

REGULAR MEETING
June 10, 2024
MINUTES

1. Call to Order

Sarah Schultz, Board President, called the meeting to order at 6:00 p.m. at the Black River Middle School, 133 North Road, Chester, NJ 07930

2. Sunshine Announcement

Sarah Schultz, Board President, announced that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and location has been sent to the Daily Record and has been posted and filed with the Chester Township and Chester Borough Clerks. The annual meeting calendar has also been sent to each District school and the Chester Post Office. Additionally, the agenda has been posted on the District website prior to the Board meeting.

3. Roll Call

Erick Arostegui	Yes*	Suzanne Dundon	Yes
John Barounis	Yes	Melissa Mauro-Duffy	Yes
Carolyn Byszewski	Yes*	Sarah Schultz	Yes
Adam Colicchio	Yes	Adam Sorchini	Yes
Matthew Downs	Yes	Quorum	Yes

**Arrived at 6:05 p.m.*

4. Pledge of Allegiance

Sara Schultz, Board President, led the Board in the Pledge of Allegiance.

5. Presentations:

- Awards Assembly
- Public Hearing: 2022-2023 HIB Grades Report

6. Administration-Dr. Christina VanWoert and
Peter Frascella Business Administrator/Board Secretary

6a. Superintendent's Report

None

6b. Business Administrator's Report

None

7. President's Comments

None

8. Public Commentary

None

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9. Approval of Minutes

9a. Approves Meeting Minutes from May 14, 2024 and May 29, 2024

RESOLVED, that the Chester Board of Education approves the Regular meeting minutes of the meeting held on May 14, 2024 and May 29, 2024.

9b. Approves Executive Meeting Minutes from May 14, 2024 and May 29, 2024

RESOLVED, that the Chester Board of Education approves the Executive meeting minutes of the meeting held on May 14, 2024 and May 29, 2024.

Motion by Carolyn Byszewski

Seconded by Melissa Mauro Duffy

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
9-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

10. Committee of The Whole—All

None

11. Buildings, Grounds, Transportation/Finance— Carolyn Byszewski (Chair), Adam

Sorchini, Adam Colicchio and John Barounis

Carolyn discussed ROD Grants, Spill Fund and summer projects.

11a. Approves Bills List

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves payment of the bills list as approved by the Finance Committee.

Bills List	Totals
Payroll 05/15/2024	\$694,199.35
Payroll 05/30/2024	\$860,767.62
Bills List 06/10/2024	\$922,746.71

11b. Approves Monthly Appropriation Transfers for April 2024

RESOLVED, that the Chester Board of Education approves the following transfers within the 2023-2024 budget for the month of April 2024 in compliance with N.J.A.C. 6A: 23A-16.10 (c) 1.; a copy of which is available for public review in the Chester Board of Education Business Office.

11c. Approves Monthly Transfer Report for April 2024

RESOLVED, that pursuant to N.J.A.C. 6A:23A-13.3, the Chester Board of Education approves the Monthly Report of Transfers for April 2024; a copy of which is available for public review in the Chester Board of Education Business Office.

11d. Approves Board Secretary Report for April 2024

RESOLVED, that pursuant to N.J.S.A. 18A:17-9 and N.J.A.C. 6A:23A-16.2(h), the

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Chester Board of Education approves the Report of the Board Secretary for April 2024; a copy of which is available for public review in the Chester Board of Education Business Office.

11e. Approves Board Treasurer Report for April 2024

RESOLVED, that pursuant to N.J.S.A. 18A:17-36, the Chester Board of Education approves the Report of the Treasurer of School Monies for April 2024; a copy of which is available for public review in the Chester Board of Education Business Office.

11f. Approves Certification of Secretary and Treasurer Report for April 2024

RESOLVED, that pursuant to N.J.A.C. 6A:23-16.10 (c) 3, the Board Secretary does certify that no line item account has encumbrances and expenditures which in total exceed the line item appropriation; and

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Chester Board of Education has reviewed for the minutes of this meeting the Board Secretary and Treasurer's monthly financial report for April 2024 and that no major account or fund has been over-expended.

