

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

REGULAR MEETING
August 15, 2022

Members Present: Margaret Colligan, Katherine Rossi-Snook, Dawn Hedberg, and Robert Strauss

Others Present: Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Deborah Vecchio, District Treasurer; Julie Lane, Shelter Island Reporter; 5 faculty/staff/students and 2 community residents

Absent: Kathleen Lynch, Tracy McCarthy, and Karina Montalvo

The meeting was called to order at 6:03 pm by President Colligan, followed by the Pledge of Allegiance.

Katherine Rossi-Snook read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying and expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions – None

A motion was made by Katherine Rossi-Snook, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board hereby approves the following:

- 5.1 Approval of Minutes
 - a. Re-Organizational Meeting of July 11, 2022

Motion carried unanimously.

Correspondence – None

Presentations -- None

Personnel

A motion was made by Robert Strauss, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel action: 8.1-8.14

- 8.1 Resignation
 - a. Accept the resignation of Ramona Orgass, Office Assistant (Spanish Speaking), effective August 31, 2022
 - b. Accept the resignation of Brittney Russo, 7-12 Science Teacher, effective August 31, 2022
- 8.2 New Hires
 - a. Appoint Erin Jordan, to a 4-year probationary position as 1.0 FTE School Counselor, effective September 1, 2022, in the tenure area of School Counseling & Guidance, at a salary of \$67,919, Step 1 MA of the 2022-2023 teacher salary scale.
 - b. BE IT RESOLVED THAT: The Board of Education hereby approves Leigh Stumme, as 1.0 FTE Special Education Teacher effective September 1, 2022, at \$67,919, Step 1 MA of the 2022-2023 teacher salary scale with a four (4) year probationary period through September 1, 2026, in the tenure area of Special Education

BE IT FURTHER RESOLVED THAT: Ms. Stumme must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

*Call to Order
and Pledge of
Allegiance*

*Mission
Statement*

*Visitor
Questions*

*Consent Agenda
– Approval of
Minutes*

Correspondence

Presentations

*Consent Agenda
– Personnel*

- c. BE IT RESOLVED THAT: The Board of Education hereby approves Samantha Cavanagh, as 1.0 FTE 7-12 Science Teacher effective September 1, 2022, at \$67,919, Step 1 MA of the 2022-2023 teacher salary scale with a four (4) year probationary period through September 1, 2026, in the tenure area of Science 7-12

BE IT FURTHER RESOLVED THAT: Ms. Cavanagh must receive three (3) annual APPR composite ratings of Effective or Highly Effective, in at least three (3) of the preceding four (4) years and cannot have an APPR composite rating of Ineffective in the last year of her probationary appointment to be granted or considered for tenure.

8.3 Rescind Motion

- a. Rescind the following motion of July 11, 2022

Appoint Kathleen Springer, as Permanent Substitute Teacher, not to exceed 4 days per week, at a rate of \$175 per day, and grant four (4) sick days, effective September 1, 2022 – June 23, 2023

- b. Rescind the following motion of July 11, 2022

Appoint Ramona Orgass, as Substitute Dispatcher for the 2022-2023 school year, at \$5,412.99

8.4 Memorandum of Agreement

- a. Approve the Memorandum of Agreement (MOS) between the Shelter Island Faculty Association and the Shelter Island School District, granting extra compensation to Maryann Impastato, senior Account Clerk for additional Business Office responsibilities beyond her current title for the 2022-2023 school year; and authorize the Board President to execute said agreement.

8.5 Non-Aligned Personnel Employment Agreements

- a. BE IT RESOLVED THAT: The Board of Education hereby approves the annexed agreements between the Shelter Island Union Free School District and non-aligned personnel; and

BE IT FURTHER RESOLVED THAT: The Board of Education hereby authorizes the Board President to execute said agreements.

8.6 Extra Compensation

- a. Approve Erin Jordan to provide school counseling services for the period of August 25, 2022 through August 31, 2022, not to exceed 5 days, at her daily rate.
- b. Approve Deborah Vecchio, District Treasurer, for extra compensation for additional Business Office responsibilities beyond her current title in the amount of \$9,600.00 for the period of July 1, 2022 through June 30, 2023.

