

## **Bylaws of the Board**

### **BOARD TRAINING**

**BB 9240**

The Governing Board believes that the Board's ability to effectively and responsibly govern the district is essential to promoting student achievement, building positive community relations, and protecting the public interest in district schools. Board members shall participate in mandatory ethics training, as outlined below, and are encouraged to participate in ongoing opportunities for professional development sufficient to help them understand their responsibilities, stay abreast of new developments in education, and improve governance skills.

Unless a Board member's term expires prior to January 1, 2026, each Board member shall complete ethics training in accordance with Government Code 53234-53235.2 by January 1, 2026, and at least once every two years thereafter. (Government Code 53235)

Additionally, Government Code 53235, as amended by AB 2631 (Ch. 201, Statutes of 2024), requires the Fair Political Practices Commission, in consultation with the Attorney General, to create, maintain, and make an ethics training course available to local agency officials, including Board members (a no-cost option).

Once completed, the Board member shall inform the Board president and Superintendent, who shall ensure that records are retained for each Board member's participation in the required ethics training.

The Board president and/or the Superintendent or designee shall provide an orientation to newly elected or appointed Board members consistent with Board Bylaw 9230 - Orientation.

The Board president shall work with the Superintendent or designee to include funds for professional development and associated reasonable travel expenses for the Board as a whole and for each individual Board member in the district's proposed annual budget.

Consistent with the availability of funds in the district's adopted annual budget, the Board president or designee shall annually develop, and bring to the Board for adoption at a Board meeting, a Board professional development calendar designed to assist the Board as a whole in understanding the principles of effective governance, including, but not limited to, information on school finance and budgets, student achievement and assessment, labor relations, community relations, program evaluation, open meeting laws (the

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Brown Act), conflict of interest laws, and other topics necessary to govern effectively and in compliance with law.

Consistent with the availability of funds in the district's adopted annual budget, individual Board members may identify and participate in additional professional development opportunities, and shall timely inform the Board president and the Superintendent upon doing so. Additionally, the Superintendent or designee shall establish timelines and procedures for how an individual Board member shall request that the district pay for such professional development opportunities, whether in advance or by reimbursement. The Board shall approve board training expenditures paid by district funds in advance.

Consistent with Board Bylaw 9320 - Meetings And Notices, Board members may attend a professional development opportunity as part of a conference or similar public gathering, such as the Annual Education Conference and Trade Show hosted by CSBA, so long as a majority of the Board members do not discuss among themselves, other than as part of the scheduled program, business of a specified nature that is within the district's jurisdiction

Board members shall report to the Board, orally or in writing, on the board training activities they attend, for the purpose of sharing the acquired knowledge or skills with the full Board and enlarging the benefit of the activity to the Board and district.

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#### *Policy Reference Disclaimer:*

*These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.*

#### **State**

Gov. Code 53234-53235.2  
Gov. Code 54950-54963  
Gov. Code 54952.2

#### **Description**

[Ethics training](#)  
[The Ralph M. Brown Act](#)  
[Meeting; defined](#)

#### **Management Resources**

CSBA Publication  
CSBA Publication  
Website

#### **Description**

*Professional Governance Standards for School Boards*  
*Call to Order: A Blueprint for Great Board Meetings*  
[CSBA District and County Office of Education Legal Services](#)  
[CSBA](#)

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### Cross References

<b>Policy</b>	<b>Description</b>
0000	<a href="#"><u>Vision</u></a>
0100	<a href="#"><u>Philosophy</u></a>
0200	<a href="#"><u>Goals For The School District</u></a>
1112	<a href="#"><u>Media Relations</u></a>
2111	<a href="#"><u>Superintendent Governance Standards</u></a>
2140	<a href="#"><u>Evaluation Of The Superintendent</u></a>
3100	<a href="#"><u>Budget</u></a>
3100	<a href="#"><u>Budget</u></a>
6000	<a href="#"><u>Concepts And Roles</u></a>
9000	<a href="#"><u>Role Of The Board</u></a>
9005	<a href="#"><u>Governance Standards</u></a>
9100	<a href="#"><u>Organization</u></a>
9121	<a href="#"><u>President</u></a>
9150	<a href="#"><u>Student Board Members</u></a>
9220	<a href="#"><u>Governing Board Elections</u></a>
9220-E(1)	<a href="#"><u>Governing Board Elections</u></a>
9230	<a href="#"><u>Orientation</u></a>
9250	<a href="#"><u>Remuneration, Reimbursement And Other Benefits</u></a>
9250-E(1)	<a href="#"><u>Remuneration, Reimbursement And Other Benefits</u></a>
9270	<a href="#"><u>Conflict Of Interest</u></a>
9270-E(1)	<a href="#"><u>Conflict Of Interest</u></a>
9320	<a href="#"><u>Meetings And Notices</u></a>
9400	<a href="#"><u>Board Self-Evaluation</u></a>

### Bylaw

### PASADENA UNIFIED SCHOOL DISTRICT

**Adopted:** March 26, 1996

Pasadena, California

**Revised:** 06/24/2014; 02/23/2017; 11/21/2024; 03/27/2025

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