

**SHELTER ISLAND UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION**

**REGULAR MEETING
November 14, 2022**

- Members Present: Kathleen Lynch, Margaret Colligan, Katherine Rossi-Snook, and Dawn Hedberg
- Others Present: Dr. Brian Doelger, Superintendent; Jennifer Rylott, Assistant Superintendent; Todd Gulluscio, Director of Athletics, Physical Education, Health, Wellness & Personnel; Harrison Weslek, Student Liaison; Julie Lane, Shelter Island Reporter; 8 faculty/staff/student and 3 community residents
- Absent: Tracy McCarthy; Robert Strauss; Karina Montalvo; Deborah Vecchio, District Treasurer

The meeting was called to order at 6:03 pm by President Colligan, followed by the Pledge of Allegiance.

Margaret Colligan read the following Shelter Island School Mission Statement – Engage, Explore, Empower:

We want our students to cherish our small Island community while applying expanding their learning about, understanding of, and engagement with the wider world. To do this, they must be: ethical and moral individuals; respectful and responsible communicators; creative and analytical thinkers; knowledgeable and literate readers, writers, mathematicians and scientists; participants in and audiences for art, drama, music, athletics, and other artistic, cultural, and social activities; skilled and successful workers and consumers; and committed and active citizens.

Visitor Questions – None

Oath of Office

At this time, President Colligan administered the Oath of Office to Harrison Weslek, Student Liaison to the Board of Education. Mr. Weslek needed to go to basketball practice so he gave his report right after being sworn in. Harrison reported that Student Council’s Anything Goes event was a great success. He stated that the council is working on plans for the school year and they are looking to make a difference at the school.

Consent Agenda

A motion was made by Katherine Rossi-Snook, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board hereby approves the following:

- 6.1 Approval of Minutes
 - a. Regular Meeting of October 17, 2022

Motion carried unanimously.

Correspondence - None

Presentations

All presenters were not present at this time so the presentation portion of the meeting was moved to a different order than what was published on the agenda.

Town Septic System Project

Mr. Joseph Finora, Town of Shelter Island Engineer presented the Shelter Island Municipal Buildings Wastewater Management Plan to the Shelter Island Board of Education. The plan calls for the following parcels to be served by the new central system -- Public Library, Fire Department Center Fire House, Town Youth Center/American Legion Hall, Town Hall, Town-owned Residential Housing; Police Department Headquarters; Justice Court Building; and the School. Mr. Finora stated that the new system would address the nitrogen issue in the Center and we would see the change right away. He also stressed that the school’s involvement is necessary for the project to work efficiently. In closing, Mr. Finora stated that the project will cost \$3.1 million and two grants have been filed to help defray the costs -- \$250,000 Suffolk County grant which has been awarded already, and a \$2.5 million New York State grant that is still outstanding. At this time, Mr. Finora opened the floor to questions.

Ms. Kathleen Lynch asked when the project would begin. Mr. Finora stated that they expect to have permits in place by end of 2022/early 2023 at which time they would then go out to bid and ground breaking would be expected to be end of 2023.

*Call to Order &
Pledge of
Allegiance*

*Mission
Statement*

*Visitor
Questions*

*Oath of Office
to Student
Liaison*

*Consent Agenda
- Minutes*

Correspondence

Presentations

Dr. Brian Doelger asked if the \$3.1 million includes the site-specific costs for the school. Mr. Finora responded no and that those costs would be covered by the school.

Ms. Katherine Rossi-Snook stated that she likes the idea of having more buildings linked together for more efficient treatment and would love to see this project happen. Ms. Rossi-Snook took this moment to address concerns about the impact this project would have on Gardiner's Creek by stating that there will not be a direct discharge going into the creek and that this project will not have a negative impact on the creek.

Mr. Finora supported Ms. Rossi-Snook's comment and added that this project will be done to fix issues not create them. Supervisor Gerry Siller added that this new system could also address new potential contaminants in the future.

As there were no further questions or concerns, President Colligan thanked Mr. Finora for his presentation.

Senior Class Trip 2023

Luca Martinez and Elijah Davidson, members of the Class of 2023, along with their Class Advisor, Mr. James Theinert, requested permission from the Board of Education to take their Senior Class Trip to New England on May 30, 2023 through June 3, 2023.

At this time, a motion was made by Kathleen Lynch, seconded by Katherine Rossi Snook, BE IT RESOLVED THAT: The Board of Education hereby approves Class of 2023 to attend the Senior Trip to Boston, MA, on May 30, 2023 through June 3, 2023.

Motion carried unanimously.

Learning Target Trackers

Faculty members, Ms. Claire Geehreg; Ms. Michele Yirce; and Ms. Catherine Brigham explained that learning targets are concrete goals written in student-friendly language that clearly describe what students will learn and be able to do by the end of a class, unit, project, or even a course. Learning targets are used in their classrooms to increase student engagement and drive student ownership. The teachers each shared their unique learning target trackers.

