

Saucon Valley School District

Regular Meeting of the Board of Education

December 3, 2024

High School Audion



Welcome to the meeting of the Saucon Valley School Board. Our objective is to serve the students, parents, and residents of our community. You are an important part of this meeting, and we look forward to your questions and comments.

We are all here for the same reason. All opinions are welcomed and equally valuable. Our only request is that we address each other with civility and respect. Our courtesy toward each other is the best way to show our students how much we respect them as well.

Notice to Public - This is to notify all in attendance at the Saucon Valley School Board meeting that the district is video and audio-taping the meeting, and the meeting will be posted for public viewing according to district policy.

Agenda

6:15 pm – Executive Session for the purpose of discussing a student disciplinary matter and a legal issue.

- I. **Call to the Order** – _____, *President, presiding*
- II. **Motion to Approve Agenda**
- III. **Announcement of Executive Session** – Student disciplinary matter and legal issue.
- IV. **Approval of Minutes** – November 12, 2024
- V. **Recognition** – None
- VI. **Presentation** – High Academic Achievement Recognition:
Sarah Bocchini (10th), Kyle Chi (11th), Stephan Goudsouzian (11th),
Gavin Laslow (9th), Alex Morawski (11th), Ryan Pakzad (10th)
Nitya Thakkar (11th), Stella Graf (4th)
- VII. **High School SGA Representative’s Report**
- VIII. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
- IX. **Courtesy of the Floor to Visitors – Agenda Items Only** – *Visitors should state their name and address.*
- X. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$880,525.24
 - B. Cafeteria Expenditures – \$27,936.39
 - C. Health Benefits – \$1,096,001.41
 - D. Capital Projects – None

Recommendations for Approval

Presentation of Bills

1. Approve the above Presentation of Bills.

Recommendation: To approve all motions and recommendations in the Presentation of Bills.

XI. Treasurer’s Report – Donald Carpenter/David Bonenberger

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report - None
- C. Budget Transfers – \$1,600.00
- D. Middle School Activity Report – None
- E. High School Activity Report – None

Recommendations for Approval

Treasurer’s Report

- 1. Approve the above Treasurer’s Report.

Recommendation: To approve all motions and recommendations in the Treasurer’s Report.

XII. AGENDA ITEMS

A. Education

Items/Projects for Discussion

- A. None

Affiliation Agreement - Northampton Community College

- 1. Approve the attached agreement between Saucon Valley School District and Northampton Community College regarding the participation of NCC students in practicum experiences or student teaching at SVSD.

First Reading of Policy 918

- 2. Approve the first reading of the following policy:
918 – Title I Parent and Family Engagement

SVFEI Mini-Grants

- 2. Approve the following 2024-25 mini-grants sponsored by the Saucon Valley Foundation for Educational Innovations:

Small Grants

- Big Panthers, Little Panthers – Peaceful Panther Garden (\$3,000.00)
- Fashion (\$2,000.00)
- Community-Based Instruction (\$1,200.00)
- Manhattan School of Music (\$1,500.00)
- Indoor Percussion Championship (\$1,200.00)

Recommendation: To approve all motions and recommendations as listed above in Education

B. Personnel

Items/Projects for Discussion

- A. None

Recommendations for Approval**Human Resources Generalist**

1. Approve Allison Mercovich as a Human Resources Generalist at a salary of \$58,500.00 with benefits per the Act 93 Compensation and Benefits Plan, effective immediately.

Resignation

2. Approve the resignation of Jessica Rasich, middle school administrative assistant and district photographer, effective November 12, 2024.

2024-2025 Day to Day Substitute Teacher

3. Approve Nicole Marceca as an addition to the substitute teachers list for the 2024-2025 school year.

Support Staff Resignation

4. Approve the resignation of Ashlynn Petrie, paraprofessional; her last day was November 21, 2024.

2024-2025 Athletic Coaches

5. Approve the following
 - Leah Santoro – Girls Asst. Basketball Coach - \$1,500.00
 - Matt Omdahl- Assistant Varsity Field Hockey - \$1,000.00
 - Doug Chambers- Head MS Field Hockey - \$3,200.00
 - Gianna Corda – Competition Cheer Coach - \$3,000.00
 - Marcus Lazaro - Junior High Wrestling Coach - Volunteer
 - Chad Saylor – Unified Bocce Coach - \$1,000.00
 - Mark Quinn – Boys Asst. Basketball Coach - \$3,500.00
 - Anthony Brinkley – Boys Asst. Basketball Coach - \$3,150.00
 - Alex Parker – Boys Asst. Basketball Coach - \$3,150.00

Recreational Swim Membership Lifeguards

6. Approve Ellie Brown, Jerik Lesser and Angelina Dechert as Recreational Swim Membership Lifeguards for the 2024-2025 season at \$13.00/hour for lifeguarding and \$15.00/swim lesson, no benefits, pending completion of employment paperwork.

2024-2025 Yearbook Advisor

7. Approve Koray Girton as the 2024-2025 Yearbook advisor with a stipend of \$1,500.00.

Recommendation: To approve all motions and recommendations as listed above in Personnel.

C. Facilities

Items/Projects for Discussion

- A. Facilities Committee Summary – November 13, 2024

Surplus Obsolete

- 1. Approve the attached lists of Surplus/Obsolete items.

Recommendation: To approve all motions and recommendations as listed above in Facilities.

D. Finance

Items/Projects for Discussion

- A. Finance Committee Summary – November 13, 2024

2024-2025 Budget Timeline for the 2025-2026 School Year

January 30, 2025 (110 days prior to primary election) - *District Deadline* to have the 2025-2026 Proposed Preliminary Budget available for public inspection or adopt a Resolution not to raise the rate of any tax by more than its index.

February 4, 2025 (5 days after Resolution adoption) – *District Deadline* to submit adopted Resolution and proposed tax rate increases to the Department of Education.

February 9, 2025 (10 days prior to Preliminary Budget adoption deadline) – *District Deadline* to give public notice of intent to adopt the 2025-2026 Preliminary Budget unless a Resolution was adopted indicating that it will not raise the rate of any tax by more than its index.

February 19, 2025 (90 days prior to primary election) – *District Deadline* to adopt the 2025-2026 Preliminary Budget unless a Resolution was adopted.

February 24, 2025 (85 days prior to primary election) – *District Deadline* to submit the 2025-2026 preliminary Budget containing proposed tax rate increases to the Department of Education.

May 31, 2025 - *District Deadline* to adopt the 2025-2026 proposed final budget and upload the signed Certification of Use of PDE-2028 into the Consolidated Financial Reporting System application.

June 10, 2025 (20 days prior to final budget adoption deadline) – *District Deadline* to make the 2025-2026 Proposed Final Budget available for public inspection on PDE-2028.

June 20, 2025 (10 days prior to final budget adoption deadline) – *District Deadline* to offer public notice of its intent to adopt the 2025-2026 final budget.

Index Resolution

- 1. Approve Resolution 2025-26, which states that the Saucon Valley School District will not increase any school district tax for the 2024-25 school year at a rate that exceeds the Index published by the Department of Education and the Pennsylvania Bulletin.

Purchase of Bus and Van *

- 2. Approve the purchase of one 2025 Chevrolet Express 10-passenger van for \$61,789.00 from Bonner Chevrolet and one 2026 Blue Bird Vision 72-passenger Bus for \$123,910.00 from Brightbill Body Works.

Prom Contract

3. Approve the attached contract with Americus Hotel for the 2026 Prom, pending review and approval of the district solicitor.

Recommendation: To approve all motions and recommendations as listed above in Finance.

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte*
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta*

F. Northampton Community College – *Susan Baxter*
(Meetings are on the first Thursday of every month)

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar*
(Meetings are on the first Tuesday of every month)

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad*
(Meetings are on the fourth Wednesday of every month)

I. PSBA Representative – *Donald Carpenter*

J. New Business

K. Old Business

XIII. Citizens' Inquiries and Comments – *Visitors should state their name and address.*

XIV. Announcements

Future Meetings ~

December 17, 2024 – 7 pm – Business Meeting – High School Audion

XV. Motion to Adjourn Meeting

The Saucon Valley School District does not discriminate on the basis of race, color, national origin, age, sex, or handicap.

The Business Meeting of the Board of Directors of the Saucon Valley School District was held on Tuesday, November 12, 2024, in the High School Audion. Present were Directors William Broun, Donald Carpenter, John Conte, Vivian Demko-online, Cedric Dettmar, Dr. Laurel Erickson-Parsons, Tracy Magnotta-online, Dr. Shamim Pakzad, and Jay Santos. Also present were Judith Riegel, Board Secretary; Mark Fitzgerald, District Solicitor; and Jaime Vlasaty, Superintendent.

- I. **Call to the Order** – 7:04 pm - *Dr. Shamim Pakzad, President, presiding*
- II. **Pledge of Allegiance**
- III. **Recording of Attendance** – *Judith Riegel, Board Secretary*
9-present, 0-absent
- IV. **Motion to Approve Agenda** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the agenda. Vote: 9-yes, 0-no
- V. **Announcement of Executive Session** – Student Disciplinary Matter and Legal Issue
- VI. **Approval of Minutes** – Director Conte, seconded by Director Erickson-Parsons, moved to approve the minutes of October 22, 2024. Vote: 9-yes, 0-no
- VII. **Recognition** – High Academic Achievement Recognition:
Gavin Laslo, Stella Graf, Truman Eustace, and Violet Whitley
- VIII. **Presentation** – None
- IX. **High School SGA Representative’s Report** – Peter Albano, SGA Vice-President
- X. **Superintendent’s Report** – *Jaime Vlasaty, Superintendent*
Superintendent Vlasaty had Robert Frey present a comparison of the expenditures of the Theater, Music, Athletics, and Club Budgets. She also introduced the Rachel’s Challenge. Information will be sent to the district soon. Lastly, Superintendent Vlasaty showed the mockup of the district mascot costume that the district would like to purchase.
- XI. **Courtesy of the Floor to Visitors – Agenda Items Only** – None
- XII. **Presentation of Bills** – *David Bonenberger*
 - A. General Expenditures – \$ 562,675.94
 - B. Cafeteria Expenditures – \$ 36,607.54
 - C. Health Benefits – None
 - D. Capital Projects – None
 1. Approve the above Presentation of Bills.
Director Conte, seconded by Director Dettmar, moved to approve the Presentation of Bills. Vote: 9-yes, 0-no

XIII. Treasurer's Report – Donald Carpenter/David Bonenberger

- A. Cash Investment and Bond Activity - None
- B. Condensed Board Summary Report – None
- C. Budget Transfers – \$8,271.25
- D. Middle School Activity Report – None
- E. High School Activity Report – None

1. Approve the above Treasurer's Report.

Director Dettmar, seconded by Director Erickson-Parsons, moved to approve the Treasurer's Report. Vote: 9-yes, 0-no

XIV. AGENDA ITEMS**A. Education**

- A. District Data Presentation – Dr. Lensi Nikolov
- B. Academic & Personnel Committee Meeting Summary – 11/6/2024

1. Approve the attached list of Conference/Travel requests.

Director Erickson-Parsons, seconded by Director Carpenter, moved to approve Education Item #1. Vote: 9-yes, 0-no

B. Personnel

1. Approve the transfer of Mary Seip from a Non-Instructional Paraprofessional to an Administrative Assistant, AA3, hourly rate remains the same at \$20.38, with benefits per the current Administrative Assistants Compensation and Benefits Plan, effective November 13, 2024.
2. Approve the resignation of Kendra Schessler as the elementary administrative assistant effective October 28, 2024.
3. Approve Calista Unger as an Administrative Assistant at an hourly wage of \$18.72, AA3 with benefits per the current Administrative Assistants Compensation and Benefits Plan, pending completion of employment paperwork.
4. Approve the following additions to the substitute teachers list for the 2024-2025 school year:

James Matlack	Sara Mantoni
Lori Ramsey	Dylan Young
5. Approve the following game workers for the 2024-2025 school year:

Regina Albano
Penny Lauer

D. Finance

1. Approve the MOU with the MY Learning Group/ American Red Cross for lifeguard instructor certification and lifeguard certification.
2. Approve to enter into a contract with Street Characters, Inc. to design and produce a Saucon Valley School District Panther mascot, not to exceed \$12,600.00, pending review and approval of the district solicitor.
3. Approve the attached agreement with Hercules Achievement, LLC. to print and bind the 2024-2025 edition of the Saucon Valley High School yearbook.

Director Erickson-Parsons, seconded by Director Conte, moved to approve Finance Items #1-3. Vote: 9-yes, 0-no

E. Community Updates

- **Hellertown/Lower Saucon Chamber of Commerce** – *John Conte* - None
- **Saucon Valley Foundation for Educational Innovation** – *Tracy Magnotta* – Teacher Tribute Program

F. Northampton Community College – *Susan Baxter* – NCC has seen a 5% growth for the 3rd consecutive year and the Winter class registration is open.

G. Bethlehem Area Vo-Tech School – *Vivian Demko & Cedric Dettmar* BAVTS is doing their annual Thanksgiving baskets for the needy. They are looking for donations.

H. Colonial Intermediate Unit – *Dr. Shamim Pakzad* – Dr. Pakzad gave the report to the board members.

I. PSBA Representative – *Donald Carpenter* - None

J. New Business – Mr. Broun discussed the development of the district website.

K. Old Business - None

XV. Citizens’ Inquiries and Comments – *S. McCarthy* – spoke about her visit to BAVTS.

XVI. Announcements

Future Meetings ~

December 3, 2024 – 7 pm – Reorganization & Business Meeting – High School Audion

XVII. Motion to Adjourn Meeting – Board President Pakzad adjourned the meeting at 9:32 p.m.

ATTEST _____

Secretary

President

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 11/20/2024 - 12/04/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		AHOLD FINANCIAL SERVICES	GIANT		245.84
		BERKS COUNTY INTERMEDIATE UNIT			340.00
		BETHLEHEM AREA SCHOOL DISTRICT			4,140.99
		C.J. WAGNER BOWLING SUPPLIES			14.25
		CARBON-LEHIGH I.U. #21			74,515.67
		COMMONWEALTH OF PA			35.00
		CREST/GOOD MFG. CO	Supplies		60.40
		D & J SPORTS	SUPPLIES SWIMMING GIRLS VAR	SUPPLIES SWIMMING BOYS VARSITY	553.45
		FOLEY INCORPORATED			123.73
		GROVE CITY SCHOOL DISTRICT	PROFESSIONIAL ED SERVICES		4,800.00
		HYDRA-NUMATIC SALES CO.	Maintenance Agreement Renewal		740.25
		KEYSTONE COLLECTIONS GROUP			23.50
		KIDSPACE CHILDREN'S HOSPITAL			200.00
		LANGUAGE LINE SERVICES			35.15
		MESKO GLASS & MIRROR CO. INC.			225.00
		MIND OF THE ATHLETE, LLC			8,333.22
		MKSD ARCHITECTS			3,840.00
		NORTHERN NURSERIES INC	Infield Mix		9,864.90
		PENNSYLVANIA ONE CALL			125.00
		PENNSYLVANIA YOUTH THEATRE			1,613.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL **Payment Dates:** 11/20/2024 - 12/04/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		SERVICE ELECTRIC TELEPHONE CO.			1,146.23
		STAGE ACCENTS	Chamber Choir Performance Clothing		1,457.92
		THE PENNSYLVANIA CYBER CHARTER SCHOOL			48,782.46
		ELAN FINANCIAL SERVICES	CREDIT CARD BILL TIMS		20.00
		LVSSAF	OTHER LIABILITIES		280.00
		AFLAC	DED: AFLA - Full Payroll Pay Date: 11/27/2024	DED: AFLA - Full Payroll Pay Date: 11/14/2024	99.81
		BUCKS COUNTY INTERMEDIATE			3,355.00
		Cavalcade of Bands			75.00
		EAHS CHOIR			418.00
		FOLEY INCORPORATED			446.59
		HERTZ FURNITURE SYSTEMS CORP.	SUPPLIES - ACCESS		389.59
		LONG ISLAND QUIZ BOWL ALLIANCE			300.00
		LOWE AND MOYER GARAGE INC.	Supplies		363.25
		ROHRER BUS SALES INC.	Supplies		982.01
		Rug-Ed Products Inc.	iPad Case Supplies		5,280.00
		SBP CONSULTING INC.	TACT2 WORKBOOKS		352.00
		SERVICE TIRE TRUCK CENTERS	Supplies		1,143.80
		STAGE ACCENTS	SUPPLIES - ACTIVITIES 9-12		117.68
		STRAUSS PAULINE	SENIOR CITIZENS TAX REBATE		300.00
		UNITED ART & EDUCATION	Art Supplies		58.16

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 11/20/2024 - 12/04/2024

Payment Categories: Regular Checks
Sort: Payment Number

10 - GENERAL FUND	175,196.85
Grand Total All Funds	175,196.85
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	175,196.85
Grand Total Virtual Payments	0.00
Grand Total All Payments	175,196.85

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 11/20/2024 - 12/04/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		21ST CENTURY CYBER CHARTER SCHOOL			8,676.31 <i>D</i>
		ALL PHASE ELECTRIC SUPPLY	Supplies		700.00 <i>D</i>
		AMAZON CAPITAL SERVICES	Class Supplies for tech ED- Blanket PO	Rechargeble Battery Packs	1,639.29 <i>D</i>
		ARTS ACADEMY CHARTER SCHOOL			10,522.60 <i>D</i>
		ARTS ACADEMY ELEMENTARY CHARTER SCHOOL			3,411.02 <i>D</i>
		ASCENDANCE TRUCKS PENNSYLVANIA LLC	Supplies		900.56 <i>D</i>
		BAVTS	VO-TECH TUITION 9-12		142,185.00 <i>D</i>
		BAYADA HOME HEALTH CARE			2,518.75 <i>D</i>
		CARDINAL POINT SECURITY GROUP			6,618.25 <i>D</i>
		CENTER STAGE LIGHTING & RIGGING INC.			1,470.00 <i>D</i>
		CHRIN HAULING INC	Trash and Recycling		4,960.00 <i>D</i>
		COMMONWEALTH CHARTER ACADEMY			91,510.38 <i>D</i>
		DEBORAH KIMBALL	Reimbursement for Giant/BJ's/Costco for cooking		153.47 <i>D</i>
		DECKER EQUIPMENT/SCHOOL FIX			182.86 <i>D</i>
		EVERDRIVEN TECHNOLOGIES LLC			6,130.71 <i>D</i>
		EXECUTIVE EDUCATION ACADEMY CHARTER SCHOOL			8,679.12 <i>D</i>
		GENERAL HEALTHCARE RESOURCES LLC			2,168.14 <i>D</i>
		HOGAN LEARNING ACADEMY, LLC			9,310.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 11/20/2024 - 12/04/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		HOUGHTON MIFFLIN HARCOURT PUBLISHING CO.	Math in Focus Fact Fluency Boo		873.48 <i>D</i>
		J.W. PEPPER & SON INC.	Blanket PO for Choir		61.28 <i>D</i>
		KELLY SERVICES INC	PROFESSIONAL EDU SVC		49,964.54 <i>D</i>
		LEHIGH VALLEY ACADEMY REGIONAL CHARTER SCHOOL			49,328.90 <i>D</i>
		LEHIGH VALLEY DUAL LANGUAGE CHARTER SCHOOL			4,833.34 <i>D</i>
		LINCOLN LEADERSHIP ACADEMY CHARTER SCHOOL			4,833.34 <i>D</i>
		LOGAN KIRIPOSKI INC.	Agreement Renewal		475.00 <i>D</i>
		MELMARK	PROFESSIONAL EDU SVC		47,747.00 <i>D</i>
		MOTIVATE ME APPAREL & CUSTOM PRINTING	Archery t-shirts		309.00 <i>D</i>
		MUSIC & ARTS	Instrument Repair		1,085.55 <i>D</i>
		PARTS TOWN, LLC	Supplies		110.62 <i>D</i>
		RACEWAY CHEVROLET			464.32 <i>D</i>
		RAYMOND BARATTA	Reimbursement for Padlet		99.99 <i>D</i>
		REACH CYBER CHARTER SCHOOL			9,956.21 <i>D</i>
		RIVERO RUBEN	Gimkit Refund	Refund for Quizlet	95.87 <i>D</i>
		ROBERTO CLEMENTE CHARTER SCHOOL			5,665.06 <i>D</i>
		RUIZ MANUELA	refund for kahoot	Refund for Quizlet	83.87 <i>D</i>
		SCHOOL SPECIALTY, LLC.	Worms		131.30 <i>D</i>
		SEVEN GENERATIONS CHARTER SCHOOL			18,200.57 <i>D</i>
		SOLIANT HEALTH			4,050.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 11/20/2024 - 12/04/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		SPANGLER & BOYER MECHANICAL INC.	Maintenance Agreement Renewal	Repairs/Maintenance	937.50 <i>D</i>
		STEVE WEISS MUSIC	Gong Stand		994.90 <i>D</i>
		SV EDUCATIONAL SUPPORT PROFESSIONALS	SUPPORT STAFF DUES W/H PAYABLE		1,011.34 <i>D</i>
		SYSCO OF CENTRAL PA			267.45 <i>D</i>
		THE LEHIGH VALLEY CHARTER H.S. FOR THE ARTS INC.			28,967.56 <i>D</i>
		TOMLINSON BOMBERGER	Field Maintenance		992.50 <i>D</i>
		TuWay Communications			3,978.50 <i>D</i>
		UGI UTILITIES INC			9,097.66 <i>D</i>
		WEX HEALTH INC			331.80 <i>D</i>
		SUN LIFE ASSURANCE COMPANY OF CANADA	ASSURANT VOL LIFE INS W/H		593.82 <i>D</i>
		AGORA CYBER CHARTER SCHOOL			2,723.60 <i>D</i>
		ALL PHASE ELECTRIC SUPPLY	Supplies		960.00 <i>D</i>
		AMAZON CAPITAL SERVICES	SUPPLIES	Tech Supplies	4,880.08 <i>D</i>
		AMERICHEM	Supplies		712.26 <i>D</i>
		ASCENDANCE TRUCKS PENNSYLVANIA LLC	Supplies		2,275.27 <i>D</i>
		BAYADA HOME HEALTH CARE			487.50 <i>D</i>
		CARDINAL POINT SECURITY GROUP			5,934.00 <i>D</i>
		COLONIAL INTERMEDIATE UNIT #20			40,004.34 <i>D</i>
		Complete Document Solutions, PA, LLC			1,317.71 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 11/20/2024 - 12/04/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		CONSTELLATION ENERGY GAS SERVICES LLC			4,221.20 <i>D</i>
		CURRICULUM ASSOCIATES INC.	PHONICS MATERIALS		302.40 <i>D</i>
		DEBORAH KIMBALL	Reimbursement for Giant/BJ's/Costco for cooking		363.18 <i>D</i>
		EAS WATER COFFEE PAPER			227.59 <i>D</i>
		EI US LLC			143.64 <i>D</i>
		EVERDRIVEN TECHNOLOGIES LLC			13,502.60 <i>D</i>
		GENERAL HEALTHCARE RESOURCES LLC			1,118.79 <i>D</i>
		HILLENDALE ASSOCIATES, INC.			1,260.00 <i>D</i>
		INTEGRITEC INC.	Maintenance		479.17 <i>D</i>
		INTERSTATE BATTERY OF ALLENTOWN	Supplies		1,279.60 <i>D</i>
		J.C. EHRlich	Maintenance Agreement Renewal		588.10 <i>D</i>
		KEITHS LOCK & DOOR SERVICE			2,635.50 <i>D</i>
		KEYSTONE FIRE AND SECURITY	Maintenance Agreement Renewal		560.00 <i>D</i>
		MICROBAC LABORATORIES INC.	Pool Testing		249.48 <i>D</i>
		MUSIC & ARTS	Music & Arts Blanket PO Repairs	Blanket PO for Supplies Band Class	652.00 <i>D</i>
		NAPA AUTO PARTS-HELLERTOWN	Supplies		1,424.43 <i>D</i>
		PENNSYLVANIA VIRTUAL CHARTER			6,255.65 <i>D</i>
		PENNWOOD CYBER CHARTER SCHOOL			10,670.75 <i>D</i>
		Saucon True Value	Supplies		514.21 <i>D</i>
		SOLIANT HEALTH			8,100.00 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: GF - FULTON BANK - GENERAL Payment Dates: 11/20/2024 - 12/04/2024

Payment Categories: Direct Deposits
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		SV EDUCATIONAL SUPPORT PROFESSIONALS	SUPPORT STAFF DUES W/H PAYABLE		1,022.47 <i>D</i>
		SYSCO OF CENTRAL PA			203.01 <i>D</i>
		THE SHERWIN WILLIAMS CO.			12.79 <i>D</i>
		TOMLINSON BOMBERGER	Field Maintenance		21,745.00 <i>D</i>
		Universal Cheerleaders Association			442.00 <i>D</i>
		WORLD FUEL SERVICES INC			9,465.30 <i>D</i>
		XEROX FINANCIAL SERVICES			11,316.04 <i>D</i>
10 - GENERAL FUND					705,328.39
Grand Total All Funds					705,328.39
Grand Total Credit Cards					0.00
Grand Total Direct Deposits					705,328.39
Grand Total Manual Checks					0.00
Grand Total Other Disbursement Non-negotiables					0.00
Grand Total Procurement Card Other Disbursement Non-negotiables					0.00
Grand Total Regular Checks					0.00
Grand Total Virtual Payments					0.00
Grand Total All Payments					705,328.39

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CL - CAFE - FULTON(LAFAYETTE) **Payment Dates:** 11/20/2024 - 12/04/2024

Payment Categories: Regular Checks
Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
		AMAZON CAPITAL SERVICES	SUPPLIES		90.95
		GOLD CREEK FOODS LLC	FOOD		776.96
		GOLD STAR FOODS, INC.	FOOD		168.48
		HERSHEY'S CREAMERY COMPANY	FOOD		144.00
		POCONO MOUNTAIN DAIRIES	MILK	FOOD	1,424.08
		ROCKLAND BAKERY INC.	FOOD		87.20
		SINGER EQUIPMENT COMPANY	SUPPLIES		718.67
		SYSCO OF CENTRAL PA	FOOD		9,330.59
		VALLEY GREEN FOODS	FOOD		857.32
		AHOLD FINANCIAL SERVICES	FOOD		44.38
		AMAZON CAPITAL SERVICES	SUPPLIES		514.84
		HERSHEY'S CREAMERY COMPANY	FOOD		1,180.56
		POCONO MOUNTAIN DAIRIES	FOOD	MILK	4,656.66
		ROCKLAND BAKERY INC.	FOOD		149.30
		SINGER EQUIPMENT COMPANY	SUPPLIES		1,573.54
		SYSCO OF CENTRAL PA	FOOD	NON-REIMB FOOD COSTS	5,001.06
		VALLEY GREEN FOODS	FOOD		1,217.80

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: CL - CAFE - FULTON(LAFAYETTE) Payment Dates: 11/20/2024 - 12/04/2024

Payment Categories: Regular Checks
Sort: Payment Number

50 - CAFETERIA	27,936.39
Grand Total All Funds	27,936.39
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	0.00
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	27,936.39
Grand Total Virtual Payments	0.00
Grand Total All Payments	27,936.39

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PH - PLGIT HEALTH BENEFIT **Payment Dates:** 10/19/2024 - 11/27/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
* 00W4059687	10/24/2024	DELTA DENTAL	WEEKLY CLAIMS		4,630.72
* 00W4063100	10/29/2024	DELTA DENTAL	CLAIMS/ADMIN FEES		4,485.90
* 00W4069849	11/06/2024	DELTA DENTAL	WEEKLY CLAIMS		3,767.00
* 00W4071725	11/08/2024	BENECON	MTHLY CLAIMS/FEES		544,075.27
* 00W4073929	11/13/2024	SYNCHRONY RX	9/16-9/30		3,602.00
* 00W4073931	11/13/2024	DELTA DENTAL	WEEKLY CLAIMS		2,268.35
* 00W4073935	11/13/2024	SYNCHRONY RX	PERIOD 10/16-10/31		4,564.50
* 00W4078456	11/18/2024	VISION BENEFITS OF AMERICA	OCT CLAIMS		1,282.75
* 00W4078838	11/19/2024	DELTA DENTAL	WEEKLY CLAIMS		2,488.44
* 00W4078845	11/19/2024	SYMETRA LIFE INSURANCE COMPANY	DED: SYM-CRITILL - Full Payroll Pay Date: 11/14/2024	DED: SYM-HOSPINDM - Full Payroll Pay Date: 11/14/2024	913.25
* 00W4081672	11/21/2024	CM REGENT LLC - SUN LIFE	MONTHLY PREMIUM		11,747.78
* 00W4083148	11/25/2024	BENECON	PREMIUM/CLAIMS		508,204.45
* 00W4086917	11/27/2024	DELTA DENTAL	ADMIN FEES		1,144.32
* 00W4086919	11/27/2024	DELTA DENTAL	WEEKLY CLAIMS		2,826.68

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: PH - PLGIT HEALTH BENEFIT Payment Dates: 10/19/2024 - 11/27/2024

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards
Sort: Payment Number

10 - GENERAL FUND	1,096,001.41
Grand Total All Funds	1,096,001.41
Grand Total Credit Cards	0.00
Grand Total Direct Deposits	0.00
Grand Total Manual Checks	0.00
Grand Total Other Disbursement Non-negotiables	1,096,001.41
Grand Total Procurement Card Other Disbursement Non-negotiables	0.00
Grand Total Regular Checks	0.00
Grand Total Virtual Payments	0.00
Grand Total All Payments	1,096,001.41

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

**SAUCON VALLEY SCHOOL DISTRICT
BUSINESS OFFICE**

BUDGETARY TRANSFER FORM
2024-2025

Date: December 3, 2024

		TRANSFER AMOUNT		ACCOUNT TITLE	REASON FOR TRANSFER
		IN	OUT		
1	TO	10-2250-650-000-30-000-000-000-0000	1,600.00	TECH LIBRARY ED SOFT LIC 9-12	BALANCE ACCOUNT
	FROM	10-2250-610-000-30-000-000-000-0000		SUPPLIES - LIBRARY 9-12	TRANSFER OF FUNDS

Total Transfer: \$ 1,600.00

NORTHAMPTON COMMUNITY COLLEGE

AGREEMENT OF AFFILIATION

This agreement entered into on the 5th day of *December, 2024*, between **Northampton Community College**, 3835 Green Pond Road, Bethlehem, PA 18020 (hereinafter the “College”) and **Saucon Valley School District**, 2097 Polk Valley Road, Hellertown, PA 18055 (hereinafter the “Agency”), shall govern the use of the facilities of the Agency by the faculty and students enrolled in the College’s Teacher Education Program.

WHEREAS, the College’s Teacher Education Program seeks to use the facilities of the Agency for learning experiences for those students in such programs and requests the Agency to offer those facilities in use; and

WHEREAS, the Agency is willing to offer those facilities for such learning experiences for the College’s students; and

WHEREAS, it is to the mutual benefit of the parties hereto to plan cooperatively for the administration and organization of the College’s programs with respect to the Agency.

NOW, THEREFORE, it is agreed as follows:

RESPONSIBILITIES OF THE COLLEGE

The College shall arrange for the attendance of individuals or organized instruction groups for observation, fieldwork experience and/or internship in the Agency for periods of time and in a manner, as mutually agreed upon by the College and Agency. Changes in schedules or assignments shall be submitted by the College to the Agency, as soon as possible, so that appropriate alternative plans can be made.

The College shall prepare the student through classroom instruction and laboratory practice for any/all observation, fieldwork experience and/or internship at the Agency, in accordance with nationally accepted Teacher Education standards.

The College agrees to remove a student from assignment at the request of the Agency, after it has been determined by the Agency and the College that such removal is in the best interest of the Agency. The Agency shall have the right at any time to take whatever action it deems necessary, including the barring of a student or faculty member from its premises, to ensure the safety and welfare of its children and families and to maintain the operation of its facilities free from disruption.

The College shall ensure that any faculty member participating at the Agency have PA State Police, FBI criminal background clearance and PA child abuse clearance.

All students will be required to have PA State Police, FBI criminal background clearance and PA child abuse clearance. ECE students will have a Health Assessment, TB Test and NSOR. Upon request, these clearances may be provided to the Agency.

Except as may be caused by action of the Agency, its employees, agents, affiliates, associates or officers, the College shall indemnify and hold harmless the Agency from any and all liabilities to third parties and losses, including counsel fees and other expenses, arising out of any claims, demands or suits against the Agency based upon any act or failure to act on the part of any student or faculty member assigned to or visiting the Agency. It is agreed that observation, fieldwork experience and/or internship shall be limited to only during that period when the faculty member or students is participating in the programs at the Agency and not while working (if applicable) for their own purposes.

The faculty educators of the College shall assume complete responsibility for the assignment, instruction and evaluation of the students assigned to the Agency for observation, fieldwork and/or internship assignments.

Orientation of the staff of the Agency to the College's program and planning conferences with the appropriate staff shall be arranged by the faculty of the College.

The College shall assume any and all obligations imposed by the Worker's Compensation Law of the Commonwealth of Pennsylvania insofar as a member of its faculty may sustain injury or disability by reason of accident or occupational disease arising out of, or in the course of instruction by a member of the faculty.

Students will respect the confidential nature of all information which may be obtained during the course of their placement at the Agency.

RESPONSIBILITIES OF THE AGENCY

The Agency shall provide selected facilities for the observation, fieldwork experiences and/or internship. While the Agency may allow implementation of lesson plans to be rendered by students under the supervision of the fieldwork supervisor, overall responsibility for the child's/student's welfare lies with the Agency.

A general orientation to the philosophy, purposes and services of the Agency shall be provided to the College.

The College's faculty and students shall have access to the dining facilities of the Agency, if such facilities are available, but shall be individually responsible for the cost of meals. The Agency shall not assume responsibility for any compensation, medical, meal, travel or other incidental expenses incurred by students or faculty in connection with the College's Teacher Education Program.

JOINT RESPONSIBILITIES

The Directors of both the Agency and the College will communicate annually as needed to review and discuss any issues related to the program affiliation.

Information regarding major changes in the College's programs or the program or services of the Agency, which may affect the student's experience, shall be communicated to the other party as soon as possible.

Saucon Valley School District

Policy

Title – 918 Title I Parent and Family Engagement

Section – Community

Adopted – August 14, 2007

Revised – April 23, 2019

Content

Purpose

The Board recognizes that meaningful parent and family engagement contributes to the achievement of state academic standards by students participating in Title I programs. The Board views the education of students as a cooperative effort among the school, parents and family members, and community.

Definition

Parent and Family (Family Member)- these terms are used interchangeably and shall include caregivers, a legal guardian or other person standing in loco parentis such as a grandparent or stepparent with whom the child lives, a person who is legally responsible for the child's welfare, or a legally appointed Education Decision Maker of a child participating in a Title I program.

Authority

The Board directs the district and each of its schools with a Title I program to:

1. Conduct outreach to all parents and family members.
2. Include parents and family members in development of the district's overall Title I Plan and process for school review and improvement.
3. Include parents and family members in the development of the Title I Parent and Family Engagement Policy. Following adoption of the policy by the Board, the policy shall be:
 - a. Distributed in writing to all parents and family members.
 - b. Incorporated into the district's Title I Plan.
 - c. Posted to the district's publicly accessible website.
 - d. Evaluated annually with parent and family involvement.
4. Provide opportunities and conduct meaningful collaborations with parents and family members in the planning and implementation of Title I programs, activities and procedures.

Accessibility

The district and each of its schools with a Title I program shall provide communications, information and school reports to parents and family members who are migrants or who have limited English proficiency, a disability, limited literacy, or racial and ethnic minority backgrounds, to the extent practicable, in a language they can understand.

Delegation of Responsibility

The Superintendent or designee shall ensure that the district's Title I Parent and Family Engagement Policy, plan and programs comply with the requirements of federal law.

The Superintendent or designee shall ensure that the district and its schools with Title I programs provide opportunities for the informed participation of parents and family members by providing resources, information and school reports in an understandable and uniform format or, upon request, in another format. Such efforts shall include:

1. Providing communications in clear and simple language.
2. Posting information for parents and family members on the district's website.
3. Including a telephone number for parents and family members to call with questions.
4. Partnering with community agencies which may include libraries, recreation centers, community-based organizations and faith-based organizations to assist in sharing information.
5. Provide language access services to families with limited English proficiency through on-site or telephonic translation and interpretation services, as appropriate.

The building principal and/or Title I staff shall notify parents and family members of the existence of the Title I programs and provide:

1. An explanation of the reasons supporting their child's selection for the program.
2. A set of goals and expectations to be addressed.
3. A description of the services to be provided.
4. A copy of this policy and the School-Parent and Family Compact.

Parents and family members shall actively carry out their responsibilities in accordance with this policy and the School-Parent and Family Compact. At a minimum, parents and family members shall be expected to:

1. Support their child's learning.
2. Participate, as appropriate, in decisions relating to the education of their child and positive use of extracurricular time.

Guidelines

Each district school operating a Title I program shall hold an annual meeting of parents and family members at a convenient time, to explain the goals and purposes of Title I programs and to inform them of their right to be involved. Parents and family members shall be given the opportunity to participate in the design, development, operation and evaluation of the program. Parents and family members shall be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs.

The schools with Title I programs shall offer a flexible number of meetings which shall be held at various times of the morning and evening. Title I funds may be used to enable parent and family member attendance at meetings through payment of transportation, child care costs or home visits.

The schools shall involve parents and family members in an organized, ongoing and timely way, in the planning, review and improvement of Title I programs, the Title I Parent and Family Engagement Policy and the joint development of the Title I Plan.

At these meetings, parents and family members shall be provided:

1. Timely information about programs provided under Title I.
2. Description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the achievement levels of the academic standards.
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children.

To ensure the continuous engagement of parents and family members in the joint development of the Title I Plan and with the school support and improvement process, the district shall:

1. Establish meaningful, ongoing two-way communication between the district, staff and parents and family members.
2. Communicate with parents and family members about the plan and seek their input and participation through the use of newsletters, the district website, email, telephone, parent and teacher conferences, and home visits if needed.
3. Train personnel on how to collaborate effectively with parents and family members with diverse backgrounds that may impede their participation, such as limited literacy or language difficulty.
4. Analyze and share the results of the Title I Parent/Family Survey on School website and through the school newsletter.
- 4.5. Distribute and discuss the School- Parent and Family Compact.
- 5.6. Host various parent and family nights at each school building with a Title I program.
- 6.7. Invite participation of parents and family members at the regular comprehensive planning committee meetings, Title I budget meetings and school improvement plan meetings to obtain input and propose school improvement initiatives.

If the Title I Plan is not satisfactory to parents and family members, the district shall submit any parent or family member comments with the plan when the school makes the plan available to the Board.

Building Capacity for Parent and Family Engagement

The district shall provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools in planning and implementing effective parent and family involvement activities to improve academic achievement and school performance through:

1. Providing assistance to parents and family members in understanding such topics as the academic standards, state and local academic assessments, the requirements of parent and family involvement, how to monitor a child's progress and work with teachers to improve the achievement of their children.
2. Providing material and training to help parents and family members work with their children to improve academic achievement and to foster parent and family engagement, such as:
 - a. Scheduling trainings in different locations on a variety of topics including how to support their child in school, literacy, school safety, cultural diversity and conflict resolution.
 - ~~b. Using technology, including education about the harms of copyright piracy, as appropriate.~~
 - c. Providing information, resources and materials in a user friendly format.
 - d. Providing, as requested by a parent or family member, other reasonable support for parent and family engagement activities.
3. Educating teachers, specialized instructional support personnel, principals and other school leaders and staff, with the assistance of parents and family members, on the value and usefulness of contributions of parents and family members and in how to reach out to, communicate with, and work with them as equal partners, implement and coordinate parent and family programs, and build ties between parents and family members and the school.
- ~~4.~~ 4.5. Engage school organizations, community based organizations and businesses in parent and family engagement activities.
To the extent feasible and appropriate, coordinating and integrating Title I parent and family involvement efforts and activities with other federal, state and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents and family members in more fully participating in the education of their children.
- ~~5.6. Engage the PTA/PTO to actively seek out and involve parents and family members through regular updates, information sessions and assistance with the identification of effective communication strategies.~~
- ~~6.7. Engage community based organizations and businesses in parent and family engagement activities.~~

Coordinating Parent and Family Engagement Strategies

The district shall coordinate and integrate Title I parent and family engagement strategies with other parent and family engagement strategies required by federal, state, and local laws by:

1. Involving district and program representatives to assist in identifying specific parent and family member needs.
2. Sharing data from other programs to assist in developing initiatives to advance academic achievement and school improvement.

Annual Parent and Family Engagement Policy Evaluation

The district shall conduct, with meaningful participation of parents and family members, an annual evaluation of the content and effectiveness of this policy in improving the academic quality of all district schools with a Title I program.

The evaluation shall identify:

1. Barriers to parent and family member participation, with particular attention to those who are migrants, are economically disadvantaged, have a disability, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority.
2. The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers.
3. Strategies to support successful school and parent and family interactions.

The district shall use the findings of the annual evaluation to design evidence-based strategies for more effective parent and family engagement, and to revise, if necessary, the district's Title I Parent and Family Engagement Policy.

School-Parent and Family Compact

Each school in the district receiving Title I funds shall jointly develop with parents and family members a School-Parent and Family Compact outlining the manner in which parents and family members, the entire school staff and students will share responsibility for improved student academic achievement and the means by which the school and parents and family members will build and develop partnerships to help children achieve the state's academic standards. The compact shall:

1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment, enabling students in Title I programs to meet the academic standards.
2. Describe the ways in which parents and family members will be responsible for supporting their child's learning; volunteering in the classroom; and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time.
3. Address the importance of ongoing two-way, meaningful communication between parents/family members and teachers through, at a minimum, annual parent-teacher conferences at the elementary level, frequent reports to parents and family members on their child's progress, reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.

Title I Funds

Unless exempt by law, the district shall reserve at least one percent (1%) of its Title I funds to assist schools in conducting parent and family engagement activities. Parents and family members shall be

involved in the decisions regarding how the Title I reserved funds are used for parent and family engagement activities.

Not less than ninety percent (90%) of the reserved funds shall be distributed to district schools with a Title I program, with priority given to high need schools. The district shall use the Title I reserved funds to conduct activities and strategies consistent with this policy, including:

1. Supporting schools and nonprofit organizations in providing professional development for the district and school personnel regarding parent and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents and family members.
2. Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members.

~~2.~~

Documentation of Parent and Family Engagement Practices

Documentation to track the implementation of this policy is an essential part of compliance and may include, but not be limited to, sign-in sheets at workshops, meetings and conferences; schedules, training and informational materials; communications and brochures; and meeting notes.

Legal References

20 U.S.C. 6318

20 U.S.C. 6312

24 P.S. 5-510.2

20 U.S.C. 7845

29 U.S.C. 3271 et seq.

29 U.S.C. 701 et seq.

42 U.S.C. 11301 et seq.

42 U.S.C. 9831 et seq.



Date: November 26, 2024

To: Saucon Valley Board of Education

From: Saucon Valley Foundation for Educational Innovation

Re: Grant Awards

The Saucon Valley Foundation for Educational Innovation is pleased to offer five grants for your approval:

GRANTS

F24-001 Peaceful Panther Garden - Big Panthers, Little Panthers (\$3,000.00)

This grant is awarded to the team of Faulkner, Dennington, Barona, Bath, Suriel, & Miller in the Elementary, Middle and High Schools. The award in the amount of \$3,000.00 will affect the 114 students participating in Big Panthers, Little Panthers mentoring program. The funds will purchase supplies to enhance the Elementary School's Interior Courtyard into a calming space where students can engage in sensory activities to help them regulate their emotions.

F24-002 Fashion (\$2,000.00)

This grant is awarded to Deborah Kimball in the High School. The award in the amount of \$2,000.00 will affect the 40 students per year who are in the Family Consumer Science classes and the after-school Fashion Club. The funds will purchase a programmable Embroidery Machine.

F24-003 Community Based Instruction (\$1,200.00)

This grant is awarded to Maura Matuczinski in the High School. The award in the amount of \$1,200.00 will affect the 8 students in the Functional Academic Program. The funds will purchase a variety of items while on field trips in the community where students apply essential skills learned in the classroom.



F24-005 Manhattan School of Music (\$1,500.00)

This grant is awarded to Lauren Sakasitz in the High School. The award in the amount of \$1,500.00 will affect the 50 students in the Choir class and audition, after-school Chamber Choir. The funds will purchase 7 different advanced, online interactive classes, led by an instructor from the Manhattan School of Music.

F24-006 Indoor Percussion Championship (\$1,200.00)

This grant is awarded to Kaela Bitting in the High School. The award in the amount of \$1,200.00 will affect the 15 students in the after-school, competitive Indoor Percussion group. The funds will provide financial assistance for transportation to the Championship competition.

Respectfully,

Kathleen Dettmar

Kathleen Dettmar
SVFEI Treasurer

Cc: Jamie Vlasity, Superintendent
David Bonenberger, Business Manager

Saucon Valley School District

Meeting of the Facilities Committee
District Office Conference Room
November 13, 2024 – 5:00 pm

The Saucon Valley School Board's Facility Committee met on November 13, 2024, at 5:00 p.m. in the District Office Conference Room. All committee members were present.

The following items were on the Facility Committee agenda:

Discussion & Action – Purchase of a new 72 passener Bus and 10 passenger Van

New Business – Vivian Demko brought up status of the elementary playground.

The purchase of one 72-passenger Bus and one 10-passener Van was sent to the Board for approval.

Saucon Valley School District
Office of the Superintendent

TO: David Bonenberger, Business Manager

FROM: *Deborah Kimball*

RE: Surplus / Obsolete Materials & Equipment

DATE: *11/11/24*

DESCRIPTION	SERIAL NUMBER	REASON FOR DISPOSAL	Total
<i>Black plastic slotted turner</i>		<i>needs replacing</i>	<i>19</i>
<i>Black plastic turner</i>		<i>needs replacing</i>	<i>6</i>
<i>Black plastic spoons</i>		<i>needs replacing</i>	<i>11</i>
<i>Black plastic tongs</i>		<i>needs replacing</i>	<i>8</i>
<i>Black plastic peeler</i>		<i>needs replacing</i>	<i>5</i>
<i>Black plastic measuring spoon sets</i>		<i>needs replacing</i>	<i>2</i>

Reason:

Pick up location/room number: 113 Teacher Name: Deborah Kimball

Principal / Supervisor Signature and Date: *[Signature]* 11/12/24

Superintendent Signature and Date: *[Signature]* 11/15/24

Office use:

Date declared _____ Date of disposal _____

Picked up by _____ Disposal method _____

Saucon Valley School District
Office of the Superintendent

TO: David Bonenberger, Business Manager

FROM: Deborah Kimball

RE: Surplus / Obsolete Materials & Equipment

DATE: 11/11/24

DESCRIPTION	SERIAL NUMBER	REASON FOR DISPOSAL	Total
Black plastic masher		needs replacing	1
Black plastic whisk		needs replacing	1
partly blender		broken	1
Manual can opener		broken	1
black plastic casting brush		needs replacing	

Reason:

Pick up location/room number: 113 Teacher Name: Deborah Kimball

Principal / Supervisor Signature and Date: [Signature] 11/12/24

Superintendent Signature and Date: [Signature] 11/15/24

Office use:

Date declared _____

Date of disposal _____

Picked up by _____

Disposal method _____

Saucon Valley School District
Office of the Superintendent

TO: David Bonenberger, Business Manager

FROM: Robert Frey

RE: Surplus / Obsolete Materials & Equipment

DATE: 10/12/24

<u>DESCRIPTION</u>	<u>SERIAL NUMBER</u>	<u>REASON FOR DISPOSAL</u>	<u>Total</u>
Swimming Starting Blocks		Beyond Lifespan (pre 2005)	6
Swimming Timing System - All Components		Beyond Lifespan - Replaced	

Reason: Beyond Lifespan/Repair

Pick up location/room: Natatorium

Principal / Supervisor Signature and Date:

Robert W. Frey 11/18/24



Office use:

Date declared _____

Date of disposal _____

Picked up by _____

Disposal method _____

Saucon Valley School District
Meeting of the Finance Committee
District Office Conference Room
November 13, 2024 – 6:00 pm

The Saucon Valley School Board's Facility Committee met on November 13, 2024, at 6:00 p.m. in the District Office Conference Room. All committee members were present.

The following items were on the Finance Committee agenda:

Discussion & Action: DCED Solar Grant – David Bonenberger

Presentation: Extra Curricular Expenditures – Robert Frey

The committee had no recommendations to the Board.

SAUCON VALLEY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
NORTHAMPTON COUNTY, PA

RESOLUTION 2025-2026

WHEREAS, on June 27, 2006, the Pennsylvania Legislature passed Act 1 of Special Session 2006, entitled the "Taxpayer Relief Act" (hereinafter "Act 1").

WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Saucon Valley School District index for the 2025-2026 fiscal year has been published by the Department of Education and the Pennsylvania Bulletin;

WHEREAS, the Saucon Valley School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Saucon Valley School District for the 2025-2026 fiscal year by more than its index;

AND NOW, on this 3rd day of December 2024, it is hereby resolved by the Saucon Valley School District (hereinafter "District") Board of Directors (hereinafter "Board") the following:

1. The Board certifies that it will not increase any school district tax for the 2025-2026 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687 of the Pennsylvania Public School Code (hereinafter "School Code") 24 P.S., 6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2025-2026 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board's adoption of this Resolution.

(Resolution 2025-2026 continued)

- 5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board’s adoption of this Resolution.

- 6. The Board understands and agrees that by passing this Resolution, it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase the tax rate by more than the index as established for the 2025-2026 fiscal year.

- 7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the district’s proposed percentage increase in the rate of the tax with the index.

 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.

 - (c) If the Pennsylvania Department of Education determines that the District’s proposed increase in the rate of the District’s tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraphs (a) and (c) of Section 311 of Act 1.

DULY ADOPTED, this 3rd day of December 2024, by the Board of School Directors of the Saucon Valley School District in lawful session, duly assembled.

ATTEST:

SAUCON VALLEY SCHOOL DISTRICT
Board of School Directors

Board Secretary

Board President

BONNER Chevrolet

COSTARS™ 

 Pennsylvania Department of General Services

October 21, 2024

Costars Member Price quote for All PA School Districts

2025 Chevrolet Express 10 Passenger Vans

Bonner Chevrolet is pleased to submit our Costars member price quote to All PA School Districts for the vehicle referenced above with specifications attached to this email. Please review option contents carefully! Bonner Chevrolet looks forward to the acceptance of our quote by All interested PA School Districts! Please respond to me individually.

Costars Member Price: \$61,789.00**

Thank you for your time and consideration in this manner.

Victor J Daylida

Costars, Fleet, Commercial & Medium Duty Mgr.

570-287-2117 ext. 238

Costars Member # 141414

Costars Municipal Work vehicles contract # 025-E22-527 Costars Passenger Vehicles contract # 026-E22-202

Costars Emergency vehicle contract# 013-E22-215

IT IS ULTIMATELY THE CUSTOMERS RESPONSIBILITY TO VERIFY YOUR DEALING WITH AN ACTUAL COSTARS VENDER AND PURCHASING UNDER THE CORRECT CONTRACT NUMBER!!

**price is plus any/all applicable taxes/tags/reg/lien/doc/transport/shipping fees or any third party upfits. vehicle will be a factory order and governed solely by General Motors production/delivery schedules and/or any third party upfitters. prices valid for 3 days on current and in stock from date of quote and/or unavailability of vehicle or equipment. All prices and specifications are subject to change by the respective manufacturer(s). ALL vehicle factory order Final pricing will be dictated at time of delivery. Any addition/deletions to specifications requires a revised quote and supersedes all previous quotes. Acceptance of this quote in no way constitutes that your order will be granted by General Motors.



2701 E. Cumberland St. Lebanon PA 17042 - P 1/800-932-4625 F 717/272-0970
 www.brightbill.com

Customer: Saucon Valley School District SW Member # 123970

Address: 2097 Polk Valley Road, Hellertown, PA 18055

Contact Name: James Deegan

Phone#: 610-838-7001

Cell#: 610-248-9890

FAX #

EMAIL: james.deegan@svpanthers.org

Stk/Bdy#: 2502-D

VIN: _____

Stk/Bdy#: _____

VIN: _____

Stk/Bdy#: _____

VIN: _____

Stk/Bdy#: _____

VIN: _____

QTY	DESCRIPTION	EACH	TOTAL AMOUNT
1	2026 Blue Bird Vision 72 Passenger Bus	155,900.00	155,900.00
	Cummins ISB 220 HP Diesel Engine		0.00
	Auto- Allison 2500 Transmission		0.00
	Air Brake System/ Air Ride Rear		0.00
	5 year Gold Bumper to Bumper Blue Bird Warranty (\$4500)		0.00
			0.00
			0.00
1	Sourcewell Discount	-31,990.00	(31,990.00)
			0.00
	PLUS 6 or 7 % SALES TAX - NEW TIRE FEE - COUNTY FEE - TITLE/TAG FEES		0.00
TOTAL INVESTMENT:			\$123,910.00

TRADE PAYOFF TO: _____ **Please attached Trade payoff form!!**

PAYOFF AMOUNT: _____

TOTAL ORDER AMOUNT AFTER TRADE PAYOFF: _____ **\$123,910.00**

THIS ORDER FINANCED BY: Available for finance / or lease _____

SPECIAL INSTRUCTIONS / PREOWNED WARRANTY TERMS / REQUESTED DELIVERY /
 Cameras and radios were not included.

Delivery 7/01/2021

Blue Bird ID # 102115-BBB

Mason Hemphill 10/11/24
 Sales Rep. & Date

 Customer Accepted & Date



555 Hamilton Street | Allentown, PA, 18101

**EVENT NAME: Saucon Valley 2026 Prom
CATERING AGREEMENT**

Description Of Group and Event

The following represents an agreement between the Historic Americus Hotel (the "Hotel") and Saucon Valley 2025 Prom and outlines specific conditions and services to be provided

GROUP NAME:	Saucon Valley 2026 Prom	STATUS:	Tentative
ACCOUNT NAME:	Saucon Valley School District	TODAY'S DATE:	November 12, 2024
CONTACT:	Megan Bath	FILE CODE:	
ADDRESS:	2100 Polk Valley Rd. Hellertown, PA 18055	SALESPERSON:	Anne Abdouche
PHONE:	484-241-6918	EMAIL:	anne@americushotel.com
EMAIL:	megan.bath@svpanthers.org	ONSITE CONTACT:	Megan Bath
		FAX:	

MEETING SPACE AND FOOD AND BEVERAGE:

MEETING AND BANQUET REQUIREMENTS

The meeting and/or food and beverage program agenda below is our understanding of your meeting and function requirements. Should you desire additional food and beverage services and/or meeting space, please advise us as soon as possible so that we may attempt to secure such additional services and/or space for your use.

