

**HANOVER TOWNSHIP BOARD OF EDUCATION
REGULAR PUBLIC MEETING
MINUTES
October 29, 2024**

I. OPENING

The meeting was called to order by the Board President at 7:31 p.m. in the IMC at Memorial Junior School, 61 Highland Avenue, Whippany, NJ 07981.

The Board Secretary read the following statement:

In accordance with P.L. 1975, Chapter 231, notice of this meeting was provided to the newspaper of record, appropriately posted and sent to the Township Clerk on August 12, 2024. Ad was in the Daily Record on August 14, 2024 and the Hanover Eagle August 15, 2024

Mrs. Bomengo led the flag salute.

Present: Board Members	Mr. Jeffrey Basile Mr. Marc Amoresano, Vice President Mrs. Christine Egbert Mrs. Gina Johnston Mr. Christopher Mattessich Mr. William McCabe Mr. Gregory Skiff Mrs. Michelle Stricchiola Mrs. Lisa Bomengo, President
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Interim Business Administrator & Board Secretary	Dr. Edward Izbicki
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Superintendent	Mr. Justin Toomey
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Board Attorney	Matthew Giacobbe
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II. MOTION TO CONVENE IN EXECUTIVE SESSION - None

III. SPECIAL PRESENTATIONS

2023-2024 District Testing Report

Mr. Stark the District Testing Coordinator gave a power point presentation on the 2023-2024 District Testing Report. This report is also on our website.

IV. APPROVAL OF MINUTES

Regular Public Meeting 9/24/24

Motion: Mr. Amoresano	Second: Mrs. Johnston	Approved: Yes, 8 Abstain: Mr. McCabe
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V. **BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT -**

Dr. Izbicki reported the Board Secretary Report as presented at the Finance Committee Meeting on 10/14/2024. All funds are in balance, there is no over expenditures and the cash balance ties to the Treasurer of School Monies Report. The checking account has a balance of \$1,851,546.69 and the investment account has a balance of \$5,563,545.62 as of 9/30/2024.

VI. **SUPERINTENDENT'S REPORT-**

Mr. Toomey gave the following report:

Good evening, everyone!

Thank you to President Bomengo and the Board of Education for the opportunity to present and for your continued support. Thanks to everyone who is joining us tonight or watching the replay.

I'd like to begin by directing your attention to Item #2 under the CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT portion of tonight's agenda. This item presents a resolution to approve the submission of the **Annual Report of Violence, Vandalism, and Substance Abuse** for the 2023-2024 school year.

As required by New Jersey Statute, superintendents must publicly report all incidents of violence, vandalism, substance abuse, and harassment, intimidation, and bullying (HIB) twice a year. For this evening's report, I will be summarizing the data from **Reporting Period 2**, which covers January 1, 2024, through June 30, 2024.

Here is a summary of Incidents for Reporting Period 2:

1. Bee Meadow School

- Three alleged HIB incidents were reported and investigated. All were determined to be alleged, with none confirmed as HIB.
- Two incidents of violence were reported, both classified as assaults and involved "pantsing" behavior.

2. Memorial Junior School

- Two incidents of violence were reported, both classified as fights. These involved:
 - A physical altercation between two students on the bus.
 - A physical altercation between two students in the hallway.
- One confirmed incident of substance use occurred, involving three offenders smoking/vaping in the boys' bathroom.
- Three incidents led to student removals:
 - Two cases involved physical contact between students, one in the hallway and one at the pool party.
 - One case involved a student taking another student's property without permission. All three incidents resulted in in-school or out-of-school suspensions.

3. Mountview Road School

- Three incidents of violence were reported, all classified as assaults. Two of these were also considered simple threats directed at staff members. The student

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3. Mountview Road School

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involved is now in an out-of-district placement, effective April 16, 2024.

4. Salem Drive School

- No incidents of HIB, violence, vandalism, or substance abuse were reported during this period.

Looking Ahead

As we move forward, the district will continue to implement comprehensive strategies to maintain a safe and supportive school environment, including:

- **Thorough Investigation:** We will continue to fully investigate all alleged incidents of HIB in accordance with board policy and state law.
- **Anti-Bullying Initiatives:** Our district-wide anti-bullying and school-based character education programs continue to educate students and proactively prevent instances of HIB.
- **Community Partnerships:** We will sustain partnerships with community organizations to sponsor various HIB assemblies and programs.
- **Professional Development:** Ongoing training and professional development will be provided for staff, school climate teams, and school safety teams.
- **Focus on Wellness:** The district will offer activities and supports for students and staff that emphasize mindfulness, social-emotional health, and wellness, reinforcing a safe, nurturing, and supportive environment for all.

Thank you for your attention to these important updates and your commitment to maintaining a positive school climate. I look forward to continuing our collaborative efforts to support and invest in our students and staff to promote an environment where everyone feels safe and can thrive.

On another note, I am pleased to report that we held our first ever “PTA Council Meeting.” The purpose of the PTA Council is to unite Hanover Township Public Schools’ PTA Presidents, the Board of Education President and Member Representatives, District Leaders, as well as School Leaders.

This collaborative group meets to discuss important issues facing the district, using the opportunity for honest and transparent dialogue to find positive solutions that address a variety of challenges. By fostering open communication, sharing insights, and working together, the PTA Council strengthens partnerships, supports our students and school communities, and drives progress as we move forward together.

