

# EAST HOKE MIDDLE SCHOOL



Parent & Student Handbook

# EVERY STUDENT COUNTS

So...

**MAKE EVERY DAY COUNT**

**MAKE EVERY CLASS COUNT**

**MAKE EVERY MINUTE COUNT**

**“SOARING TO EXCELLENCE, ONE DAY AT A TIME”**

**East Hoke Middle School**

## **Administrative Staff**

Dr. Katrenna Rich, Principal

Tonja McGill, Assistant Principal

Bryan Kingsmill, Assistant Principal

Latoya Ray, Administrative Intern

**[EHMS.HCS.K12.NC.US](http://EHMS.HCS.K12.NC.US)**

4702 Fayetteville Road, Raeford, NC 28376

Phone: 910-875-5048

Fax: 910-875-9307

*Visitors are always welcomed at East Hoke Middle School. **ALL VISITORS** must report to the main office and sign-in to receive a visitors pass when arriving on campus.*

# East Hoke Middle School

4702 Fayetteville Road  
Raeford, North Carolina 28376  
Phone: (910) 875-5048 Fax: (910) 875-9307



Dear Parents,

Welcome to East Hoke Middle School and the upcoming school year! We believe that every student here is special and unique with individual needs, interests, and abilities. Realizing that our students have special needs and characteristics of pre- and early adolescence, we aspire to provide appropriate experiences to help them develop mentally, culturally, physically, socially, and morally.

We strive to provide for the individual differences in our students and offer guidance and counseling to help them through this critical period in their lives. As a middle school, we offer a program that provides transition from elementary to high school. Our standards are high at East Hoke Middle School, and you may find the workload and social adjustments reflect these high expectations. This school year will be filled with excitement and many new opportunities for your child(ren).

Often you will hear us make a reference that *Every Student Counts*. This is because we want you to know that every decision we make, every dollar we spend, and every planned activity will be made with an intentional purpose of providing the best educational experience possible for your son/daughter. In keeping with our mission and our commitment, we want *Every Student* to thrive academically and socially to maximize *Every Day, Every Class, and Every Minute*. Furthermore, we encourage parents to help us by staying connected and informed. Join our Facebook page, visit the website often, connect to PowerSchool and Canvas.

If you wish to view our School Improvement Plan, please go to [www.indistar.org](http://www.indistar.org). Parent login listed below.

**Username:** GuestS15400

**Password:** GuestS15400

Thank you for entrusting us to nurture, encourage, challenge, and enjoy your child(ren). We appreciate your support and look forward to a great year!

Sincerely,

***Dr. Katrenna Rich***

Principal

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## Title I Parent and Family Engagement Plan

East Hoke Middle School intends to follow the Title I Parent and Family Engagement Policy guidelines in accordance with federal law, *Section 1116(a-f) ESSA, (Every Student Succeeds Act) of 2015.*

### In General

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement plan, agreed on by such parents, that shall describe the means for carrying out the requirements. Parents shall be notified of the plan and LEA Board Policy in an understandable and uniform format and, to the extent, practicable, provided in a language the parents can understand. The policy shall be made available to the local community and updated to meet the changing needs of parents, families, and the school.

- schools shall provide opportunities for the participation of parents and family members including those with migratory children, limited English proficiency, or have disabilities. Parent shall be notified of the Hoke County Schools Parent and Family Engagement Policy, information related to school and parent and family programs, meetings, and other activities in an understandable and uniform format and to the extent practicable provided in a language the parents can understand;
- convene an annual parent and family meeting scheduled at a convenient time, to which all parents and family members of participating children shall be invited and encouraged to attend, to inform parents and family members of their school's participation under this part and to explain the requirements of this part, and the right of the parents and families to be involved;
- involve parents and family members in an organized, ongoing, and timely way, in the planning, review, and improvement of the school Parent and Family Engagement Policy;
- provide opportunities for parents and family members to participate in decisions relating to the education of their children. The school shall provide other reasonable support for parental family engagement activities;
- provide parents of participating children timely information about programs under this part, a description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards. The school will provide assistance, opportunities, and/or materials and training to help parents and families work with their children to improve their children's academic achievement in a format, and when feasible, in a language the parents and family members can understand;
- educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners;
- coordinate and integrate parental engagement programs and activities with other Federal, State and local programs, including preschool programs that encourage and support parents in more fully participating in the education of their children.

## What is Title I?

The purpose of this title is to ensure that all children have a fair, equal, and significant opportunity to obtain a high-quality education and reach, at a minimum, proficiency on challenging State academic achievement standards and state academic assessments. This purpose can be accomplished by -

- (1) ensuring that high-quality academic assessments, accountability systems, teacher preparation and training, curriculum, and instructional materials are aligned with challenging State academic standards so that students, teachers, parents, and administrators can measure progress against common expectations for student academic achievement;
- (2) meeting the educational needs of low-achieving children in our Nation's highest-poverty schools, limited English proficient children, migratory children, children with disabilities, Indian children, neglected or delinquent children, and young children in need of reading assistance;
- (3) closing the achievement gap between high- and low-performing children, especially the achievement gaps between minority and nonminority students, and between disadvantaged children and their more advantaged peers;
- (4) holding schools, local educational agencies, and States accountable for improving the academic achievement of all students, and identifying and turning around low-performing schools that have failed to provide a high-quality education to their students, while providing alternatives to students in such schools to enable the students to receive a high-quality education;
- (5) distributing and targeting resources sufficiently to make a difference to local educational agencies and schools where needs are greatest;
- (6) improving and strengthening accountability, teaching, and learning by using State assessment systems designed to ensure that students are meeting challenging State academic achievement and content standards and increasing achievement overall, but especially for the disadvantaged;
- (7) providing greater decision-making authority and flexibility to schools and teachers in exchange for greater responsibility for student performance;
- (8) providing children an enriched and accelerated educational program, including the use of schoolwide programs or additional services that increase the amount and quality of instructional time;
- (9) promoting schoolwide reform and ensuring the access of children to effective, scientifically based instructional strategies and challenging academic content;
- (10) significantly elevating the quality of instruction by providing staff in participating schools with substantial opportunities for professional development;
- (11) coordinating services under all parts of this title with each other, with other educational services, and, to the extent feasible, with other agencies providing services to youth, children, and families; and
- (12) affording parents substantial and meaningful opportunities to participate in the, education of their children.

### **What you can expect from the State, Hoke County Schools, and Title I Schools as a result of receiving Title I funds?**

- Annual Report Card
- Parent's Right-to-Know-student Achievement on state assessments
- School's Identification for School Improvement and Sanctions
- Teacher and Paraprofessional Qualifications
- Non-Highly Qualified Teachers
- Written Parental Involvement Policies
- Title I Part A Meeting
- Title I Part A Information
- Title I Funding for Parent Involvement
- Parental Capacity---participation in training sessions and meetings
- Family Literacy---encourage learning

## **Hoke County Schools Mission Statement**

Hoke County Schools creates a student focused learning community that fosters high expectations for all stakeholders, promotes lifelong learning, provides individualized support, and prepares students for success.

## **East Hoke Middle School Vision Statement**

East Hoke Middle School's vision is to engage all students in their educational process and to provide opportunities for academic success in the 21<sup>st</sup> century in conjunction with the support of parents, educators and the community.

## **East Hoke Middle School Mission Statement**

East Hoke Middle School's mission is to provide a safe environment where all students can thrive academically and socially, as they become ready to function in the real world.

## **East Hoke Middle School Beliefs**

- We believe that learning is a lifelong pursuit and all students can learn according to their abilities.
- We believe in high expectations and success for all through individualized instruction.
- We believe that East Hoke Middle School is a caring environment that promotes academic growth.
- We believe that East Hoke Middle School will provide opportunities for our students to become productive citizens in a technological society.
- We believe all students will have the opportunity to learn in a safe, clean, and orderly environment.
- We believe that learning is a lifelong endeavor which is cultivated through the collaborative efforts of the school, home and community.

## East Hoke Middle School's Motto



Daily students and teachers will be encouraged to strive for excellence. Each day presents challenges of its own, and together we do our best for that one day.

## Disclaimer

By no means is this manual all-inclusive. The school retains the right to alter or vary the application of these rules. This handbook is intended to help parents, students, and school personnel work together. Many guiding statements are included in this document but do not cover every situation.

As new policies and regulations are developed by the school board, the State or Federal Statutes, additions, and/or deletions will be made to this manual. Every effort will be made by school employees to help students understand what is expected from them.

**THIS HANDBOOK IS PROVIDED AS AN INFORMATION SOURCE FOR HOKE COUNTY SCHOOLS STUDENTS AND THEIR FAMILIES. IN THE EVENT OF ANY INCONSISTENCY BETWEEN THIS HANDBOOK AND THE HOKE COUNTY SCHOOLS BOARD OF EDUCATION POLICY MANUAL, THE BOARD OF EDUCATION POLICY MANUAL IS THE AUTHORITATIVE SOURCE.**



## General procedures and expectations

### SCHOOL DAY

The instructional day at East Hoke begins at 8:30am, with all students, in seats and ready to learn. All students are expected to be on campus and in class by 8:30 a.m. We strongly discourage parents from dropping students off prior to 8:00 a.m. School will dismiss at 3:30 p.m. If your child is a car rider, please drop them off no later than 8:25 and pick them up at 3:30. All students need to be in class and out of the hallway or bathroom by 8:30 a.m. **(Please note that there will be no supervision prior to 8:00 a.m or after 4 p.m.). Unless your son/daughter is participating in a school sanctioned activity.**

### ATTENDANCE

All students should be in school unless they have a severe illness. Please note the following:

1. Lawful absences are identified as illness, death in the immediate family, doctor appointments. **Documentation from the parent or doctor is required within 5 school days of your child's return to school stating the reason for the absence. Parents will receive notification of excessive absences regardless of reason.**
2. Unexcused absences are identified as family trips, baby-sitting a younger child, missed bus, etc.
3. A student must be in school at least one-half of the day to be marked present (12:00pm).
4. Any student who misses more than 15 days of school in a school year, whether excused or unexcused may be retained.
5. The school social worker will notify parents whose child(ren) have accumulated excessive absences.

### **ATTENDANCE POLICY**

**(missed days are cumulative, and does not have to be consecutive days)**

**3 days or more missed - Attendance Letter**

**6 days or more missed - Attendance Letter**

**10 days or more missed - Truancy Proceedings**

### TARDIES

Students should always be on time for school. This enables them to have a productive day and reduces classroom interruptions. Please try to schedule appointments for 4pm or after the ending of the school day whenever possible.

### MORNING DROP OFF

Please pull up to the curb in the front of the school in a single file line behind the preceding car. Bus transportation is provided for all students in the EHMS district area. Students cannot be dropped off any earlier than 8:00 a.m., due to lack of adult supervision. East Hoke Middle

School will not be held responsible for students who arrive before supervision is provided or after supervision is withdrawn as outlined above.

### **AFTERNOON PICKUP**

All cars must remain in a single file line to help ensure the safety of the students during traffic 's exit. Inappropriate behavior such as horse playing will result in administrative consequences. In order to maximize instructional time, parents, please do not attempt to withdraw your child from class after 3:00 p.m at which time teachers are concluding the lesson. Please allow your child to remain in class for the duration of the instructional day to learn all that is possible. If you want your child to be a car rider, please call ahead and provide your child's name to the receptionist the day of, and at the appropriate time, your child will be called to the front office for pick up.