The Repair Café

Dr. Kyle Karen, community member and professor at Stony Brook University presented a community program she has wanted to start for some time – The Repair Café. This is an existing program that started in Amsterdam and has many different chapters all over the world. Dr. Karen explained that the concept is simple – reintroduce the lost art of repairing household items instead of throwing them away and replacing them. Dr. Karen would seek community members who have specific skills to share – such as mending clothing, repairing small appliances, repairing small engines, etc. Dr. Karen noted that skills are getting lost and there are so many people on Shelter Island who have them and want to share them with others. Dr. Karen stated that she sees this as an inter-generational program; which makes it an extra special program. Dr. Karen submitted a grant application to the Shelter Island Educational Foundation to get the financing to start the program. If awarded, these grant monies they would be used to purchase the program manual and two iPads for database purposes. Dr. Karen stated that a survey would be written to determine what needs repair and who has the skills. In closing, Dr. Karen shared that she is aiming to hold the first Repair Café next fall and the location will be determined by what is being repaired.

Personnel

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Personnel actions: 9.1 – 9.4

- 9.1 Resignation
 - a. Accept the resignation of Donna Clark, Sub Dispatcher, effective retroactive to October 28, 2022
- 9.2 Additional Schedule C for the 2022-2023 School Year
 - a. Erin Mulrain, Substitute Dispatcher, effective October 29, 2022, at \$5,412.99, prorated to \$4,059.75.
- 9.3 Amend Motion
 - a. Amend the motion of August 22, 2022 from:

Appoint Lynne Colligan as mentor to Timothy Bramfeld for the 2022-2023 school year, at a rate of \$1,500 per the Shelter Island Faculty Association contract

to:

Appoint Lynne Colligan as mentor to Timothy Bramfeld for the period of September 1, 2022 through December 2, 2022, at a rate of \$1,500, prorated to \$450 per the Shelter Island Faculty Association contract.

*Consent Agenda
– Personnel
(continued)*

9.4 Mentor/Mentee for the 2022-2023 School Year

- a. Appoint Daniel Williams as mentor to Timothy Bramfeld for the period of December 5, 2022 through June 23, 2023, at rate of \$1,500, prorated to \$1,050 per the Shelter Island Faculty Association contract.

Motion carried unanimously.

Program

A motion was made by Katherine Rossi-Snook, seconded by Kathleen Lynch BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Program actions: 10.1 – 10.3

*Consent Agenda
– Program*

10.1 CSE Recommendations for the 2022-2023 School Year

- a. Committee on Special Education

10.2 Rural/Single Building District Independent Evaluator Hardship Waiver

- a. WHEREAS, the Shelter Island Union Free School District has an approved Annual Professional Performance Review (“APPR”) Plan in place, effective for the 2022-2023 school year;

WHEREAS, the District seeks to submit a Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department since compliance with the independent evaluator requirement would create an undue burden on the District;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby approves the submission of the Rural/Single Building District Independent Evaluator Hardship Waiver application to the State Education Department;

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of to execute such application on behalf of the District.

10.3 2023-2024 Budget Calendar

- a. Approve the 2023-2024 Budget Calendar

Motion carried unanimously.

*Consent Agenda
-- Finance*

Finance

A motion was made by Katherine Rossi-Snook, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Finance actions: 11.1 – 11.2

11.1 Financial Reports

- a. Treasurer’s Report – September 2022
- b. Treasurer’s Report – October 2022
- c. Extra Class Report – September 2022
- d. Extra Class Report – October 2022
- e. Appropriations Status Report
- f. Revenue Status Report
- g. Claims Audit Report – October 2022
- h. Payroll Audit Report – October 2022

11.2 Budget Transfers

- a. Accept and approve Budget Transfer & Journal Entry Reports for the period of October 13, 2022 through November 4, 2022, that in accordance with Board Policy, the Superintendent has approved, as well as the transfers that need specific Board approval.

Motion carried unanimously.

Business

A motion was made by Katherine Rossi-Snook, seconded by Kathleen Lynch, BE IT RESOLVED THAT: The Board of Education hereby accepts the recommendations of the Superintendent on the following Business actions: 12.1 – 12.2

12.1 Contracts

- a. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Liberty Lawn and Landscape, LLC of Shelter Island, NY, for snow removal services, in the amount of \$8,500. The term of said agreement shall be December 1, 2022 through April 30, 2023; and authorize the Board President to execute said agreement.
- b. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and Elegant Limousine of Medford, NY, for transportation to the Nutcracker Ballet Field Trip on December 21, 2022, in the amount of \$1,850; and authorize the Board President to execute said agreement.
- c. Approve the agreement between the Board of Education of the Shelter Island Union Free School District and A+ Technology & Security Solutions, Incorporated, of Bay Shore, NY, for ongoing maintenance, service and support of the cameras and video monitoring system. The term of said agreement shall be retroactive to October 1, 2022 through September 30, 2023; and authorize the Board President to execute said agreement.

