

PATRICK ELEMENTARY SCHOOL

Parent & Family Engagement Policy



2024-2025

1. Patrick Elementary shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f). Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116 (b)(1) & (e)(5)

- **The Parent & Family Engagement Policy and Family & School Compact will be distributed at the beginning of the school year in the following ways:**
 - Available during Fall parent-teacher conferences
 - Shared after the annual Title I meeting
 - Available always on our school website
- **A school-wide meeting will be held at the October PTO meeting to distribute the policy and allow for parent suggestions. Parent input is also encouraged through our school Site Council committee.**

2. Patrick Elementary shall host an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c)(1)

- **Our annual Title I Parent Engagement Meeting is held in the fall.**
- **Parents are notified of the meetings using the following methods:**
 - School Newsletter
 - School Website
 - ParentSquare

3. Patrick Elementary shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement; Section 1116 (c)(2)

- **Our annual Title I Parent Meeting will be held in the fall.**

PATRICK ELEMENTARY SCHOOL

Parent & Family Engagement Policy



- **Childcare is not needed due to the annual Title I Parent Meeting being held during a time when children are welcome.**
- **Additional opportunities to meet with parents will happen during fall conferences.**
- **The school Title I teacher and/or school administrator will be available to answer any questions or review parent involvement via phone conference as requested by the parent.**

4. Patrick Elementary shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the school-wide program plan under section 1114(b) (Campus Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children; Section 1116 (c)(3)

- **Provide parents the opportunity to provide feedback and suggestions through Google forms and/or another survey platform.**
- **Provide parents the opportunity to provide feedback and suggestions during Site Council and Parent Teacher Organization meetings.**
- **Staff will have input on revisions through the school Site Council team.**

5. Patrick Elementary shall provide parents of participating children—

(A) timely information about programs under this part;

(B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and

(C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible; Section 1116 (c)(4)

- **Parents are notified that Patrick Elementary is a Title I School-wide program in the following ways:**

PATRICK ELEMENTARY SCHOOL

Parent & Family Engagement Policy



- Annual Title I Parent Meeting
- School Newsletter
- School Website
- Student-Parent Handbook
- Information about parent & family nights, including Parent-Teacher conferences, and/or other Title I events, are all
 - Posted on ParentSquare in parent preferred language
 - Posted on school Facebook social media account
 - Posted on school website (Google Translate on website)
- Title I Parent meeting scheduled during the fall semester.
- Universal Screening benchmark assessment results and student progress are printed for parents by our Title I teacher and distributed at Fall conferences, and/or progress reporting periods, as well as Student Services Team meetings for students needing additional supports.
- Student Services Team (SST) meeting referrals are communicated to parents by classroom teacher and parents are invited to offer feedback through a parent questionnaire. Parents may also request an SST meeting for their child.
- Provide each parent of students in grades 3rd- 8th an individual student report about the performance of their child on the State assessment in math, language arts, and reading from the previous school year.

6. If the school-wide program plan (Campus Improvement Plan, CIP) under section 1114(b) is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency. Section 1116 (c)(5)

- Provide parents the opportunity to provide feedback and suggestions at or after our annual Title I Parent Engagement Meeting.
- Provide parents the opportunity to provide feedback and suggestions during Site Council and Parent Teacher Organization meetings.

7. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, Patrick Elementary shall: Section 1116(e)

PATRICK ELEMENTARY SCHOOL

Parent & Family Engagement Policy



(i) provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children; Section 1116 (e)(1)

(ii) provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parental involvement; Section 1116 (e)(2)

(iii) educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; Section 1116 (e)(3)

(iv) to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; Section 1116 (e)(4)

(v) provide such other reasonable support for parental involvement activities as parents may request. Section 1116 (e)(14)

- **Patrick Elementary School involves parents in school activities in a variety of ways and collaborates closely with the school PTO to host joint sponsored events:**

- **Open House**
- **Parent-Teacher conferences**
- **Kindergarten Launch**
- **Farm to School Community**
- **Monthly Family Connection Newsletter**
- **Polar Pal Store**
- **Title I Family Involvement Event**
- **SVE Mini-Marathon**
- **After School Clubs**
- **Kindergarten Graduation**

PATRICK ELEMENTARY SCHOOL

Parent & Family Engagement Policy



- **Parents are provided with materials to help with academic area at Student Services Team Meetings.**
- **Family events include tips, flyers, and additional activities for working with students at home.**
- **Information is provided to parents through fall conferences, workshops, or printed documents so that parents understand the ways they can monitor their children's progress and work with educators to improve the performance of their children.**
- **Parents are informed of ways that they can participate in decisions relating to the education of their children.**
- **Patrick Elementary will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:**
 - **Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards on our school website.**
- **Provide Professional Development through Professional Learning Communities (PLCs) and book studies to staff on encouraging family engagement and communication with parents on student progress and curriculum at school.**

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs.

This policy was adopted by Patrick Elementary on 10/12/2023 and will be in effect for the 2023/2024 school year. The school will distribute this policy to all parents of participating Title I, Part A children on or before January 26, 2024.