Baron Elementary PTO Meeting Agenda
September 9, 2024

Attendees: Steph Koser, Dani Graver, Amy Nissley, Emily Snavely, Dr. Marrolli, Glenn Sherk, Sissy Sherk, Natalie Abram, Gina Wise, Amanda Henry-Ruhl, Ina Hosszu, Erin Cervenansky, Kalysta White, Laura Rhine, Michael Fenske, Melissa Fenske, Heather Radzik, Allie Reifsnyder, Channing Griffin, Heaven Spackman

I. Call to Order

II. Welcome & Introductions
Officers were introduced. Other attendees went around the room to introduce themselves and the grade of their student.

III. Principal's Report
- Thank you for K Breakfast, showcase, and balloons for 1st day
- Great selections for the apparel sale
- We will need to meet to discuss logistics for Book Fair and Parents to Lunch
- Reminder- Art and Chris from Doe Run will attend Movie Night

IV. Title 1 Report
Laura Rhine presented information from Pam Boyle:
Early BOOST groups began on September 3rd. Learners who were being seen at the end of last school year picked up where they left off. DIBELS 8 assessments have been administered to the entire building K-4. Based on that assessment, STAR reading in 3 and 4, and the IRLA (Independent Reading Level Assessment) K-4, official BOOST groups will be formed. (Kindergarten begins the STAR assessment in November). Learners who need the most support will be seen by a reading specialist. Learners who are in the strategic range, which means they need support, but not as much support as those learners who see a reading specialist, will be seen by a reading assistant. If your child is going to be in a BOOST group either with a reading specialist or a reading assistant, you will receive a letter informing you of their participation in BOOST. The letter will also let you know if your child is seeing a reading specialist or an assistant. These BOOST groups will begin on September 16th. A very brief explanation of Title I and the programs which are funded through Title I at Baron Elementary will be shared at Back to School Night. A full and more in-depth presentation of Title I will be shared at the October PTO Meeting.

V. Treasurer's Report

Baron Elementary PTO
Monthly Financial Report
Submitted by: Amy Nissley
Enter Beginning Date: 8/1/24
Enter Ending Date: 8/31/24
Ivy Fund: $4,063.16
Musical Fund: $832.04
Opening Balance $54,987.38
Income $0.00
Expenses -$409.42
Ending Balance $53,677.96

This is the list of expenses so far for the months of August and September.

Baron Elementary PTO	Budget Tracker 2024/25		
	Budget	Actuals YTD	Variance
Income			
Apparel Sales	$700	$0.00	-$700.00
Baron Bolt	$15,000	$0.00	-$15,000.00
Box Tops	$250	$0.00	-$250.00
Credit Card Rewards	$50	$0.00	-$50.00
Donations	$0	$0.00	$0.00
Gift Card Fundraiser	$3,000	$0.00	-$3,000.00
Scholastic	$0	$0.00	$0.00
Weis Rewards	$250	$0.00	-$250.00

This is the budget tracker for the 2024-2025 school year to date.

VI. Old Business

a. May 2024 Minutes

Kaylsta White motions to approve and Natalie Abram seconds to approve minutes. Minutes approved.

b. Kindergarten Kick-Off

Went really well. Created a goody bag for each kindergartener with sticker with class year, pencil, bookmark. Breakfast was provided for learners from school free breakfast program. Muffins were purchased for guardians from Costco.

VII. Committee Reports

Went over folders for each event. There are planning folders to help those who are willing to serve or chair. There is a sheet provided to attendees with committees listed with events each committee would be responsible for and more descriptions. Sign up sheets are also out for those interested in volunteering.

a. Hospitality/Staff Appreciation
b. Fundraising
c. Events
d. Book Fair
e. Display Case/Décor
f. Room Reps

Working on this in the next month to choose a room rep for each classroom. A few classrooms have multiple volunteers and there are a few classrooms that do not have anyone. Hoping to have more volunteers sign up at Back to School Night.

g. Communications

Having photos of events so we can have a wrap up meeting to show what the PTO does and what events look like.

h. Donations

Reaching out to local businesses for donations that may be needed. For example : movie night

VIII. New Business

a. Baron Elementary PTO Bylaws

These were updated over the summer as they still were representative of Burgard. Asking for everyone to look over them to hopefully approve next month.

b. Baron Elementary PTO Standing Rules

Same situation as the bylaws. Asking attendees to look over them to approve changes next month.

c. Approve 24/25 Budget

The budget shows what the last year projected and actual were for each expense and income. Based on these numbers is what we used to project for this year. Based on anticipated income and expenses, we are expecting a profit of $660 this school year.
Explained Baron Bolt for new parents to explain where that income comes from.
Explained what some of the expenses are: staff appreciation, kids heart, assembles, teacher expenses, transportation, Grand Event, mini grants as new attendees may not be familiar.
Natalie Abram motion to approve. Ina Hosszu seconded. Budget approved. Proposed budget below.