12.2 Private School Transportation

- a. Approval to transport one (1) additional student to Hayground School, Bridgehampton, NY for the 2022-2023 school year.

Motion carried unanimously.

Facility - None

Items for Consideration – None

Old Business - None

Director of Athletics, Physical Education, Health, Wellness & Personnel

Mr. Todd Gulluscio reported that three of our intramural programs began last week and all are well attended – Foreign Language Club, Elementary Intramurals and Grades 6-12 Strength & Conditioning. Mr. Gulluscio congratulated the fall teams on a fine season; noting that the Varsity Girls Volleyball team won the Suffolk County Class D Championship and Jaxson Rylott ran on the Section XI Team at the State Championships, finishing 89th in Class D. In closing, Mr. Gulluscio shared that the winter athletics season and the Desire to Lead program started today.

Assistant Superintendent Report

Mrs. Jennifer Rylott reported that Mystery Mondays are back this year. Students were treated to a visit from an ice cream truck last month and coming next week, there will be another Mystery Monday event for the month of November. Mrs. Rylott also spoke about the Social Emotional team’s work on a secondary program that will address resilience. Mrs. Rylott noted that there is comprehensive program for the elementary grade levels, but something more intense is needed for grades 6-12. This new program will consist of bi-weekly meetings with Ms. Cassandra Carroll during Physical Education classes and is designed to give students an opportunity to express their feelings while building a skillset for problem-solving.

Superintendent Report

Dr. Doelger’s report included the following.

- Thank you to Michael Dunning, Greg Sulahian, and the whole custodial staff for all of their hard work cleaning up a huge mess recently created by a burst pipe. Additional thanks were given to Michael Dunning and his crew, and also Walter Brigham for providing the physical set-up and technological set-up for the recent Vaccination Pod. Chief James Read stated that the setup was professional and he appreciated all of their efforts.

*Consent Agenda
– Business*

Facility

*Items for
Consideration*

Old Business

*Dir of Athletics,
PE, Health,
Wellness &
Personnel
Report*

*Assistant
Superintendent
Report*

*Superintendent
Report*

- During the recent Teacher Workshop Day, staff took part in additional school safety training through the ALICE Training program. Dr. Doelger shared that the police will be offering a voluntary hands-on element to staff.
- Congratulations to our Girls Volleyball team on winning the county class D championship and to Jaxson Rylott for competing and running in the counties.
- Congratulations to Board Member, Tracy McCarthy who presented at the Long Island Council for Social Studies. She spoke of the curricular work Sylvester Manor is doing and the collaboration with our school.
- After meeting with executives at Niche.com and arguing that our scores are much higher than schools that have better ratings, they admitted that they were using data from 2018. Our rating is now a B and we have received a plaque from Niche.com.
- Our focus on academics continues as we have raised our testing rate and growth rate significantly, and now want to focus on raising our score rate even more.
- The East End Superintendents met with the East End Police Chiefs to discuss school safety. It was very productive and our district is way ahead of the game in terms of communication and training with our police department.
- As Mrs. Rylott noted, our Social and Emotional team is finalizing their secondary Social Emotional Learning (SEL) curriculum. This will be implemented in gym classes beginning in two weeks. Each class will get an SEL lesson once per week with different themes.
- Thank you to Ms. Corbett for organizing all of the Halloween activities in the school. The elementary teachers did a great job with the parade. And a big thank you to the PTSA for all they did with the Trunk or Treat event.
- As a reminder to the Board, they still need to decide whether or not they want to extend private school transportation to the students attending Our Lady of the Hamptons for one more year as a courtesy now that there aren't any families living within the 15-mile radius.
- Michael Dunning is researching a digital school sign.

*Superintendent
Report
(continued)*

In closing, Dr. Doelger thanked the members of the Board of Education for all they do and celebrated them with cupcakes and gifts.

Board Member Reports

Katherine Rossi-Snook reported that the Town's after school soccer program is coming to an end and she and Chief Read are working on a future plan for the program. Ms. Rossi-Snook also shared that as a representative of Cornell Cooperative, she has been working with Mr. William's Science Club and Mr. Theinert's Algebra II class. In closing, Ms. Rossi-Snook stated that also in her role as a representative of Cornell Cooperative, she met with Tracy McCarthy of Sylvester Manor to let her know what Cornell Cooperative has to offer and further stated that she hopes for there to be a Cornell Cooperative, Sylvester Manor, Shelter Island School partnership in the near future.

*Board Member
Reports*

Visitor Comments – None

At this time, Margaret Colligan wished everyone a Happy Thanksgiving.

*Visitor
Comments*

Adjournment

A motion was made by Kathleen Lynch, seconded by Katherine Rossi-Snook, BE IT RESOLVED THAT: The Board of Education hereby adjourns the meeting.

Motion carried unanimously.

Adjournment

The meeting adjourned at 7:51 pm.


Jacqueline Dunning
District Clerk

The next meeting of the Board of Education of the Shelter Island Union Free School District is Monday December 12, 2022, at 6:00 pm, in the Conference Room.