VII. DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT REPORT

Mr. Wasserman gave the following report:

Good evening, Mr. Toomey, Board of Education members.

Thank you for the opportunity to present tonight, and special thanks to Mr. Stark for his comprehensive testing report. His insights emphasize our commitment to using data to refine our practices and drive student achievement.

As Mr. Stark noted in the "Moving Forward" slide, we're dedicated to enhancing our academic programs. I'll briefly expand on our primary focus areas:

- **Implementing formative, summative, and benchmark assessments:** Teachers are using a variety of formative, summative, and benchmark assessments to identify student strengths and areas needing support. This allows teachers to personalize instruction and track growth effectively.
- **Delivering targeted training on the LinkIt! Data Warehouse platform:** This training was provided during our in service professional development day and equipped teachers with essential data analysis skills, enabling them to see year over year student data and identify and address key areas for improvement. Our goal is to foster a culture of data-informed decision-making that enhances instruction which boosts student achievement.
- **Providing coaching for K-8 math teachers:** We're supporting our math teachers with strategies that emphasize differentiation and student engagement. Through targeted coaching, teachers are learning to tailor their instruction to meet the diverse needs of their students, using techniques that foster active participation and curiosity in the classroom. By adopting flexible grouping, hands-on activities, and varied assessment methods, we are creating a learning environment where every student can thrive and reach their full potential. This approach not only supports individual growth but also cultivates a collaborative and inclusive classroom culture that benefits all students.
- **Working with K-2 teachers on guided reading comprehension strategies:** Through focused ELA coaching, we are empowering our early grade teachers with research-based reading comprehension strategies. This emphasis on literacy builds a strong foundation that supports student achievement across all subjects. The strategies are delivered in small group guided reading literacy centers.
- **Reconvening the Grades 3-5 ELA Steering Committee:** The committee is researching resources for the 2025-2026 school year. Our meeting tomorrow will continue this work to ensure we recommend high-quality, evidence-based materials.
- **Implementing Leveled Literacy Intervention (LLI) as a K-8 support:** This tier two intervention is focused on K-8 students who need additional assistance in English Language Arts, LLI offers systematic, targeted, researched interventions that accelerates growth. This program is designed to help students develop the skills they need to reach grade-level expectations.
- **Establishing school-based and district-wide data teams:** We are in the process of forming teams to analyze trends, monitor progress, and support data-driven decisions at both the school and district levels. By regularly reviewing data, we're able to make informed decisions that positively impact student outcomes.
- **Expanding professional development focused on multilingual learners:** The training began in October and will continue during the school year. It focuses on differentiated instruction, small-group strategies, and a deeper understanding of multilingual learners' needs. It's an essential step in ensuring that our diverse student population receives the individualized support they need to thrive. Better understanding the needs of our multilingual learners has created an inclusive environment focusing on all learners.

During the past two months, our Hanover Township teachers have diligently implemented these initiatives, fostering meaningful connections with students and going the extra mile to support each learner.

In closing, the Hanover Township Public School System is off to a strong start this year. We're excited about our progress and committed to building on this momentum. Thanks to our dedicated teachers, supportive principals, and engaged families, we're creating a positive environment for our students. Together, we are paving the way for an exceptional school year ahead.

Thank you. This concludes my report for the evening.

DIRECTOR OF SPECIAL EDUCATION

Mrs. Koeppen gave the follow report:

Good Evening, board member, community members, students and 4-legged friends...

There has been an impressive amount of professional development occurring in-house this past month.

Through Mr. Wassermann's organization of in-person coaching, I have had the opportunity and luxury to extend the professional development opportunity to respective special education teachers and child study team members. Reading about teaching reading is one thing-observing a reach coach teach using the LLI kit makes it become alive. It offers a deeper understanding and therefore application for those directly involved and was a very profitable exercise.

In the pursuit of a positive, supportive learning environment, paraprofessionals were also invited to the first in a 3 part series regarding working with challenging behaviors and focusing on de-escalation techniques, entitled Handle with Care. This internationally renowned workshop was presented by Mr. Skiffington, our behaviorist from Bergen county special services. He is very experienced in working with students in this realm and helped our staff to develop an understanding of why behaviors occur, how to remain calm and positive during an emotional situation and how to support various scenarios. Paras-lunch, recess, or special education were invited. Several CST members as well as nurses also attended, with very positive feedback. Continue to offer the opportunity for various professions in the district.

Within the Child Study Team, monitoring by the DOE has officially begun. We are selected to participate in cohort 2 of the process this year. It will revolve on a 5 year cycle, with the first year being primarily a remote upload.

The DOE has well developed checklists of information they have asked us to collect. Currently, we have a monitoring review committee. Each case manager on the committee is the recipient of digging into a student profile to provide the state with information needed in the following categories-they refer to as Priority areas:

IEP process, development, timelines & implementation,

Initial evaluation and reevaluations

Transitions (skip-age 16)

Discipline

Restraint and seclusion (policy)

DLM-dynamic learning maps-alternate assessment to state testing

The office of special education has picked various areas for 16 of our students. In addition, we need to supply 6 of students who from the past 6 months that have new evaluations or have experienced a 3-year reevaluation.

This is a lot of additional work on the team. It is sparking great internal conversations and strengthening our professionalism. Not finding major flaws, but developing an understanding of why elements of the IEP are important and adding confidence to the team who is taking time to cross Ts and dot their Is. This is important work.

Links each element to administrative code-almost acting as a checklist for case management. Turnkey into a tool for future PD.

Also, as we uncover anything problematic, we can adjust as we see fit-don't have to wait until the monitoring closes or the following school year.

Currently 119 districts are monitored in state-not a gotcha, but more so to ensure we are following federal guidelines.

The outcome will be 20% of districts receiving a letter stating in the top 20%. Other districts will have an in-person visit the following year in addition to a corrective action plan. Aiming to be one of the 24 passing districts-but being compared to peers. If not, then we adjust for teachable moments & change where change is needed.

Very fortunate to have such remarkable teachers and really intuitive case managers, lead with their heart while creating an environment that is conducive for learning and supporting one another.

Each day we are gifted with inspiring excellence and I appreciate the privilege to be part of such great work.

VIII. COMMITTEE REPORTS

Personnel Committee – The Committee met on October 15, 2024 Members Present: B. McCabe (Chair), Lisa Bomengo (Board President), Marc Amoresano (Board VP), Gina Johnston, and Justin Toomey (CSA).

The following items were discussed:

Several Leaves of Absence and an upcoming retirement were discussed

In terms of job openings, our District is looking to hire a Long-term Substitute for 2nd grade, two Custodians, two Special Ed aides, Lunch/Recess Aides, and one Bus Driver.

We discussed increased hours for aides as needed

One paid administrative leave is on tonight's agenda

The Maintenance Mechanic positions have been filled

Curriculum, Technology and Student Achievement Committee –The Committee met on October 15, 2024. Members present were, Gina Johnston - Committee Chair, Michelle Stricchiola, Lisa Bomengo – Board President, Aaron Wasserman - Director of Curriculum

Agenda Items Discussed:

1. Approvals to date:

Acknowledge the fire and crisis drills

Approval of the following:

- The SSDS (Student Safety Data System) Incident Report Forms for the 2024-2025 School Year
- The addition of Riamede Farms in Chester, NJ to the 2024-2025 list of approved field trips

Accept the Annual Report of Violence, Vandalism, and Substance Abuse for 2023-2024 and approve its submission to the State Department of Education

2. October PD Day

Mr. Wasserman reported that it was a good day

- Reading through comments from staff surveys– he reported that staff responded very well to the Keynote speaker Dr. Solange Lopes-Murphy
- 2 sessions were held for elementary and middle school with the speaker

LinkIt! Sessions were also held

Mr. Wasserman stated that he is planning for additional support for LinkIt! And multilingual learners

School based and district-based data teams will be created

3. District Testing Report

The committee reviewed the 3-year comparisons of students who received 4s and 5s

4. Updates

The ELA Steering Committee will be meeting on October 30 to discuss the possibility of building our own program around the resources we currently have and then bringing in what is needed for the missing components.

Math Coaching will be held on October 15, October 16, and in November for grades K-2 Guided Reading Update on October 22, 23, and 24

Articulation with Hanover Park Regional, Florham Park, and East Hanover was on September 27, 2024 – Mr. Wasserman reported it went very well
5th grade ELA and Math teachers will be meeting with the 6th grade ELA and Math teachers

“For the Good of the Order”

Home Instruction -making it consistent

We are going to be monitored by the State in the Special Education program

- Department has already begun to start the process of checking itself
This is being done across the state
Districts are being grouped by cohorts. Cohort 1 has already been monitored and we are in cohort 2.

Finance/Transportation/Physical Plant Committee – The Committee met on October 14, 2024. In attendance were, Lisa Bomengo, President, Jeffrey Basile, Member, Chris

Mattessich, Member, Justin Toomey, CSA, Dr. Ed Izbicki, Interim B.A., Bill Padavano, Supervisor, Buildings and Grounds, Mike Raucci, Supervisor, Transportation and Marc Amoresano, Chair.

Mr. Raucci provided transportation updates as follows:

MTV & BMS student overages

Need to bus one homeless child that moved to Parsippany, but still attends Hanover.

DMV inspection update-all busses have passed.

Small bus inspections expected week of 10/20/2024.

Bus 37 in need of parts that may not be available.

Exploring bus rental if part are not readily available.

Cost for rental \$2,800 per month per bus.

We need a spare bus in case of emergencies

Cross country team requires two 24 passenger busses for meets

Need to use substitute drivers for these routes.

Due to multiple sports events, there may be difficulty it having buses available to get all teams to events on time.

Two Building and Grounds employees are taking their bus driving test, and will need to be trained after passing.

Snapshot for state report was sent 10/15/2024.

Last year this went well, expecting the same for this year.

Physical Plant Updates, presenter Billy Padavano:

There is one open day custodian position at BMS.

Called a prospect back for a second interview, but received no response.

Stage lighting-the Brain Control Module was updated.

Met with Eastern Data for paging service upgrades, currently not compliant with Alyssa's Law. No plan was made previously to upgrade the intercom systems throughout the District. The system and all components are well beyond life expectancy and are frequently failing. An upgrade is needed ASAP.

We discussed the existing camera system. The system is 6-8 years old. We need to add cameras in new locations to improve coverage for security.

