

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**REGULAR MEETING**  
September 21, 2022

Members Present: Kathleen Lynch, Margaret Colligan, Tracy McCarthy, Katherine Rossi-Snook, Dawn Hedberg, Robert Strauss, and Karina Montalvo

Others Present: Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Todd Gulluscio Director of Athletics, Physical Education, Health, Wellness & Personnel; Jacqueline Dunning, District Clerk; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; 8 faculty/staff/students and 1 community residents

The meeting was called to order at 6:00 pm by President Colligan, followed by the Pledge of Allegiance.

Dawn Hedberg read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

**Public Hearing on the Proposed Use of the 2020 Repair Reserve**

At this time, President Colligan read the following statement:

We will now conduct a public hearing for the proposed use of the 2020 Repair Reserve. I therefore declare this hearing open at 6:02 pm. President Colligan then introduced Michael Dunning, Facilities Manager.

Michael Dunning provided a brief overview of the replacement of the padding on the gym walls and doors; noting that the existing padding is 20 years old and at the end of its useful life. Mr. Dunning described the new padding as the same shade of blue with graphics – “Shelter Island” on one end of the gymnasium and the Islanders logo on the other end. Mr. Dunning stated that the cost for this project will be \$34,869.25 which reflects significant savings due to some of the work being done in-house. In closing, Mr. Dunning asked the Board of Education for permission to use the 2020 Repair Reserve to cover the \$34,869.25 amount for this project.

At this time, President Colligan stated the following.

Thank you, Mr. Dunning. Are there any members of the Board of Education who have questions or wish to make comments?

Ms. Katherine Rossi-Snook inquired about how this project affects the future door replacement project. Mr. Dunning explained that the pads are removable and will be taken from the old doors and put on the new doors.

President Colligan continued -- My colleagues on the Board of Education and I would like to invite anyone in the public to express any comments or questions about the use of the 2020 Repair Reserve. (No questions or comments were made.)

Do my colleagues on the Board of Education have anything that they would like to add? (Nothing was added.)

Seeing that no one else wishes to participate, I would like to ask for a motion to approve and/or accept the following action: 5.1

A motion was made by Katherine Rossi-Snook, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board hereby approves the following:

- 5.1 WHEREAS, on Wednesday, September 21, 2022, the Board of Education of the Shelter Island Union Free School District held a duly advertised public hearing to examine the plans to expend the sum of \$34,869.25 from the 2020 repair reserve fund for the purpose of replacing the gymnasium safety padding at the Shelter Island School.

WHEREAS, the Board of Education is desirous of seeing these repairs take place using funds as described herein; now, therefore be it

*Call to Order  
and Pledge of  
Allegiance*

*Mission  
Statement*

*Public Hearing –  
Proposed Use of  
2020 Repair  
Reserve*

RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes an increase to the 2022-2023 budget, in the Plant Operations Contractual line A.1620.400.00.0000, in an amount not to exceed \$34,869.25, to be offset by the 2020 Reserve for Repair, pursuant to General Municipal Law Section 6-d; and be it further

RESOLVED, that the Board of Education of the Shelter Island Union Free School District hereby authorizes the President of the Board of Education and the Superintendent to sign any necessary contracts with vendors and service providers to effectuate these projects.

Motion carried unanimously.

I hereby declare this hearing closed at 6:05 pm and we will move on to the regular business portion of the meeting.”

### **Visitor Questions – None**

A motion was made by Tracy McCarthy, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board hereby approves the following:

- 6.1 Approval of Minutes
  - a. Regular Meeting of August 15, 2022
  - b. Special Meeting of August 22, 2022
  - c. Special Meeting of August 31, 2022

Motion carried unanimously.

### **Correspondence**

- a. Thank you card from Class of 2022 Graduate

### **Presentations**

#### **Banner Presentation**

At President Colligan’s request, Mr. Todd Gulluscio introduced Mr. Thomas Combs, the Section XI Executive Director. Mr. Combs stated that he was proud to recognize Shelter Island School with the Exemplary Sportsmanship Award noting that it is a direct reflection of Mr. Gulluscio, the coaches, athletes and community who always demonstrate the utmost respect and hospitality at every game.

### **Personnel**

Prior to asking for a motion, President Colligan noted that Ms. Francine Connors who was expected to be appointed as an additional permanent substitute for the 2022-2023 school year, emailed earlier in the day to say she would no longer be accepting the position.

