

**REGULAR MEETING  
NOVEMBER 12, 2024  
AGENDA**

*A regular meeting of the Chester Board of Education will be held on  
November 12, 2024 at 7:00 p.m. Black River Middle School,  
133 North Road, Chester, NJ 07930*

**1. Call to Order**

**2. Sunshine Announcement**

Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

**3. Roll Call**

Erick Arostegui		Suzanne Dundon	
John Barounis		Melissa Mauro-Duffy	
Carolyn Byszewski		Sarah Schultz	
Adam Colicchio		Adam Sorchini	
Matthew Downs		Quorum	Y N

**4. Pledge of Allegiance**

**5. Presentations/ Celebrations-**

**6. Administration -** Dr. Christina VanWoert Superintendent and  
Peter Frascella Business administrator/Board Secretary

**6a. Superintendent's Report**

**6b. Business Administrator's Report**

**7. President's Comments**

**8. Public Commentary**

*Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.*

*When permitted, public participation shall be governed by the following rules under Policy 9325.2:*



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1. *Anyone wishing to speak before the Board shall indicate so during the Public Commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is granted, each speaker should be limited to 3 minutes.*
2. *Speakers may offer such objective criticisms of school operations and programs as concern them. But in public session, the Board will not hear concerns about the specific school personnel or any person connected with the school system. Other channels provide the Board consideration and disposition of such matters involving individuals.*
3. *The Board vests in its President or other presiding officer authority to terminate the remarks of any individual when they do not adhere to the rules established above.*

**9. Approval of Minutes**

**9a. Approves Meeting Minutes from October 15, 2024**

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on October 15, 2024.

**9b. Approves Executive Meeting Minutes from October 15, 2024**

RESOLVED, that the Chester Board of Education approves the Executive meeting minutes of the meeting held on, October 15, 2024.

Motion by\_\_\_\_\_ Seconded by\_\_\_\_\_

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

**10. Committee of The Whole—All.**

**11. Buildings, Grounds, Transportation/Finance-** Carolyn Byszewski (Chair), Adam Sorchini, Adam Colicchio and John Barounis

**11a. Approves Bills List**

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List		Totals
Payroll	10/30/2024	\$694,058.32
Bills List	11/12/2024	\$844,761.79

**11b. Approves Monthly Appropriation Transfers for September 2024**

RESOLVED, that the Chester Board of Education approves the following transfers within the 2021-2022 budget for the month of September 2024 in compliance with N.J.A.C. 6A:23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.



**11c. Approves Monthly Transfer Report for September 2024**

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for September 2024; a copy of which is available for public review in the Chester Board of Education Business Office.

**11d. Approves Board Secretary Report for September 2024**

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the Chester Board of Education approves the Report of the Board Secretary for September 2024; a copy of which is available for public review in the Chester Board of Education Business Office.

**11e. Approves Board Treasurer Report for September 2024**

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for September 2024; a copy of which is available for public review in the Chester Board of Education Business Office.

**11f. Approves Certification of Secretary and Treasurer Report for September 2024**

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for September 2024 and that no major account or fund has been over-expended.

**11g. Approves Travel Requests**

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	<u>Employee</u> Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Ex- pense
11/27/2024 & 04/17/2025	Cassie Bruno IMSE Intervention & Support for Struggling Readers Virtual	\$0.00	\$0.00	\$0.00
11/27/2024 & 04/17/2025	Margaret George IMSE Intervention & Support for Struggling Readers Virtual	\$0.00	\$0.00	\$0.00
11/27/2024 & 04/17/2025	Nicole Healy IMSE Intervention & Support for Struggling Readers Virtual	\$0.00	\$0.00	\$0.00
2/24 - 2/25	Timothy Rain	\$350.00	\$138.70	\$488.70



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2025	NJAPHERD Annual Convention Princeton, NJ			
12/12/2024	Marisa Cumello Public Just Words Workshop Virtual	\$330.00	\$0.00	\$330.00
12/06/2025	Timothy Rain Pe Jam Kinnelon, NJ	\$0.00	\$25.94	\$25.94
01/29-01/31 2025	Kathryn Nieves Licwinko Techspo 2025 Atlantic City, NJ	\$590.00	\$371.00	\$961.00

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

- 12. Curriculum/Governance/Personnel-** Melissa Mauro Duffy (Chair), Erick Arostegui, Suzanne Dundon and Matthew Downs

**12a. Approves Art Practicum/Internship Student (Ciottariello)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Morris County College Art student, Gianna Ciottariello, to complete her practicum/internship under the supervision of BRMS Art teacher Mrs. Smith effective January 2, 2025 through April 30, 2025 pending the approval of the criminal history background check for school employees and compliance with P.L. 2018, c5.

