Ms. Binder she will be missed.

Susan Binder thanked her fellow members of the Board, as well as everyone else. Ms. Binder noted how they put in so much time and built bonds and friendships over the last three years and she will miss working with the new administration.

Kathleen Lynch thanked Patricia Kreppein, math teacher for hosting the Spring Fling for students in grades 6-8. Ms. Lynch also noted that she held a self-defense discussion with the senior girls since they did the actual self-defense program last year.

Tracy McCarthy reported that our elementary students were so engaged, interested and well behaved on the recent Sylvester Manor field trip.

Student Liaison Report

Sarah Lewis shared that the senior class is going to create a senior mural of their handprints and she announced that Student Council is hosting field day for students in grades 6-12 on June 21, 2018, from 11:00 am – 2:30 pm. In closing, Sarah thanked the members of the Board of Education for her Shelter Island School experience.

Visitor Comments

Margaret Colligan, new board member beginning July 1, 2018 was in the audience and shared how impressed she is with what is happening at the school and is looking forward to beginning her term.

Executive Session

A motion was made by Susan Binder, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education voted to go into an executive session at 7:20 pm, to discuss the employment of particular individuals in the District.

Motion carried unanimously.

Adjournment

A motion was made by Kathleen Lynch, seconded by Linda Eklund, to adjourn the meeting.

Motion carried unanimously

The meeting adjourned at 8:46 pm.

Deborah Vecchio
Pro Tem Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, July 9, 2018, at 6:00 pm, in the Conference Room.