11g. Approves Travel Requests

RESOLVED, that pursuant to N.J.S.A. 18A:11-1 and N.J.A.C.6A:23A and Board Policy 9250 and upon the recommendation of the Superintendent, the Chester Board of Education approves the following travel requests:

Date	Employee Conference/Workshop	Registration- Tuition	Travel Misc.	Estimated Total Expense
06/2-06/28 2024	Ashley Wilhite Lindamood-Bell See Stars Workshop Virtual	\$850.00	\$419.00	\$1269.00
7/10-7/29 2024	Theresa Collins Working Together in Schools: Whole Child, Whole Team Online	\$349.00	\$0.00	\$349.00
7/16-7/19 2024	Danette Lewis Lindamood-Bell Seeing the stars Pro- gram-Symbol Imagery Virtual	\$850.00	\$419.00	\$1269.00
10/24-10/25 2024	Melissa Scherzer 42 nd Annual Autism Conference Atlantic City	\$500.00	\$296.02	\$796.02

11h. Approves Joint Transportation Agreement for the 2024-2025 School Year

WHEREAS, N.J.S.A. 18A:39-11 provides that the Boards of Education of two or more school districts may provide jointly for the transportation of pupils to and from any school or schools within or without the district, and

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RESOLVED, in order to accomplish the above purposes, **Mendham School District** and Chester School District are desirous of entering into this non-profit agreement for the transportation of pupils jointly in accordance with the laws of the State of New Jersey, the rules and regulations of the State Board of Education governing the transportation of pupils.

11i. Approves Renewal of Joint Transportation Trip Agreement (Mendham Twp. BOE)

RESOLVED, that upon the recommendation of the School Business Administrator, the Chester Board of Education approves renewal of Joint Transportation Trip Agreement with Mendham Twp. Board of Education effective July 1, 2024 to June 30, 2025.

11j. Rescind ABC aka Applied Behavioral Counseling, P.C

Approves rescinding Applied ABC aka Applied Behavioral Counseling, P.C. for BCBA and RBT for 2024-2025 School Year.

11k. Approves contract with Applied ABC aka Applied Behavioral Counseling for RBT services for the 2024-2025 school year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Applied ABC aka Applied Behavioral Counseling, P.C. to provide RBT services for the 2024-2025 School Year.

11l. Approves contract with Kit Consulting as a Board-Certified Behavior Analyst (BCBA) for 2024-2025 school year

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Kit Consulting as a Board-Certified Behavior Analyst (BCBA) for 10 hours a week at \$125 per hour for 2024-2025 school year.

11m. Approves contract with Jammin Jen for 2024-2025 school year

RESOLVED, that the Chester Board of Education approves Jammin Jen to provide music therapy for the preschool program at a rate of 4 visits (\$70.00 a session) for a total of \$12,600 for the 2024-2025 school year.

11n. Approves District's Membership and Authorizes Participation

RESOLVED, that the Chester Board of Education accepts the recommendation of the Business Administrator/Board Secretary and approves the District's membership in the **Educational Services Commission of Morris County**, and authorizes the District's participation in the Educational Services Commission of Morris County programs in accordance with fees established for the 2024-2025 school year included schedule and contracts for:

- Cooperative bidding services for the purchase of various goods and services for the 2023-2024 school year as deemed appropriate by the Business Administrator/Board Secretary.
- Transport public, non-public and special education students for the 2024-2025 school year including extended school year programs.
- Health and Environmental Services Cooperative.
- All Non-Public Services funded through State and Federal grants.
- Non-Public Transportation and Aid in Lieu Transportation processing.

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- Occupational and Physical Therapy services, Examination and Classification services, and Speech services.
- Other professional support services offered through this cooperative as may be deemed appropriate by the Business Administrator/Board Secretary.

11o. Approves Contract Renewal of NJSIG (July 1, 2024–June 30, 2025)

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

11p. Approves Purchasing Agent for the 2024-2025 School Year

Resolved the Chester Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a), designates Peter Frascella, School Business Administrator, Board Secretary, as the Qualified Purchasing Agent for the Board of Education and authorizes him to award contracts, in full accordance with the law, for purchases that do not exceed in the aggregate in a contract year the total sum of \$44,000.00 (bid threshold) without public advertising for bids. Furthermore, Peter Frascella is authorized to solicit competitive quotations pursuant to N.J.S.A. 18A:18A-37(a) and to award contracts pursuant to N.J.S.A. 18A:18A-37(c).

The Board of Education, pursuant to N.J.A.C. 5:34-8.3, et seq., further authorizes Peter Frascella to seek either competitive quotations or competitive bids when original determinations of aggregation are found to be more than anticipated or incorrect.

11q. Approves Adopting of the 2024-2025 Purchasing Manual

Resolved the Chester Board of Education further recommends the Purchasing Manual prepared by Peter Frascella, School Business Administrator/Board Secretary, be hereby adopted for the 2024 – 2025 School Year. The manual outlines the proper purchasing practices that are to be followed by all Board of Education employees to be in compliance with the New Jersey State Law and Board of Education Policy.

11r. Approves Designating Public Agency Compliance Officer--Chester Board of Education

In accordance with N.J. A.C. 17:27-3.2 the Board of Education designates Peter Frascella, School Business Administrator, Board Secretary as the Public Agency Compliance Officer for the Chester Board of Education.

The Public Agency Compliance Officer is the liaison between the Chester Board of Education and the State of New Jersey Department of the Treasury, Division of Purchase and Property, Contract Compliance and Audit Unit, EEO Monitoring Program.

The Public Agency Compliance Officer is responsible for administering contracting procedures pertaining to equal employment opportunity regarding the Chester Board of Education and the appropriate contracted vendors.

11s. Approves Cooperative Bidding Services

RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator/Board Secretary and approves the procurement of goods and services through the cooperative bidding services of **Educational Data Services** for the 2024-2025 school year.

11t. Approves Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the **Hunterdon County Educational Services Commission**, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services.

THEREFORE, BE IT RESOLVED, pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency. The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New

11u. Approves Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the **Educational Services Commission of NJ**, hereinafter referred to as the "Lead Agency "has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

THEREFORE, BE IT RESOLVED, as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Chester Board of Education.

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator/Board Secretary is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

11v. Authorizes the Use of State Contracts

WHEREAS, Title 18A:18A-10 provides that, "A board of education, without advertising

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for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property; and

WHEREAS, the Chester Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Chester Board of Education desires to authorize its purchasing agent for the 2023-2024 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE BE IT RESOLVED, that Chester Board of Education does hereby authorize the District Purchasing Agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property

11w. Approves HBCBSNJ and Delta Dental Plans Renewals

RESOLVED that the Chester Board of Education approves the Horizon Blue Cross Blue Shield of New Jersey Health Plan and Delta Dental Plan renewals for the 2024-2025 school year per attached summary prepared by Brown & Brown Benefit Advisors

11x. Approves Brown & Brown Benefit Advisors for the 2024-2025 School Year

Resolved that the Chester Board of Education approves Brown & Brown Benefit Advisors, Inc., as the Board's Broker-of-Record for our group medical, prescription drug, and Delta dental insurance programs. Brown & Brown Benefit Advisors, Inc. is authorized to act on behalf of the Board in all matters related to these programs in an amount not to exceed \$72,000 (same rate as last year).

11y. Approves Phoenix Advisors

Resolved that the Chester Board of Education approves Phoenix Advisors, LLC as Financial Advisor at an amount not to exceed \$1,000 for the 2024-2025 school year. Special project proposals will be Board approved as needed.

11z. Approves Anticipated Contracts to be Renewed, Awarded or Expired Contracts

Pursuant to PL 2015, Chapter 47 the Chester Board of Education intends to renew, award or permit to expire contracts (a copy of which is available for public review in the Chester Board of Education Business Office) previously awarded by the Chester Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et seq, N.J.A.C. Chapter 23 and Federal Uniform Administrative Requirements 2CFR, Part 200.

11aa. Approves OMB Mileage Rate

Resolved, the Chester Board of Education approves the rate of reimbursement for mileage allowed for employees traveling by personal automobile on official business established through budget language in the state's Annual Appropriations Act each year. The rate for FY23 is \$.47/mile which is the same rate as FY24.

11bb. Approves Year-End Deposit to Capital Reserve

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Chester Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve Account at year end; and

WHEREAS, the Chester Board of Education has determined an amount not to exceed \$1,200,000 may be available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED, that the Chester Board of Education hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

11cc. Authorizes Payment of Summer Bills

RESOLVED, that the Chester Board of Education authorizes the Business Administrator/Board Secretary to pay bills and make necessary transfers during June through August 2024 with advice and consent of the Finance Committee; these bills to be approved at the next regularly scheduled Board of Education meeting.

11dd. Approves School Trips (BRMS)

RESOLVED, that the Chester Board of Education approves the following school trips for the 2024-2025 school year for Black River Middle School:

Field Trip	Location	Grade/Group
Meadowbrook Day Camp	Long Valley	7 th Grade
West Morris Central HS	Chester	District Chorus
Mendham HS	Mendham	Articulation Concert
Morristown Unitarian Fellowship	Morristown	GIST-Spelling Bee-6 th , 7 th , 8 th
Drew University	Madison	Jr. Model UN
Long Valley Middle School	Long Valley	STEM Showcase
Mendham HS	Mendham	District Band Concert
Morristown Unitarian Fellowship	Morristown	Workshop on the Arts
Camp Bernie	Port Murray	PEER Leaders
Chester Pool	Chester	LEAD
Mendham HS	Mendham	District Strings Concert
TD Ballpark	Bridgewater	6 th Grade LEAD
Dorney Park	Allentown, PA	Band/Chorus Competition
Bronx Zoo	Bronx, NY	7 th Grade
Washington, DC	Washington, DC	8 th Grade
Dickerson Elementary	Chester	8 th Grade Graduation Practice
Dickerson Elementary	Chester	Band-8th Grade Graduation Practice

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Jr. Model UN	Madison	GIST- 8 th grade
Workshop of the Arts	Morristown	GIST-8 th , 7 th , 6 th

11ee. Approves BCBA

RESOLVED, that the Chester Board of Education approves Caroline Linfante of Kit Consulting as a Board-Certified Behavior Analyst (BCBA) for 10 hours a week at \$125 per hour for a total cost not to exceed \$50,000.00 for the 2024-2025 school year.

11ff. Approves Camp Achieve/Camp Success Van Routes

RESOLVED, that pursuant to N.J.A.C. 6:21-13.1 et seq. and Board of Education Policy 3541.1 and 3541.33, the Chester Board of Education approves the 2024 Camp Achieve van routes.

11gg. Approves the ESY Tuition Contract with Mendham Borough Board of Education

RESOLVED, that the Chester Board of Education accept the ESY Tuition Contract with Mendham Borough Board of Education. Agreement shall be in effect for the 2023-2024 Extended School Year. The services will commence July 8, 2024 and terminate on August 8, 2024. The cost for the student will be \$3,810.00.

Motion by Melissa Mauro Duffy

Seconded by Erick Arostegui

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
9-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

12. Curriculum/Governance/Personnel— Melissa Mauro Duffy (Chair), Erick Arostegui, Suzanne Dundon and Matthew Downs

12a. Approves Custodian (Shero)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Martin Shero as a custodian effective June 11, 2024 through June 30, 2024 at a salary of \$44,630 prorated and annual night stipend of \$880.00 pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

12b. Approves Home Instruction (Gilbert)- Revised from 5/14/24 Agenda

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jean Gilbert to provide home instruction to nonpublic student for up to 10 hours weekly effective April 24, 2024 for the remainder of the 2023-2024 school year to be paid the contracted home instruction rate **revised from \$50 per hour to \$55 per hour.**

12c. Approves Professional Work (Getto)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Dickerson Nurse Kat Getto for up to 40 hours of summer prep work to be paid the professional rate of \$62 per hour as determined by Schedule "B" of the Agreement between The Chester Board of Education and The Chester Education Association.

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- 12d. Approves Tenured Teacher for the 2024-2025 School Year-Revised from 5/14/24**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following tenured teacher for the 2024-2025 school year.

Bragg Employee	Guide/Step	Salary	Tenure Stipend	Longevity Stipend	Total Salary
Karen Andolina	MA Step 17 (.5)	\$39,667.50	\$300.00	\$300.00	\$40,267.50

- 12e. Approves Substitute Nurses**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following substitute nurses for the 2024-2025 school year at a daily rate of \$250.00:

Sally Ahmadi RN
Jean Farley RN
Maaike Haight RN
Veronica Lifshyts RN
Jen Rosario RN
Kelly Strickland RN

- 12f. Approves Cafeteria Aides for the 2024-2025 School Year- Revised from 5/14/24**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following bus Cafeteria Aides for the 2024-2025 school year:

Name	Title	Salary
Katherine Colonna	Dickerson Cafeteria Aide	\$5,655.06
Egidia Sciarrello	Bragg Cafeteria Aide	\$5,929.41

- 12g. Approves School Business Administrator Employment Contract (Frascella)**
RESOLVED that upon the recommendation of the Superintendent, the Chester Board of Education approves the School Business Administrator Employment contract for Peter Frascella for the period from July 1, 2024 through June 30, 2025.

- 12h. Approves 1 Prep day for Summer Scholars Program Teachers**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers for one prep day for the 2024 Summer Scholars program, at the professional rate of \$62 for 3.5 hours.

Colleen Cahill	Dana Militante
Linda Blazier	Lauren Allen
Valerie Lemp	Kira Steinmark
Nicole Polkowski	Christa Bedkowski

- 12i. Approves Bragg Teacher (Fazio)**
RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Kylie Fazio as a Bragg teacher effective August 26, 2024 at an annual salary of \$57,495.00 with benefits pending approval of criminal history background check for school employees and compliance with NJ P.L.2018, c5.

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12j. Accepts Resignation (Mikos)

RESOLVED, that the Board of Education accepts the resignation of Dickerson Literacy Aide Cheryl Mikos effective June 18, 2024.

12k. Approves Additional Hours (Guli)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves 10 additional hours for Danielle Guli, Summer Scholars Secretary at the professional rate of \$62 per hour.

12l. Approves Substitute for Summer Scholars (Pigott)

RESOLVED, that upon the recommendation of the Superintendent, that the Chester Board of Education approves Alison Pigott as substitute teacher for the 2024 Summer Scholars program at the professional hourly rate of \$62.

12m. Approves Camp Achieve Related Arts Teacher (Rodriquez)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Cinthia Rodriguez as Related Arts Teacher for the Camp Achieve/Camp Success summer program from July 8, 2024 through August 8, 2024, at \$62 per hour (plus one prep day) for up to 4.5 hours (2 days a week):

12n. Approves 2024-2025 Preschool Curriculum Work

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following staff members for 2024-2025 preschool curriculum work at the contracted professional hourly rate of \$62.00 for 4 hours for a total of \$248.00 each.

Liz Madinabeitia
Jennifer Christal

12o. Approves Teacher for Translation (Capan)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Gretchen Capan to translate documents from English to Spanish for up to 10 hours monthly at the professional hourly rate of \$62 for the 2024-2025 school year.

12p. Approves Nurse for Out of District Student (Haight)

RESOLVED, that the Chester Board of Education approves Maaike Haight to provide nursing services to student # 20496, for up to five hours daily at the rate of \$62.00 an hour for the 2024-2025 school year.

12q. Approves Home Instruction

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the following teachers to provide home instruction to student #21088 up to 10 hours a week effective May 20, 2024 for the remainder of the 2023-2024 school year at the contracted rate of \$50 per hour.

Lauren Marianino

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Sarah Kozlowski

12r. Approves Home Instruction (Gilbert)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Jean Gilbert to provide home instruction to student #20922 up to 10 hours a week effective 5/20/24 for the remainder of the 2023-2024 school year at \$55 per hour.

12s. Approves Counseling (Scherzer)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves the Dr. Melissa Scherzer to provide counseling services to student #21088 at the contracted rate for the remainder of the 2023-2024 school year and the ESY.