Baron Elementary PTO
Proposed Budget 2024-2025

Expense Category	Last year: P	Last Year: A	Projected
Assemblies	$0.00	$3,000.00	$1,000.00
Baron Bolt Expenses	$800.00	$479.34	$500.00
Bingo Night	$400.00	$277.90	$300.00
Book Fair Expenses	$75.00	$84.81	$100.00
Carnival	$1,750.00	$1,739.71	$1,500.00
Craft Night	$0.00	$0.00	$500.00
Display Case Decor	$150.00	$136.83	$150.00
Family Night at Book Fair	$200.00	$170.02	$200.00
Father- Daughter Dance	$200.00	$313.13	$300.00
Fourth Grade Gifts	$500.00	$812.98	$750.00
Grand Event	$0.00	$0.00	$1,000.00
Kid's Heart Challenge	$200.00	$105.32	$125.00
Kindergarten Gifts	$250.00	$129.74	$200.00
MC Reads	$1,500.00	$15.76	$1,000.00
Mini-Grants	$1,200.00	$948.36	$1,000.00
Mother-Son Game Night	$200.00	$402.88	$300.00
Movie Night	$500.00	$467.85	$100.00
Office/General Supplies	$150.00	$85.14	$150.00
Other	$150.00	$143.81	$150.00
Roller Skating Night	$275.00	$265.00	$265.00
Science Night	$250.00	$237.34	$250.00
Staff Appreciation	$1,400.00	$1,776.23	$2,000.00
STEM Night	$0.00	$0.00	$250.00
Teacher Expenses	$2,750.00	$1,642.65	$2,500.00
Transportation	$4,000.00	$3,944.72	$4,000.00
Total	$16,900.00	$17,179.52	$18,590.00

Income Category	Last Year: P	Last Year: A	Anticipated
Apparel Sales	$600.00	$710.90	$700.00
Baron Bolt	$12,000.00	$15,961.56	$15,000.00
Box Tops	$250.00	$777.40	$250.00
Credit Card Rewards	$40.00	$50.94	$50.00
Donations	$0.00	$0.00	$0.00
Gift Card Fundraiser	$3,000.00	$2,822.87	$3,000.00
Scholastic	$0.00	$4,044.56	$0.00
Weis	$400.00	$228.36	$250.00
Total	$16,290.00	$24,596.59	$19,250.00

Summary	
Anticipated Income:	$19,250.00
Projected Expenses:	$18,590.00
Profit/Deficit:	$660.00

d. Box Tops for Education/Weis

There is now an app where you can scan your box tops. Papers went home with students.

e. Volunteers

Interested in volunteering. Required to have clearances on file with the office. Dr. Marriolli explained that process is now completely online and through an app called SchoolGate Guardian. If already have clearances, everything was moved over. You can choose which schools so it can cover multiple schools. Parents are welcome to call the school to see when

clearances expire as they are good for 5 years. Opportunities for volunteers are coming up quickly with Movie Night and picture day.

f. Back to School Night (9/12)

Will have table that will have sign up sheets and QR code. Looking for volunteers to come to help cover table.

g. Outdoor Movie Night (9/20; Rain Date 9/27)

Still looking for donations for the concession stand and parking volunteers. 158 people RSVPd so far. Will be on baseball field at the middle school. Rain date has changed and is now 10/4.

h. Apparel Sales

Runs through October 11. Flyers went home to students last week or early this week. Marked up each item $5. Samples at BTS night. Items will be given to students by early November. Have had 11 orders so far raising $120.

i. Staff Appreciation – Adopt a month

Families can sign up to adopt staff members for one month. Bring in something for entire snacks. For example: snacks, Whoopie pies, Super Bowl snacks for entire faculty. Something simple, can partner with another family if interested. This is not reimbursed by the PTO.

-Book Fair:

Dr. M and Ina will meet separately discuss some items. Book fair will be 10/14-18 and will be open daily. Students will come in twice with their classroom. They will get flyer in child's folder telling when they will come. Families can sign up for E-wallet or can send in cash. It will be open during parent to lunch and during family night on Thursday night from 6-8. Flyers will be out by Oct 7. Theme is going to be Wild West. Rounding up to nearest dollar for each sale and that money will go back to scholastic account. At each book fair, each child gets a free book using those funds. Decor - need volunteers to cut out/paint/etc. Teacher wishlist – Teachers can add books to their wish list for their classrooms. Preview was done for them last year so they could see which books to add. On family night and during parent to lunch, families can purchase books for teachers off their wishlist. Include a sticker inside the book with who donated. Ina could use lots of volunteers to help during the week and at family night. PTO will add information to Baron newsletter so parents know about volunteering.

- Teachers

Teachers that volunteer at PTO events will receive a sticker for a free jeans day.

IX. Announcements

a. Next Meeting Date: October 7, 2024, 6:30 pm in the Music Room

X. Adjournment