EVENT AGENDA

Date	Start Time	End Time	Function	Room	Set For	GTD	Setup	Rental
Fri 05/01/2026	6:00pm	10:00pm	Prom	Grand Ballroom	325	300	Rounds	\$1,000.00

Room rental and planned banquet food and beverage revenue is (\$15,000.00). These figures shall be referred to herein as the "Anticipated Revenue Figures". All food, beverage, room rental and audio visual are subject to service charge (22%) and sales tax (6%). All revenue figures are net and not inclusive of taxes, service charge or commissions.

GUARANTEES

A final guaranteed number of attendees is due ten (10) business days prior to your first scheduled event. If a final guarantee is not submitted, the total contracted number of attendees will be used as your final guarantee. The client is responsible for all guaranteed food and beverage costs multiplied by the final guarantee or the actual number of attendees; whichever is greater.

CANCELLATION CLAUSE

The client agrees to provide the Americus Hotel with written notice of any decision to cancel or otherwise abandon its use of the Catering Commitments (a "cancellation") within five (5) days of such decision. The client acknowledges that a cancellation would constitute a breach of Saucon Valley 2025 Prom to Americus Hotel and the Americus Hotel will be harmed. If a cancellation occurs, the parties agree that:

(\$18,788.00) reasonably estimates Hotel's harm for cancellation and establishes "Total Anticipated Revenue" for this event; and in the event of cancellation, the following schedule applies for responsibility as liquidated damages"

DATE OF CANCELLATION

- Cancellation between date of signing and 31 days of event = 50% Total Anticipated Revenue
- If notified between 30 and 8 days in advance of the event = 60% Total Anticipated Revenue

- If notified between 7 and 4 days in advance of the event = 75% Total Anticipated Revenue
- If notified between 3 and 1 days of the event = 100% Total Anticipated Revenue

Saucon Valley 2025 Prom therefore agrees to pay Hotel, within thirty (30) days after any cancellation, as liquidated damages and not as a penalty, the amount indicated according to the schedule above. Provided that The Group timely notifies Hotel of the cancellation and timely pays the above listed liquidated damages, Hotel agrees not to seek additional damages from Saucon Valley 2026 Prom relating to the cancellation.

DEPOSIT SCHEDULE

The deposits and payments outlined below are due as indicated. The deposit(s) and payments will be applied to your master account in the form of credits. Twenty Percent of the "Anticipated Revenue Figure" will be due upon return of the signed contract to Historic Americus Hotel.

Date Due: 11/19/2025

Initial Deposit: \$1,000

Please use the attached credit card authorization form to designate method of payment. If providing a check for your deposit, make check payable to Historic Americus Hotel and mail to: 555 Hamilton Street Allentown, PA 18101. Attention to: Anne Abdouche (SALES DEPARTMENT)

BILLING ARRANGEMENTS

All banquet charges will be billed to the master account.

EVENT GUEST PARKING

- Valet Overnight Parking: \$35.00 per/night stay
- Valet Event Parking: \$20 per vehicle
- Self-Parking is available. Cost: \$2.00 per/hour
- Allentown Community Parking Deck: 13 S. 6th Street, Allentown, PA
- Allentown Transportation Deck: 603 West Linden Street, Allentown, PA

FUNCTION ROOM ASSIGNMENTS

Function room assignments are made based upon your number of anticipated guests. These locations are not guaranteed. Should these anticipated numbers increase or decrease, we reserve the right to change the room assignment based upon adjusted attendance information and other business needs.

AUDIOVISUAL EQUIPMENT

Audio-visual equipment and services are charged accordingly. Charges incurred by an outside vendor or production company are the responsibility of the Group.

CONDUCT OF EVENT

You assume full responsibility for the conduct of all persons in attendance at your Event and for any damage done to any part of our premises during the time of your Event. You agree to indemnify us for any damage caused to any Hotel property resulting from transportation, placing, removal or display of exhibits, displays or other items related to your Event, whether caused by you, your agents, employees, contractors, or guests.

FORCE MAJEURE

The performance of this Agreement is subject to any circumstances making it illegal or impossible or commercially impractical to provide use of the Historic Americus Hotel facilities, including Acts of God, war, terrorist acts, governmental regulations, natural disaster, civil disorder or curtailment of transportation facilities. The Agreement may be terminated for any of the above reasons by written notice from either party to the other.

CHANGES, ADDITIONS, STIPULATIONS, OR LINING OUT

Any changes, additional, stipulations or deletions including corrective lining out by either hotel or Saucon Valley 2025 Prom will not be considered agreed to or binding unless such modifications have been approved in writing by the other in the form of a contractor addendum provided by the hotel.

INDEMNIFICATION

To the extent permitted by law, you agree to protect, indemnify, defend and hold harmless to the Americus Hotel, the Owner, and their respective employees and agents against all claims, losses, or damages to persons or property, governmental charges or fines, and costs (including reasonably attorneys' fees), arising out of or connected with your function, except those claims arising out of the sole negligence or willful misconduct of the Americus Hotel. You represent and warrant that your activities conducted at the Americus Hotel and in connection with the

function shall not infringe the patent, copyright or trademark rights or violates rights of privacy or publicity of any third party.

ATTORNEY'S FEES

The parties agree that in the event that any dispute arises in any way relating to or arising out of this contract, the prevailing party in any arbitration or court proceeding will be entitled to recover an award of its reasonable attorney's fees and costs, plus pre and post judgement interest. If the Americus Hotel retains the services of a collection agency or attorney to assist in the collection of any amounts due under this agreement, you will pay all expenses incurred by us in such collection efforts. This agreement shall subject to Pennsylvania law without regard to any conflict of law provisions and the parties' consent to the exclusive jurisdiction of the state and federal courts in Lehigh County, PA for the resolution of any disputes.

HISTORIC AMERICUS HOTEL POLICIES:

Signage: Signs and banners are not allowed in the property's public areas. In regard to the group's function space, all signs must be professionally printed, and their placement and posting be pre-approved by the catering office. Nothing shall be posted, nailed, screwed, or otherwise attached to walls, floors, or other parts of the building or furniture. Distribution of gummed stickers or labels is strictly prohibited

Setup: Setup time is 90 minutes prior to the event

Deliveries: Arrangements for delivery of packages should be made through the catering office. No COD packaged will be accepted. When sending any packages to the catering office, you must:

- Request a signature for EACH package
- Ensure the exterior label contains the name of your company or group
- Put the attention of Anne Abdouche
- Provide Anne Abdouche with the tracking number(s)

Food Policy: No food and/or beverage of any kind will be permitted to be brought into the hotel, banquet halls, or any suite used as a hospitality suite, by the group or any of the group's guest.

Alcoholic Beverages: No alcoholic beverages are to be brought onto the Historic Americus Hotel property as required by the Pennsylvania Liquor Control Board. If hosts/guests bring alcohol onto the premises bar services will be discontinued and no refund will be given. In compliance with state law and insurance regulations, consumption of alcoholic beverages by persons less than 21 years of age is strictly prohibited. Government issued photo identification must be provided by the guest upon request. The Venue reserves the right to discontinue all or any part of the service to any function in the event of disregard for the law on the part of the event sponsor, group contact or any guest in attendance. The Venue is required by law to terminate liquor service to any guest who, in the Venue's judgment, appears to be intoxicated. In addition to the above, Venue represents and warrants that it complies with any other restrictions or requirements that may be required by applicable laws.

I have read the above contract and the hotel's group, and catering booking policies printed on the reverse side and constituting a part of this contract and agree to the terms and conditions.

The Americus Hotel	Saucon Valley 2025 Prom
Anne Abdouche	Megan Bath
Catering & Event Sales Director	