A motion was made by Dawn Hedberg, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1 – 9.5

- 9.1 Rescind Motion
  - a. Rescind the following motion of July 11, 2022 due to the cancellation of the season; effective August 25, 2022.
    - Appoint Erin Mulrain, Varsity Girls Cross Country Coach for the 2022-2023 school year, at \$4,032.65
- 9.2 Appointment of Additional Coach for the 2022-2023 School Year
  - a. Erin Mulrain, Junior High Cross-Country Coach, \$2,889.97; effective September 6, 2022
- 9.3 Additional Substitute Aid for the 2022-2023 School Year at \$95 per day
  - a. Tyler Gulluscio
- 9.4 Additional Substitute Teachers for the 2022-2023 School Year at \$110 per day (certified or 4-year degree)
  - a. Jennifer Maxson
  - b. Gina Kraus
  - c. Daina Reynolds; pending fingerprint clearance (NYS Fingerprint Initiative)
- 9.5 Foreign Language Translator

*Public Hearing –  
Proposed Use of  
2020 Repair  
Reserve  
(continued)*

*Visitor Questions*

*Consent Agenda  
- Minutes*

*Correspondence*

*Presentations*

*Consent Agenda  
- Personnel*

- a. BE IT RESOLVED THAT: The Board of Education hereby appoints Laura Mayo to serve as a foreign language translator for the Shelter Island Union Free School District, on an as-needed basis, at a rate of \$60.01 per hour, effective retroactively to September 16, 2022, up until the currently vacant Office Assistant – Spanish Speaking position is filled.

Consent Agenda  
– Personnel  
(continued)

Motion carried unanimously.

**Program**

Consent Agenda  
– Program

A motion was made by Katherine Rossi-Snook, seconded by Tracy McCarthy, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 10.1 – 10.2

- 10.1 CSE Recommendations for the 2022-2023 School Year
  - a. Committee on Special Education
- 10.2 District Special Education Plan
  - a. Approve the updated Shelter Island School District Special Education Plan: July 2022- July 2024

Motion carried unanimously.

**Finance**

Consent Agenda  
- Finance

A motion was made by Kathleen Lynch, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 11.1 – 11.5

- 11.1 Financial Reports
  - a. Treasurer’s Report – July 2022
  - b. Extra Class Report – July 2022
  - c. Appropriation Report
  - d. Revenue Status Report
  - e. Claim Auditor’s Report – July 2022
  - f. Claim Auditor’s Report – August 2022
  - g. Payroll Audit Report – July 2022
  - h. Payroll Audit Report – August 2022
- 11.2 Journal Entries
  - a. Accept and approve Journal Entries for the period of August 10, 2022 through September 13, 2022, that in accordance with Board Policy, the Superintendent has approved.
- 11.3 Property Tax Exemption
  - a. Approval to increase the income limit for the New York State Senior Citizens Property Tax Exemption from \$37,400 to \$58,400 as prescribed by legislation signed by Governor Kathy Hochul on August, 8, 2022.
- 11.4 Budgetary Modification/Transfer
  - a. BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby authorizes a budgetary modification to the following budget line in the amount, not to exceed:  

A1620.200.00.0000	\$59,728.42
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for the purchase of a staff shuttle van to be offset by the Unassigned Fund Balance for the 2022-2023 school year.
  - b. BE IT RESOLVED THAT: The Board of Education of the Shelter Island Union Free School District hereby authorizes a budgetary transfer from the following Fund Balance line in the amount, not to exceed:  

A599	\$59,728.42
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- 11.5 Donation & Budget Transfer

- a. Authorize the Shelter Island School District to accept a donation of \$2,000 from the Shelter Island Educational Foundation, Shelter Island, NY, for supplies for the student Adirondack chair build; and authorize an increase of \$2,000 to the budget line of A.2110.450.00.0016 – Technology Program Materials & Supplies.

*Consent Agenda  
– Finance  
(continued)*

Motion carried unanimously.

*Consent Agenda  
– Business*

**Business**

A motion was made by Katherine Rossi-Snook, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 12.1 – 12.3

**12.1 Contracts**

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Southampton Union Free School District for student services. The term of said agreement shall be retroactive to September 1, 2022 through June 30, 2023.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and The Summit School of Upper Nyack, NY for student services. The term of said agreement shall be retroactive to July 1, 2022 through June 30, 2023.