**12b. Approves Custodian (Fryer)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves substitute custodian Caiden Fryer to full time permanent custodian effective November 13, 2024 at an annual salary of \$41,700 with benefits.

**12c. Approves Substitute Nurse/ Aide for Out of District Student (Strickland)**

RESOLVED, that the Chester Board of Education approves Kelly Strickland to provide nursing/aide services to student # 20496 & student # 20879, for up to five hours daily at the rate of \$77.00 an hour for the 2024-2025 school year.

**12d. Approves Chaperones/ Supervisors**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members to chaperone/supervise student #20406 during extracurricular activities for the 2024-2025 school year with stipends as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association.



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Cathleen Mathews  
Alison Pigott

- 12e.** RESOLVED: that the Board of Education approves the following revised leave of absence for employee # 1050:

Sick Leave (with benefits)	08/28/24-11/22/24
Sick Days Used	57
FMLA Start Date (with benefits)	11/25/24
Anticipated Date of Return	02/24/25

- 12f. Approves Staff for 2024-25 Club and Extracurricular Activity**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members to conduct a board approved club and extra-curricular activities for the 2024-2025 school year with stipend as determined by Schedule “B” of the Agreement between The Chester Board of Education and The Chester Education Association:

DS Music Theater Club Advisor	DS	\$1,864.00	Linda Blazier
8 <sup>th</sup> Grade Trip Coordinator	BRMS	\$646.00	David Leckie

- 12g. Approves Adoption of Danielson Model of Effective Teaching**

RESOLVED, that pursuant to N.J.A.C. 6A:10, Educator Effectiveness, the Chester Board of Education approves the adoption of the Danielson Model of Effective Teaching as an evaluation tool in 2024-2025 for the Chester School District’s faculty.

- 12h. Approves NJPEPL Process and Observation Instrument**

RESOLVED, that the Chester Board of Education approves the New Jersey Principal Evaluation for Professional Learning (NJPEPL) Process and Observation Instrument as the Principal Evaluation Tool for the Chester School District for the 2024-2025 school year.

- 12i. Approves Bus Aide (Medina)**

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Carmen Median, as a bus aide effective November 12, 2024 to be paid \$20.00 hourly pending the approval of the criminal history background check for school employees, required transportation training and compliance with P.L. 2018, c5.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS



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- 13. Policy-**Adam Sorchini (Chair), Adam Colicchio, John Barounis and Melissa Mauro Duffy

**14. Executive Session**

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on November 12, 2024 at \_\_\_\_ p.m. to discuss HIB, personnel and items falling under attorney client privilege. It is expected that the minutes will be made public as soon as official action is taken.

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

**15. Return to Public Session**

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

**16. Committee of The Whole—All**

**16a. Approves Superintendent’s Recommendation for HIB Case #2**

RESOLVED, that the Chester Board of Education approves the Superintendent’s recommendation for HIB Case #2

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

**16b. Approves Superintendent’s Recommendation for HIB Case #3**

RESOLVED, that the Chester Board of Education approves the Superintendent’s recommendation for HIB Case #3

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

**16c. Approves Superintendent’s Recommendation for HIB Case #4**

RESOLVED, that the Chester Board of Education approves the Superintendent’s recommendation for HIB Case #4

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_



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Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

**16d. Approves Superintendent's Recommendation for HIB Case #5**

RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for HIB Case #5

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

**16e. Approves Superintendent's Recommendation for HIB Case #6**

RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for HIB Case #6

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

**16f. Approves Superintendent's Recommendation for HIB Case #7**

RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for HIB Case #7

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS

**17. Unfinished Business**

**18. New Business**

**19. Adjournment**

Motion by\_\_\_\_\_

Seconded by\_\_\_\_\_

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS