



NORTHERN LEHIGH SCHOOL DISTRICT
Regular School Board Meeting
Tuesday, December 3, 2024
Northern Lehigh Administration Building Board Room
7:00 P.M.



Civility and Decorum – District officials and members of the public are expected to conduct themselves with civility and to afford each other a measure of dignity and respect. Shouting, personal insults, and attacks or any conduct that disrupts the flow of business is considered to be out of order. Members of the public are to direct their comments to the Board in its entirety, cannot single out Board Members for response, nor can a member of the public address specific issues with other members of the community who may be present at the meeting or who are virtually present if it is a virtual or hybrid meeting. In addition, members of the community shall not bring signs or placards to the meeting and shall not applaud or engage in any actions that would impede another community member's right to make comments at the meeting. At the discretion of the Board/Board President, individuals who are disruptive shall be subject to removal from the venue of the Board meeting, unless the disruptive individual agrees to maintain civility and decorum.

READ ALOUD: This meeting is being recorded.

I. CALL TO ORDER

- A. By notice of the President, Board Members are advised that all financial matters shall be regarded as roll call votes. The minutes should also note that Public Notice was given for this meeting in accordance with Act 84 of 1986.
- B. School Board Meeting shall proceed in accordance with School Board Policy.
- C. Pledge of Allegiance.
- D. Roll Call
- E. Public Comment -- Restricted to Agenda Items.

II. REVIEW AND APPROVAL OF THE MINUTES OF THE PRECEDING MEETING

- A. Regular School Board Meeting held on November 11, 2024. ([Minutes](#))

III. SPECIAL BOARD REPORTS

- A. Carbon Lehigh Intermediate Unit Mrs. Gale N. Husack
- B. Lehigh Career and Technical Institute Mr. Gary S. Fedorcha
- C. Legislative Report Mrs. Natalie Snyder
- D. Lehigh Carbon Community College Mr. Mathias J. Green, Jr.
- E. Committee Reports and/or Meetings
 - No committee meetings held in month of December
- F. Student Representatives to the Board Report..... Ms. Jalah Cook
Ms. Olivia Schaffer
- G. Solicitor's Report Attorney Kristine Roddick
- H. Assistant Superintendent Dr. Tania Stoker
 - Announcement of Annual Data Presentation
 - Pennsylvania ASCD Outstanding Curriculum Leadership Award

➤ NLMS & NLHS 2023-2024 CFES Brilliant Pathways Schools of Distinction

➤ PES Book Fair Donor

I. Business Manager's Report Mrs. Sherri Molitoris

J. Superintendent's Report..... Dr. Matthew J. Link

K. An executive session will be held at 6:20 p.m. at the Northern Lehigh Administration Building Board Conference Room.

IV. **PERSONNEL**

A. Retirement/Resignation

1. Accept the resignation of Leanne Devito from her position as Cook's Helper at Peters Elementary School, effective at the end of the day on November 19, 2024.
2. Accept the resignation of Crystal Schaller from her position as Cook's Helper at Slatington Elementary School, effective at the end of the day on or about December 16, 2024.

B. After-School Program Positions - Funding through Title III for Adult Evening ESL Classes

Raysa Gonzalez	Paraprofessional	Hourly Rate
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C. Game Workers 2024-2025

Motion to appoint the following individuals as a Game Worker for the 2024-2025 school year. Game workers consist of ticket sellers and takers, game announcers, scoreboard operators, timers, field judges, scorekeepers, and box truck driver. Rate of pay is consistent with the rates approved on the 2024-2025 Supplemental Personnel Salary Schedule:

Winterford "Jay" Ohland
 Jeffrey Berger
 Heather Rehrig
 Scott Snyder
 Tina Yocum

D. Substitutes - Instructional

Motion to appoint the following individual as a substitute teachers for the 2024-2025 school year at the 2024-2025 substitute rate as approved on the Supplemental Personnel Salary Schedule:

Melanie Templeton

E. Classroom Volunteers

Approve the following unpaid volunteers for the 2024-2025 school year.

Holly Sander

F. Co-Curricular Volunteers 2024-2025

Justin Herzog	Assistant Wrestling Coach
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Andrew Arnold
Francine Mesce

Assistant Wrestling Coach
Asst Boys Basketball Coach

- G. Approve the Superintendent to appoint qualified personnel to vacant positions during the period of time from December 3, 2024 through the next regularly scheduled board Meeting.