### **SCHOOL BUSES**

Riding a school bus is a privilege. Students are expected to follow school rules while riding the bus. Students should sit in assigned seats and remain seated at all times. **Students must have a signed note from their parent/guardian to ride another bus.** Notes must be submitted to the front office upon arrival and must include parent contact number for verification. However, students may not ride another bus if it is at full capacity. Disruptive students make the bus unsafe for everyone. If a child does not follow these simple rules, he/she will lose the privilege of riding the bus. If a student continues to be disruptive on the bus, he/she will be suspended from the bus for the remainder of the current school year. All school rules apply on the bus and at the bus stop.

- **Failure to comply with bus rules may result in the following administrative actions.**
  - 1st offense - notify school administration - off bus 3 ridership days
  - 2nd offense - notify school administration - off bus 5 ridership days
  - 3rd offense - notify school administration - off bus 10 ridership days
  - 4th offense - notify school administration - off bus for remainder of school year.

### **VISITORS/VOLUNTEERS**

All visitors must report to the main office. In order to reduce interruptions in class, we ask parents to make an appointment to meet with your child's teacher(s) during their planning time, before or after school. Appointments must be made by calling the main office or emailing your child's teacher. All email addresses can be found on our school's website <https://www.hcs.k12.nc.us/ehms>. It is important that all available time be dedicated to teaching and learning during the course of the school day, therefore, visitors are limited to prevent interruption of the learning process. Students are not allowed to bring guests to school. We welcome all parents to visit and to volunteer at East Hoke Middle School. **All visitors, volunteers, and parents, must report to the main office to get a visitor's badge before going anywhere on campus.**

**SCHOOL FEES**

**School fees are \$15.00.** Please pay these fees the first week of school. All school fees are used in your child's classroom for additional materials and supplies. This covers the cost for student lanyard and Photo ID Cards. For safety reasons, ID cards are mandatory.

**CHROMEBOOK FEES**

EHMS is a 1:1 school with technology. Each student will be provided with a Chromebook device. All Students are responsible for the care and condition of their equipment.

**Charges Associated with HCS Devices (Revised June 1, 2023)**

<b>Chromebook (Student)</b>	
Screen Replacement	\$35 (3180) \$80 (3189)
Case Replacement	\$24
Keyboard or Hinge Replacement /Repair	\$42
Full Chromebook Replacement	\$348
Lenovo Lost/Severely Damaged Charger	\$41
Dell Lost/Severely Damaged Charger	\$35

**OUR SCHOOL RULES**

East Hoke Middle School will continue to be a safe and orderly school, therefore we expect all students to follow the school rules listed below:

1. Respect the rights and responsibilities of ourselves and others.
2. Respect your property and the property of others.
3. Follow your class schedule, be prepared for class with all classroom required items, and be on time.
4. Follow all directions when given.
5. No writing/markings on yourself, others, or property.
6. No AirPods, headphones (instructional use only), radios or other electronic devices during school or after school unless approved.

## **CLEAR BAG POLICY**

As part of our ongoing efforts to prioritize the safety and security of our schools, Hoke County Schools (HCS) is implementing additional protocols and procedures for the upcoming 2024-2025 school year. We know it takes a team effort of our staff, students, and parents working together to provide the safest environment possible. One of the new safety protocols is the requirement that all students who choose to carry a backpack must use a clear backpack, starting this upcoming school year. More information on this policy can be found through this link:

<https://www.hcs.k12.nc.us/clear-bookbag-requirements>

## **WATER BOTTLES**

Water bottles are permitted on campus but they will need to be clear and brought to school empty. They may be filled in the morning and during transitions at our filling stations. The only exception to this is a plastic **sealed unopened** bottled water.

## **TELEPHONE/CELL PHONE USE**

Please make sure your child understands where he/she is to go in the afternoon before they leave home each morning. Students will not be allowed to receive phone calls or to make information calls. **We discourage students from bringing cell phones on campus as they can be a disruption and may be lost or stolen.** Any lost or stolen cell phones that have been brought to school are the responsibility of the student and parent. Searches for cell phones are highly unlikely and will not be considered an administrative concern. All cell phones brought to school must be powered off during the instructional day and put away (out of sight). Parents, feel free to contact students by calling the main office.

*As of September 4, 2024* students will be allowed to use their cell phones during their lunchtime to make contact with parents if necessary.

## **TESTING CALENDAR**

*All dates are subject to change*

- ELA, 6-7 Math, 8th Science : **NC Check-Ins 1** October 29th (Science), 30th (ELA), 31st (Math)
- 8th grade Math 1 \_\_\_\_\_
- ELA, 6-7 Math, 8th Science : **NC Check-Ins 2** January 28th (Science), 29th (ELA), 30th (Math)
- 8th grade Math 1 \_\_\_\_\_
- ACCESS for ELLs - January 13-March 14
- ELA, 6-7 Math, 8th Science : **NC Check-Ins 3** April 1st (Science), April 2nd (ELA), April 3rd (Math)
- Science EOG** May 20th

- ❑ Reading EOG May 21
- ❑ Math EOG and NC Math 1 EOC May 22

## GRADES

### Progress report dates:

First quarter - September 20  
 Second quarter - November 15  
 Third quarter - January 31  
 Fourth quarter - April 11

### Report card dates:

First quarter - October 25  
 Second quarter - December 20  
 Third quarter- March 18  
 Fourth quarter- June 13

Parents, please ensure that you have access to Powerschool online. You can gain access by contacting the EHMS data manager or an administrator.

A=90 – 100    B=80 – 89    C=70 – 79    D=60– 69    F= 59 and below

Teachers give students many opportunities to make acceptable grades by providing study guides, reviewing material, giving additional assignments, retaking tests, etc. However, it is the student's responsibility to know the assigned work, complete and turn in the work on time. Parents are encouraged to purchase planners for students in order to record homework assignments.

## HOMEWORK

Homework is a review and reinforces skills and content presented in class. Students should spend 60-90 minutes on homework each night, including 30 minutes of reading. Homework should be completed and submitted on time. Team policies will be shared with all students.

## PROMOTION STANDARDS

East Hoke Middle School will follow the state and local compliance guidelines for promotion. **\*Students who fail to meet the attendance requirements or who do not demonstrate proficiency at the levels indicated above shall not be promoted, unless determined otherwise by the school principal, in consultation with the teacher(s).**

## SCHOOL FOOD SERVICES

All students are encouraged to eat breakfast in the classroom and lunch in the school cafeteria. There will be no charge for student meals for the 2024-2025 school year. With this in mind please encourage your child to eat the meals provided. This includes breakfast and lunch.

Breakfast and lunch will be provided for students.

## OUTSIDE FOOD DELIVERY

Students will not be allowed to order outside food through doordash or other delivery services to be delivered to the school during school hours. If food is ordered, it will be sent back to the restaurant delivered from and not given to the student.

### **HOKE COUNTY SCHOOLS STUDENT DRESS CODE**

All students who attend Hoke County Schools are expected to maintain a neat and well groomed appearance. The purpose of the dress code is to promote style of dress which helps to create a positive image for all students. The administrators will be in charge of making sure the dress code is enforced.

1. Bandannas, skullcaps, sweatbands, etc may not be worn to school.
2. Hats, toboggans, head scarves, hoods, sunglasses, etc must not be worn inside buildings.
3. Clothing that advertises a product illegal for students or depicts offensive statements, promotes school violence, pictures, or remarks must not be worn.
4. Shorts, skirts, shorts, and dresses must be at least 2 inches above the knee. Clothes may not be torn or have holes above the knee (Male and Female).
5. Pants and shorts must be sized appropriately, including waist and length, with no undergarments exposed. Leggings are permitted with a shirt or top that goes to the mid-thigh .
6. Shirts must have an obvious shoulder line. Halter tops or spaghetti straps are not permitted – midsection must be covered at all times.
7. Heavy chains of any sort, i.e., wallet chains, chain belts, etc may not be worn.
8. Any garment or accessories that disrupt(s) the instructional program or may inflict harm may not be worn, i.e. grilles, body piercings, such as, nose, lips, etc.
9. Appropriate neckline must be evident at all times.
10. Footwear must be appropriate for school activities. (No flip flops or house shoes)
11. No pajamas or lounge pants
12. **ABSOLUTELY** no blankets are permitted at school (including the bus). They will be confiscated and only returned to a parent or guardian.

### **INCLEMENT WEATHER**

Listen to radio and television stations for decisions on school closings. Local radio stations usually announce this information more frequently than television stations. Most of these announcements are made around 6:30 a.m.

You can always check the Hoke County Schools Website for the changes in the functional school day due weather. [www.hcs.k12.nc.us](http://www.hcs.k12.nc.us)

#### **RADIO**

WFMA 1400 A.M.	WKML 95.7 F.M.	WFNC 98.1 F.M.	WKIX 96.1 F.M.
WRDU 106.1 F.M.	WZFX 99.1 F.M.	WIOZ 106.9	WTRG 100.7

#### **TELEVISION**

WRAL Channel 5	WTVD Channel 11	WKFT Channel 40	WLFL Channel 22
WECT Channel 6			

## **ATHLETICS**

While the primary focus of school is academic in nature, we recognize that there are heavy responsibilities for social, emotional and physical well-being of our students. All athletes must be in good academic standing, demonstrate appropriate behavior, and have excellent attendance. Athletes must provide proof of a physical and insurance coverage before tryouts. All athletes are responsible for turning in their uniform and equipment at the end of the game/practice or they will have to pay replacement cost. Admission to games is \$5 for adults and \$3 for students K-12. This donation to the athletic program helps with the cost of uniforms and maintenance of the fields.

1. Any athlete assigned to ISS two times during the sports season may be removed from the team.
2. Any student suspended from school may be removed from the team immediately.
3. Students must maintain satisfactory academic progress to remain eligible to participate.
4. Any athlete who is assigned to ISS on game day may not participate in that game that day.
5. Any student absent from school may not attend practice and may not participate in games on that particular day.
6. Any athlete who does not come to practice, or is uncooperative and detrimental to the well-being of the team, may be removed.

## **AFTER SCHOOL EVENTS**

Transportation for after school events should be established before attending the event. Parents and students should not wait for the event to end before calling for a ride home. Times for pick up will be advertised by morning announcements, the website, and SchoolMessenger. Students must be picked up within 30 minutes of the advertised time, or they will not be allowed to attend further after school events.

## **\*AYPYN AFTERSCHOOL CLUBS**

The AYPYN Program is designed to support the development of high-quality and high-interest after-school activities in the communities where high concentrations of Army families reside. The United States Army IMCOM G-9, Family and Morale, Welfare and Recreation Programs support the Army Youth Program in Your Neighborhood Program. There are a variety of clubs offered at East Hoke Middle School. Students will be informed about club meetings and opportunities via the morning announcements, the school website and the use of SchoolMessenger.

## **\*PTSO/Parent Advisory Board**

The goals of the PTSO are: to promote the welfare of the children, to bring into close relation the home and the school, so that parents and teachers may cooperate intelligently in the training of the child, and to develop between educators and the general public such united efforts as will secure every child the highest advantages in physical, mental and social education. If you would

like to serve in this capacity please notify the front office or complete the google form located on the school website.

### **NON-DISCRIMINATORY STATEMENT**

The Hoke County School System is an equal opportunity employer and does not discriminate on the basis of race, color, religion, gender, age, disability, or national origin.

### **SCHOOL RESOURCE OFFICER**

Our school resource officer has several years of law enforcement experience. His/her responsibilities include assisting in the safety and well-being of the students and staff here at East Hoke Middle School. Our school resource officer is on campus daily.

### **IN SCHOOL SUSPENSION (ISS)**

Students who do not follow school rules may be sent to the ISS room, and a parent will be notified. ISS does not constitute an absence from school. The ISS room is supervised at all times. In ISS, students write a plan to improve their behavior and become more responsible. Students will complete all assignments in ISS. Students who fail to cooperate will be suspended and parents will be required to pick students up from school. Serious infractions outlined in the Hoke County Code of Student Conduct will result in suspension from school and possible legal actions.

### **PARENT INFORMATION**

Parents, please ensure that the information EHMS has on file for you is correct, to include your phone number, email address, and mailing address. Having accurate information on file for parents is critical. Please call or come in to the school to update your information with proof of identity in hand.

Please also check your email regularly for announcements and updates from teachers and administrators. If you do not have an email address, email accounts can be created online for free. Once your email address has been created and you can log in to receive messages, please let us know what your email address is so we can keep you up-to-date.

### **CODE OF STUDENT CONDUCT - VIOLATIONS AND CONSEQUENCES**

The faculty and staff of East Hoke Middle School believe that effective discipline is essential to learning. We are certain that students' pride in their school and accomplishments, together with respect for themselves and for others, will provide a successful experience at EHMS. Students can expect a positive, nurturing relationship with our faculty, staff, and administration. Each student is legally entitled to an education free from distractions caused by inappropriate behavior. We further believe that a role of the school is to support parents, guardians, and the community in teaching responsible behavior.

The Hoke County Board of Education has established the *Student Code of Conduct Handbook* that formulates and sets forth rules with regard to the conduct of students in the Hoke County Public Schools. The *Student Code of Conduct* shall apply to every student, at any time, on school property or while participating in any school sponsored event. The Hoke County



Schools *Student Code of Conduct Handbook* is a general set of rules. Within this handbook, administrators and teachers have the right to enhance these rules for the betterment of the campus or classroom. These violations will result in a disciplinary action as determined proper by the building administrators including in-school suspension (ISS Room), short-term suspension, long-term suspension, and other disciplinary measures as deemed necessary.

When a school official learns or reasonably believes that any student has violated any Board or school policy, rule or regulation that may also be a criminal violation of the laws of the United States or the State of North Carolina, he/she shall determine whether it is necessary or appropriate to report such violation to law enforcement. In such cases, school officials shall cooperate fully with the law enforcement agency; however, internal disciplinary proceedings shall proceed independently from the criminal investigation and prosecution.

<b>Violations</b> Including, but not limited to:	<b><u>First Offense</u></b>	<b><u>Second Offense</u></b>	<b><u>Third and Repeated Offenses</u></b>
Integrity <ul style="list-style-type: none"> <li>● Cheating</li> <li>● Falsification of information</li> </ul>	May result in short-term suspension	May result in short-term suspension or assignment to alternative education program	Will result in assignment to alternative education program or long-term suspension
Dress Code Violation	Student will contact parent for change of clothing and remain in ISS until	Assigned to ISS (parent notification)	Administrative Decision
Disruptive Behavior <ul style="list-style-type: none"> <li>● Disrespect</li> <li>● Excessive Talking</li> <li>● Failure to keep hands, feet, objects to self</li> <li>● Horseplay</li> <li>● Profanity</li> <li>● Writing/Marking on selves, others, clothes, or property</li> </ul>	Administrative Decision	Administrative Decision	Administrative Decision
Fighting	3 - 5 days Suspension	3 – 10 days Suspension (Recommendation for reassignment)	Will result in assignment to alternative education program or long-term suspension
Theft/Damage to Property	1 – 10 days ISS or short-term	3 – 10 days ISS or short-term	Administrative Decision
Communicating Threats to a Student	3 - 5 days ISS or short-term	3 – 10 days short-term	Administrative Decision

### HCS Academic Calendar - 2024/2025 - Traditional

July 2024						
S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- Holiday (Schools/District Closed)
- Annual Leave (Schools/District Closed)
- Mandatory Workday (No School for Students)
- Parent / Teacher Conference Day
- Optional Workday (No School for Students)
- Grading Period Begins
- Grading Period Ends
- Half Day for Students (Elementary 11:30AM, Middle/High 12:30PM) Full Day for Staff
- Early Release for Students (Elementary 12:30PM, Middle/High 1:30PM)

All workdays should be considered possible inclement weather make-up days.