The AC unit at SDS computer needs to be replaced. A portable AC unit with no temperature controls has been in use. The price to replace is quoted at \$26,000.

A retaining wall was demolished at the front of MTV to be ready for artwork to be painted on the exterior front façade. The mural needs to be approved by the Board. Questions discussed were why this is on the exterior of the building? Why was the Board not approached for approval on alterations to District properties?

Also discussed critical response group meeting. Billy Padavano is updating all; I First Responder maps to ensure they properly reflect the layout of the schools. There will be added signage based on the updates.

Billy is performing a signage review the exterior signage. He will add NO Smoking/Vaping signs at the school grounds, playgrounds, etc.

The Master Clock at MTV is being replaced.

Finance Update, presented Dr. Ed Izbicki:

Regular Agenda items for approval.

Bills List, Transfers, Board Secretary and Reconciliation report.

Discussed providing the 12 month secretaries the day off for Election Day. Well discussing the reasons, we were told that the 12 month secretaries do not have the same built in days off as the other administrative staff, and are the only staff at the school for several days a year. The Committee discussed advancing a motion to provide the 12

month secretaries the same days off as the other administrative staff at the discretion of the superintendent.

Homeless information was able to be deduced for small portion of the past few years, and they continue to try to hunt down all the information.

Public Relations Committee – The Committee met on October 14, 2024. Members Present: C. Egbert (Chair), J. Toomey (CSA), Dr. E. Izbicki (interim BA/ Board Secretary), L. Bomengo (Board President), C. Mattessich & J. Basile (zoom).

Agenda Items Recommended for Approval

Items for discussion:

The district newsletter was a big hit. We had over 3000 views of the district welcome video. One of the features of the monthly newsletter includes a copy of the Board agenda. The Board invites parents and guardians to learn more about what the district is working on.

Mr. Toomey recently met with the HTPD Chief Lock, Senior Citizens Club, HT Recreation, Rotary Club and Mayors Wellness Council. In summary, the HTPD discussed security protocols and plan initiate a district security audit.

The seniors were very enthusiastic about meeting the new SI.

Hanover Recreation and Mr. Toomey will look at shared service agreements with the K-8 district, ie fields.

The rotary club is donating dictionaries to third grade which are being delivered Oct 28th.

Mr. Toomey has been reading to the students and plans to attend outdoor ed.

SI Toomey and Mrs. Egbert attended the Mayors Wellness Council meetings in August and September.

The MWC is partnering with the K-8 HT school district to assist with providing educational school assemblies and speaker programs.

The first program on Internet Safety will take place during February of 2025. The Board and School Administration will continue to confirm details and finalize a date.

The administration is also tasked with finding a second speaker program under the category of substance abuse and awareness.

Also, The MWC plans to host a community kickball event at the Recreation Center. Kids in grades 3-5 will be invited to participate in the games. Mayor Ace Gallagher and Superintendent Justin Toomey will be team captains. Tentative date is Dec. 6th.

Lastly, the K-8 district would like to host a “Big Night Out” event at MJS this spring. More details to come in the months ahead.

Seeing Eye Dog at MJS is here. The dog is a golden retriever puppy. We hear she sleeps a lot. The committee is very excited to welcome the new program to Hanover. The dog will be at the next Board meeting. PTA advisory met Oct 9th.

The first ever “PTA Council” is scheduled to meet Friday, October 25th. The PTA Council invites Principals, PTA presidents, BOE president and member, as well as Dr. Izbicki and Mr. Toomey to discuss important issues facing the district. The meeting is an opportunity for honest and transparent dialogue to find positive solutions that address a variety of challenges.

The new website will be operational in January 2025. “A Community That Inspires Excellence.”

Professional Development was a success. The district offered support for multilingual learners. They had a keynote speaker for Link-It. A program that helps bring data together from different online tools and programs. IXL etc

Policy Committee – The Committee met on October 14, 2024. Members present, Justin Toomey, CSA, Edward Izbicki, B.A., Lisa Bomengo, Board President, Michelle Stricchiola, Member, Marc Amoresano Member. Gregory Skiff, Chair
Discussion by all concerning the following:

Agenda Items Recommended for Approval:

Pursuant to the recommendations of Strauss Esmay:

Abolish:

Policy No. 2415.01, entitled, “Academic Standards, Academic Assessments, and Accountability”

Policy No. 2415.03, entitled, “Highly Qualified Teachers”

Abolish Policy No. 2432, entitled, “School Sponsored Publications”

Conduct the first reading of the following Bylaws, Policies and Regulations:

Bylaw No. 0131, entitled, “Bylaws, Policies, and Regulations” – Committee rejects these revisions

Policy No. 1140, entitled, “Educational Equity Policies / Affirmative Action”

Policy No. 1511, entitled, “Board of Education Website Accessibility”

Policy No. 1530, entitled, “Equal Employment Opportunities”

Policy No. 1550, entitled, “Equal Employment / Anti-Discrimination Practices”

Policy No. 1642, entitled, “Earned Sick Leave Law”

Policy No. 1643, entitled, “Family Leave”

Policy No. 1648.15, entitled, “Recordkeeping for Healthcare Settings in School Buildings”

Policy No. 2270, entitled, “Religion in the Schools”

Policy No. 2411, entitled, “Guidance Counseling”

Policy No. 2414, entitled, “Programs and Services for Students at Risk”

Policy No. 2415, entitled, “Every Student Succeeds Act”

Policy No. 2415.02, entitled, “Title I – Fiscal Responsibilities”

Policy No. 2415.05, entitled, “Student Surveys, Analysis, Evaluations, Examinations, Testing or Treatment”

Policy and Regulation No. 2415.20, entitled “Every Student Succeeds Act Complaints”

Policy No. 2415.30, entitled, “Title I – Education Stability for Children in Foster Care”

Policy No. 2416.01, entitled, “Postnatal Accommodations for Students” – Committee rejects adoption

Policy No. 2423, entitled, “Bilingual Education”

Policy and Regulation No. 2425, entitled, “Emergency Virtual or Remote Instruction Program”

Add: Change “more” to “less” and “3” to “4” and then state “any such closures beyond 3 consecutive school days shall require Board approval”

For the Good of the Order:

Discussions about creating a summary of Board considerations with respect to all policy modifications so as to highlight Board rationale for accepting or rejecting changes proposed by Strauss Esmay

Concluded the meeting.

Travel/Delegate Report – None

Special Introduction Ellie our Seeing Eye Puppy in Training

Mrs. Ricupero introduced Ellie our Seeing Eye Puppy. The students love working with and taking care of Ellie. She is very popular and a stress reducer. Two students from Memorial Junior spoke about the experience so far and it is very positive.

IX. PUBLIC COMMENT – Agenda Items - None

X. BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Appoint Samson Chiragh to the position of full time (1.0 FTE) Custodian (night), Bee Meadow School, at a salary of Step 2, \$43,775 (includes 10% night differential when school is in session), prorated, effective 11/25/24 to 3/25/25 (probationary period), in accordance with the Agreement between the Board of Education and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Motion: Mr. McCabe

Second: Mrs. Egbert

Roll Call: 9 yes, 0 no

2. Appoint Jose Santiago to the position of full time (1.0 FTE) Custodian (day), Memorial Junior School, at a salary of Step 3, \$40,070, prorated, effective 11/16/24 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA.

Motion: Mr. McCabe

Second: Mrs. Egbert

Roll Call: 9 yes, 0 no

3. Amend the leave of absence for Employee ID# 4286, previously approved effective 10/7/24 to 3/17/25, to be effective 9/30/24 to 3/17/25.

Motion: Mr. McCabe

Second: Mrs. Egbert

Roll Call: 9 yes, 0 no

4. Approve a leave of absence for Employee ID# 4155, effective 11/19/24 to 2/17/25, or sooner.

Motion: Mr. McCabe

Second: Mrs. Egbert

Roll Call: 9 yes, 0 no

5. Approve a leave of absence for Employee ID# 4539, effective 11/1/24 to 11/27/24.

Motion: Mr. McCabe **Second:** Mrs. Egbert **Roll Call:** 9 yes, 0 no

6. Approve a paid administrative leave of absence for Employee ID# 4435, effective 10/8/24 until further notice.

Motion: Mr. McCabe **Second:** Mrs. Egbert **Roll Call:** 9 yes, 0 no

7. Approve an Overnight Stipend for John Napolitano, the substitute nurse at Outdoor Education, at the rate of \$100 per night, effective from 10/16/24 to 10/18/24.

Motion: Mr. McCabe **Second:** Mrs. Egbert **Roll Call:** 9 yes, 0 no

8. Appoint Maribella Hamlin to the position of Substitute Coverage Coordinator, to provide district-wide substitute calling services for the 2024-2025 school year, at a yearly stipend of \$10,000, effective 9/1/24 to 6/30/25.

Motion: Mr. McCabe **Second:** Mrs. Egbert **Roll Call:** 9 yes, 0 no

9. Appoint Maribella Hamlin to the position of Translator, to provide Spanish/English interpretation and translation services for the 2024-2025 school year, at a yearly stipend of \$4,000, effective 9/1/24 to 6/30/25.

Motion: Mr. McCabe **Second:** Mrs. Egbert **Roll Call:** 9 yes, 0 no

10. Authorize the following graduate course tuition reimbursement applications for the **2024-2025** school year, in accordance with the Agreement between the Board and the HTEA.

<u>Teacher</u>	<u>Credits</u>
Sandra Wylie	9

Motion: Mr. McCabe **Second:** Mrs. Egbert **Roll Call:** 9 yes, 0 no

11. Approve the following staff members to serve as home instructors on an as needed basis during the 2024-2025 school year, with payment in accordance with the Agreement between the Board and the HTEA:

Joseph Aquino	April McDonough
Daniel Diaz	Melissa Myron
Jaime Fittipaldi	Cori Padavano
Andrew Graepel	Jennifer Pilchman
Antionette Liberato	Gina Rogers
Dana Lothian	Jessica Sainato
Brenda Talbert	

Motion: Mr. McCabe **Second:** Mrs. Egbert **Roll Call:** 9 yes, 0 no

12. Accept with regret the resignation of Jeff McCarthy from his **2024-2025** extra-compensation assignment as Softball Coach at Memorial Junior School.

Motion: Mr. McCabe**Second:** Mrs. Egbert**Roll Call:** 9 yes, 0 no

13. Approve the following **2024-2025** extra-compensation assignment(s) as **Coach(es)** at **Memorial Junior School**, with payments in accordance with the Agreement between the Board and the HTEA:

Softball.....Lauren Mastropierro Step 1

Motion: Mr. McCabe**Second:** Mrs. Egbert**Roll Call:** 9 yes, 0 no

14. Approve **2024-2025** extra-compensation assignments **Memorial Junior School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
Crafts Club	Debora Balvin	20
Homework Club	Brenda Talbert	25
Spanish Club	Daisy Lazo	20
6 th Grade Character Education Coordinator	Dan Diaz	20
7 th Grade Character Education Coordinator	Michelle Rizzo	10
	Shana Tracy	10
8 th Grade Character Education Coordinator	Jamie Enoch	10
	Maria Ricupero	10

Motion: Mr. McCabe**Second:** Mrs. Egbert**Roll Call:** 9 yes, 0 no

15. Approve **2024-2025** extra-compensation assignments **Bee Meadow School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
PE Club	Kennie McPeek	11
Storybook Club	Kristen Dakak	10
Old Skool Playground Games	Kristen Dakak	10
	Jessica Sainato	10
Board Games	Lauren Mastropierro	8
	Michaela Maloney	8
Art Club	Lily Yee	9
	Donna Schneider	9

Motion: Mr. McCabe**Second:** Mrs. Egbert**Roll Call:** 9 yes, 0 no

16. Approve **2024-2025** extra-compensation assignments **Mountview Road School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
Math Club	Caitlin Vassoler	24
	Heather Rizzo	24
Multiplication Club	Deanna Gervasio	7
	Sandra Wylie	7
Card and Board Game Club	Dillion Titus	7
	Deja Desai	7
Multiplication and Division Bootcamp	Deanna Gervasio	7
	Sandra Wylie	7
Origami Club	Gabby Bracho	7

Fairy Tale STEM Club
Strategic Game Club

Michele Pratola
Elizabeth Reynolds

7
7

Motion: Mr. McCabe

Second: Mrs. Egbert

Roll Call: 9 yes, 0 no

17. Approve **Crista Vogt** for the **2024-2025** extra-compensation assignment as **I&RS Team Member** at **Mountview Road School** with payments in accordance with the Agreement between the Board and the HTEA:

Motion: Mr. McCabe

Second: Mrs. Egbert

Roll Call: 9 yes, 0 no

18. Approve **2024-2025** extra-compensation assignments **Salem Drive School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

<u>ACTIVITY/CLUB</u>	<u>ADVISOR</u>	<u>HOURS</u>
Story Time Club	Nancy Lamond	5
Story Time Club	Rosemary Pierone	5
Classic Game Club (Session 1)	Grace Jacobson	7
Classic Game Club (Session 2)	Grace Jacobson	7
Lego Challenge Club	Christine Carey	5
Lego Challenge Club	Rosemary Pierone	5
Set Design	Trish Sussman	6

Motion: Mr. McCabe

Second: Mrs. Egbert

Roll Call: 9 yes, 0 no

19. Approve the following **2024-2025** student teaching assignment(s):

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher(s)</u>	<u>Dates</u>
Julia Swan/ Fairleigh Dickinson University	Student Teaching	TBD/ BMS	1/2/25-5/9/25 (10 days 60 hours)
Stephanie Cefolo/ Monmouth University	Observe Speech Language Specialists	R. Papera, C. Kerins, and J. Potts	Spring 2025

Motion: Mr. McCabe

Second: Mrs. Egbert

Roll Call: 9 yes, 0 no

20. Approve the following addition(s) to the substitute list for the 2024-2025 school year.

Teacher: Kimberly Nye
Caitlin MacArthur

Motion: Mr. McCabe

Second: Mrs. Egbert

Roll Call: 9 yes, 0 no

21. Approve the following people for positions in the Hanover Township School Age Child Care Program, contingent on enrollment, effective October 23, 2024 through June 30, 2025. Final staff appointments will be pending ratio needs based on enrollment of children in the program and results of criminal background check, if applicable.

<u>Name</u>	<u>Position</u>	<u>Hourly Wage</u>
Sapio, Roman	Substitute Aide	\$15.13
Clarke, Shannon	Substitute Aide	\$15.13
Scott, Olivia	Substitute Aide	\$15.13
Scott, Reese	Substitute Aide	\$15.13

Motion: Mr. McCabe**Second:** Mrs. Egbert**Roll Call:** 9 yes, 0 no

22. Acknowledge that there were no student suspensions reported by the school principals for the month of September 2024.

Motion: Mr. McCabe**Second:** Mrs. Egbert**Roll Call:** 9 yes, 0 no

23. Acknowledge that there were no Harassment, Intimidation and Bullying incidents to report and affirm the Superintendent's decisions for the period ending October 25, 2024.

24. Amend the leave of absence for Employee ID# 4155, (**Item #4 on the regular Agenda**) from effective 11/19/24 to 2/17/25, or sooner, to **effective 11/14/24 to 2/17/25, or sooner.**

Motion: Mr. McCabe**Second:** Mrs. Egbert**Roll Call:** 9 yes, 0 no

25. Appoint Sharon Kolb to the position of part time (.69 FTE) Special Education Aide, Mountview Road School, at a salary of Step 4, \$17,036, prorated, effective 11/15/24 to 6/30/25, in accordance with the Agreement between the Board of Education and the HTEA. Continued employment will be subject to approval by the New Jersey Department of Education, and the results of a criminal history check as required by applicable law.

