

Personnel

DRUG AND ALCOHOL TESTING FOR BUS DRIVERS

BP 4112.42

The Governing Board desires to ensure that district-provided transportation is safe for students, staff, and the public. To that end, the Superintendent or designee shall establish a drug and alcohol testing program designed to prevent the operation of buses, **district vehicles or heavy machinery** or the performance of other safety-sensitive functions by a driver who is under the influence of drugs or alcohol, including a driver of a school bus, student activity bus, or other school transportation vehicle or any other employee who holds a commercial driver's license which is necessary to perform duties related to district employment.

A driver **or operator** shall not report for duty or remain on duty when the driver has used any drug listed in 21 CFR 1308.11. A driver **or operator** is also prohibited from reporting for duty or remaining on duty when the driver **or operator** has used any drug listed in 21 CFR 1308.12-1308.15, unless the driver **or operator** is using the drug under the direction of a physician who has advised the driver **or operator** that the substance will not adversely affect the driver's ability to safely operate a bus, **district vehicle, or heavy machinery.** (49 CFR 382.213)

In addition, a driver **or operator** shall not consume alcohol while on duty and/or performing safety-sensitive functions, or for four hours prior to on-duty time. (49 CFR 382.205, 382.207)

Drivers **and operators** shall submit to drug and alcohol testing as required under federal law and specified in the accompanying administrative regulation. The district's testing program for drivers **and operators** shall include pre-employment drug testing and reasonable suspicion, random, post-accident, return-to-duty, and follow-up drug and alcohol testing of drivers and **operators** (49 USC 31306; 49 CFR 382.301-382.311)

The Board shall contract for testing services upon verifying that the personnel are appropriately qualified and/or certified and that testing procedures conform to federal regulations.

Except as otherwise provided by law, the Superintendent or designee shall not release individual test results or medical information about a driver **or operator** to a third party without the driver's **or operator's** specific written consent. (49 CFR 40.321)

Consequences Based on Test Results

Highlighted Language is PUSD Exclusive

Personnel

DRUG AND ALCOHOL TESTING FOR BUS DRIVERS

BP 4112.42

No driver **or operator** shall be temporarily removed from the performance of safety-sensitive functions based only on a laboratory report of a confirmed positive test for a drug or drug metabolite before the certified medical review officer has completed verification of the test results, unless the district has obtained a waiver from the Federal Motor Carrier Safety Administration. (49 CFR 40.3, 40.21, 382.107, 382.119)

Any driver **or operator** for whom the district receives a verified positive drug test result or who is found to have a blood alcohol concentration of 0.04 or higher shall be immediately removed from performing safety-sensitive functions in accordance with 49 CFR 40.23 and 382.211. An alcohol concentration between 0.02 and 0.04 requires temporary removal of the ~~bus driver or~~ **operator** for a 24-hour period following the test. Any driver **or operator** who refuses to take a required drug or alcohol test shall not be permitted to perform or continue to perform safety-sensitive functions. (49 CFR 40.23, 382.211)

Not later than five days after receiving notification of the test result or refusal to comply, the Superintendent or designee shall report any refusal, failure to comply, or positive test result to the California Department of Motor Vehicles (DMV) using a form approved by the DMV. (Vehicle Code 13376)

A driver **or operator** who has violated federal drug and alcohol regulations may be subject to disciplinary action up to and including dismissal in accordance with law, administrative regulations, and the district's collective bargaining agreement.

Any driver **or operator** provided with an opportunity to return to a safety-sensitive duty following a violation shall be evaluated by a qualified substance abuse professional and complete the evaluation recommendations before returning to such duty. (49 CFR 40.289)

If the substance abuse professional recommends that further and ongoing services are needed to assist the driver **or operator** to maintain sobriety or abstinence from drug use, the Superintendent or designee shall require the driver **or operator** to participate in the recommended services as part of a return-to-duty agreement and shall monitor the driver's **or operator's** compliance. Any drop from a rehabilitation or return-to-duty program or a subsequent positive test result shall be reported to the DMV. (Vehicle Code 13376; 49 CFR 40.285, 40.287, 40.303, 382.605)

Personnel

DRUG AND ALCOHOL TESTING FOR BUS DRIVERS

BP 4112.42

Voluntary Self-Identification

Whenever a driver **or operator** admits to alcohol or drug misuse under the district's voluntary self-identification program, the Superintendent or designee shall ensure all of the following: (49 CFR 382.121)

1. No adverse action shall be taken against the driver **or operator** by the district.
2. The driver **or operator** shall be allowed sufficient opportunity to seek evaluation, education, or treatment to establish control over the drug or alcohol problem.
3. The driver **or operator** shall be permitted to participate in safety-sensitive functions only after:
 - a. Successfully completing an education or treatment program, as determined by a drug and alcohol abuse evaluation expert, such as an employee assistance professional, substance abuse professional, or qualified drug and alcohol counselor
 - b. Undergoing a return-to-duty test with a result indicating an alcohol concentration of less than 0.02 and/or a verified negative result for drug use

