Baron Elementary PTO Meeting Agenda
November 4, 2024

Attendees: Dr. Marrolli, Pam Boyle, Emily Snavely, Dani Graver, Natalie Abram, Steph Koser, Christina Enck, Ina Hosszu, Melissa Fenske, Michael Fenske, Kalysta White, Erin Cervenansky, Jen Rittel, Amy Nissley

I. Call to Order

II. Welcome & Introductions

III. Principal's Report – Dr. Marrolli

1. Month of gratitude – Thanks to PTO for book fair and parent to lunch. It was very successful as was family night. Thank for you also for the roller skate event and apparel sale.
2. End of first trimester - Nov 21 – then parents will get report cards and badge reports
3. Second baron breakfast is Nov 21 - sign up going out this week
4. Parent conferences are Nov 25 and 26 – Paret sign ups go live next week. Conferences are available in person and zoom. This is an opportunity to connect with teachers and specialists. Thank you in advance to PTO for luncheon on conference half day.

IV. Title 1 Report - Pam Boyle and Jen Rittel

Parent teacher conferences - if child sees specialist, will be able to meet with Pam or Jen. Can call for progress in cases where student sees reading assistant. Sent home progress reports for those children seen by specialist. Again, progress reports not given to parents with child who sees assistant.

Annual Parent and Family Engagement Meeting:

- Title 1 program - additional help and funds from ESSA. We are in school wide Title 1.
- Services: extra help in addition to classroom, reading specialists pull out learners for small group, assistants push in and pull out learners. STEM services. Instructional coaching.
- BOOST is daily for 20 minutes at instructional reading level in small groups.
- STEM program Mrs. Houck - teaches a special and also comes into classrooms.
- Instructional Coach Melissa Trioano - literacy focus at this time.
- All instruction done is based on Common Core standards.
- Parent coaching guides - shows where child is at and gives ideas for things to be done at home.
- Title 1 assessments are used to determine if learner is understanding content in the classroom (DIBELS 8, IRLA, STAR, Writing Sample, PSSA). Monitored twice a month if receive services.
- What can you do? Read to them, listen to STEP reading, look over child's homework.
- Requirements for Title 1: annual fall meeting, meeting in spring at district office, create a policy for parent and family engagement, baron elementary school compact (handed out at parent teacher conferences), surveys, and school wide plan.

- Parent rights under ESSA: high qualified teachers, opportunity to meet with staff, participate in decisions.
- Activities to promote engagement: reading incentives, Read across America week, reading night, science night, math night, PTO sponsored events, family and parent engagement meetings, surveys during the year, future meetings.
- Parent Resources: SPAC, school website, principal newsletter, information from teachers, and Federal Programs Parent Fair through IU13

V. Treasurer's Report - Amy Nissley

Income this month was $5,304.24 and expenses were $3,758.89. Current PTO Balance is $49,793.89.

Book Fair Expenses, Family Night at Book Fair, Kindergarten Kickoff, Movie Night, and Roller Skating Night

Baron Elementary PTO
Monthly Financial Report

Submitted by: Amy Nissley

Enter Beginning Date: 10/1/24
Enter Ending Date: 10/31/24

Ivy Fund:	$4,063.16
Musical Fund:	$832.04
PTO Fund:	$49,793.89

Opening Balance	**$53,143.74**
Income	$5,304.24
Expenses	-$3,758.89
Ending Balance	**$54,689.09**

Check #	Date	Payee	Description of Transaction	Receipt?	Category	CLR	Debit (-)	Credit (+)	Balance
D	10/4/24	Deposit	Weis Earnings 2023-2024	Y	Weis Rewards	X		$1,674.06	$54,817.80
2380	10/2/24	Molly's	Donuts for Custodians	Y	Staff Appreciation	X	-$15.37		$54,802.43
2333	10/4/24	Amazon	Classroom Wishlist for Linn	Y	Teacher Expenses	X	-$97.08		$54,705.35
396	10/4/24	Laura Houck	Classroom expenses reimbursement	Y	Teacher Expenses	X	-$50.00		$54,655.35
2333	10/4/24	Amazon	Crafts, Stickers, Photo Booth Props	Y	Family Night at Book Fair	X	-$74.39		$54,580.96
397	10/4/24	Amy Nissley	Reimbursement for stick horses	Y	Display Case Decor	X	-$10.00		$54,570.96
397	10/4/24	Amy Nissley	Reimbursement for bag of beans	Y	Family Night at Book Fair	X	-$7.29		$54,563.67
397	10/4/24	Amy Nissley	Reimbursement for office supplies	Y	Office-General Supplies	X	-$9.00		$54,554.67
398	10/4/24	Steph Koser	Reimbursement for decor	Y	Display Case Decor	X	-$30.17		$54,524.50
398	10/4/24	Steph Koser	Reimbursement for supplies	Y	Family Night at Book Fair	X	-$33.13		$54,491.37
2333	10/3/24	Stateline Tack	Steer head and rope	Y	Family Night at Book Fair	X	-$46.61		$54,444.76
D	10/6/24	Deposit	Trudy Grimm Apparel Order	Y	Apparel Sales	X		$40.00	$54,484.76
2380	10/5/24	Hobby Lobby	Tattoos	Y	Family Night at Book Fair	X	-$3.15		$54,481.61
2380	10/6/24	Oriental Trading	Bingo prizes	Y	Bingo Night	X	-$52.94		$54,428.67
2380	10/7/24	Amazon	Rubber snakes	Y	Family Night at Book Fair	X	-$11.65		$54,417.02
2333	10/4/24	Amazon	Yeehaw sign	Y	Display Case Decor	X	-$10.99		$54,406.03
2380	10/7/24	E-town Sporting Goods	Apparel Order	Y	Apparel Sales	X	-$159.13		$54,246.90
399	10/14/24	MCSC Food Services	Coffee	Y	Kindergarten Kickoff	X	-$30.00		$54,216.90
400	10/15/24	Jenn Rittel	Classroom expenses	Y	Teacher Expenses	X	-$50.00		$54,166.90
401	10/15/24	Ina Hosszu	Bookfair expenses	Y	Book Fair Expenses	X	-$143.98		$54,022.92
D	10/18/24	Depost	Fall Scholstic Book Fair Profit	Y	Scholastic	X		$3,590.18	$57,613.10
2333	10/26/24	Amazon	Classroom Wishlist for Bonanno	Y	Teacher Expenses	X	-$86.84		$57,526.26
DW	10/21/24	Scholastic	Fall Book Fair Payment	Y	Scholastic	X	-$2,640.18		$54,886.08
DW	10/24/24	PNC	Bounced checks from Book Fair Depo	Y	Scholastic	X	-$147.00		$54,739.08
2333	10/17/24	Amazon	Classroom Wishlist for Bridgette	Y	Teacher Expenses	X	-$49.99		$54,689.09

