

RAMAPO INDIAN HILLS REGIONAL HIGH SCHOOL DISTRICT
Oakland, New Jersey 07436
REGULAR PUBLIC MEETING MINUTES

September 9, 2024
Ramapo High School Auditorium
Action to authorize Executive Session
Anticipated Public Session, 8:00 P.M.

AGENDA

1. Call to Order - Roll Call 6:37 PM

- | | | |
|---------------------------------------------------|------------------------------------------------------|------------------------------------------------------------|
| <input checked="" type="checkbox"/> Mr. Bogdansky | <input checked="" type="checkbox"/> Ms. Koulikourdis | <input checked="" type="checkbox"/> Ms. Souders |
| <input type="checkbox"/> Absent Mr. DeLaite | <input checked="" type="checkbox"/> Dr. Lorenz | <input checked="" type="checkbox"/> Ms. Emmolo, Vice Pres. |
| <input checked="" type="checkbox"/> Ms. Kiel | <input checked="" type="checkbox"/> Ms. Mariani | <input checked="" type="checkbox"/> Ms. Ansh, President |

Also present: MS. DeMarco, Superintendent of Schools; Ms. Zeno, Interim Business Administrator/BoardSecretary, Ms. Kerri Wright, Board Counsel; as was Recording Secretary Ms. Demetriou.

2. Closed Session 6:45 PM

BE IT RESOLVED, by the Ramapo Indian Hills Regional High School District this 26th day of August, 2024 at 6:45 PM as follows:

The Board recessed to closed session in accordance with the Open Public Meetings Law, N.J.S.A.10:4-12b. The general nature of the discussion involved personnel and matters confidential by law, and any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.

These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.

Moved by: Mr. Bogdansky Seconded: Ms. Mariani

- | | | |
|---------------------------------------------------|------------------------------------------------------|------------------------------------------------------------|
| <input checked="" type="checkbox"/> Mr. Bogdansky | <input checked="" type="checkbox"/> Ms. Koulikourdis | <input checked="" type="checkbox"/> Ms. Souders |
| <input type="checkbox"/> Absent Mr. DeLaite | <input checked="" type="checkbox"/> Dr. Lorenz | <input checked="" type="checkbox"/> Ms. Emmolo, Vice Pres. |
| <input checked="" type="checkbox"/> Ms. Kiel | <input checked="" type="checkbox"/> Ms. Mariani | <input checked="" type="checkbox"/> Ms. Ansh, President |

Closed session was concluded at 7:57 PM, at which time the Board recessed and subsequently reconvened into public session at 8:08 PM.

3. Board President’s Announcement 8:08 PM

The meeting was called to order by the Board President at 8:15 P.M. Ms. Ansh thanked everyone for attending the meeting. She announced that the New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend meetings of public bodies at which any business affecting their interest is discussed or acted upon. She also announced that in accordance with the provisions of this act, the Interim Business Administrator/Board Secretary caused notice of this meeting to be published by having the date, time, and place thereof posted in accordance with N.J.S.A. 10:4-8(b), and guidance from the New Jersey Department of Community Affairs, Division of Local Government Services. She read a public statement advising the public to be aware that employees of the Ramapo Indian Hills Regional High School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. Ms. Ansh further stated that the Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

4. Roll Call

- | | | |
|-----------------------------------------------------|--------------------------------------------------------|--------------------------------------------------------------|
| <input checked="" type="checkbox"/> _ Mr. Bogdansky | <input checked="" type="checkbox"/> _ Ms. Koulikourdis | <input checked="" type="checkbox"/> _ Ms. Souders |
| <input type="checkbox"/> _ Absent _ Mr. DeLaite | <input checked="" type="checkbox"/> _ Dr. Lorenz | <input checked="" type="checkbox"/> _ Ms. Emmolo, Vice Pres. |
| <input checked="" type="checkbox"/> _ Ms. Kiel | <input checked="" type="checkbox"/> _ Ms. Mariani | <input checked="" type="checkbox"/> _ Ms. Ansh, President |

5. Pledge of Allegiance

Ms. Ansh led the Pledge of Allegiance.

