

**Valley Collaborative Board of Directors
General Session Meeting Minutes
August 6, 2020
9:01 a.m. – 9:19 a.m.
25 Linnell Circle, Billerica, MA**

Board Members Present: Mr. Timothy Piwowar, Dr. Michael Flanagan, Mr. Everett Olsen, Dr. Jay Lang, Mr. Brad Morgan, Dr. Denise Pigeon, Mr. Christopher Malone

Board Members Absent: Mr. Steven Stone, Dr. Laura Chesson

Collaborative Representatives Present: Dr. Chris Scott, Executive Director; Members of the Collaborative Senior Leadership Team

Also Present: Thomas Lent, Marathas Barrow Weatherhead Lent LLP

Call to Order: Mr. Timothy Piwowar, Chairman, convened the Collaborative Board Meeting at 9:01 a.m.

Mr. Piwowar stated for the record that the meeting is being held remotely via Zoom due to the ongoing restrictions and limitations related to COVID-19.

Academic Calendar for the 2020-2021 School Year

The Board reviewed and discussed the need to revise the previously approved academic calendar so as to provide for a 170-day school calendar. Dr. Scott reviewed with the Board her memoranda on the subject and communications with the Massachusetts Department of Elementary and Secondary Education contained within the Board materials.

[Mr. Christopher Malone left the meeting]

On a motion made by Mr. Everett Olsen and seconded by Dr. Michael Flanagan, a quorum of voters being present, it was voted by roll call vote:

VOTED: That the Board of Directors approves the revised academic calendar for the 2020-2021 School Year as presented, which provides for a 170-Day School Calendar, and authorizes the Executive Director to post such revised calendar on the Collaborative website.

The vote was 6-0. Yes: Mr. Everett Olsen, Mr. Timothy Piwowar, Dr. Michael Flanagan, Dr. Jay Lang, Dr. Denise Pigeon, Mr. Brad Morgan. Mr. Christopher Malone was absent for the vote.

[Mr. Christopher Malone returned to the meeting]

Valley Collaborative's Daily Tuition Rates

The Board reviewed and discussed the need to revise the previously approved daily tuition rates so as to make them based upon on a 170-day school calendar. Dr. Scott reviewed with the Board her memorandum on the subject and communications with the Massachusetts Department of Elementary and Secondary Education contained within the Board materials. Dr. Scott also indicated that Valley Collaborative had decided not to charge districts the stated fee of \$225 per child for COVID-19 related expenses.

On a motion made by Dr. Michael Flanagan and seconded by Mr. Everett Olsen, a quorum of voters being present, it was voted by roll call vote:

VOTED: That the Board of Directors accepts and approves the revised tuition rates for member and non-member districts for Fiscal Year 2021 as presented, which will be prorated and based on a 170-Day School Calendar; and requests that the Executive Director transmit the revised tuition rates for Fiscal Year 2021 to each member district and authorizes the Executive Director to publish the revised non-member district tuition rates for Fiscal Year 2021.

The vote was 7-0. Yes: Mr. Everett Olsen, Mr. Timothy Piwovar, Dr. Michael Flanagan, Dr. Jay Lang, Dr. Denise Pigeon, Mr. Christopher Malone, Mr. Brad Morgan.

COVID-19 / Updated Student In Person Learning Model and Reopening Plan

Dr. Scott and the Board reviewed the updated COVID-19/In Person Learning Model/Reopening Plan contained within the Board materials. Dr. Scott and the Board discussed the state guidelines as they related to the updated model and plans.

On a motion made by Mr. Everett Olsen and seconded by Dr. Michael Flanagan, a quorum of voters being present, it was voted by roll call vote:

VOTED: That the Board of Directors approves the updated Valley Collaborative COVID-19 In Person Learning Model and Reopening Plan, as presented at this meeting and with the understanding that potentially further revisions and updates may be necessary to respond to COVID-19 related directives and requirements.

The vote was 7-0. Yes: Mr. Everett Olsen, Mr. Timothy Piwovar, Dr. Michael Flanagan, Dr. Jay Lang, Dr. Denise Pigeon, Mr. Christopher Malone, Mr. Brad Morgan.

Office Space Lease for Adult Services Program

Dr. Scott reviewed with the Board the issues relative to the proposed lease for the Adult Services Program administrative offices. Dr. Scott summarized the lease extension agreement

terms with The Edge Group, as agent for MacCormack Properties, for office space located at 17 Bridge Street, Billerica, Massachusetts through June 2021. There was no further discussion.

On a motion made by Dr. Jay Lang and seconded by Mr. Brad Morgan, a quorum of voters being present, it was voted by roll call vote:

VOTED: That the Board of Directors authorizes the Executive Director to finalize, approve and deliver, on behalf of the Board of Directors, a one-year lease extension agreement for office space for the Adult Services Program with MacCormack Properties, under the substantive terms and conditions, including rental rates, presented at this meeting, and further authorizes the Executive Director to execute such lease extension agreement on behalf of the Board of Directors.

The vote was 7-0. Yes: Mr. Everett Olsen, Mr. Timothy Piwowar, Dr. Michael Flanagan, Dr. Jay Lang, Dr. Denise Pigeon, Mr. Christopher Malone, Mr. Brad Morgan.

Dr. Scott and the Board recognized and expressed their collective appreciation to the Collaborative Senior Leadership Team and staff for their efforts towards the preparation, revisions and communications to the Collaborative community about the COVID-19 guidelines, learning models, reopening plans, and other related issues.

On a motion made by Mr. Everett Olsen and seconded by Mr. Brad Morgan, a quorum of voters being present, it was voted by roll call vote:

VOTED: To adjourn the Board meeting.

The vote was 7-0. Yes: Mr. Everett Olsen, Mr. Timothy Piwowar, Dr. Michael Flanagan, Dr. Jay Lang, Dr. Denise Pigeon, Mr. Christopher Malone, Mr. Brad Morgan.

Mr. Timothy Piwowar adjourned the Collaborative Board Meeting at 9:19 a.m.

LIST OF DOCUMENTS USED, DISTRIBUTED AND REVIEWED AT THIS MEETING:

- School Year 2020-2021 Electronic Board Binder, August 6, 2020

Respectfully Submitted,



Mr. Timothy Piwowar, Chairman

Dated: 9/25/2020