A driver **or operator** who admits to alcohol or drug misuse shall not be subject to federal requirements related to referral, evaluation, and treatment, provided that the driver **or operator** does not self-identify in order to avoid drug or alcohol testing, makes the admission prior to performing a safety-sensitive function, and does not perform a safety-sensitive function until the driver **or operator** has been evaluated and has successfully completed education or treatment requirements in accordance with program guidelines. (49 CFR 382.121)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

13 CCR 1200-1294

13 CCR 1213.1

Ed. Code 35160

Description

Motor carrier safety

Placing drivers out-of-service

Authority of governing boards

Highlighted Language is PUSD Exclusive

Personnel

DRUG AND ALCOHOL TESTING FOR BUS DRIVERS

BP 4112.42

Gov. Code 8355	Certification of drug-free workplace, including notification
Veh. Code 13376	Driver certificates; revocation or suspension
Veh. Code 34500-34520.5	Safety regulations
Federal	Description
21 CFR 1308.11-1308.15	Controlled substances
41 USC 8101-8106	Drug-Free Workplace Act
49 CFR 382.101-382.727	Controlled substance and alcohol use and testing
49 CFR 382.205	On-duty use
49 CFR 382.207	Pre-duty use
49 CFR 382.209	Use following an accident
49 CFR 40.1-40.413	Procedures for transportation workplace drug and alcohol testing programs
49 USC 31306	Alcohol and drug testing
Management Resources	Description
California Highway Patrol Publication	Controlled Substances and Alcohol Testing Compliance Checklist, 2007
California Highway Patrol Publication	What is CSAT? Controlled Substances and Alcohol Testing, 2005
Website	CSBA District and County Office of Education Legal Services
Website	Commercial Driver's License Drug and Alcohol Clearinghouse
Website	California Department of Motor Vehicles
Website	California Highway Patrol
Website	Federal Motor Carrier Safety Administration
Website	U.S. Department of Transportation, Office of Drug and Alcohol Policy and Compliance

Cross References

Policy	Description
3513.4	Drug And Alcohol Free Schools
3530	Risk Management/Insurance
3530	Risk Management/Insurance
3540	Transportation
3542	School Bus Drivers
3543	Transportation Safety And Emergencies
3580	District Records
3580	District Records
4020	Drug And Alcohol-Free Workplace
4112.41	Employee Drug Testing
4112.41	Employee Drug Testing
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4118	Dismissal/Suspension/Disciplinary Action

Highlighted Language is PUSD Exclusive

Personnel

DRUG AND ALCOHOL TESTING FOR BUS DRIVERS

BP 4112.42

4118	<u>Dismissal/Suspension/Disciplinary Action</u>
4119.21	<u>Professional Standards</u>
4119.21-E(1)	<u>Professional Standards</u>
4159	<u>Employee Assistance Programs</u>
4161	<u>Leaves</u>
4161	<u>Leaves</u>
4161.1	<u>Personal Illness/Injury Leave</u>
4161.8	<u>Family Care And Medical Leave</u>
4161.9	<u>Catastrophic Leave Program</u>
4161.9	<u>Catastrophic Leave Program</u>
4212.41	<u>Employee Drug Testing</u>
4212.41	<u>Employee Drug Testing</u>
4212.9	<u>Employee Notifications</u>
4212.9-E(1)	<u>Employee Notifications</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4218	<u>Dismissal/Suspension/Disciplinary Action</u>
4219.21	<u>Professional Standards</u>
4219.21-E(1)	<u>Professional Standards</u>
4259	<u>Employee Assistance Programs</u>
4261	<u>Leaves</u>
4261	<u>Leaves</u>
4261.1	<u>Personal Illness/Injury Leave</u>
4261.8	<u>Family Care And Medical Leave</u>
4261.9	<u>Catastrophic Leave Program</u>
4261.9	<u>Catastrophic Leave Program</u>
4312.41	<u>Employee Drug Testing</u>
4312.41	<u>Employee Drug Testing</u>
4312.9	<u>Employee Notifications</u>
4312.9-E(1)	<u>Employee Notifications</u>
4319.21	<u>Professional Standards</u>
4319.21-E(1)	<u>Professional Standards</u>
4359	<u>Employee Assistance Programs</u>
4361	<u>Leaves</u>
4361	<u>Leaves</u>
4361.1	<u>Personal Illness/Injury Leave</u>
4361.8	<u>Family Care And Medical Leave</u>
4361.9	<u>Catastrophic Leave Program</u>
4361.9	<u>Catastrophic Leave Program</u>

Personnel

DRUG AND ALCOHOL TESTING FOR BUS DRIVERS

BP 4112.42

Policy

Approved: 11/21/2024

Revised:

PASADENA UNIFIED SCHOOL DISTRICT

Pasadena, California