12t. Approves Home Instruction (Warren)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Sarah Warren to provide home instruction to student #19319 up to 10 hours a week effective 5/20/24 for the remainder of the 2023-2024 school year at the contracted rate of \$50 per hour.

12u. Approves CST Member to Complete Summer Evaluations (Scherzer)

RESOLVED, that upon the recommendation of the Superintendent, the Chester Board of Education approves Dr. Melissa Scherzer to complete summer evaluations for up to 30 hours (5 cases) from July 1, 2024 through August 22, 2024 at the professional hourly rate of \$62.

12v. Approves Leave of Absence (Employee #1378)

RESOLVED: that the Board of Education approves the following revised leave of absence for employee # 1378:

Leave / FMLA Start Date	01/08/24
Accumulated Sick Days (Applied)	53
NJFLA Start Date	03/11/24
FMLA/NJFLA Unpaid	04/10/24
Date of Return (Anticipated)	06/10/24

Motion by John Barounis

Seconded by Carolyn Byszewski

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
9-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

13. Policy-Adam Sorchini (Chair), Adam Colicchio, John Barounis and Melissa Mauro Duffy

Adam discusses policy before the Board before the second reading.

13a. Approves Second Reading and Adoption of Policy 9250 Expenses and Payment Procedures

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves second reading and adoption of Policy 9250 Expenses and Payment Procedures.

13b. Approves Second Reading and Adoption of Policy 4123 Classroom Aides

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves second reading and adoption of Policy 4123 Classroom Aides.

13c. Approves Second Reading and Adoption of Policy 4131/4131.1 Staff Development, In-service, Visitations and Conferences

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves second reading and adoption of Policy 4131/4131.1 Staff Development, Inservice, Visitations and Conferences.

13d. Approves Second Reading and Adoption of Policy 5125 Student Records

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves second reading and adoption of Policy 5125 Student Records.

13e. Approves Second Reading and Adoption of Policy 3260/3270 Sale and Disposal of Books, Equipment and Supplies, Licensing and Rental of Property-Policy and Regulations

RESOLVED, that upon the recommendation of the Superintendent, the Board of Education approves second reading and adoption of Policy 3260/3270 Sale and Disposal of Books, Equipment and Supplies, Licensing and Rental of Property-Policy and Regulations.

Motion by John Barounis

Seconded by Carolyn Byszewski

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
9-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

14. Executive Session

RESOLVED, that pursuant to NJS.A. 10:4-12 and 10:4-13 the Chester Board of Education holds a closed session on June 10, 2024 at 7:40 p.m. to discuss HIB, personnel and items falling under attorney client privilege. It is expected that the minutes will be made public as soon as official action is taken.

Motion by Melissa Mauro Duffy

Seconded by Adam Sorchini

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
9-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

15. Return to Public Session

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Upon the motion of Adam Colicchio and seconded by Carolyn Byszewski the Board returned to Public Session at 8:45 p.m.

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
9-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

16. Committee of The Whole—All.

16a. Approves Superintendent's Recommendation for HIB Case # 14

RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for HIB Case # 14

Motion by John Barounis

Seconded by Erick Arostegui

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
9-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

16b. Approves Superintendent's Recommendation for HIB Case # 15

RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for HIB Case # 15

Motion by Adam Colicchio

Seconded by Melissa Mauro Duffy

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
9-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

16c. Approves Superintendent's Recommendation for HIB Case # 16

RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for HIB Case # 16

Motion by Adam Colicchio

Seconded by Carolyn Bysewski

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
9-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

16d. Approves Superintendent's Recommendation for HIB Case # 17

RESOLVED, that the Chester Board of Education approves the Superintendent's recommendation for HIB Case # 17

Motion by Carolyn Byszewski

Seconded by Adam Sorchini

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
9-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

17. Unfinished Business

None

18. New Business

CHESTER BOARD OF EDUCATION

None

19. Adjournment

There being no further business to discuss, upon the motion of Melissa Mauro Duffy and seconded by Matthew Downs the Board considered a motion to adjourn at 9:00 p.m.

Roll Call Vote	EA	JB	CB	AC	MD	SD	MMD	SS	AS
9-0	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

Respectfully Submitted,



Peter Frascella
Board Secretary