V. POLICY

A. Board Policy Second Reading

1. Approve school board policy # 200 - Enrollment in District, as presented after the second reading. ([Attachment #1](#))
2. Approve school board policy # 202 - Attendance of Nonresident Students, as presented after the second reading. ([Attachment #2](#))
3. Approve school board policy # 217 - Graduation Requirements, as presented after the second reading. ([Attachment #3](#))
4. Approve school board policy # 254 - Educational Opportunity for Military Children - **NEW**, as presented after the second reading. ([Attachment #4](#))
5. Approve school board policy # 810 - Transportation, as presented after the second reading. ([Attachment #5](#))
6. Approve school board policy # 903 - Public Participation in Board Meetings, as presented after the second reading. ([Attachment #6](#))
7. Approve school board policy # 807 - Opening Exercises/Flag Displays, as presented after the second reading. ([Attachment #7](#))
8. Approve school board policy # 805 - Emergency Preparedness and Response, as presented after the second reading. ([Attachment #8](#))
9. Approve school board policy # 805.1 Relations With Law Enforcement Agencies, as presented after the second reading. ([Attachment #9](#))
10. Approve school board policy # 805.2 School Security Personnel, as presented after the second reading. ([Attachment #10](#))
11. Approve school board policy # 909 Municipal Government Relation, as presented after the second reading. ([Attachment #11](#))
12. Approve school board policy # 826 HIPPA Compliance, as presented after the second reading. ([Attachment #12](#))

VI. CONFERENCES

- A. Michele Dotta - PA Department of Education Conference - February 5-7, 2024 - Hershey, PA- Registration: \$297.00 - Lodging: \$341.88 - Travel: \$105.86 - Meals: \$140.00 - Total Approximate Cost: \$884.74 Funding: Special Education Budget ([Attachment #13](#))

VII. CURRICULUM AND INSTRUCTION

- A. Approve to authorize proper officials to execute an Affiliation Agreement between Northern

Lehigh School District and Cedar Crest College for a teacher preparation program. This program allows students at Cedar Crest College to complete their field experience in our district in order for them to complete their hours needed for graduation. The agreement will cover the period of November 20, 2023 through November 19, 2028. ([Attachment #14](#))

VIII. OLD BUSINESS

IX. NEW BUSINESS

- A. As per the recommendation of administration, approve to advertise a Request For Proposals for Insurance Brokerage Services for the district beginning in the 2025-2026 school year.

X. FINANCIAL

- A. Approve the Following [Financial Reports](#):
1. Cafeteria Fund Account month of July-October 2024 (audited)
- B. Approve the Following [List of Bills](#):
1. General Fund months of November & December, 2024
 2. Cafeteria Fund months of November & December, 2024
 3. Capital Construction months of November & December, 2024
- C. Approve abatement/exoneration requests of per capita taxes, for the residents that fall within the guidelines, as presented. ([Attachment #15](#))
- D. Act 1 Tax Levy Resolution

Approve the Act 1 Tax Levy Resolution indicating the district will not increase real estate taxes above the adjusted index for the 2025-2026 fiscal year which is 5.5%. ([Attachment #16](#))

- E. As per the recommendation of the administration, approve a contract with BerkOne Act 80 reporting at a cost of \$860.00 for the 2024 submission. ([Attachment #17](#))
- F. Approve to designate Fund Balance ending June 30, 2024 as follows:

Committed Fund Balance:

Health Insurance	\$ 509,128.00
PSERS Increases	<u>\$1,809,115.00</u>
Total Committed:	\$2,318,243.00

Assigned Fund Balance:

Assigned Current Yr Usage	\$ 1,079,534.00
Technology (Incls 1:1 Insurance)	1,465,311.00
Replacement Equipment	2,519,518.00
Long Range Maintenance	2,766,468.00
Future Debt Service Payments	2,400,000.00
Future Curriculum Needs	650,000.00
Capital Reserve Fund Transfers	1,996,332.00
Slatington Elementary SA	11,775.42
Peters Elementary SA	31,238.27
Refreshment Stand:	<u>40,914.46</u>
Total Assigned:	\$12,961,091.15

Unassigned Fund Balance:	\$ 2,419,444.22
Restricted Fund Balances:	
High School Scholarship:	<u>\$ 173,297.21</u>
Total Restricted Fund Balances:	\$ 173,297.21
Nonspendable:	<u>\$ 171,799.08</u>
Total Fund Balance:	\$18,043,874.66

XI. LEGAL

- A. Expulsion Hearing Waiver Approval. The Board agrees to the expulsion hearing waiver for Student #3190107. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.
- B. Expulsion Hearing Waiver Approval. The Board agrees to the expulsion hearing waiver for Student #2890097. Student and guardian have agreed to waive their right to a formal expulsion hearing in front of the School Board and have also agreed to disciplinary action outlined in the waiver.

XII. CORRESPONDENCE**XIII. INFORMATION**

- A. Minutes of the Carbon Lehigh Intermediate Unit 21 Board of Directors meeting held on [October 21, 2024](#).
- B. Minutes of the Lehigh Carbon Community College Board of Trustees meeting held on [October 10 2024](#).
- C. Minutes of the Lehigh Career & Technical Institute Joint Operating Committee meeting held in October 2024 will be approved at the December 11, 2024 meeting.

XIV. RECOGNITION OF GUESTS**XV. ADJOURNMENT**