6. Board President’s Report

Ms. Ansh welcomed everyone back to the school and noted the following dates for Back to School Night:

- RHS- Thursday, September 12, 2024
- IHHS Thursday, September 19, 2024

Ms. Ansh commented on the settlement agreement as well as the delay in approving minutes due to counsel review.

Mas. Ansh also noted the IHHS 60th Anniversary, September 21, 2024

7. Interim Business Administrator’s Report

Ms. Zeno noted the following Finances & Facilities updates:

- Finance - The 2023-2024 Audit, which reviews district operations, will commence this week.
- Transportation: Security cameras have been installed on district owned vehicles
- OP1: Authorization to submit to DOE for its review to upgrade electrical power to enable partial air conditioning at Indian Hills.

8. Superintendent’s Report

Ms. DeMarco commented on the opening of schools and highlighted the following:

- Professional Development Days
- BBQ luncheon and breakfast hosted by the APTS and PTSO, provided by Aramark
- Students welcomed back
- Initiation of a biweekly newsletter
- Welcoming of new staff
- Click, Clack, Front, and Back champion contest winner of \$10,000

9. Board Committee Reports

Athletics, Arts, Extracurriculars & Communications - The committee has not yet met.

Education & Personnel - The committee met and discussed the following:

- Transfer of principals
- 6th period world language
- Newsletter

The Committee Chair concluded by welcoming the students and staff back to school.

Finance & Facilities - The Committee Chair reported that the committee has not yet met.

Negotiations - The Committee Chair reported that the committee is working to set a date with the supervisors' union.

Policy - The Chair reported the Committee will meet tomorrow.

10. Public Comment 8:19 PM

There were no public comments

11. Open Board Discussion

Board discussion followed regarding OP1 and it was determined that language would be added to the resolution in regard to air conditioning units.

12. Action Items

Motion made by Ms. Ansh, seconded by Ms. Mariani to table the minutes to be further reviewed by Board counsel

- | | | |
|---------------------------------------------------|------------------------------------------------------|------------------------------------------------------------|
| <input checked="" type="checkbox"/> Mr. Bogdansky | <input checked="" type="checkbox"/> Ms. Koulikourdis | <input checked="" type="checkbox"/> Ms. Souders |
| <input type="checkbox"/> Absent Mr. DeLaite | <input type="checkbox"/> NO Dr. Lorenz | <input checked="" type="checkbox"/> Ms. Emmolo, Vice Pres. |
| <input checked="" type="checkbox"/> Ms. Kiel | <input checked="" type="checkbox"/> Ms. Mariani | <input checked="" type="checkbox"/> Ms. Ansh, President |

- June 24, 2024 Closed & Regular
- June 27, 2024 Closed & Special
- July 1, 2024 Closed and Special
- July 11, 2024 Closed & Special
- July 22, 2024 Closed & Regular
- August 7, 2024 Closed & Regular
- August 26, 2024 Closed & Regular

13. Personnel

Motion by Ms. Ansh, seconded by Mr. Bogdansky, to accept the recommendation of the Superintendent to approve and adopt motions P1 through P9 as described below:

P1. Move to approve the following:

A. ADMINISTRATION

	Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide/ Step	Salary	Replacing/ Discussion	Effective Date
a.	Claudia Dargento	Change in Location	Assistant Principal		From IHHS to RHS	N/A	N/A		09/10/24-06/30/25
b.	Daniel Guido	Change in Location	Assistant Principal		From RHS to IHHS	N/A	N/A		09/10/24-06/30/25
c.	Darren Groh	Appoint	Leave Replacement Assistant Principal	N/A	RHS	N/A	\$600/Diem		09/23/24-01/24/25*

* Three transition days to be worked from 09/10/24 - 09/20/24

P2. Move to approve the following:

B. INSTRUCTIONAL

	Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide/ Step	Salary	Replacing/ Discussion	Effective Date
a.	Olivia de Diego	Approve	6th Period Assignment, Spanish	N/A	IHHS	Flat Rate	\$13,000		09/01/24 - 06/30/25

b.	Pierre Barreau	Approve	6th Period Assignment, French	N/A	IHHS	Flat Rate	\$13,000		09/01/24 - 06/30/25
c.	Cherie McLaughlin	Approve	6th Period Assignment, Spanish	N/A	IHHS	Flat Rate	\$13,000		09/01/24 - 06/30/25
d.	Lauren Dondero	Amend	Guidance	MA	RHS	From MA/ Step 10 to MA/ Step 11	\$70,632		09/01/24 - 06/30/25
e.	Alyssa Durfee	Amend	.80 Social Studies to .60 Social Studies	MA	IHHS	MA/19	\$57,606		09/01/24 - 06/30/25
						.60 Longevity (MA tier)	\$3,300		09/01/24 - 06/30/25
						.60 Longevity Step B	\$1,440		09/01/24 - 06/30/25

P3. Move to approve the following

C. NON-INSTRUCTIONAL

	Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide/ Step	Salary	Replacing	Effective Date
a.	Heather Michels	Rescind	Spring Intramurals	N/A	IHHS	4	\$1,606		09/01/24-06/30/25

b.	Giuseppina Monterey	Amend	Sophomore Co- Class Advisor	N/A	RHS	2	From \$2,802 to \$1,954.50		09/01/24-06/30/25
c.	Melissa Maki	Amend	Assistant Sophomore Co- Class Advisor	N/A	RHS	2	From \$1,107 to \$1,954.50		09/01/24-06/30/25
d.	Andrew Wingfield	Amend	From Volunteer Assistant, Football To Paraprofessional Aide/Coach, Football	N/A	RHS	N/A	N/A		2024-25
e.	Lauren Smalley	Appoint	Model UN Co-Advisor	N/A	IHHS	4	\$1,166		2024-25
f.	Jordana Tarlowe	Appoint	Model UN Co-Advisor	N/A	IHHS	4	\$1,166		2024-25
g.	Joseph Verdon	Appoint	Fall Athletic Aide	N/A	IHHS	Flat Rate	\$4,114		Fall 2024
h.	Richard Ohren	Appoint	Fall Asst. Coach Strength & Conditioning	N/A	IHHS	4	\$2,314		Fall 2024
i.	Sharon Kozuch	Appoint	Fall Head Coach Strength & Conditioning	N/A	IHHS	4	\$5,783		Fall 2024

P4. Move to approve the summer employment for the following Supervisor, at the approved contractual daily rate, which is in addition to the contractual 10 days paid via the Summer Stipend.

<u>Name</u>	<u>Days (Not to exceed)</u>
Nancy Blomquist	1

P5. Move to approve, the following staff members as proctors for Saturday ACT and SAT testing for the 2024-2025 school year and will be paid at a rate of \$59.75 per hour, as per contract, Appendix B. The District will pay the difference between the honorarium paid by either ACT or SAT and amount due according to the \$59.75 per hour rate. The rate of pay is not to exceed \$59.75 per hour.

Laura Astorina
 Debora Greene
 Jason Funabashi
 Christy Kicinski

P6. Move to approve the following mentor-novice teacher pairings for the 2024-2025 school year

Novice Teacher	Mentor Teacher	Building & Subject Area Assignment	Certification
Amber Liebau	Maryann Kopp	IHHS, Special Services, Social Studies	CE Limited, Social Studies CE, TOSD

P7. Move to amend the following:

New Hires, Non-Tenured Certificated Staff as follows:

	Name	Nature of Action	Position	Tenure Track/LOA or LT Replacement	Location	Guide/Step	Salary	Replacing / Discussion	Effective Date
a.	Christy Kicinski	Amend	Family & Consumer Science	From MA to MA+30	IHHS	From MA to MA+30 /10	From \$69,381 to \$72,257	R. Crossley	09/01/24-06/30/25

P8. Move to approve the following salary adjustments, effective September 1, 2024:

	Name	From Guide/Step	To Guide/Step	Salary
a.	Jessica Griffin	BA/Step 12	BA+15/Step 12	\$69,860

P9. Move to approve the following:

New Hires, Non-Tenured Certificated Staff as follows:

	Name	Nature of	Position	Tenure Track/LOA	Location	Guide / Step	Salary	Replacin g/	Effective Date
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		Action		or LT Replacement				Discussion	
a.	Anna Rubenchik	Appoint	Teacher, Physics	MA+30	RHS	MA+30/Step 17	\$94,626	P. Tuohy	11/11/24-06/30/25
b.	Kylie Klimek	Appoint	Nurse	BA+15	RHS	BA+15 / Step 17	\$82,863	F. Denise	11/11/24-06/30/25
c.	Janet Sheikan	Appoint	Long term substitute, Nurse	MA	RHS	MA/Step 17	\$461.90 /Diem		09/10/24-11/11/24

14. Education

Motion by Ms. Ansh, seconded by Mr. Bogdansky, to accept the recommendation of the Superintendent to approve and adopt motions E1 through E4 as described below:

- E1. Move to approve District **student field trips and transportation costs** for the 2024-25 School Year as follows:

<u>Location</u>	<u>Group</u>	<u>Date(s)</u>	<u>Cost</u>
Fun Plex, East Hanover	Senior Class	01/30/25	0

- E2. Move to approve, in accordance with Chapter 46, Title 18A, New Jersey Statutes, and that tuition and/or related services be paid for the students listed below to attend the schools indicated and at the tuition costs indicated for the 2024-25 School Year as follows:

<u>Student No.</u>	<u>Placement</u>	<u>Tuition</u>
428574	Academy 360 Upper School	\$83,724.33
428574	Academy 360 Upper School 1:1 Aide	\$38,430.00

- E3. Move to approve the Agreement between Proximity Learning and the Ramapo Indian Hills Regional High School District Board of Education to provide Home Instruction services for Student 425071 in the amount of \$11,359.98. Effective November 1, 2024 - April 30, 2025.
- E4. Move to accept the Champion Schools Contest Winner Award from NJ Manufacturers Insurance Company to the Click Clack Front and Back Club in the amount of \$10,000.00.

15. Operations

Motion by Ms. Ansh, seconded by Mr. Bogdansky, to accept the recommendation of the Superintendent to approve and adopt motion OP1 through OP3 as described below:

- OP1. The Ramapo Indian Hills Regional High School District Board of Education approves the submission of Electrical Distribution at Indian Hills High School by LAN Associates to the State of New Jersey, Department of Education. The Board will not be seeking a SDA Grant for this project as part of the submission. This project was included in the 2024 Long Range Facilities Plan list of projects to be completed, and therefore, the Long Range Facility Plan does not need to be revised. This submission is related to installing air conditioning in 22 classrooms with window units.
- OP2. In compliance with Policy # 7481, move that the Board authorizes Star Flight Drones to conduct an aerial production light show September 21, 2024 during the 60th Anniversary celebration of the Indian Hills High School.
- OP3. Move to approve the **use of** the Ramapo Indian Hills Regional High School District **facilities** for the date(s) indicated in accordance with the rules and regulations governing said use as follows:

<u>Indian Hills High School</u>	
New Jersey Foundation for Dance and Theatre Arts	The Nutcracker Rehearsals and Performance; Auditorium and Dressing Rooms, Cafeteria, Classrooms; November 20, 21, 22, 2024; 3 - 10 P.M. and November 23 & 24, 2024; 10 A.M. - 10 P.M.
APTS/Flow Follies	Show; Auditorium, Hall, Stage and Backstage, Lobby, Dressing Rooms / Classrooms, Cafeteria and Janitorial Closet; January and February 2025 (weekdays); 7-10 P.M. & Saturdays 9 A.M. - 12 P.M.; March 1, 2025; 9 A.M. - 12 P.M.; March 3-7, 2025; 7 P.M. - 10 P.M.; March 7, 8, 2025; 4 - 11 P.M.; March 9, 2025; 11 A.M. - 7 P.M.
The King Centre for the Performing Arts	Dress Rehearsal & Recital; Auditorium, Dressing Rooms / Backstage, Cafeteria, Senior Commons, Classroom; June 4, 5, 6, 2025; 3:30 - 9:30 P.M.; June 7, 2025; 9 A.M. - 8 P.M.; June 8, 2025; 12 - 6:30 P.M.

