

The 2025 Academic Year

Kansai International Academy

Elementary School

Admission Guidelines

As of 2024.11.28



1. Admission Capacity

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G1 students for the 2025 academic year:

- Approximately 40 students (including those enrolled from the Kansai International Academy Group Kindergarten Division)

2. Eligible Applicants

Born between April 2 2018 and April 1 2019

※We may ask you to submit your child's birth certificate for age verification.

2. Entrance Examination Schedule

	1st Exam	2nd Exam
Application due	August 23 (Fri)	January 10 (Fri)
Applicant Examination & Parent Interview	September 7 (Sat) or September 8 (Sun) * The date of the examination will be designated by the school.	January 25 (Sat)
Announcement of the examination results	September 11 (Wed)	January 29 (Wed)
Admission fee payment due	September 13 (Fri)	January 31 (Fri)
Orientation for new G1	November 13 (Wed) 10:00 am at Kobe campus Black Box Theatre	February 6 (Thu) 10:00 am at Kobe campus Black Box Theatre
Advance payment due	November 22 (Fri)	February 14 (Fri)

3. Application Documents

The documents listed in the table below must be submitted at the time of application.

Photo	<p>Digital photos of the applicant, and all parents/guardians.</p> <ul style="list-style-type: none"> • Taken within the last three months (in color) • Face clearly visible (front, upper body, no hat) • Shows the individual alone • JPG or PNG format • File size must be less than 3 MB <p>Please note that in cases of a single submitted parent/guardian photo, the parent/guardian in the photo will be asked to participate in the interview.</p>
Proof of date of birth	File, scan, or photo of one of the following: transcripts issued by the current school with date of birth, health insurance card with birth date, or birth certificate
Physician's certificate of health	A doctor's note stating that the applicant has no problems with school life is required.
Progress reports	<p>All progress reports received in the past three years</p> <p>* Internal students enrolled in Kansai International Academy Kindergarten and Sakura International School are not required to submit a progress report.</p>
School recommendation	Please request the school recommendation from someone who knows your child well, such as a homeroom teacher, principal, counselor, etc.

	※The School Recommendation should be sent directly from the author by email with the data attached or by mail to KIA elementary office in a sealed envelope. Email address: info-kobe-elementary@faculty.kansai-intlschool.jp * Internal students enrolled in Kansai International Academy Kindergarten and Sakura International School are not required to submit a school report.
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4. Application Procedure

1. Registration of application

Please register from the Application Registration Page on the website of Kansai International Academy during the application period. After your registration is complete, you will receive an application form at your registered email address.

※Please clear the domain, @faculty.kansai-intlschool.jp, to receive our email. Be sure to check your spam folder as there may still be cases where the email is filtered.

※If you do not receive an application form or do not have Internet access at home, please contact Kansai International Academy Elementary Office (078-882-6680).

2. Submission of Application Form and Required Documents

An invitation will be sent to your registered email address. Please fill out the required information and upload the necessary documents to submit your application online.

5. Entrance Examination Fee

Please transfer 25,000 yen for the entrance examination fee to the designated account.

※The entrance examination fee and other expenses incurred at the time of application are not refundable for any reason.

<From Japan Post Bank>

Bank Name: Japan Post Bank

Account Number: 00990-4-177363

Account Holder's name: 株式会社関西国際学園

Payer: Name of applicant *Please be sure to enter the applicant's name for the payer.

<For transfers from banks other than Japan Post Bank> ※A transfer fee will be charged.

Branch Number: 099

Branch Name: 〇九九

Account Type: Current Account

Account Number: 0177363

For students enrolled in Kansai International Academy Elementary School and Sakura International School, please arrange the payment within the application period through Kansai International Academy Platinum School My Page [<https://my.ptsc.jp/kansai-intlsch/>].

6. Entrance Examination

1. Examination and Interview

	Language	Exam Content
Individual assessment	Japanese	Written Test: characters and words Motor skills, social skills, communication skills, thinking skills
Group assessment	English	Reading, Writing, Listening, Speaking
Parents/Guardians Interview	Japanese or English	A parent/guardian interview for each family is conducted.

2. Admission selection process

Based on a comprehensive evaluation of submitted documents (progress reports and school reports), written test scores, observations during group and individual assessments, and a parent/guardian interview.

7. Announcement of the examination results

The results will be sent by email on the announcement date.

Please note that we will not be able to respond to any inquiries by phone regarding the content or results of the examination.

8. Admission procedures

After receiving an acceptance letter, please complete the admission fee payment through the dedicated website by the due date. (Credit card payment only)

Please note that the admission fee, once paid, is non-refundable for any reason.

Admission Fee	¥1,000,000	
Payment due	1st Exam Participants: September 13 (Fri)	2nd Exam Participants: January 31 (Fri)
Payment Method	Credit card payment on the My Page of the Platinum School app.	

9. Orientation for New G1

Parents/guardians of accepted applicants are required to participate in the orientation. At the orientation, you will apply for uniforms, gym clothes, and supplies. Details of tuition fees will also be provided at the orientation.

10. Advance Payment

Please complete the payment of the facility fee and admissions deposit on the My Page of the Platinum School app during the advance payment period.

Facility Fee ¥500,000

Admissions Deposit (to be returned upon graduation) ¥100,000

※Please note that these fees are non-refundable for any reason.

11. Financial Aid Program

1. Purpose

The purpose of this program is to support families whose children are high achievers as defined by the school, but who are unable to continue their studies at the school for financial reasons.

2. Selection Process

Applicants who meet the criteria will be selected based on a comprehensive judgment, including but not limited to the entrance exam results. They will be notified whether they are selected or not within the announcement of acceptance .

3. Tuition Fee

Students admitted with a scholarship will be partially exempted from the following items in the attached "List of Tuition and Other Fees" for all six years of Elementary School.

①Admission Fee ②Facilities Fee ③Tuition Fee ④Education and facility enhancement Fees

◆List of Tuition and Other Fees

Admission Fee(*1)		¥1,000,000
Admissions Deposit	To be returned upon graduation	¥100,000
Facilities Fee	First year	¥500,000
	From the next year	¥200,000
Tuition Fee(*2)		¥162,000/month
Education and facility enhancement Fees		¥ 35,000/month
School Lunch Fee	For the months of: April, May, June, July, September, October, November, January, February	¥ 13,000/month
	December, March	¥9,750/month

(*1)【Sibling discount】Admission Fee ¥300,000

※It is required that a sibling be enrolled in G1-G12 in the year of admission.

(*2)【Sibling discount】If three or more children are registered at Elementary School (Kobe) and Secondary School simultaneously, one student's tuition fee will be cut by 50%. This discount will be applied in order of the eldest child first. If you have already received a discount, it will not be applied.

【Miscellaneous Costs】

- Students will be required to purchase devices, such as iPads, separately. (two devices must be purchased during the course of elementary school, one at the time of admission, and one in the upper grades of elementary)
- Fees for textbooks, field trips, and after school classes will be paid on a monthly basis.
- In the case of transfer students in G4 and above, only those students who achieve a passing grade in the English and Japanese language classes up to the first term of G6 will be treated as internal students at the time of admission to the secondary school.
- An optional Summer School is held for an additional fee during the summer break.

※ Admission fees, facility fees, tuition and other fees are non-refundable for any reason. Other miscellaneous fees may be charged at any time.

※ Due to changes in the economic situation or national policies (such as changes in consumption tax or corporate tax), we may have to revise the tuition fees and other fees accordingly. In this case, we will inform you as soon as possible.