Motion: Mr. McCabe**Second:** Mrs. Egbert**Roll Call:** 9 yes, 0 no

26. Appoint Allie Cimaglia to the temporary position of full time (1.0 FTE) Long Term Substitute Replacement Language Arts/Literary Teacher, Memorial Junior School, pending appropriate certification, at the BA Step 1 rate of \$306 per diem, when school is in session, effective 11/14/24 to 2/14/25, or sooner.

Motion: Mr. McCabe**Second:** Mrs. Egbert**Roll Call:** 9 yes, 0 no

27. Approve **2024-2025** extra-compensation assignments **Salem Drive School** with payments in accordance with the Agreement between the Board and the HTEA as follows.

ACTIVITY/CLUB**ADVISOR****HOURS**

Set Design

Matt Pomel

6

Motion: Mr. McCabe**Second:** Mrs. Egbert**Roll Call:** 9 yes, 0 no**B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT**

Upon recommendation of the Superintendent, move to:

1. Approve the Student Safety Data System (SSDS) Incident Report Forms for the 2024-2025 school year, as per **Attachment "A"**.

Motion: Mrs. Johnston**Second:** Mrs. Stricchiola**Roll Call:** 9 yes, 0 no

2. Accept the "Annual Report of Violence, Vandalism, and Substance Abuse" for 2023-2024 and approve its submission to the State Department of Education.

Motion: Mrs. Johnston**Second:** Mrs. Stricchiola**Roll Call:** 9 yes, 0 no

3. Accept the "**2023-2024 District Testing Report**" as presented.

Motion: Mrs. Johnston**Second:** Mrs. Stricchiola**Roll Call:** 9 yes, 0 no

4. Approve the addition of Riamede Farms in Chester, NJ to the 2024-2025 list of approved field trips.

Motion: Mrs. Johnston**Second:** Mrs. Stricchiola**Roll Call:** 9 yes, 0 no

5. Approve the following vendors to provide in person and/or virtual enrichment programs for HTSACC:

- Kidz Art
- Mad Science
- Stem Academy for Young Kids (Omni Kids, Inc.)
- Black Rocket
- Elite Martial Arts
- Kids in Motion
- Sockey Hockey (Sockey LLC)
- Young Rembrandts
- Chess Wizards
- Academy of Amazement
- STEAM Works Studio
- Little Ivy Academy, LLC
- Built by Me, LLC
- Little Scholars LLC
- Math Imagined, LLC

Motion: Mrs. Johnston**Second:** Mrs. Stricchiola**Roll Call:** 9 yes, 0 no

6. Acknowledge the following fire drills, as reported by the school principals, for the month of September 2024:

<u>School</u>	<u>Date</u>
Bee Meadow School	9/12/24
Mountview Road School	9/10/24
Salem Drive School	9/13/24
Memorial Junior School	9/17/24

Motion: Mrs. Johnston**Second:** Mrs. Stricchiola**Roll Call:** 9 yes, 0 no

7. Acknowledge that crisis management drills were conducted at the

following schools, as reported by the school principals, for the month of September 2024:

School

Bee Meadow School
Mountview Road School
Salem Drive School
Memorial Junior School

Motion: Mrs. Johnston

Second: Mrs. Stricchiola

Roll Call: 9 yes, 0 no

C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

Motion: Mr. Amoresano

Second: Mr. Basile

Roll Call: 9 yes, 0 no

1. Approve line item transfers for the 2024-2025 Budget, **Attachment "B"**.

Motion: Mr. Amoresano

Second: Mr. Basile

Roll Call: 9 yes, 0 no

2. Accept the certification of the Business Administrator/Board Secretary that as of 9/30/24, pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Motion: Mr. Amoresano

Second: Mr. Basile

Roll Call: 9 yes, 0 no

3. Accept the report of the Secretary A-148, and the reconciliation report A-149, for the month ended 9/30/24.

Motion: Mr. Amoresano

Second: Mr. Basile

Roll Call: 9 yes, 0 no

4. Certify that as of 9/30/24, after reviewing the Business Administrator/Board Secretary's financial report, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Motion: Mr. Amoresano

Second: Mr. Basile

Roll Call: 9 yes, 0 no

5. Authorize the following payments:

Bills List Dated

Amount

Payroll 9/30/24	\$ 964,034.58
Payroll 10/15/24	\$1,023,274.16
Bills & Voids 9/25–10/29/24	\$1,191,978.05

Motion: Mr. Amoresano

Second: Mr. Basile

Roll Call: 9 yes, 0 no

6. Approve the attendance of staff members and board members at workshops and travel expenses that are in accordance with the allowable room rate and

meal reimbursement rate as outlined in the NJ OMB Circular 602B and mileage **at the state approved rate**, as per **Attachment(s) “C”, “D”, “E”, “F”, “G”, and “H”**.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Acknowledge that State of New Jersey Department of Transportation Motor Vehicle Commission Inspections were performed on 10/2/24, and 10/16/24 for all district school bus fleet vehicles. All Hanover Township School vehicles have passed until April 2025.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

III. PHYSICAL PLANT

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. The Department of Education requires New Jersey school districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities. It is requested that the Board of Education approve the submission of the Comprehensive Maintenance Plan, and the M-1, for the years 2023-24, 2024-25, and 2025-26.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

2. Approve disposal of assets as per **Attachment “I”**.

Motion: Mr. Amoresano **Second:** Mr. Basile **Roll Call:** 9 yes, 0 no

Discussion: Mr. Mattessich questioned our interest rates. Mr. Skiff questioned a small wall being taken down at Mountview Road School and the Board was not notified. Mr. Skiff also questions why the mural at Mountview Road School was being painted on the outside of the building.