<u>Ramapo High School</u>	
Wyckoff PTO Coordinating Council, Inc.	Harlem Wizards Show; Gymnasium, Locker Rooms, Dance Studio / Classroom and Restrooms; November 17, 2024; 1 - 7 P.M.

16. Finance

Motion by Ms. Ansh, seconded by Mr. Bogdansky, to accept the recommendation of the Superintendent to approve and adopt motions F1 through F3 as described below:

- F1. Move that the August 31, 2024 **payroll** in the amount of \$642,418.82 having been audited by the Interim Business Administrator and previously paid, be ratified by the Board.
- F2. Move that **bills** in the District **Cafeteria Fund** in the total amount of \$2,680.50 having been audited and approved by the Interim Business Administrator/Board Secretary be approved by the Board as follows:

Food Services	July 2024 Operations	\$2,680.50
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- F3. Move to approve the following resolution:

WHEREAS, District employees have submitted requests for reimbursement for **work-related travel** that is directly related to and within the scope of the employee’s current work responsibilities; and

WHEREAS, the Board has previously authorized such work-related travel, and the District’s school business administrator or designee has reviewed the documentation submitted by the employee and found same to be in compliance with the Board’s policy provisions and approval requirements; and

WHEREAS, the travel request listed below specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board Policy and *N.J.A.C. 6A:23B-1.1 et seq.*, that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth below:

<u>Req. No.</u>	<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Expenses</u>
D25-01	Dora Zeno	NJSBA Workshop	October 21-24, 2024	\$500.00
D25-02	Shauna DeMarco	NJSBA Workshop	October 21-24, 2024	\$500.00
D25-03	Melissa Quackenbush	NJSBA Workshop	October 21-24, 2024	\$500.00
D25-04	Kim Ansh	NJSBA Workshop	October 21-24, 2024	\$500.00
D25-05	Marianna Emmolo	NJSBA Workshop	October 21-24, 2024	\$500.00
D25-06	Doreen Mariani	NJSBA Workshop	October 21-24, 2024	\$500.00
D25-07	Audrey Souders	NJSBA Workshop	October 21-24, 2024	\$500.00

17. Policy

Motion by Ms. Ansh, seconded by Mr. Bogdansky, to accept the recommendation of the Superintendent to approve and adopt motion PO1 as described below:

PO1. Move to approve, the second and final reading of District Policies/Regulations as follows:

<u>Policy Title</u>	<u>Policy Number</u>
High School Graduation	P 5460

Motion to approve all resolutions, contained in agenda sections as follows: Personnel, Education, Operations, Finance, and Policy as a Consent vote, EXCEPT for Minutes, which were Tabled:

Moved by Ms. Ansh Seconded by Mr. Bogdansky

	Yes	No	Abstain	Absent
Mr. Bogdansky	X			
Mr. DeLaite				X
Ms. Kiel	X			
Ms. Koulikourdis	X			
Dr. Lorenz	X			
Ms. Mariani	X			
Ms. Souders	X			
Ms. Emmolo, Vice President	X			
Ms. Ansh, President	X			

18. Public Comment 8:28PM

There were no public comments

19. Board Comments

There were no Board comments

20. Anticipated Future Meeting Dates

- Monday, September 23, 2024 Regular Public Meeting, Indian Hills High School Cafeteria

21. Adjournment

Moved by Mr. Bogdansky Seconded: Ms. Koulikourdis to adjourn at 8:29 P.M.

<input checked="" type="checkbox"/> Mr. Bogdansky	<input checked="" type="checkbox"/> Ms. Koulikourdis	<input checked="" type="checkbox"/> Ms. Souders
<input type="checkbox"/> Absent Mr. DeLaite	<input checked="" type="checkbox"/> Dr. Lorenz	<input checked="" type="checkbox"/> Ms. Emmolo, Vice Pres.
<input checked="" type="checkbox"/> Ms. Kiel	<input checked="" type="checkbox"/> Ms. Mariani	<input checked="" type="checkbox"/> Ms. Ansh, President

Respectfully submitted,

Dora E. Zeno, Interim School Business Administrator