BISD Preparing Our Next Generation | Office of Business and Finance

RFP 24.04 –Licensed Specialist in School Psychology
Addendum No. 1 – Q&A

24.04 Questions	Answers
Will teletherapy (online services) be considered as an option for this opportunity?	No.
What is the estimated number of positions (part time vs full time)	one full time
Is a local office required? Is there a preference for local vendors?	No. No.
Are you open to teletherapy?	No.
Are you currently working with any agencies providing Licensed Specialist in School Psychology (LSSP) services to your District?	no
Have these vendors been able to meet all of your LSSP needs?	Yes
How many LSSP(FTE) do you anticipate needing for the upcoming 23/24 school year?	These services are on an "as needed" basis.
Do you require that clinician resumes and/or licensure be submitted with the proposal or after award?	RFP states to provide resume with submission. See page 10 of RFP package.
How many hours are in a typical school day (i.e., how many hours are therapists allowed to be on-site and billing)?	Approximately 8 hours per day.
How many work days are they assigned for the school year?	Approximately 180 days.
How will vendors be notified of award?	Email
Do you anticipate awarding one or multiple vendors?	multiple vendors
Will assigned therapists have access to therapy materials, supplies, equipment, evaluation kits, and protocols provided by your schools?	Yes, but the District has never had to provide in the past.
Will assigned therapists have access to computers/ laptops and printers provided by your schools?	Yes, but the District has never had to provide in the past.
Are we required to provide any technology (i.e., laptops, printers, access to teletherapy platform)?	No
Is the contracting agency able to bill for both direct and indirect treatment time (paperwork, meeting, teacher consultations, etc.)?	Some indirect, but it is standardized

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Do contractors have to travel between schools during the workday? If so, are they required to clock out during travel between schools OR are they able to stay clocked in during travel between schools?	Yes, expected travel and should be included in hourly pricing.
Will the district accept electronic signatures on documentation?	Yes
Can pricing increase during the 4-year term of the contract?	If an increase is possible over the 4-year term, please include the percentage of increase in the "other" section of the proposal form. Otherwise, the District will assume the rate will stay the same.
The district requires 3 copies of our submittal, is this 1 original and 2 copies?	Yes
May we ship all of our responses together to the district (SLI, OT, PT, LSSP, and/or SLP)?	They will need to be sealed and labeled separately in their own packages, but can all be shipped in the same box.
Will the district accept contract exceptions or modifications?	Any exceptions or modifications will need to be included in the "other" section of the proposal form. If not included, the District will assume that all terms and conditions are agreed to.
What role will be generally overseeing this role?	Director of Special Education
Will those roles be responsible for writing protocols, policies, or procedures?	LSSP will follow BISD policies and procedures
Would the district consider mutual indemnification or slight modification of indemnity language?	Any exceptions or modifications will need to be included in the "other" section of the proposal form. If not included, the District will assume that all terms and conditions are agreed to.
We cannot provide training to teachers and staff. Is this acceptable to the district?	Yes.

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