Baron Elementary PTO **Budget Tracker 2024/25**

Income	Budget	Actuals YTD	Variance
Apparel Sales	$700	-$119.13	-$819.13
Baron Bolt	$15,000	$0.00	-$15,000.00
Box Tops	$250	$0.00	-$250.00
Credit Card Rewards	$50	$0.00	-$50.00
Donations	$0	$0.00	$0.00
Gift Card Fundraiser	$3,000	$0.00	-$3,000.00

VI. Old Business

- **a.** October 2024 Minutes - approved
- **b.** Book Fair - Ina Hosszu
    - **i.** Parents to Lunch
    - **ii.** Family Night
    - **iii.** 264 people at parents to lunch - sold approximately 1260 books for $12770 - highest sales yet. Much better organized this year. $201 collected from round up program and given to Mrs. Fallinger for winter book program. With Scholastic dollar profit, can split it or take it all out. Likes to split it in case book fair can't happen, would still be able to use that carry over to give each child a book. $3346 - amount used for free books for students. Each volunteer got $10 gift certificate, so $120 spent there. Scholastic balance - $3383 after pulling $700 out. Ina is willing to do next year but looking for someone to take over. Wants someone to do it with her next year to "train/mentor" them.
- **c.** Apparel Sales
    - **i.** Went really smoothly and had a great response! Approximate profit is $915. Waiting to close up the shop and order with Etown Sporting Goods.
- **d.** Roller Skating
    - **i.** Great turn out. There were between 150 and 175 attendees. All the kids seemed to enjoy themselves and there were a lot of adults skating as well. Games were fun for everyone!

VII. New Business

- **a.** Room Reps – all been assigned and been in contact with teachers. Some parties have already occurred. New idea: Room rep tub that can contain materials for people to use for parties with

resources especially for new room reps or ones that do not have a lot of volunteers or donations.

b. Committee Reports
- **i.** Book Fair - See above from Ina
- **ii.** Hospitality/Staff Appreciation - Kalysta White will chair. Links in newsletter for volunteers for certain staff days.
    1. Appreciation Days - sign up link in newsletters
    2. Conference Luncheon - Tuesday Nov 26 PTO will host luncheon for teachers and staff that stay for conferences. This year we are going to take homemade approach for soups and salads or soups and sliders. Allie Reifsnyder will be helping to make food. Sign up will be going out to interested parties with making food and clean up/set up. Polled teachers for if sit down would be okay versus pre prepackaged and would prefer to sit down as a group. Cafeteria would be nice for luncheon to give more space.
- **iii.** Fundraising
    1. Gift Card Fundraiser - Officially kicked off and open until December 3. Added two pizza shops this year Bacios and Francescos, removed Grazianos. Asked for a week turn around from businesses and then hopefully by 11th will have gift cards in hand to distribute. They will go home by the week before Christmas break at the latest. Get 20% from all businesses (except Longeneckers has different structure). Electronic form in the future?
- **iv.** Events
    1. Family Bingo Night - snacks left from movie night, placed an oriental trading order for non food prizes, entire box of posters from book fair for bingo prizes. May be getting new bingo cards that slide versus cheerios on table. Megan PotterGier has a large bingo set that we have borrowed in the past. Request put in with Interact club to help check cards but also need additional volunteers. Have had some teacher volunteers. Will be using an electronic board through the projector versus writing on whiteboard. Bingo is one of the most well attended events. Check with Jen Kover to see how many tables to get as much seating as possible. With slide cards, could sit on bleachers or bring chairs. Doors open at 5:50 and will start event at 6. Will run 1.5 hours or until prizes run out.
    2. Crafts & Cocoa - early planning stages for this event in January. Something other than ornaments since after Christmas. Come up with other options and will vote on them at the next meeting. Hot cocoa bar and crafts. In the evening with simple crafts that can be displayed or use.
    3. Daddy/VIP & Daughter Dance - Nurse Heistand generally heads this event and will reach out to interested volunteers.
- **v.** Display Case/Décor - would like to do winter display case in December after Thanksgiving. If anyone is interested in helping or has ideas for showcase, please let us know.
- **vi.** Communications - PTO newsletter will be sent out with upcoming events and volunteer opportunities.
- **vii.** Donations

1. Conference Snacks - snack station for individually packed items for teachers to pick up during conferences. Link for sign ups in newsletter.

VIII. Announcements

a. Next Meeting Date: December 2, 2024, 6:30 pm in the Music Room

IX. Adjournment