**12.2 Private School Transportation**

- a. Approval to transport one (1) additional student to Ross School, East Hampton, NY for the 2022-2023 school year

**12.3 Emergency Expenditure**

Whereas on August 16, 2022, the emergency tree pruning and limb removal of two trees adjacent to the play area was deemed necessary, district funds were used to prune and remove the limbs of said trees without securing alternative quotations or a purchase order. Therefore, be it resolved that the Board of Education hereby approves the emergency expenditure of \$1,800 to Christian Johnson Tree & Turfworks, Incorporated of Shelter Island Heights, NY and made on August 16, 2022.

Prior to voting, Tracy McCarthy inquired about the agreement with The Summit School of Upper Nyack, NY. Ms. McCarthy wanted to know why a student was attending a school that was so far away. Mrs. Jennifer Rylott explained that this was a decision made by the Committee of Special Education. Ms. Rylott noted that there were several other options explored before this placement, but those options did not fill the need for the particular student.

Motion carried unanimously.

*Consent Agenda  
– Facility*

**Facility - None**

**Items for Consideration - None**

*Items for  
Consideration*

**Director of Athletics, Physical Education, Health, Wellness & Personnel Report**

Mr. Todd Gulluscio announced that for the seventh consecutive year, Shelter Island School has been named a School of Distinction by the New York State Public High School Athletic Association. To earn this honor, 100% of the school's athletes must maintain academic averages of 90% or higher.

*Dir of Athletics,  
PE, Health,  
Wellness &  
Personnel  
Report*

**Assistant Superintendent Report**

Mrs. Rylott spoke about the District's Special Education Plan that the Board of Education approved earlier in the meeting. Ms. Rylott noted that the State realized the plans were too long so they approved a condensed version that is friendlier and easier to read.

*Assistant  
Superintendent  
Report*

Mrs. Rylott also reported that she attended the first PTSA meeting of the year, which was the first in-person meeting in years. Ms. Rylott stated that the PTSA will be providing many programs as they have in the past and she congratulated the PTSA on a great job with the Back to School BBQ.

In closing, Mrs. Rylott stated that she is very excited that Laura Mayo will be joining the staff again, this time as a translator – a role that is very much needed.

*Superintendent's  
Report*

**Superintendent's Report**

Dr. Brian Doelger welcomed everyone to the meeting and thanked Mr. Thomas Combs for coming out to present the Exemplary Sportsmanship Award. Dr. Doelger congratulated the student athletes and the entire athletic department for their receipt of this award. He thanked the PTSA for putting on the Boo Hoo Breakfast and the annual Back to School BBQ. Dr. Doelger stated that the great attendance at the BBQ was a sign of things returning to normal after the COVID-19 pandemic.

Dr. Doelger stated that he just returned from a Superintendents Conference in Saratoga Springs where he presented to his colleagues on Social & Emotional Learning and all of the great things we did at Shelter Island School during the pandemic.

Dr. Doelger applauded the Humanities Department for instituting a no cell phone policy in their classrooms. Although students complained a bit in the beginning, they now see the value, and he reported that the Social Emotional Learning team has hit the ground running and they have been proactive about getting into classrooms.

Dr. Doelger told everyone present to take a look at the Cafeteria and Board Room to see all the great work that was done over the summer. At this time, Dr. Doelger thanked Mr. Michael Dunning and his crew for their seamless work on these projects.

Dr. Doelger shared that this week was "Start with Hello Week" which is a violence prevention program created by Sandy Hook Promise that teaches students to recognize when another student is alone and teaches ways to reach out and help lonely or socially isolated students.

Next up, Dr. Doelger reported that tomorrow night is Back to School Night and he gave kudos to Katherine Rossi-Snook for advocating for childcare at this event because there are at least 16 children signed up.

Dr. Doelger went on to say that on Friday, September 9<sup>th</sup>, a school-wide moment of silence was held in honor of the lives lost on 9/11 and also to honor the heroes from the day. (9/11 fell on a Sunday this year so that is why it was recognized on Friday, September 9<sup>th</sup>.)

In closing, Dr. Doelger shared that staff developer, Christina Lesh will be in the district, working with teachers next week.

*Board Member  
Reports*

**Board Member Reports**

Ms. Tracy McCarthy congratulated everyone on a successful first few weeks of school and stated that it is nice to be back to a more normal school year.

*Visitor  
Comments*

**Visitor Comments – None**

*Adjournment*

**Adjournment**

A motion was made by Robert Strauss, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

The meeting adjourned at 6:25 pm.

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Jacqueline Dunning  
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday, October 17, 2022, at 6:00 pm in the Conference Room.