

Members Present:

President James Musshafen
Vice President Shanna Fraser
Trustees Gregory Berl
Adria Callery
Stephanie Ely
Courtney Panek
Heather Woerner

Others Present:

Lynda Quick, Superintendent
Jessica Jackson, School Business Official
Mary Vito, PPS Director
Camille Zitz, Secondary Principal
Daniel Murray, Elementary Principal
Jason Shetler, Secondary Assistant Principal
Diane Stocking, District Clerk

Member(s) Absent:

CALL TO ORDER – President J. Musshafen called the meeting to order at 7:00 p.m.

The *Pledge of Allegiance* was led by President J. Musshafen.

APPROVAL OF AGENDA

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the agenda.

Motion 7-0.

HEARING AND DISCUSSION OF ITEMS OF INTEREST FROM MEMBERS OF THE AUDIENCE

Nicole Trotto, parent, expressed her concerns filling the Spanish teacher opening due to Ms. Cady's retirement. President Musshafen thanked her for comments and concerns.

STUDENT FORUM

None.

3. PRESENTATIONS/REPORTS/DISCUSSIONS

- A. Food Service – Marlos Norman, Food Service Director, provided the Board with an overview of the Food Service Program, including kitchen remodel utilization, second year of CEP, review of primary goals, new primary goals, and an ending with an overall summary.

4. SUPERINTENDENT'S REPORT

L. Quick provided an update on the Regionalization Study and the New York State Blue Ribbon Commission on Graduation Requirements. She also provided follow-up demographic and economically disadvantaged data for the District in comparison to other Monroe County school districts as requested in a prior board meeting. Reminders of upcoming events were also provided.

5. BOARD MEMBER COMMUNICATIONS

- A. NYSSBA Annual Conference Update – Superintendent Quick let the Board know that the materials from the New York State School Boards Association Annual Conference are uploaded in BoardDocs.
- B. Board Visitation Day Feedback – Board Members provided feedback from Board Visitation attended on October 29, 2024.
- C. MCSBA Legislative Committee Update – L Quick provided an update from the meeting held on November 6, 2024, which focused on finalizing and adopting position papers for distribution and lobbying.
- D. MCSBA Information Exchange Committee Update – J. Musshafen provided an update from the meeting held on November 13, 2024, which focused on the NYS Blue Ribbon Commission on Graduation Requirements and the Regionalization Study.
- E. MCSBA Board Leadership Update – We did not have a representative attend the meeting held on November 13, 2024.

- F. PTA Meeting Update – An update was provided from the meeting held on November 14, 2024. The PTA is currently working on the holiday shop and concessions for the elementary play.
- G. Review Proposed 2025-2026 Budget Calendar – A proposed calendar was presented to the Board for review. This will be brought to the December 16, 2024 meeting for approval.
- H. Other Items of Information – J. Musshafen and S. Fraser met with Tom Putnam, Monroe 2-Orleans BOCES Superintendent to discuss the hiring process/timeline of the Superintendent search. The Board will meet with Mr. Putnam on Monday, November 25, 2024 at 6:00 p.m.

6. NEW BUSINESS

- A. Approval of Minutes of the Board Meeting held on October 28, 2024

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby approves the minutes of the Board meeting held on October 28, 2024.

Motion 7-0.

- B. Approval of Recommendation of Committee on Special Education

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby approves the CSE Recommendations for meetings held on 10/23/2024, 10/29/2024, 10/31/2024, 11/1/2024, 11/6/2024, and 11/8/2024.

Motion 7-0.

- C. Approval of Private/Parochial Transportation for 2024-2025 Late Request – Transportation Currently Provided to School

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby approves the following private/parochial school transportation for the 2024-2025 school year:

SCHOOL	NUMBER OF STUDENTS
Rochester Prep, St. Jacob	1

Motion 7-0.

- D. Approval of Resolution to Appoint Search Consultant

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Be it hereby resolved, to appoint Thomas K. Putnam, Ed.D., District Superintendent of Monroe 2-Orleans BOCES, to serve as consultant in the search for Superintendent of Schools at Wheatland-Chili Central School District.

Motion 7-0.

7. PERSONNEL ACTIONS

- A. Acceptance of Resignations Due to Retirement – Classified Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby accepts the following resignations due to retirement:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Howard Green	Cleaner/Maintenance Mechanic III	November 15, 2024
Donna Hartley	School Secretary	July 9, 2025

Motion 7-0.

B. Approval of Probationary Appointments – Classified Staff

Trustee S. Fraser, moved, seconded by Trustee C. Panek to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby approves the following probationary appointments:

<u>Name</u>	<u>Area</u>	<u>Rate</u>	<u>Effective Date</u>	<u>Probationary Period</u>
Michele Kesel	Bus Attendant	\$15.00/hour	November 6, 2024	November 6, 2024 – November 5, 2025
Lawrence Vaccarelli	Bus Driver	\$19.15/hour	November 19, 2024	November 19, 2024 – November 18, 2025
Kayla Hunter	Teacher Aide – part time	\$15.00/hour	November 25, 2024	November 25, 2024 – November 24, 2025

Motion 7-0.

C. Acceptance of Resignation Due to Retirement – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby accepts the following resignation due to retirement:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Lynda Quick	Superintendent	June 30, 2025

Motion 7-0.

D. Approval of Unpaid Leave of Absence – Classified Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby accepts the following unpaid leave of absence:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Carolena Clark	Teacher Aide	November 8, 2024 – TBD
Geoff Wehle	Bus Driver – part time	February 11-14, 2025

Motion 7-0.

E. Approval of Substitute Appointments

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby approves the following substitute appointment:

<u>Name</u>	<u>Area</u>	<u>Effective Date</u>
Howard Green	Substitute Maintenance Mechanic III	2024-2025 School Year
Christianna Mills	Substitute Teacher Substitute Teaching Assistant Substitute Teacher Aide	2024-2025 School Year
Reina Hartman	Substitute Cleaner	2024-2025 School Year

Motion 7-0.

F. Approval of Long-term Daily Substitute Appointment – Certificated Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby approves the following long-term daily substitute appointment:

<u>Name</u>	<u>Area</u>	<u>Certification</u>	<u>Effective Dates</u>	<u>FTE</u>	<u>Salary</u>
Jessica Inman	School Counselor	School Counselor, Initial (In- Process)	Approximately January 6, 2025 – January 31, 2025 (or upon Sydney Provo’s return)	1.0	\$170.00/day

Motion 7-0.

G. Approval of Winter Coach Adjustments

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby approves the following winter coach adjustments:

<u>Sport</u>	<u>Name</u>	<u>Original FTE</u>	<u>New FTE</u>
Modified Boys Basketball	Anthony Mannara	1.0	0.0
Modified Boys Basketball	Allen Kubitz	0.0	1.0
JV Boys Basketball	Allen Kubitz	1.0	0.0
JV Boys Basketball	Tyler Roberts	0.0	1.0

Motion 7-0.

H. Approval of Lifeguard

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby approves the following winter lifeguard:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date</u>
Miguel Gonzalez	Lifeguard	\$16.00/hour	November 19, 2024

Motion 6-0. S. Fraser abstained

I. Approval of Provisional Appointment – Classified Staff

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon recommendation of the Superintendent of Schools, hereby approves the following provisional appointment:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date</u>
Jessica Shelby	Home/School Assistant	2024-2025 Rate	November 11, 2024

Motion 7-0.

J. Approval of Hourly Rate Change

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby approves hereby approves a change in hourly rate for employees affected by the minimum wage increase such that any employee making less than minimum wage will be raised to \$15.50/hour effective January 1, 2025, or such other rate as required by applicable collective bargaining agreements.

Motion 7-0.

K. Approval of Tutor

Trustee C. Panek moved, seconded by Trustee S. Fraser, to approve the following:

Resolved that, the Board of Education of the Wheatland-Chili Central School District, upon the recommendation of the Superintendent of Schools, hereby approves hereby approves the following appointment:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date</u>
Elizabeth Alhart	Tutor	\$49.16	2024-2025 School Year

Motion 7-0.

EXECUTIVE SESSION

Trustee C. Panek moved, seconded by Trustee S. Fraser, to adjourn to Executive Session to discuss the employment history of a specific individual(s) at 8:06 p.m.

Motion 7-0.

Trustee C. Panek moved, seconded by Trustee S. Fraser, to reconvene the meeting at 8:34 p.m.

Motion 7-0.

ADJOURNMENT

Trustee C. Panek moved, seconded by Trustee S. Fraser, to adjourn from the meeting at 8:35 p.m.

Motion 7-0.

DRAFT