

CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

MEETING DETAILS

Date: December 3, 2024	Start Time: 2:00pm	End Time: 3:30pm
Location: VISA MPR	Minutes Prepared by: Andrea Alvarez	

1. VOTING MEMBERS ATTENDANCE

Name	Role	Attendance (Present/Absent)
Vicky Becerra	Staff	Attendance ▾
Daniela Romero	Staff	Attendance ▾
Jennifer Robbins	Staff	Attendance ▾
Naomi Cordova	Staff	Attendance ▾
John Alami	Staff	Attendance ▾
Alejandro Castellanos	Staff	Attendance ▾
Cindy Rubio	Parent	Attendance ▾
Gabriel Ylo	Staff	Attendance ▾
		Attendance ▾

2. AGENDA

1. 2:00pm-2:05pm Attendance and [sign in](#)
2. 2:05 All Committee Updates & Announcements: Committee Presentation 12.3.24
3. C&I Committee Action Items
4. Directors of Instruction Update
5. Subcommittee Work Time: [Sub Committee Rosters](#)
6. 3:30pm Meeting adjournment

AGENDA (detailed)

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CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

Informational:

1. Board meeting Updates

- a. Board to review/ reaffirm statement in support of the immigrant community in our school.

2. Committee Facilitators and Secretary Updates

- a. Updates by Directors of Instruction for charter renewal

Sub Committee Facilitators and Meeting Minutes:

[GATE Committee Minutes](#): Alan Kodel

[EL Committee Minutes](#): Clara Haramandjian

[R&I Committee Minutes](#): Kishauna LaMotte

[School Climate Committee Minutes](#): Alex Henriquez

[SPED Committee Minutes](#): Emilia Hall

ANNOUNCEMENTS

1. **Committee meeting dates:** [11/5/24], [12/3/24], [2/4/25], [3/4/25], [5/6/25]
2. Please review the [Subcommittee roster](#) , if you or someone you know is missing, please notify Sadie or Heather.
3. Please include parent and student members in your sub committee emails.
4. **Governance Agenda:** You can access the Board Agenda and Minutes here. Instructions for public comments can be found in each of the meeting minutes.
 - a. Board Meeting Dates: [8/21/24], [9/25/24], [10/23/24], [11/20/24], [12/11/24], [2/26/25],[3/12/25], [4/23/25], [5/21/25], [6/25/25]
 - b. Time: 4:00pm
 - c. Join in person (Vaughn Central, First floor) or via Zoom
5. **Contact: Please reach me at:**
Email: aalvarez@myvaughncharter.com
Phone: (818)896-7461 Ext. 7843

Norms:

- Be on time, Be present.
- Right to Pass
- Mutual Respect
- No Put-Downs/Killer Phrases
- Attentive Listening

3. ACTION ITEMS

CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

Curriculum and Instruction Committee:

1. Approve meeting minutes from November 5, 2024.

November session minutes can be found [here](#)

motions to approve previous meetings minutes.

seconds the motion.

Roll call:

Vicky Becerra	<input type="button" value="Vote"/>
Daniela Romero	<input type="button" value="Vote"/>
Jennifer Robbins	<input type="button" value="Vote"/>
Naomi Cordova	<input type="button" value="Vote"/>
John Alami	<input type="button" value="Vote"/>
Alejandro Castellanos	<input type="button" value="Vote"/>
Cindy Rubio	<input type="button" value="Vote"/>
Gabriel Ylo	<input type="button" value="Vote"/>
	<input type="button" value="Vote"/>

Motion to

4. SUBCOMMITTEE WORK

School Climate

Agenda:

1. Review last committee meeting notes
2. Strengthening parent engagement - part 2
 - a. Review Docs - [Folder](#)
 - b. What are some areas of strength?
 - c. What are some areas of opportunities?
3. Identify Next Steps/Action Plan

CURRICULUM & INSTRUCTION GOVERNANCE COMMITTEE MINUTES

Action Item:

EL

Agenda:

1. Flier for reclassification information
2. Review data from ELPAC to analyze and identify areas of growth

Action Item:

GATE

Agenda:

1. Charter Renewal Data Review

Action Item:

SPED

Agenda:

1. Begin reviewing resources for our newsletter

Action Item:

a.

Resource & Instruction

Agenda:

1. Team will provide input on SBAC data and write a narrative on the chart.
2. Communicate with Elementary dates to meet as a whole group to choose a day to work. Choose 3 dates

Action Item:

a.

5. ADJOURNMENT

1. motioned to adjourn the meeting at 3:30 p.m.
Meeting was adjourned at 3:30 p.m.