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials (2023 Revisions), and in conjunction with the required Memorandum of Understanding, reviewed and approved on 10/10/24 by Michael Loock, Chief, Hanover Township Police Department and Justin J. Toomey, Superintendent, Hanover Township Public Schools. (A copy of the Agreement is on file in the Board of Education office.)

Motion: Mrs. Egbert **Second:** Mrs. Johnston **Roll Call:** 9 yes, 0 no

2. Approve Whippany Park High School students in the Kids Helping Kids

Club to help out with the Halloween Parade at Mountview Road School on October 31, 2024.

Motion: Mrs. Egbert

Second: Mrs. Johnston

Roll Call: 9 yes, 0 no

3. Approve Bee Meadow School student council to partner with Wildwood Elementary School student council in Mountain Lakes for a food drive donation to Interfaith Food Pantry. On Friday, November 15, 2024 the student council from Wildwood Elementary will be visiting the Bee Meadow School student council to count the combined number of items collected and pack them prior to sending to the food pantry.

Motion: Mrs. Egbert

Second: Mrs. Johnston

Roll Call: 9 yes, 0 no

E. POLICY

1. Abolish the following Policies and Regulations:

- Policy # 2415.01 Academic Standards, Academic Assessments, and Accountability.
- Policy # 2415.03 Highly Qualified Teachers.
- Policy and Regulation # 2432 School Sponsored Publications.

Motion: Mr. Skiff

Second: Mr. Amoresano

Roll Call: 9 yes, 0 no

2. Conduct the **second reading** of the following Bylaws, Policies, and Regulations, **and if approved, adopt:**

- Bylaws # 0141 Board Member Number and Term
- Policy # 2200 Curriculum Content
- Regulation # 2530 Resource Materials
- Policy & Regulation # 3160 Physical Examination
- Policy & Regulation # 4160 Physical Examination
- Regulation # 5200 Attendance
- Policy # 5337 Service Animals
- Policy # 5350 Student Suicide Prevention
- Policy # 8420 Emergency and Crisis Situations
- Policy & Regulation # 8467 Firearms and Weapons
- Policy # 9181 Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

Motion: Mr. Skiff

Second: Mr. Amoresano

Roll Call: 9 yes, 0 no

3. Conduct the first reading of the following Bylaws, Policies, and Regulations:

- Policy # 1140 Educational Equality and Equity Policies/Affirmative Action.
- Policy # 1511 Board of Education Website Accessibility.
- Policy # 1530 Equal Employment Opportunities.
- Policy # 1550 Equal Employment/Anti-Discrimination Practices.
- Regulation # 1642 Earned Sick Leave Law.
- Policy # 1643 Family Leave.
- Policy # 2270 Religion in the Schools.
- Policy # 2411 Guidance Counseling.
- Policy # 2414 Programs and Services for Students at Risk.
- Policy # 2415 Every Student Succeeds Act.
- Policy # 2415.02 Title I - Fiscal Responsibilities.
- Policy # 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment.
- Policy and Regulation # 2415.20 Every Student Succeeds Act Complaints.
- Policy # 2415.30 Title I - Educational Stability for Children in Foster Care.
- Policy # 2423 Bilingual Education.
- Policy and Regulation # 2425 Emergency Virtual or Remote Instruction Program.

Motion: Mr. Skiff

Second: Mr. Amoresano

Roll Call: 9 yes, 0 no

XI. PUBLIC COMMENTS – Mr. Anderson, Principal at Memorial Junior School spoke about the Ellie. The students are excited and the 8th Grade Character Education Program will be working with the Seeing Eye on projects which also enhance the learning experience for our students. Mrs. Bomengo thanked Mr. Anderson and Mr. Ziegler for bringing the program into our schools.

XII. ITEMS FOR DISCUSSION – Mrs. Bomengo spoke about the great workshops she attended at the NJSBA Convention. Mr. McCabe also attended workshops and spoke about State testing and the loss of the Kindergarten Circus and 5th Grade play. He wants well rounded Liberal Arts in our schools and not teaching to the tests.

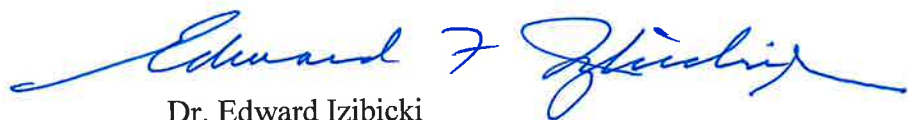
XIII. ADJOURNMENT – 8:55 p.m.

Motion: Mrs. Johnston

Second: Mrs. Amoresano

Approved: Unanimous

Respectfully submitted,

A handwritten signature in blue ink, reading "Edward F. Izbicki". The signature is fluid and cursive, with a long horizontal stroke at the end.

Dr. Edward Izbicki
Interim Business Administrator/Board Secretary