8.7 Additional Appointments of Co-Curricular Positions for the 2022-2023 School Year

- a. Sean Brennan, Student Council Co-Advisor, \$1,557.64
- b. Michelle Corbett, Student Council Co-Advisor, \$1,557.64
- c. Jasmine Frasco, Yearbook, at \$5,412.99
- d. Danielle Spears, 12th Grade Advisor, at \$2,078.50
- e. Donna Clark, Substitute Dispatcher, \$5,412.99

8.8 Additional Permanent Substitute Teachers for the 2022-2023 School Year

- a. Appoint Erin Albanese, as Permanent Substitute Teacher, not to exceed 4 days per week, at a rate of \$175 per day, and grant four (4) sick days, effective September 1, 2022 – June 23, 2023

8.9 Substitute Teachers for the 2022-2023 School Year at \$110 per day (certified or 4-year degree)

- a. Chrystyna Kestler
- b. Frank Kestler
- c. Lillian Klupka
- d. Marion McEnroe
- e. Amy Taylor

8.10 Substitute Nurse for the 2022-2023 School Year at \$110 per day (RN)

- a. Chrystyna Kestler

8.11 Substitute Aide for the 2022-2023 School Year at \$95 per day

- a. Stephanie Clark
- b. Taylor Gabrovic
- c. Francesca Frasco

*Consent Agenda
– Personnel
(continued)*

- 8.12 Substitute Monitor for the 2021-2023 School Year at \$15 per hour
 - a. Stephanie Clark
 - b. Francesca Frasco
 - c. Taylor Gabrovic
- 8.13 Substitute Cafeteria Worker for the 2021-2023 School Year at \$15 per hour
 - a. Marian McEnroe
 - b. Taylor Gabrovic
- 8.14 Volunteer Assistant Coaches for the 2022-2023 School Year
 - a. Father Peter DeSanctis – Varsity Golf
 - b. Michael Dunning – Varsity Baseball
 - c. Tyler Gulluscio – Boys & Girls Track - All Levels

Motion carried unanimously

At this time, Mr. Todd Gulluscio introduced the new hires who were in the audience – Ms. Erin Jordan, School Counselor; Ms. Leigh Stumme, Special Education Teacher; and Ms. Samantha Cavanagh, Science 7-12 Teacher. Mr. Gulluscio welcomed them and stated that these three new hires all have two common traits – love of children, and willing to go the extra mile. The Board of Education congratulated and welcomed them.

*Consent Agenda
– Program*

Program

A motion was made by Katherine Rossi-Snook, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program action: 9.1 – 9.2

- 9.1 2023 Library Budget Vote
 - a. Approve a special meeting of the voters of the school district be schedule for Saturday, October 8, 2022, pursuant to the request of the Board of Trustees of the Shelter Island Public Library, for the purpose of voting on the library’s 2023 operating budget and that the District Clerk be and hereby is directed to take all such steps as are necessary to conduct said special meeting.
- 9.2 First Reading and Possible Adoption of Policy
 - a. Policy #7110 – Comprehensive Student Attendance Policy

Motion carried unanimously.

*Consent Agenda
– Finance*

Finance

A motion was made by Katherine Rossi-Snook, seconded by Robert Strauss, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 10.1 – 10.2

- 10.1 Financial Reports
 - a. Treasurer’s Report – June 2022
 - b. Extra Class Report – June 2022
 - c. Appropriations Status Report
 - d. Revenue Status Report
 - e. Claim Auditor’s Report – June 2022
- 10.2 Journal Entries
 - a. Accept and approve Journal Entries for the period of July 7, 2022 through August 9, 2022, that in accordance with Board Policy, the Superintendent has approved.

Motion carried unanimously.

*Consent Agenda
-- Business*

Business

A motion was made by Dawn Hedberg, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 11.1 – 11.3

11.1 Contracts

- a. Approve the final Eastern Suffolk BOCES contract for services in the 2021-2022 school year, at a final cost of \$287,080.96, which includes all services that were necessary to meet the needs of the District, and authorize the Board President to execute said agreement.
- b. Approve the contract between the Board of Education of the Shelter Island School District and PLC Associates of Naples, Florida, for professional development, at \$50,135, to be covered by the 2021-2022 Title I School Improvement Grant. The term of said agreement shall be retroactive to September 1, 2022 through June 30, 2023; and authorize the Board president to execute said agreement.
- c. Approve the inter-municipal cooperation agreement between the Board of Education of the Shelter Island Union Free School District and the Board of Education of the Sag Harbor Union Free School District for transition coordinator services and/or special education teaching services, at a cost of \$24,536.00. The term of said agreement shall be retroactive to September 7, 2022 through June 30, 2023; and authorize the Board President to execute said agreement.
- d. Approve the contract between the Board of Education of the Shelter Island School District and Solix, Incorporated, of Parsippany, NJ, for consulting and support services related to the federal E-rate Program. The term of said agreement shall be retroactive to July 1, 2022 through June 30, 2023; and authorize the Board President to execute said agreement.
- e. Authorize the extension of the following transportation contracts with Sunrise Bus, Incorporated, for the 2022-2023 school year; and authorize the Board President and Superintendent to execute said agreements.
 1. Contract #415502 – Sports/Charter - \$88.48/ hour for full size school bus, \$72.25/hour for van, with a yearly estimate of \$58,733.94
 2. Contract #415503 - BOCES Shuttle - \$39,678.52
 3. Contract #415504 – Cutchogue East Route - \$76,147.60, with a monitor for the year
 4. Contract #415505 – On Island Home to School - \$64,650.44
 5. Contract #415506 – Off Island Routes Private Schools - \$119,962.71

11.2 Cafeteria Bids for the 2022-2023 School Year

- a. Approval to award the Food Item Bid #2022-2023-01C to the following companies:
 - Mivila Foods of NY, of Calverton, NY
 - Hanlon Provisions of Bayport, NY
- b. Approval to award the Milk & Dairy Products Bid #2022-23-02C to Arshamomaque Dairy, Inc. of Greenport, NY

11.3 Private School Transportation

- a. Approval to transport one (1) additional student to Our Lady of the Hamptons, Southampton, NY, for the 2022-2023 school year.

Motion carried unanimously.

Facility

A motion was made by Katherine Rossi-Snook, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Facility action: 12.1

12.1 Excessing of Equipment (Beyond useful life)

- a. Hustler Super "Z" Mower
- b. Billy Goat Push Blower
- c. Ariens Snow Blower, Model 932042
- d. John Dere SnowBlower, Model 1032D
- e. Snapper Edger, Model ET300C
- f. Yard Machine Blower
- g. 238 Miscellaneous Chairs

Motion carried unanimously.

Mr. Robert Strauss asked Dr. Doelger if these items simply get thrown away at the dump or is there another way they are disposed. Dr. Doelger stated he didn't know for certain and would get back to Mr. Strauss. (Morning after this meeting, Dr. Doelger determined that these items will be disposed of at the dump.)

*Consent Agenda
– Facility
(continued)*

Items for Consideration

The members of the Board of Education discussed their committee assignments for the 2022-2023 school and everyone agreed to stay on the same committees they were on last year. The 2022-2023 committees are as follows.

*Items for
Consideration*

Board Committees for the 2022-2023 School Year

- a. Building & Grounds/Health & Safety Committee (Kathleen Lynch, Katherine Rossi-Snook & Robert Strauss)
- b. Audit Committee (Kathleen Lynch & Margaret Colligan)
- c. Policy Committee (Margaret Colligan & Tracy McCarthy)
- d. Wellness Committee (Karina Montalvo & Katherine Rossi-Snook)
- e. Joint Professional Practice Committee (JPPC) (Margaret Colligan & Dawn Hedberg)

*Dir of Athletics,
PE, Health,
Wellness &
Personnel
Report*

Director of Athletics, Physical Education, Health, Wellness & Personnel Report

Mr. Todd Gulluscio's report included the following.

- New Staff Orientation will be held on Tuesday, August 30, 2022
- 6th grade orientation will be held on Monday, August 29, 2022, at 11:00 am
- The athletic program will be presented with the NYSPHSAA School Sportsmanship Banner Award at the September 21, 2022 Board of Education Meeting. Mr. Gulluscio noted that Shelter Island is one of four (4) schools in the state to receive the honor this year and the 4th school in Section XI to ever receive the award.
- The District will receive the NYSPHSAA School of Distinction of Award for the 7th consecutive year.
- A new online athletic registration and district forms system will be implemented this year.
- Professional Development days were held for coaching staff on August 8 – 9, 2022. All coaches were recertified in First Aid, CPR and AED and were trained in a multitude of items to best prepare them for the upcoming year.
- A new vision statement was created for the athletics department – “We are dedicated to winning championships, creating unforgettable experiences, and serving our community so that our athletes exemplify our core values throughout life.”

In closing, Mr. Gulluscio announced the first home matches for each of the Fall Season athletic teams.

*Assistant
Superintendent
Report*

Assistant Superintendent's Report

Ms. Jennifer Rylott announced that the Master Schedule for the 2022-2023 school year is complete and teachers received their assignments earlier in the day. Ms. Rylott went on to say that students in grades 7-12 will receive their schedules by August 16, 2022 and grade 6 students will receive theirs a few days later. Ms. Rylott stated that Ms. Jordan, our new School Counselor will be in the office on August 25 – 29, 2022 to assist with any schedule questions and/or changes. In closing, Ms. Rylott shared that she has submitted various grant applications and then stated that she is ready for the start of the new school year.

Superintendent's Report

Dr. Doelger's report included the following.

- Welcome to the District's new employees
- Thank you to Todd Gulluscio for all of his hard work in leading a successful hiring process this summer
- New Teacher Orientation on August 30, 2022
- Staff Orientation on September 1 – 2, 2022
- Professional Development plan for the year which includes a curriculum audit, new parent/student/faculty/staff survey, coaching of new teachers, and mentors for new teachers
- Legal Counsel researching whether or not the District can buy two (2) vans to be used as shuttle from North Ferry to the School for faculty/staff, as well as for teams travelling to games.

*Superintendent
Report*

- Shoutout to Sylvester Manor for creating a curriculum for our district and rolling it out to other districts at the Social Studies Council. Dr. Doelger noted that Board Member, Tracy McCarthy, who also works at Sylvester Manor, will be the presenter.

*Superintendent
Report
(continued)*

Dr. Doelger on behalf of Michael Dunning, Facilities Manager, spoke about construction and security projects. This included the following.

- Lobby Plaza concrete work has been completed. Temporary railings will be replaced with permanent railings at a later date
- Publicly announced the desire to use monies from the repair reserve fund to replace the outdated gym safety padding, and stated that there will be a public hearing at the September 21, 2022 meeting where the Board of Education will vote on this use of funds
- The District is still waiting to determine whether or not it will partner with the Town on the new septic system
- Security Improvements Phase I: re-instating the RAVE app which sends alerts of an intruder to police and faculty/staff phones; installation of a lockdown notification system outdoors to prevent someone from entering the building in a dangerous situation; adding additional pull boxes and panic buttons throughout the building; and adding more security cameras where there are currently blind spots in the building.
- Security Improvements Phase II: exterior door hardening; change exterior locks; new locking system for internal doors; and a security booth for the lobby monitor personnel.

Before introducing a guest speaker, Dr. Doelger wrapped up his report by stating that he hopes to make the 2022-2023 school year the best one yet; and noted that our staff has been amazing throughout the pandemic so they are sure to be even better this year.

At this time, Dr. Doelger introduced community member, Dr. Michael Nizich who is the Director of the Entrepreneurship & Technology Innovation Center and an adjunct assistant professor of computer science at New York Institute of Technology. Dr. Doelger noted that Dr. Nizich presented the topic of jobs in the cybersecurity field to our secondary students last school year and to further his relationship with the school, he has a unique opportunity to share with our District.

Dr. Michael Nizich explained that there is a 3 Million job shortage in the cybersecurity industry so there is tremendous opportunity for our students in the workforce. The number one issue colleges are seeing when students arrive is that students are lacking hands-on experience and have to first learn the basics at a college level. To eliminate this gap, Dr. Nizich would like to set up a cybersecurity lab at Shelter Island School. Dr. Nizich explained that he had connected with James Theinert, grades 7-12 math teacher after last year's presentation to the students and Mr. Theinert is willing to hold an after-school club with the hopes of it becoming a future class offering at the school. Dr. Nizich is supplying all of the equipment and will personally set it up in the school.

The members of the Board of Education each expressed thanks to Dr. Nizich for bringing this tremendous opportunity to the Shelter Island School.

*Board Member
Reports*

Board Member Reports

Katherine Rossi-Snook announced that the Over the Hill Softball Fundraiser will be held on September 3, 2022, at 12:00 pm and noted that all funds raised will be used towards the Shelter Island Little League program.

*Visitor
Questions*

Visitor Questions - None

Executive Session

A motion was made by Katherine Rossi-Snook, seconded by Dawn Hedberg, BE IT RESOLVED THAT: The Board of Education hereby voted to go into an executive session at 6:38 pm to discuss the employment of particular individuals in the District.

*Executive
Session*

Adjournment

A motion was made by Robert Strauss, seconded by Margaret Colligan, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Adjournment

Motion carried unanimously.

The meeting adjourned at 7:29 pm.


Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Wednesday, September 21, 2022, at 6:00 pm, in the Conference Room.

Adjournment
(continued)